

LOS MEDANOS  
COLLEGE

**Shared Governance Council**

**MINUTES**

May 8, 2013

2:00 - 4:00 p.m., Room CO-420

ATTENDEES: Kratochvil, Kamath, Huffman, Richards, Cea, Rust, Perfumo, Kohler, Villegas, Schmidt, Breza, Horan, Adams (support).

<i>Item #</i>	<i>Topic/Activity</i>	<i>Follow-Up</i>
<b>STANDING ITEMS:</b>		
<b>1.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• The three student representatives were unable to attend the SGC meeting, as they were participating in the Advisor Appreciation event, so Jennifer Adams read a message sent via email from Sherrie Anderson (LMCAS President): <i>Jasmine, Maniyat and I (Sherrie) will not be in attendance at the meeting today due to the scheduling of the "Advisor's Appreciation" event at the same time that the SGC meeting is to take place. We all would like to express our sincere appreciation on being a part of the Resource Allocation Process. We all learned a great deal about how this process is carried out. I would like to thank everyone for keeping the meetings interesting. I have learned so much and I look forward to continuing my learning experience in the fall semester as I plan on remaining on this committee. We all wish the entire committee a very sunny summer and please do something fun.</i></li> </ul>	
<b>2.</b>	<p><b>Approve:</b> Agenda for May 8, 2013 The agenda was approved as-is. <i>MSC: Villegas/Perfumo.</i></p> <p><b>Review:</b> Minutes from April 24, 2013 The Council reviewed and unanimously approved the minutes from the meeting on April 24. <i>MSC: Schmidt/Villegas.</i></p>	
<b>3.</b>	<b>Old Business</b>	
3a.	<p><b>Mission Statement Task Force: Task Force Recommendation</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil provided a brief overview of the Task Force recommendation shared at the last SGC meeting. With the endorsement of SGC, the re-affirmed Mission Statement will remain in place for the Accreditation Site Visit in October 2014; the Mission would then be evaluated again as part of LMC's strategic planning process.</li> <li>• <i>Motion: To accept the Task Force recommendation to keep the current Mission Statement in place, with plans to revisit it as part of (or in advance of) the College's upcoming strategic planning process.</i> <ul style="list-style-type: none"> <li>○ <i>MSC: Huffman/Perfumo.</i></li> <li>○ <i>Vote: unanimously approved.</i></li> </ul> </li> </ul>	This will now be put forward to the Governing Board.
3b.	<p><b>Monday Meetings Calendar – Fall 2013</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil displayed the latest draft of the "Monday Meetings" calendar, including the feedback/changes put forward at the last SGC meeting. <ul style="list-style-type: none"> <li>○ <i>Motion: To approve the "Monday Meetings" calendar for Fall 2013.</i></li> <li>○ <i>MSC: Perfumo/Villegas.</i></li> </ul> </li> </ul>	The calendar will be posted online and sent out via campus-wide email.

	<p>3c. <b>2012-13 Resource Allocation Process (RAP) – Part III: Review of Committee Ratings</b></p> <ul style="list-style-type: none"> <li>The SGC members reviewed their collective scoring results, which had been compiled from their individual ratings of the RAP requests (Program Improvement and Classified Staffing Proposals). Following an extensive dialogue, the Council agreed upon a prioritization of the requests; these recommendations will be sent forward to the President for his consideration.</li> </ul>	
<p><b>4.</b></p>	<p><b>New Business</b></p>	
	<p>4a. <b>Academic Senate Recommendation: College Budget Committee</b></p> <ul style="list-style-type: none"> <li>Ginny Richards provided an overview of the Academic Senate’s recommendation to establish a Budget Committee at LMC. She explained that the dialogue on this topic began in 2010, and then continued throughout subsequent department cuts, targeted reductions, diminishing resources, etc... The Academic Senate feels that a Budget Committee could not only take the lead on RAP, but also address broader budget issues/processes.</li> <li>The SGC members talked about this topic, including: possible committee composition and constituency representation, exploring models at other institutions, and determining the scope/intent of such a committee.</li> </ul>	
	<p>4b. <b>SGC Evaluation</b></p> <ul style="list-style-type: none"> <li>President Kratochvil shared that he examined the SGC archives to determine the type and manner of committee assessments that had been done in the past. He discovered that a formal, structured evaluation was conducted in Spring 2006; then, in Spring 2012, it appears that SGC just did an internal/informal evaluation of itself.</li> <li>He stated that he would like SGC to conduct another evaluation of its own operations and effectiveness, as well as assessing the larger governance structure, sub-committees, etc... The group will continue discussions on this next year, and will begin outlining the questions and content of the survey.</li> </ul>	<p>SGC will continue this discussion in 2013-14.</p>
	<p>4c. <b>SGC Priorities for 2013-14</b></p> <ul style="list-style-type: none"> <li>In the interest of time, this item will be addressed at the first SGC meeting in the Fall. The current/most recent sub-committee priorities will be sent to the Council members then.</li> </ul>	<p>This item will be on the SGC agenda in August 2013.</p>
<p><b>5.</b></p>	<p><b>Updates &amp; Announcements/Constituency Reports:</b></p> <ul style="list-style-type: none"> <li>President Kratochvil inquired about the SGC representatives continuing into 2013-14. The classified reps stated that they will remain on the Council; Tue Rust will rotate off; Laurie Huffman will continue at Curriculum Chair; and Ginny Richards was unsure of her participation. President Kratochvil thanked all of the SGC members for their participation, service, guidance, and patience throughout the year.</li> <li>Classified Senate: no report.</li> <li>Academic Senate: no report.</li> <li>Associated Students: no reps present.</li> <li>Curriculum Committee: Laurie Huffman reported that it’s been “business as usual.”</li> <li>Tue Rust shared an item that he was asked to bring forward from the Math Department. At their last department meeting, some Math faculty expressed concern about allocating funds for Counseling (a position) to the veterans program. President Kratochvil stated that no such allocation had occurred. At this point, the Task Force – with input from student veterans, reviewing research, etc... – is compiling a list of needs/priorities; any funding requests/allocations would go through the established process(es).</li> </ul>	