

Shared Governance Council

MINUTES

February 27, 2013

2:00 - 4:00 p.m., Room CO-420

ATTENDEES: Anderson, Cea, Horan, Huffman, Kamath, Kohler, Kratochvil, Martinez, Perfumo, Richards, Rust, Schmidt, Villegas, Breza (guest), Adams (support).

<i>Item #</i>	<i>Topic/Activity</i>	<i>Follow-Up</i>
STANDING ITEMS:		
1.	<p>Public Comment</p> <ul style="list-style-type: none"> • Nick Garcia shared news about the Drama Department’s recent success at the Kennedy Center American Theater Festival in Sacramento. They competed against teams from 2- and 4-year schools across the region, with two LMC students winning awards in each of their respective categories. In addition, several 4-year institutions expressed an interest in providing scholarships for LMC drama students to transfer there. • Mike Norris appeared on behalf of the Academic Senate to request consideration of a College Budget Committee. • Laurie Huffman passed around an SF Chronicle article (“Associate Degree for Transfer program aids CSU,” dated 2/20/13) for the SGC members to review. 	
2.	<p>Approve: Agenda for February 27, 2013 The agenda was approved as-is.</p> <p>Review: Minutes from February 13, 2013 The Council reviewed and approved the minutes from the February meeting. <i>MSC: Schmidt/Rust.</i></p>	
3.	<p>Old Business</p>	
	<p>3a. Update on Mission Statement Review Process</p> <ul style="list-style-type: none"> • President Kratochvil distributed copies of the feedback from the Mission Statement survey that closed on February 19. The group reviewed the results, which included 366 responses; 57.4% of the respondents identified themselves as LMC students. The remaining groups were represented as follows: faculty, 17.8%; classified, 12.6%; managers, 4.6%; community members, 4.4%; and decline to state/other, 3.3%. • The SGC members noted that 69.9% of respondents indicated that LMC’s current Mission Statement reflects its purpose well or very well, and that 63% feel the Mission Statement should not be revised. • The survey feedback will now be shared with Task Force, who will use it to help guide their work. Their first meeting is scheduled for next week. • The group suggested that it may be more useful for the Task Force to look at the survey feedback based on themes, rather than focusing on specific comments. • President Kratochvil will also share a summary of the survey at College Assembly on Monday. 	

4.	New Business		
	4a.	2013-14 Budget Assumptions <ul style="list-style-type: none"> President Kratochvil provided an introduction of the presentation, explaining that he wanted SGC to have some context for the budget as they prepare to review RAP requests next month. Judy Breza distributed a handout (“2013-14 Budget Assumptions”) that was prepared by the District; the document has been discussed/presented at Chancellor’s Cabinet, and will be reviewed at the next DGC meeting. Judy Breza walked the group through each figure and item on the handout. She also provided an explanation of the terms and process used, including: FTES, enrollment targets, State funding, allocation model, revenues, expenses, step/column increases, facility scheduled maintenance, etc... 	
	4b.	Environmental Science Degree <ul style="list-style-type: none"> Laurie Huffman stated that, as Curriculum Chair, she is very interested in emerging majors and things that provide educational opportunities to students; as such, she wanted to bring this issue to SGC for discussion. She explained that the Environmental Science degree was eliminated three years ago, but would like SGC to champion the effort to reinstate/re-establish it. Ms. Huffman reported that she and other faculty have been approached by students inquiring about this degree; apparently students get confused about the program, as the degree is still listed in the LMC Catalog and on the website, and have to go to DVC (or elsewhere) to pursue their Environmental Science studies. The SGC members discussed the Environmental Science degree, with several people providing clarification and background info: there are two different top codes for Environmental Science (transfer pathway) and Environmental Technology (CTE); despite the considerable time, energy, and grant-funded resources directed at it several years ago, the Environmental Science program never took off at LMC (classes had low enrollments, with only 5-8 students); and the program was just made inactive, not eliminated (it is still on record with the State Chancellor’s Office). It was also noted that DVC’s program is not robust. Several members felt that this topic fits more in the bailiwick of the Academic Senate; the group did seem to agree, however, that it would be appropriate for SGC to address the bigger issue of how new programs are brought to campus. It was pointed out that LMC has an approval process for new academic programs. 	President Kratochvil will place these items (Environmental Science Degree; process for bringing new programs to LMC) on a future SGC agenda; in the meantime, several members (Huffman, Rust, Kamath, Horan) can meet offline to review the background info.
5.	Updates & Announcements/Constituency Reports: <ul style="list-style-type: none"> President Kratochvil shared information about an organizational shift that he plans to present at College Assembly on Monday; the proposed structure includes three deans in the Office of Instruction, a Senior Dean of Planning & Effectiveness, and the elimination of the Senior Academic/Student Services Manager position (currently held by Tawny Beal, who will retreat into a faculty role [Business]). Academic Senate: Ginny Richards reported that the Senate discussed and expressed support for a new College Budget Committee; they are also currently recruiting for new leadership, as Mike Norris’ term ends in May. Classified Senate: Linda Kohler stated that the Senate didn’t meet last week due to the holiday; they will meet this Friday, and the annual Chili Cook-Off will be held next Wednesday. Associated Students: Sherrie Anderson reported that LMCAS is working on arrangements for students to take a bus to Sacramento for “March-in-March.” She asked a follow-up question about the earlier budget presentation, and requested a report outlining the use of lottery funds to support students/learning. Several SGC members clarified that the funds are used for more than just purchasing scantrons, although there are limitations for use of those resources (e.g., the funds are intended to support/enhance college operations to better serve students, but can’t be used for scholarships) Curriculum Committee: Laurie Huffman shared that the Committee is working well and meeting their deadlines. 		Ginny Richards asked that “College Budget Committee” be placed on a future SGC agenda for discussion.

NEXT MEETING: Wednesday, March 13, 2013 ~ 2:00 – 4:00 p.m. in Room CO-420