

schedule  
**SUMMER**  
— 2014 —



LOS MEDANOS  
COLLEGE

**LOS MEDANOS COLLEGE**

# Important Dates

Six Week Session . . . . . June 16 – July 24

## Enrollment Begins:

EOPS, DSPS, Veterans, Foster Youth, CalWorks Registration – *Online Only* . . . . .April 7

DSPS Notetakers, Early Graduation Applicants,  
Qualified Athletes Registration – *Online Only* . . . . .April 8

Continuing Student Registration by appointment – *Online Only* . . . . .April 9

Returning and Matriculating Student (students who complete orientation)  
Registration – *Online Only* . . . . .April 23

Non-Matriculating Student Registration – *Online Only* . . . . . May 5

Walk-in for Regular College Student Registration – *In Person or Online* . . . . . May 28

All Special Admit High School Student Registration – *In Person Only* . . . . . May 29

*\*Note that all special admit high school students must register and submit forms in person.*

## Other Important Dates:

Memorial Day – Holiday, Campus Closed. . . . .May 26

College Closed on Fridays . . . . . May 30 – August 1

Independence Day Observance – Holiday, Campus Closed . . . . .July 4



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### *Mission Statement*

Los Medanos College is a public community college that provides quality educational opportunities for those within the changing and diverse communities it serves.

By focusing on student learning and success as our first priorities, we aim to help students build their abilities and competencies as life-long learners. We create educational excellence through continually assessing our students' learning and our performance as an institution. To that end, we commit our resources and design our policies and procedures to support this mission.

### *Vision*

Los Medanos College provides the premier educational opportunity for East County residents, where learning matters most.

### *Values*

Values remind us of what matters most. Los Medanos College is an educational community that cares deeply about learning, collaboration, effective communication, and engagement with our surrounding community.

### *Accreditation*

Los Medanos College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S. Department of Education

# Admission and Enrollment Information

## SUMMER 2014 ONLINE REGISTRATION DATES

DATE	PRIORITY GROUP	CRITERIA
<b>April 7</b>	<b>DSPS</b> <b>EOPS</b> <b>Qualified veterans</b>  <b>Foster youth</b> <b>CalWorks</b>	Qualified disabled students Students who are a part of the EOPS program Active military and honorably discharged veterans upon submission of DD214 to LMC Veterans Representative Qualified foster youth with documentation Qualified students registered in the CalWorks program
<b>April 8</b>	<b>Special registration</b>	DSPS notetakers, Early Graduation applicants, qualified athletes
<b>April 9</b>	<b>Continuing students</b>	Continuing students must have attended within the past year. Each group has registration priority in descending order of units. Qualifying units are completed units within the district only. <i>a) 45 – 70.9 units      c) 0 – 44.9 units</i> <i>b) 71 – 99.9 units     d) 100 units or greater</i>
<b>April 23</b>	<b>Returning students</b>  <b>New matriculated students</b>  <b>Exempt students</b>	Returning students have not attended during the past year. New students who have completed the orientation process. New students who have received an associate degree or higher.
<b>May 5</b>	<b>New non-matriculated students</b>	Students who are new to LMC and have not attended the orientation process

## SUMMER 2014 WALK-IN REGISTRATION DATES

<b>May 28</b>	Begin open/walk-in registration for all college students – online or in person <b>*For best selection of classes, it is NOT recommended that you wait until walk-in registration to register for your classes.</b>
<b>May 29</b>	Begin all Special Admit/Concurrent High School Student Registration – in person only

## Who May Attend

Admission is open to anyone who is:

- 18 years old or older, or
- A high school graduate or equivalent GED (General Educational Development) test or the California High School Proficiency Exam or
- Students currently enrolled in the high school, at least 14 years of age and who have completed eighth grade or higher.

## How to Apply

**New and returning students**—Applications for admissions may be submitted online at [www.losmedanos.edu](http://www.losmedanos.edu). After the application is uploaded, students will receive an email with the student ID and registration date.

**Special admit students**—New and returning students may submit a college application online. This application can be submitted prior to the in-person registration date. Continuing high school students need not resubmit a college application.

## HOW TO REGISTER

### Online

[www.losmedanos.edu](http://www.losmedanos.edu)  
 Go to inSite/WebAdvisor;  
 assistance available on campus

### In-Person\*

1. By visiting the Admissions & Records Office in Pittsburg or the Brentwood Center
2. All regular college students begin walk-in registration on May 28.
3. All high school students begin walk-in registration on May 29.

\*College offices are closed on Fridays, May 23 - August 1.

## Student Status

### New Student

You are a new student if you have never registered in classes at LMC.

### Returning Student

Returning students have not attended during the past year.

### Continuing Student

Continuing students must have attended within the past year.

## Program Changes During Late Add Period

### Registration With Late Add Codes

**No course may be added after the late registration period. Check WebAdvisor for summer class registration deadlines.**

An instructor's approval is required to register in a class that has reached maximum enrollment or on the first day of class. First priority for late adds will go to students on the wait lists. Late registration may be processed as follows:

- By Web— Go to [www.losmedanos.edu](http://www.losmedanos.edu) and log in to WebAdvisor. Select "Late Registration (using late add code)" and enter the course section number and late add code by the last day to add;

or

- In-Person—Bring late add code to the Admissions & Records Office or the Brentwood Center by the last day to add.

**Note:** Telephone Registration is no longer available.

## Drops/No Shows

Students who do not attend the first class meeting may be dropped by the instructor as a "no show." However, it is the student's responsibility to drop any class which he/she is not planning to attend. Failure to do so may result in an "F" grade and a debt on the student's account. Non-attendance does not dismiss the debt. Students must drop classes within refund deadlines to receive a refund.

**Since summer session is so short, the refund period may be the first day of the class, or the day before the first day. Please be sure you are aware of the deadlines for your class.**

Since drop deadlines will vary (with or without a refund) depending upon the length of the course, students should look on WebAdvisor under **My Class Schedule**.



Use this QR code to access the Registration link using your smart phone.

## Closed and Cancelled Classes

Any class may be closed to further registration when it reaches the maximum size. Additionally, if registration is insufficient in any class, it may be cancelled. For information regarding refunds for cancelled classes, see the refund policy.

## Outstanding Debts

If you have an outstanding debt on your record, you will be blocked from registration, from obtaining copies of academic transcripts, and/or receiving your diploma until all debts are cleared.

Enrollment fee and nonresident tuition debts may be paid at the Cashier's Office, the Admissions & Records Office or the Brentwood Center. Library or Child Study Center debts must be paid at the Cashier's Office.

## Residency

For purposes of establishing enrollment fees, students are identified as either residents or non-residents.

- **Residents:** those who have lived in California as legal residents for at least one year prior to the first day of a new semester and who can demonstrate intent to remain a California resident. Non-citizens who meet residency requirements and who desire to enroll as a California resident must provide documentation from USCIS.
- **Non-residents:** those who do not meet the California resident requirements. See page 6 regarding tuition for non-California residents.

## Nonresident Tuition Exemption

In 2001 the California legislature passed a law (AB 540) that exempts certain categories of students from paying nonresident tuition. To be eligible, you must have completed at least three years of high school and have graduated (or earned a high school equivalency) while living and attending school high in California.

If you believe you are eligible for this special exemption, submit the *California Nonresident Tuition Exemption Request* form to the Admissions & Records Office for review. The form is available online at [www.losmedanos.edu](http://www.losmedanos.edu) or at the Admissions & Records Office or Brentwood Center.

## SB 150 Nonresident Tuition Exemption

Concurrently enrolled students (high school students enrolled in college classes) who are classified as non-resident students for tuition purposes may be eligible for the SB150 waiver of non-resident tuition while still in high school. Students must be special admit part-time (enrolled in 11 units or less) students who currently reside in California and are attending high school in California. Students wishing to take advantage of this exemption should complete a residency reclassification form and attach a copy of high school transcripts showing current enrollment. Forms and attachments should be submitted to the Admissions & Records Office.

## Special Admit High School Students

Students who are 14 years of age and older or those who have completed the eighth grade or higher are eligible for concurrent enrollment as 'special admit' students. High school students may register in up to seven (7) units in fall and spring terms or five (5) units of college coursework in the summer with approval of their school principal and parent\*. With appropriate approvals, special admit students may register in advanced academic and vocational credit courses (degree applicable courses only).

Students 14 – 15 years of age and/or special admit students requesting to register in more than the unit limit are required to complete the online orientation. Signatures for approval must be submitted at the time of registration on an *Age Waiver Form* or *Unit Limit Waiver Form*.

\* Important Note: By giving consent, parents of concurrently enrolled high school students agree they understand that the college is an adult learning environment and students are expected to behave accordingly. Additionally, they understand that classes will be taught at the college level and the curriculum and college procedures will not be modified nor will other accommodations be made.

## Special Admit Enrollment Policies

Concurrently enrolled high school students may register in college courses with submission of a college application and proper approval forms on a space-available basis. Registration for high school students must be completed in-person on designated registration dates or anytime later (see registration dates on page 2). Required forms that must be submitted each term/semester: online college application, (if you have been away two semesters or longer) a Special Admit Enrollment form, and if applicable, an *Age Waiver Form* or *Unit Limit Waiver Form*.

Special admit students should bring documentation to verify prerequisites (if required) at the time of registration (see '**Prerequisite/Advisories**' next column). Note that registration in English and some math classes require completion of the LMC assessment test prior to registration. Students can sign up online at [www.losmedanos.edu](http://www.losmedanos.edu) for a testing appointment.\*

\* *Pittsburg Assessment- CC2-256 (2nd level)*  
*Brentwood Assessment- Brentwood Center, Rm 11*

## Special Admit Orientation

Students 14 – 15 years of age or high school students wishing to appeal the unit limit must participate in a special admit orientation and request approval from a manager. View the orientation online at [www.losmedanos.edu/orientation](http://www.losmedanos.edu/orientation). Print a "Certificate of Completion" at the end of the orientation and bring all the forms to Admissions & Records to request approval.

## Open Course Policy

Every course is open for registration to any person admitted to the college who meets the course prerequisites and enrollment procedures.

**All courses are offered for college credit; auditing is not permitted.**

## Duplicate or Conflicting Courses

Students are not permitted to register in more than one section of the same course and may not register in courses that have scheduled meeting times which conflict.

## Prerequisites/Advisories

**Note:** Some courses have prerequisites or advisories included with the course description. These are designated to assist students in the selection of course levels for their maximum success.

**Important:** To ensure proper placement, prerequisites for all classes will be checked at the time of registration. If you have taken a prerequisite course at an institution other than LMC, you should request to have an official transcript sent to the LMC Admissions & Records Office prior to registration or bring a transcript with you for purposes of verification.

Prerequisites may be challenged through the end of the **fifth** business day of the term. Prerequisite Challenge forms are available through the Admissions & Records Office at the Pittsburg campus only. Students must provide sufficient documentation to substantiate satisfaction of the prerequisite by other means. Once accepted, the student will be conditionally enrolled and the department chair will review the student's request. If approved, the student will remain in the class; if denied, the student will be dropped from the class for lack of prerequisite and enrollment fees will be refunded.

References to "successful completion" implies with a grade of 'C' or better. Courses in progress outside the district will not be accepted as prerequisites. Advisories are recommendations only and need not be verified.

## Wait List

Once courses with a wait list fill to their maximum capacity, you have the option to add your name to a priority listing in the event drops should occur or the instructor agrees to add late enrollees (at the first class meeting).

### Important Wait List Details

1. All corequisites or prerequisites must be met before being placed on a wait list.
2. Once you have added your name to a wait list, you can check your status (i. e. you are now # 2 of 5 students on the list) by going into "Manage My Waitlist" on WebAdvisor. **You should check your status on WebAdvisor frequently to**

allow yourself the maximum amount of time to register, in the event permission is granted prior to the start of instruction (includes weekends and holidays).

3. If space becomes available in your wait list course, you will receive notification to your Insite email account that permission has been granted to register. The message will be sent by email or you can access the information by checking "Manage My Wait List". **All wait list notifications will be sent to the student's college email account. Please check it frequently if you are on a wait list.**
4. Once permission is granted, you will have three (3) calendar days to register in the class via WebAdvisor (or in-person). **After three days, if you have not registered in the class, your name will be removed from the wait list** and the next student on the list will be notified that he/she is eligible to fill the open seat. Once your name is removed from the list, you no longer have priority status.
5. If you are on a wait list at the start of instruction, you must attend the first class meeting to see if there is space available for late enrollment. If you do not attend the first class, you lose your place on the priority listing and another student may be added instead.

**If approved, the instructor will give you a unique late-add code. The code must be entered on WebAdvisor by the end of the late registration period. Your registration is not complete until your add code is processed.**

*Please note: Beginning with the first day of instruction, the option to have your name placed on a wait list is no longer available.*

## Transfer of Credit

If you have previous college experience and would like to transfer other college credit to LMC, you must request an official college transcript to be sent to the LMC Admissions & Records Office (Note: not required if prior coursework is within the CCCCD.) Your previous coursework will then be evaluated for prerequisite course information. A full evaluation will be completed as needed for counseling appointments or with submission of a Petition to Graduate. Students may also request an evaluation by using the form online.

### EFFECTIVE FALL 2014

the State will begin mandating enrollment priorities as follows

- Veterans, Foster Youth, DSPS, EOPS and CalWorks will receive the first priority
- Continuing students will maintain the current registration appointment system
- New students who have completed assessment, orientation and an educational plan will receive a priority registration appointment
- All categories of students with priority registration status will lose their registration priority if they exceed 100 units or have two consecutive semesters on probation

## Veterans Benefits

Priority registration appointments are available by request to active military personnel and to honorably discharged veterans. Information on veterans benefits is available in the Admissions & Records Office, Room 821 or at [www.losmedanos.edu/veterans](http://www.losmedanos.edu/veterans).

## Accuracy and Revisions

Los Medanos College has made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of Los Medanos College for reasons related to student enrollment, level of financial support, or for any other reason at the discretion of the Contra Costa Community College District and the College. The District and the College further reserve the right to add to, amend or repeal any of their rules, regulations, policies, and procedures consistent with applicable laws. At the time of publication, the fees described in the schedule are accurate. However, at any time, local or state mandated fees may be imposed or increased.

### Add and Drop Deadlines For Summer Classes

Add, drop and refund deadlines will vary for summer classes depending upon the number of class meeting days. For specific add and drop dates, consult the course instructor or inquire in the Admissions & Records Office or the Brentwood Center. For refund deadlines, contact the Cashier's Office. In general, deadline dates for summer and other short-term classes are determined as follows:

You may quickly obtain drop dates for your classes by logging into WebAdvisor, click on "My Class Schedule." Next to each course is the last day to drop for a refund, the last day to drop without a 'W' and the last day to drop with a 'W'.

Last date to add

= 10% of the class meetings

Last date to drop with a refund

= 10% of the class meetings

Last date to drop with no 'W' on record

= the day before census\*

Last date to petition for P/NP

= 30% of the class meetings

Last date to drop with a 'W'

= 75% of the class meetings

*\*Census day = 20% of the class meetings*

**Reminder:** To receive a refund for a summer course, students must drop the course within 10% of the total class meetings, which in most cases is the first class meeting.

# Fees and Tuition

**Note:** Fees shown are those in effect at the time of publishing and are subject to change\*. Fees may be paid in cash, by personal check, VISA or Mastercard for the exact amount.

FEE TYPE	AMOUNT	REQUIRED OF
<b>Enrollment Fee</b>	\$46 per unit* (No maximum)	All students**
<b>Non-Resident Tuition</b>	\$208 per unit* (No maximum)	Non-California residents (must be paid in addition to enrollment fee)
<b>Non-U.S. Citizen Tuition</b>	\$208 per unit* (No maximum)	Those Non-U.S. citizens who cannot establish California residency (must be paid in addition to enrollment fee)
<b>Student Union Fee</b>	\$1 per unit (to a maximum of \$10 per academic year)	All students (including high school students) – pays for the construction and maintenance of a student center
<b>Parking Fee Permit*** (summer only)</b>	\$20 for cars \$10 for motorcycles or \$3/day both autos and motorcycles	All vehicles anywhere on campus, including dirt lots, roads, etc., except on weekends and holidays
<b>Transcript Request</b> <i>Rush transcripts are available for an additional fee.</i>	\$5 per copy (first two transcripts in district – free)	All students – Payable with online request. Order transcripts through WebAdvisor
<b>Returned Check Fee</b>	\$15	All students – Only cash or cashier's checks will be honored for clearing checks returned for insufficient funds. Records are held until the fee is cleared.
<b>Materials Fees</b>	Vary	Some classes may charge a fee; check the course description.

\*The District reserves the right to change enrollment and nonresident tuition fees, based on state legislation.

\*\*Special admit students (K-12) are exempt from the enrollment fee if enrolled in less than 12 units.

\*\*\*The District reserves the right to change parking fees based on CCCCD Board Policy.

PLEASE NOTE: All eligible BOGFW recipients remain responsible for all fees in excess of enrollment fees.



Use this QR code to access the fees link using your smart phone.







# YOUR DREAMS ARE TOO IMPORTANT to let college pass you by.

*All you need to do is ask...*

Financial aid is the way many of today's students pay for college. The Office of Financial Aid can help you apply for state and federal grants, work-study programs, and enrollment fee waivers.



## LOS MEDANOS COLLEGE FINANCIAL AID

### Grants are the primary form of financial aid available at LMC.

Grants are "free" money that students obtain by taking classes. Grants do not have to be paid back and are given to qualified students in the form of a check.

### All you need to do is ask

Our Office of Financial Aid can assist you in determining your eligibility for grant programs that best meet your individual needs. Start by applying for a Personal Identification Number (PIN) at [www.pin.ed.gov](http://www.pin.ed.gov). After obtaining your PIN, you can begin filling out your Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

**Stop by the Office of Financial Aid  
or call 925-439-2181 ext. 3139**

### There are several different types of grants available at Los Medanos College.

#### FEE WAIVERS

The fee waiver is offered by the California Community College Board of Governors.  
*It's easy to apply!*

#### FEDERAL PELL GRANTS

Offers up to \$5645 for full-time undergraduate students pursuing a degree or certificate.

#### FEDERAL SUPPLEMENT EDUCATIONAL OPPORTUNITY GRANT

Offers up to \$1000 for full-time students, and is awarded to those who file by March 2 and have the greatest need.

#### FEDERAL WORK/STUDY

Offers work on campus in an approved department and receive funding in the form of a monthly payroll check to assist with educational expenses.

#### CAL GRANTS B AND C

Offers between \$1473 and \$547 respectively for students taking 6 units or more. The application period is between January 1 and March 2. If you plan to attend LMC in the fall, you have a second deadline of September 2.



2014-2015

# BOGFW



## WHAT'S A BOGFW?

A BOGFW, officially called the "Board of Governors Fee Waiver", is a waiver of enrollment fees provided by the State of California for students who have been California residents for more than one year. Students who are required to pay non-resident tuition or do not meet citizenship requirements do not qualify. There are three ways to qualify for a BOGFW. You only need to be eligible for one.

## PLAN AHEAD!

Do not wait to apply until you want to register. Processing time for BOGFW A & B is three (3) business days. The BOGFW C can take up to six (6) weeks. We highly recommend that students apply online: [www.losmedanos.edu/financialaid/apps.asp](http://www.losmedanos.edu/financialaid/apps.asp) to expedite the process.

## WHAT HAPPENS IF I RECEIVE A BOGFW?

You will be notified of your BOGFW eligibility by award letter. You may also check your eligibility on WebAdvisor. If you are eligible for a BOGFW A, B, or C, your per-unit enrollment fees are waived, regardless of how many classes you enroll in. All other fees charged (i.e., Student Union and Parking) remain your responsibility to pay. If you have already paid your enrollment fees and qualify for a BOGFW, you will receive a refund of these fees. Refund checks are automatically calculated and mailed to all students. **BOGFW recipients may qualify for discounted parking if BOGFW is applied before purchasing parking.**

**You only need to apply once per academic year.**

*Applications are due no later than the last day of the semester for which you are applying.*

### **BOGFW APPLICATIONS THAT ARE NOT COMPLETE OR ACCURATE WILL NOT BE PROCESSED.**

#### **BOGFW recipients may qualify for discounted parking**

**BOGFW A:** Provide proof of TANF/Cal Works, Supplemental Security Income (SSI), or General Relief benefits you receive. Provide income and household size information by completing section B on the back of the BOGFW application. If you are considered a dependent, you must provide proof of the benefits your parents are receiving.

**Acceptable documentation includes:**

- Copy of current official agency verification
- Current eligibility letter

**BOGFW B:** Provide income and household size information by completing section B on the back of the BOGFW application.

**BOGFW C:** If you don't qualify for BOGFW A or B, you may qualify for BOGFW C by completing a 2013-2014 FAFSA.

Family size	Total Family 2012 Income	Family size	Total Family 2012 Income
1	\$17,235 or less	5	\$41,355 or less
2	\$23,265 or less	6	\$47,385 or less
3	\$29,295 or less	7	\$53,415 or less
4	\$35,325 or less	8	\$59,445 or less

*Add \$ 6,030 for each additional family member*

# HOW TO REGISTER ONLINE

## Who

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You may register by online\* on WebAdvisor if:

- You are a continuing student from the Summer 2013, Fall 2013 or Spring 2014, or
- You have submitted an application for the Summer 2014 semester.

\*Excludes high-school students, who must register and provide forms in person.

## When

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- Registration online in semester-length and short-term classes is available on or after your registration appointment time and date, up through the day before classes begin. After the start date of the course, you will need to enter a Late Add Code in WebAdvisor to register for the class.

## How to register online on WebAdvisor

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- Make a list of the classes you want by reviewing the class schedule.
- On or after your appointment date and time go to [www.losmedanos.edu](http://www.losmedanos.edu), click on **InSite/WebAdvisor** and log-in.
- Your User Name is the first letter of your first name, your entire last name, and the last 3 digits of your student ID number (example: Sam Jones would be sjones567).

*If you do not remember your student ID number, click on **How to Login to InSite Portal**. Another browser will appear indicating **What's my User ID?** You will enter your last name and your Social Security Number, and the screen will show your user ID. **ID numbers cannot be obtained over the phone by calling the Admissions & Records Office.***

- Type in your password. If you have never used **WebAdvisor**, your password is your six digit date of birth (example: if your birthdate is April 1, 1985, your password would be 040185). Once this is entered you will be taken to a page that says your password has expired. You will be asked to create a new password by entering your User ID, old password (your birthdate), and a new password that is 6 to 9 characters in length and contains at least one number.

### You will be logged into the InSite Portal

- Click on the **WebAdvisor** icon.
- Select Registration from the menu on the left

- Select **My Priority Registration Dates** to confirm when you are eligible to enroll.
- If you know which courses you want, you can use **Express Registration**. You may access a course by entering a section number and term.
- Click on **Search for Sections** or **Search and Register**.
- Select the location, the term and other search criteria to locate classes.
- Register for **Previously Selected Sections** page (this is like using a shopping cart to select your classes), choose an action (register) for each course under the preferred sections list and click on the **Submit** button. (Please note: If the course is filled, a red message will appear at the top of this screen.)
- If a course is filled you may choose to put yourself on the waitlist (see waitlist instructions).
- If the course does not have a waitlist or the waitlist is filled, you will need to check back frequently for space in the class.
- On the Registration Results page, review your schedule and print a copy for your records.
- Under the Main menu, click on **Student Account Information**, then click on **Make a Payment** (by credit card) or send a check to the Cashier's Office, Los Medanos College, 2700 E. Leland Road, Pittsburg, CA 94565

### On the InSite Portal you are able to:

- Check your student email
- See your scheduled classes
- Participate in team sites for your classes
- And much more

## Fee Payment

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- Fees may be paid by check or credit card (VISA, MasterCard or Discover).
- If you pay by check, mail or take your check to the Cashier's Office. Write your ID number on the check.

## Note Regarding Financial Assistance

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If you are receiving financial assistance through the college, your fee waiver must be processed before you register for classes.



**Important Note:** You will NOT be automatically dropped from classes based on non-attendance or nonpayment of fees. Failure to drop your course may result in a failing grade and a debt on your record.

**All outstanding debts must be paid in full. Unpaid debts will result in a registration hold on student records.**

Use this QR code to access the Financial Aid link using your smart phone.

# COMO REGISTRARSE POR INTERNET

## Quién

Puede registrarse por Internet\* en su WebAdvisor si:

- Actualmente eres un estudiante desde el semestre de Verano 2013, Otoño 2013 o Primavera 2014 que está continuando sus estudios o
- Ha sometido una solicitud para el nuevo semestre de Verano 2014.

\*Excluye a estudiantes de nivel preparatoria, los cuales deben presentar sus formas en persona.

## When

- Las inscripciones por Internet en cursos semestrales o de corto plazo están disponibles a partir del día y horario de su cita de registro, hasta el día anterior del comienzo de clases. Después del comienzo de las clases, necesitarás un "Late Add Code" Código de Admitencia Tardia para poder registrarse en su clase por WebAdvisor.

## Como registrarse por internet en WebAdvisor

- Haga una lista de los cursos en las que desea enscribirse, revisando el programa de cursos disponibles en el currículo.
- Diríjase a [www.losmedanos.edu](http://www.losmedanos.edu) antes o después de la fecha de su cita de inscripción y haga clic en InSite/WebAdvisor. Selección de nuevo la opción de **InSite/WebAdvisor** he ingrese su nombre de usuario, y contraseña.
- Su nombre de usuario (en letra minuscula) es la primera inicial de su primer nombre, su apellido completo, y los últimos 3 dígitos de su número de identificación de estudiante. (Ejemplo: Sam Jones sería sjones567).

*Si no recuerda su número de estudiante diríjase a el link **Que dice como puede entrar a Insite Portal** **How to Login to Insite Portal** otra pagina se aparecerá indicando **Cual es Mi Nombre de Usuario What's My User ID?** pondrás tu apellido y tu numero de seguro social, y la pantalla te mostrará tu nombre de usuario. **Los números de identificación y información personal No pueden ser proporcionados por teléfono llamando a la Oficina de Admisiones.***

- Ingresa su código o contraseña. Si nunca ha utilizado el **WebAdvisor**, su código inicial sería su fecha de nacimiento en 6 dígitos (ejemplo: si su fecha de nacimiento es Abril 1, 1985, su código sería 040185). Una vez que haya ingresado su contraseña el sistema le pedirá que proporcione una nueva contraseña que debe tener de entre 6 a 9 letras incluyendo numeros.

### Estarás Ingresando dentro de su InSite Portal

- Haga clic en el símbolo de **WebAdvisor**.
- Elija **Registración Registration** sobre el menú de la izquierda.
- Elija **Mi Fecha de Registración de Preoridad My Priority Registration Dates** para poder ver y confirmar cuando será elegible para su registración .

- Si ya tiene y sabe las secciones de sus cursos, puede utilizar **Express Registration**. Llene el numero de la sección del curso ingresando los cuatro dígitos y elija el término de estudios apropiado.
- Si necesita buscar los cursos diríjase a buscar las secciones donde dice **Search for Sections**. Si quiere buscar y registrarse elija **Search and Register**.
- Elija el colegio donde quiere asistir, el semestre, el año, he información y datos requeridos a como seán necesarios.
- Como Registrarse para **Secciones que ya Había Salvado**. (Esto es como una canasta de mandado que contiene las clases que seleccionaste previamente pero no han sido registradas.) Para registrarse tienes que escoger una acción que dice Register en cada una de las clases. Siguiendo para completar debajo donde dice Preferred Sections List selección el boton que dice **Submit** para completar su transacción. (Porfavor nota: si el curso esta lleno, o necesita aclarar pre-requisitos un mensaje en color rojo aparecerá en la parte de arriba de la pantalla.) si esto ocurre no está registrado.
- Si el curso esta lleno, la otra opción es ponerte en la lista de espera llamada Waitlist, siempre y cuando esté disponible. Una vez registrandote en la lista de espera eres responsable de monitorizar la lista para registrarte. Eres responsable por seguir las instrucciones en Manage My Waitlist.
- Si la lista de espera no está disponible tendras que monitorizarla frecuentemente para poder añadirte.
- En la pagina para ver resultados de su registración Registration Results revise e imprima una copia de su currículo de clases y horarios para sus archivos.
- Diríjase al Menú Principal Main Menu elija **Student Account Information** Información de la Cuenta de Estudiante, después clic en **Make a Payment** para pagar su cuenta o cuotas de registración con tarjeta de crédito o puede enviar un cheque por correo a la oficina de pagos: Cashier's Office, Los Medanos College, 2700 East Leland Road, Pittsburg, CA 94565.

### En su Insite Portal puedes:

- Ver tu correo electrónico
- Mirar el currículo de sus clases
- Participar en grupos de internet sobre sus clases
- Y mucho mas

### Pago de Cuotas

- Las cuotas pueden ser pagadas con cheque o tarjeta de crédito por internet se acepta (Visa, Mastercard o Discover).
- Si paga con cheque, por correo o en persona al departamento the Cashier's Office asegúrese de escribir su número estudiantil en el cheque.

### Notas Sobre La Ayuda Financiera

Si está recibiendo ayuda financiera por medio del colegio su tramites de ayuda financiera deben ser procesados antes de su registro de clases.

**Nota Importante: NO se le dará de baja automáticamente por no asistir a sus clases o por no haber pagado. Sin embargo, No darse de baja puede resultar en calificaciones no aprobatorias y una deuda en su currículo.**

**Toda deuda debe de ser pagada en su totalidad. Si no paga su deuda, su currículo de estudios serán detenidos.**

# NEW TRANSFER DEGREES

NOW AT **LMC**

## Are you aware of our new transfer degrees?

LMC has 13 new degrees especially designed for those who are seeking to transfer to a California State University (CSU) Campus.

- Associate in Science  
**Administration of Justice** (AS-T)
- Associate in Arts  
**Art- Studio Arts** (AA-T)
- Associate in Science  
**Business Administration** (AS-T)
- Associate in Arts  
**Communication Studies** (AA-T)
- Associate in Science  
**Early Childhood Education** (AS-T)
- Associate in Arts  
**English** (AA-T)
- Associate in Arts  
**History** (AA-T)
- Associate in Arts  
**Journalism** (AA-T)
- Associate in Arts  
**Kinesiology** (AA-T)
- Associate in Arts  
**Psychology** (AA-T)
- Associate in Science  
**Physics** (AS-T)
- Associate in Arts  
**Sociology** (AA-T)
- Associate in Arts  
**Theatre Arts** (AA-T)



The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The associate in arts for transfer (AA-T) or the associate in science for transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

For more information, please see a counselor or visit [www.losmedanos.edu](http://www.losmedanos.edu).



Associate Degree  
for Transfer™

# LMC Programs of Study

PROGRAMS OF STUDY	College Skills Certificate	Certificate of Achievement	Associate Degree	PROGRAMS OF STUDY	College Skills Certificate	Certificate of Achievement	Associate Degree
<b>Administration of Justice</b>			<b>AS/AS-T*</b>	Microcomputer Systems Specialist		•	
Basic Law Enforcement Academy Intensive		•		Networking and Security			<b>AS</b>
Basic Law Enforcement Academy Intermediate		•		Networking and Security (Advanced)		•	
Basic Law Enforcement Academy Advanced		•		Networking and Security (Basic)		•	
Basic Law Enforcement Academy Module I	•			PC Repair Technician (A+ Certification)	•		
Criminal Investigations		•		Web Design	•		
Criminal Law		•		<b>Drama</b>			
<b>Anthropology</b>			<b>AS</b>	Acting			<b>AA</b>
<b>Appliance Service Technology</b>		•	<b>AS</b>	Theatre Arts			<b>AA-T*</b>
Heating, Ventilation & Air Conditioning Specialist	•			<b>Electrical/Instrumentation Technology</b>			
Electrical Appliance Technician	•			Electrical Technology		•	<b>AS</b>
Refrigeration Technician	•			Instrumentation Technology		•	<b>AS</b>
<b>Art</b>				<b>Emergency Medical Services</b>	•		
Fine Arts			<b>AA</b>	EMS Recertification	•		
Graphic Communication		•	<b>AA</b>	<b>Engineering</b>			<b>AS</b>
Studio Art			<b>AA-T*</b>	<b>English</b>			<b>AA-T*</b>
<b>Automotive Technology</b>		•	<b>AS</b>	<b>Fire Technology</b>		•	<b>AS</b>
Air Conditioning Specialist	•			Fire Academy	•	•	
Automotive Chassis Specialist	•			Fire Prevention	•		
Engine Performance	•			Fire Protection	•		
Engine Repair & Machining Specialist	•			<b>History</b>			<b>AA-T*</b>
Smog Technician Specialist	•			<b>Journalism</b>			<b>AS/AA-T*</b>
Transmission Specialist	•			<b>Kinesiology</b>			<b>AA-T*</b>
<b>Biological Science</b>			<b>AS</b>	<b>Liberal Arts</b>			
<b>Business</b>				Arts/Humanities			<b>AA</b>
Accounting		•	<b>AS</b>	Behavioral/Social Science			<b>AA</b>
Business Administration		•	<b>AS-T*</b>	Math Science			<b>AA</b>
Office Administration		•	<b>AS</b>	<b>Management and Supervision</b>		•	<b>AS</b>
Retail Management		•		<b>Mathematics</b>			<b>AS</b>
Small Business Management and Operations		•	<b>AS</b>	<b>Music</b>			<b>AA</b>
<b>Chemistry</b>			<b>AS</b>	Commercial Music – Business Management		•	
<b>Child Development</b>		•	<b>AS-T*</b>	Commercial Music – Performance		•	
Assistant Teacher	•			Commercial Music – Pedagogy		•	
Associate Teacher	•			<b>Nursing</b>			
Curriculum in Early Childhood Education	•			Registered			<b>AS</b>
Infant Toddler Care	•			Vocational		•	
School-Age Child Care	•			<b>Process Technology</b>		•	<b>AS</b>
School-Age Development & Education	•			<b>Physics</b>			<b>AS-T*</b>
School-Age Associate Teacher	•			<b>Psychology</b>			<b>AA-T*</b>
Site Supervisor/ Program Director	•			<b>Real Estate</b>		•	<b>AS</b>
Special Needs Care & Education	•			<b>Recording Arts</b>		•	<b>AA</b>
<b>Communication Studies</b>			<b>AA-T*</b>	<b>Sign Language</b>	•		
<b>Computer Science</b>			<b>AS</b>	<b>Sociology</b>			<b>AA-T*</b>
Computer Support Specialist			<b>AS</b>	<b>Travel Marketing</b>	•	•	<b>AS</b>
Computer Support Specialist (Advanced)		•		Cruise Specialist	•		
Computer Support Specialist (Basic)		•		Home-Based Travel Specialist	•		
Core Competencies	•			<b>Welding Technology</b>		•	<b>AS</b>
Foundation	•			Pre-Apprenticeship	•		
Game Design	•			<b>World Languages</b>			
				American Sign Language	•		
				Cultural Competence	•		
				Spanish	•		

\*Degrees designed especially for those who plan to transfer to a California State University (CSU) campus.

See the Los Medanos College Catalog for information on LMC program requirements.

# DAILY CLASS CANCELLATION NOTIFICATION

In an effort to assist our students we post daily class cancellation notices. We provide class cancellations as they are submitted by the instructors so **you may need to check this site frequently.**

Bookmark the webpage link for easy access:  
**[www.losmedanos.edu/classcancel](http://www.losmedanos.edu/classcancel)**

While we will make every effort to keep this information up-to-date please understand that **not all absences are reported in a timely manner** so some notices will be posted close to or occasionally after a class start time.

***We will continue to post class cancellation notices on the classroom door(s).***



Use this QR code to access the class cancellation link using your smart phone.

LOS MEDANOS  
COLLEGE



# WHAT IS *insite*



**InSite** is your customized portal to campus news, events and reminders, the LMC website, WebAdvisor, and even real-time local weather.

Your class schedule appears on the calendar, with your classes for the week listed below. You can also access your Insite email, financial aid information, grades, and holds. InSite is your gateway to all online resources in the Contra Costa Community College District.

To log on to InSite, click the **InSite/WebAdvisor** icon on the Los Medanos College homepage. On the left side of the page, you will see "**InSite Portal**". Just click the button and enter your InSite ID (same as your WebAdvisor ID) and password in the box that pops up.

• • • • Have fun exploring **InSite** now • • • •  
*and return often to stay current with what's happening at LMC!*



# Summer Online Courses

New to online classes? Not that experienced with computers and the Internet?

We highly recommend going through these two steps by going to: [www.losmedanos.edu/onlineclasses](http://www.losmedanos.edu/onlineclasses)

1.

- a. **Are you ready for an online class?**  
Take a quiz to see if an online course fits your needs. Check to make sure you have the computer skills you'll need to succeed.
- b. **Is your computer ready?**  
Make sure your computer and Internet connection are up to speed.

- c. **Find online classes**  
Search for just online classes – find out more about each class, including contact info for the instructor and textbook info for most courses.
- d. **Get started**  
Use the step-by-step instructions for accessing your online classroom. Find all of this and more at: [www.losmedanos.edu/onlineclasses](http://www.losmedanos.edu/onlineclasses).

2.

**Some things to know about online classes at LMC**

- a. Get to your online classroom at [www.losmedanos.edu/onlineclasses](http://www.losmedanos.edu/onlineclasses).
- b. Your username and initial password are the same as for Web Advisor.
- c. Online courses begin the first day of class. Your online classroom will not be accessible before that date.

- d. Check to see if the instructor for your class has any special instructions or information by going to [www.losmedanos.edu/onlineclasses](http://www.losmedanos.edu/onlineclasses) and using the drop down menu to find out more (example: select English to see all online English courses, then scroll down to read more about your specific class).



Use this QR code to access LMC's online classes link using your smart phone.

COURSE	TITLE	SECTION	DATES	INSTRUCTOR	EMAIL
BUS-035A	Microsoft Word	0065	6/16-7/24.....	cknauer@losmedanos.edu	cknauer@losmedanos.edu
BUS-035C	Microsoft Powerpoint	5644	6/17-7/22.....	cknauer@losmedanos.edu.	cknauer@losmedanos.edu.
BUS-051	Keyboarding	0104	6/16-7/24.....	sbeckham@losmedanos.edu.	sbeckham@losmedanos.edu.
BUS-055	Typing Speed/Accuracy Development	0105	6/16-7/24.....	sbeckham@losmedanos.edu.	sbeckham@losmedanos.edu.
CHDEV-010	Child Growth and Development	0040	6/10-7/31.....	ejones@losmedanos.edu	ejones@losmedanos.edu
COMSC-040	Introduction to Computers	0050	6/16-7/24.....	kstanton@losmedanos.edu	kstanton@losmedanos.edu
COMSC-040	Introduction to Computers	0078	6/16-7/24.....	dyoung@losmedanos.edu.	dyoung@losmedanos.edu.
COMSC-049	Computer Literacy	0042	6/16-7/24.....	kstanton@losmedanos.edu	kstanton@losmedanos.edu
COMSC-121	Computer Forensics Investigations and Analysis	0023	6/9-7/31.....	sajones@ losmedanos.edu	sajones@ losmedanos.edu
DRAMA-015	Multicultural Perspectives within Theatre	0246	6/16-7/24.....	jperry-folino@losmedanos.edu	jperry-folino@losmedanos.edu
DRAMA-030	Chicano/a Mexican American Cinema: A Critical Analysis	0008	6/16-7/24.....	jperry-folino@losmedanos.edu.	jperry-folino@losmedanos.edu.
DRAMA-070	Film as an International Art Form	0004	6/16-7/24.....	jperry-folino@losmedanos.edu.	jperry-folino@losmedanos.edu.
ENGL-100	College Composition	0074	6/16-7/24.....	svallejo@losmedanos.edu	svallejo@losmedanos.edu
ENGL-230	Thinking and Writing Critically about Literature	0048	6/16-7/24.....	jperry-folino@losmedanos.edu	jperry-folino@losmedanos.edu
HIST-029	The American World Until 1865: Creating A "New World" America	0087	6/16-7/24.....	bschaffer@losmedanos.edu	bschaffer@losmedanos.edu
HIST-030	The American World From 1865: Creating a Modern World Hegemony	0091	6/16-7/24.....	bschaffer@losmedanos.edu	bschaffer@losmedanos.edu
MUSIC-012	Popular Music in American Culture	0010	6/16-7/24.....	mzillber@losmedanos.edu	mzillber@losmedanos.edu
POLSC-010	Introduction to American Government: Institutions and Ideals	0133	6/16-7/24.....	tnelson@losmedanos.edu	tnelson@losmedanos.edu
POLSC-010	Introduction to American Government: Institutions and Ideals	0134	6/16-7/24.....	tnelson@losmedanos.edu	tnelson@losmedanos.edu
PTEC-004	Process Technology (PTEC) Career Exploration	1010	6/16-7/24.....	wcruz@losmedanos.edu	wcruz@losmedanos.edu
TRAVL-105	Business and Financial Plans for Home-Based Travel	0501	6/16-7/3.....	cmcgill@losmedanos.edu	cmcgill@losmedanos.edu
TRAVL-106	Home-Based Travel and the Law	0502	7/7-7/24.....	cmcgill@losmedanos.edu	cmcgill@losmedanos.edu

# Summer Off-Campus Course

**CONTRA COSTA COUNTY FIRE  
TRAINING CENTER**

2945 Treat Blvd • Concord

FIRE-107

Fire Fighter Safety and Survival

# SCIENCE LABS

## ARE COMING TO THE BRENTWOOD CENTER IN FALL 2014!

A new science wet lab is being built to better serve our students who prefer to attend classes at the LMC Brentwood Center.

Look for our biological and physical science classes taking place in Brentwood starting this coming fall and published in the LMC Fall 2014 schedule of classes when it becomes available.



# Los Medanos College Courses at Brentwood Center

COURSE	SECTION	TITLE	DAYS	TIMES	ROOM	DATES
ANTHR-006	9512	<b>Cultural Anthropology</b>	MTWTH	8:00-10:05am	BRT-6	6/16-7/24
ASTRO-010	9500	<b>Introduction to Astronomy</b>	MTWTH	12:30-2:35pm	BRT-6	6/16-7/24
BIOSC-005	9508	<b>Biology of Health</b>	MTW TTH	9:00-11:55am 9:00-11:05am	BRT-5	6/16-7/24
COMSC-040	9522	<b>Introduction to Computers</b>	MTWTH	12:30-2:35pm	BRT-10	6/16-7/24
DRAMA-015	9533	<b>Multicultural Perspectives within Theatre</b>	MTW	9:00-11:50am	BRT-16	6/16-7/23
DRAMA-015	9525	<b>Multicultural Perspectives within Theatre</b>	MTW	1:00-3:50pm	BRT-12	6/16-7/23
DRAMA-016	9531	<b>Theatre Appreciation</b>	MTW	4:00-6:50pm	BRT-16	6/16-7/23
ECON-005	9535	<b>Economic History of the United States</b>	MTWTH	10:30-12:35pm	BRT-12	5/22-8/14
ENGL-070	9501	<b>Fundamentals of English: Reading, Writing and Thinking</b>	MTWTH	8:00-11:20am	BRT-4	6/9-7/31
ENGL-090	9503	<b>Integrated Reading, Writing and Critical Thinking</b>	MTWTH	8:30-11:50am	BRT-1	6/9-7/31
ENGL-090	9504	<b>Integrated Reading, Writing and Critical Thinking</b>	MTWTH	12:00-3:20pm	BRT-5	6/9-7/31
ENGL-100	9530	<b>College Composition</b>	MTW	12:00-2:50pm	BRT-14	6/16-7/23
ENGL-100	9505	<b>College Composition</b>	MTW	7:00-9:50pm	BRT-8	6/16-7/23
ENGL-220	9520	<b>Critical Analysis and Inquiry</b>	MTW	12:00-2:50pm	BRT-11	6/16-7/23
ENGL-221	9534	<b>Advanced Composition and Critical Thinking</b>	MTW	1:00-3:50pm	BRT-7	6/16-7/23
HIST-029	9502	<b>The American World Until 1865: Creating A "New World" America</b>	MTWTH	12:30-3:50pm	BRT-4	6/16-7/10
MATH-012	9539	<b>Prealgebra</b>	MTW	4:00-7:50pm	BRT-14	6/16-7/23
MATH-025	9515	<b>Elementary Algebra</b>	MTWTH	9:00-12:35pm	BRT-7	6/16-7/24
MATH-025	9538	<b>Elementary Algebra</b>	MTWTH	1:00-4:35pm	BRT-8	6/16-7/24
MATH-026	9516	<b>Plane Geometry</b>	MTW	4:00-6:50pm	BRT-7	6/16-7/23



COURSE	SECTION	TITLE	DAYS	TIMES	ROOM	DATES
MATH-030	9517	Intermediate Algebra	MTWTH	9:00-11:50am	BRT-8	6/16-7/24
MATH-030	9518	Intermediate Algebra	MTWTH	12:30-3:20pm	BRT-1	6/16-7/24
MATH-030	9529	Intermediate Algebra	MTW	4:00-7:50pm	BRT-6	6/16-7/23
MATH-034	9519	Introduction to Statistics	MTWTH	9:00-11:50am	BRT-11	6/16-7/24
MATH-034	9528	Introduction to Statistics	MTW	4:00-7:50pm	BRT-10	6/16-7/23
MATH-040	9521	Precalculus	MTWTH	9:00-11:50am	BRT-10	6/16-7/24
MUSIC-015	9540	Basic Music	MTW	7:00-9:50pm	BRT-5	6/16-7/23
NUTRI-055	9507	Introduction to Nutrition	MTTH	1:00-3:50pm	BRT-16	6/16-7/24
PHIL-002	9524	Contemporary Ethical Issues	MTWTH	9:00-11:05am	BRT-14	6/16-7/24
POLSC-010	9537	Introduction to American Government: Institutions and Ideals	MTWTH	10:15-12:20pm	BRT-6	6/16-7/24
PSYCH-010	9513	Individual and Social Processes	MTWTH	8:00-10:05am	BRT-12	6/16-7/24
PSYCH-011	9523	General Psychology	MTW	4:00-6:50pm	BRT-12	6/16-7/23
SIGN-065	9506	American Sign Language I	MTW	7:00-9:50pm	BRT-16	6/16-7/23
SOCIO-015	9514	Introduction to Sociology	MTW	4:00-6:50pm	BRT-5	6/16-7/23
SPAN-050	9536	Elementary Spanish I	MTWTH	10:15-1:50pm	BRT-3	6/16-7/24
SPCH-110	9532	Speech Communication	MTWTH	8:00-10:05am	BRT-2	6/16-7/24
SPCH-110	9509	Speech Communication	MTWTH	10:15-12:20pm	BRT-2	6/16-7/24
SPCH-150	9511	Intercultural Communication	MTWTH	12:30-2:35pm	BRT-2	6/16-7/24

### **BRENTWOOD CENTER**

Monday – Thursday  
Closed Friday and Saturday

### **BRENTWOOD CENTER ADMISSIONS & RECORDS**

Monday – Thursday  
8:00 a.m. – 7:00 p.m.  
Closed Friday & Saturday

### **STUDENT SERVICES**

*Counseling • Assessment • Bookstore • Financial Aid*  
Please call or check website for hours.

**[www.losmedanos.edu/brentwood](http://www.losmedanos.edu/brentwood)**



Use this QR code to access the Brentwood link using your smart phone.



# How to Read This Schedule

SEC	DAYS	HOURS	ROOM	DATES
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## MATHEMATICS

**MATH-038 Statistics for Business and Economics - 4 Units**

*PREREQUISITE: MATH 37S or 50S or equivalent course with a grade of "C" or better*

*ADVISORY: Recommended for Business Administration Majors*  
**LMC DEGREE: DA**

*TRANSFER: UC, CSU Gen. Ed. Area B4*

Calculus-based statistics for Business Administration majors who are transferring to CSU Hayward. Provides an understanding of the scientific method and the role of statistics in making inferences. Illustrations drawn from business, economics, and other fields. A graphing calculator is required for this course.

SC  
 0048 MW 1:00-2:50pm MA2-203 Semester  
 + 2 hours by arrangement each week.

**Brentwood Center**

1066 TTH 7:00-8:50pm BRT-7 Semester  
 + 2 hours by arrangement each week.

## COMPUTER SCIENCE

**COMSC-070 Microsoft Excel - 1.5 Units**

*ADVISORY: COMSC 61 pr previous spreadsheet experience*

A microcomputer course in electronic spreadsheeting using the commercial program MS EXCEL for Windows 95. Students will learn how to enter data into a spreadsheet, format entries, perform complex calculations, and revise spreadsheet entries. The course will survey a variety of common spreadsheet applications. SC

6957 Online  
 + 3 hours by arrangement each week 8/19-10/9

- Course number, course title, & number of units
- Prerequisites are required courses that must be completed prior to enrollment.
- Advisories are recommended courses to take prior to enrollment in a specific course
- **LMC DEGREE: DA** means that this course is LMC degree applicable.
- The **TRANSFER** area tells you what areas of CSU transfer this course satisfies.

- Section number needed for enrollment
- Days of the week the course is taught—  
 M=Monday, T=Tuesday, W=Wednesday, TH=Thursday, F=Friday, S=Saturday, SU=Sunday
- Time the course is taught, note that some courses have more than one start and stop time.
- Room where the course is taught; see map inside back cover for location.

**CC 1 - 119 building level room #**

- BRT - Brentwood Center
- CC - College Complex
- CO - CORE Building
- CS - Child Study Center
- EL - ETEC Lab
- GYM - Gymnasium
- LIB - Library Building
- MA - Math Building
- MU - Music Building
- PS - Public Safety/Financial Aid
- PE - Physical Education Complex
- POOL - Pool
- SC - Science

- SC - Student choice; pass/no pass option, by petition
- Online Course
- Additional hours or lab time may be required.
- Start and stop dates of course if different from normal semester length courses.

### Weekly Schedule Worksheet

	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00		
M O N											
T U E											
W E D											
T H U											
F R I											
S A T											
<b>PM</b>	5:00	6:00	7:00	8:00	9:00	<b>PM</b>	5:00	6:00	7:00	8:00	9:00
M O N						W E D					
T U E						T H U					

## ADMINISTRATION OF JUSTICE

**ADJUS-110 Introduction to Criminal Justice - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Social and Behavioral Sciences; DA**Transfer: UC, CSU*

(formerly ADJUS-120) Do you ever wonder about our justice system? Why are some people charged with crimes and others aren't? This course is a study of the complex workings of the criminal justice system which includes law enforcement, the court system, and corrections. Roles and expectations of the criminal justice system and society; crime causations, punishments and rehabilitation's, ethics, education and training for the various careers will be analyzed. If you are looking for a career in the field of criminal justice, this course is a "must have" so that you can understand how it all fits together. This is the foundation course for a degree in criminal justice and fulfills a general education requirement. SC 0148 MWTH 6:30-9:20pm SC2-225 6/16-7/24

**ADJUS-160 Community & Justice System - 3 Units***ADVISORY: ADJUS-110 (formerly ADJUS-120); eligibility for ENGL-100**LMC Degree: GE: Social and Behavioral Sciences; Ethnic/Multicultural Studies; DA**Transfer: CSU*

(formerly ADJUS-130) Why do cultures play such an important part in the criminal justice system? Find out why! You will examine the ethical and legal issues, learn how to identify problems and participate in resolving conflicts involving ethnicity, culture, age, and sexual orientation in the context of the disciplines of the criminal justice system (law enforcement, the court system, and corrections). Criminal problems which are specific to different cultures are examined and problem solving/conflict resolution techniques are practiced and analyzed for effectiveness. Criminal justice hiring practices are also defined and examined in relationship to diversity issues. SC

0419 MWTH 3:30-6:20pm SC2-225 6/16-7/24

## AIR CONDITIONING/REFRIGERATION

**ACREF-045 Basic Heating and Cooling Technology - 2 Units***ADVISORY: Prior or concurrent enrollment in: APPLI-023, 024, 025 or 026**LMC Degree: DA**Transfer: CSU*

Are you seeking a career working with technology and electro-mechanics? Do you like to work independently and find satisfaction in helping people? Try this introductory course in Heating Ventilation Air Conditioning that is part of the Appliance and HVAC certificate program. It will provide the basic foundation in HVAC you need to work in the appliance repair field. The course provides refrigeration theory, electrical circuitry, installation, troubleshooting, hands on practice working on heating and air conditioning systems. You will also learn related information on job safety, shop practices, repair orders, computer information, maintenance, and service techniques. The course prepares you to take the optional Federal EPA certification test prepared by the ESCO Institute (Exam fee is \$50). SC

4203 MTW 6:00-9:50pm CC3-505 6/2-7/9

## ANTHROPOLOGY

**ANTHR-006 Cultural Anthropology - 3 Units***ADVISORY: ENGL-100**LMC Degree: GE: Social and Behavioral Sciences; DA**Transfer: UC; CSU Gen. Ed. Area D1; IGETC Area 4A*

Has anyone ever stepped in your space and face? Is that appropriate? It may be depending on the culture you are from. In this class, you will learn about the beliefs, values, behaviors, and religions of the various cultures around the world as well as engage in real cultural anthropological fieldwork. Provides exposure to modern societies and vanishing cultures. SC

**Brentwood Center**

9512 MTWTH 8:00-10:05am BRT-6 6/16-7/24

## ART / GRAPHIC COMMUNICATIONS

**ART-005 Visual Arts Concepts - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Arts and Humanities; DA**Transfer: UC; CSU Gen. Ed. Area C1; IGETC Area 3A*

Are you creative? Like most people, you probably are, but you might not recognize it. This course focuses on the creative process and how artists have learned to use it to create works that address universal human concerns: birth, death and marriage, politics, religion, nature, everyday life, imagination and fantasy. Learn how the visual elements, principles of design, different media and methods can be used to create drawings, paintings, photography and sculpture. Learn how to evaluate art in personal and cultural terms. Learn how art can (and should be) part of your life.

LR

0015 MTWTH 10:15-12:20pm CC3-307 6/16-7/24

## ASTRONOMY

**ASTRO-010 Introduction to Astronomy - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Natural Sciences; DA**Transfer: UC; CSU Gen. Ed. Area B1; IGETC Area 5A*

Do constellations, black holes, and the expansion of the Universe sound interesting? Join us as we survey the world's oldest science with a study of the objects and motions visible in the night sky along with the nature and evolution of planets, stars, galaxies, and the cosmos. We will also investigate the history and development of astronomy along with the process and ethics of science. LR

0964 MTWTH 8:00-10:05am SC2-225 6/16-7/24

*Students enrolled in this section are expected to use computers for a portion of their coursework.*

0967 MTWTH 10:15-12:20pm CC2-220 6/16-7/24

0966 MTWTH 3:45-5:50pm CC2-220 6/16-7/24

0963 MTWTH 6:00-8:05pm CC2-220 6/16-7/24

**Brentwood Center**

9500 MTWTH 12:30-2:35pm BRT-6 6/16-7/24

*Students enrolled in this section are expected to use computers for a portion of their coursework.*

## ATHLETICS

SEC DAYS HOURS ROOM DATES

SEC DAYS HOURS ROOM DATES

### ATHLETICS

#### ATH-006 **Fitness for Athletic Competition - 1 Unit**

*ADVISORY: High school athletic experience*

*LMC Degree: DA*

*Transfer: UC, CSU*

This course will prepare the prospective athlete for competition at an advanced level. Introduction to the elements, understanding, and knowledge of physical training will include endurance running, interval sprinting, weight training and plyometric training to improve one's level of fitness for the upcoming athletic season. SC

0066	MWTH	10:00-12:50pm	BB-FIELD	6/16-7/24
0069	MTW	11:00-1:50pm	FB-FIELD	6/16-7/23
0064	MTW	2:00-4:50pm	GYM	6/16-7/23
0067	TWTH	5:00-7:50pm	FB-FIELD	6/17-7/24
0051	TWTH	4:00-6:50pm	FB-FIELD	6/17-7/24
0063	TWTH	4:30-7:20pm	SB-FIELD	6/17-7/24

#### ATH-027 **Offensive Football Skills and Conditioning - 1 Unit**

*ADVISORY: Designed for intercollegiate football participants*

*LMC Degree: DA*

*Transfer: UC, CSU*

Are you on the LMC football team or would like to improve your offensive skill? This course focuses on skill areas such as blocking, catching, passing, and route running. SC

0058	TWTH	3:30-4:00pm	SC2-227	6/17-8/7
	TWTH	4:10-5:35pm	FB-FIELD	

#### ATH-028 **Defensive Football Skills and Conditioning - 1 Unit**

*ADVISORY: Designed for intercollegiate football participants*

*LMC Degree: DA*

*Transfer: UC, CSU*

Are you on the LMC football team or would like to improve your defensive skill? This course focuses on skill areas such as block destruction, turnovers, tackling, and techniques specific to a defensive position will be covered. SC

0059	TWTH	3:30-4:00pm	SC1-129	6/17-8/7
	TWTH	4:10-5:35pm	FB-FIELD	

### AUTOMOTIVE TECHNOLOGY

#### AUTO-045 **Automotive Laboratory Practice - 1.5 Units**

*LMC Degree: DA*

*Transfer: CSU*

Have you gone for a job interview and been turned down because of lack of work experience? Then, this class is for you. Register in this course for additional automotive lab practice. Focus on areas and projects determined in collaboration with the instructor, based on your abilities. This will give you valuable hands-on-work experience, for job placement or ASE examination work experience requirement. P/NP

0258	MTW	12:00-3:50pm	CC3-512	6/2-7/9
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#### AUTO-047 **Automotive Heating and Air Conditioning - 3 Units**

*ADVISORY: Eligibility for ENGL-090*

*LMC Degree: DA*

*Transfer: CSU*

This course will provide you with the knowledge and skills necessary to repair and diagnose common automotive heating and air conditioning systems. Gain hands on experience retrofitting R12 to R134a systems. This course prepares you to take the federal exam for a refrigerant handling license and the ASE A7 examination SC

0250	MTW	5:00-6:50pm	CC3-512	6/2-7/9
	MTW	7:00-9:50pm	CC3-512A	

### BIOLOGICAL SCIENCE

#### BIOSC-005 **Biology of Health - 3 Units**

*LMC Degree: GE: Natural Sciences; DA*

*Transfer: UC; CSU Gen. Ed. Area E1*

Have you ever wondered how your heart helps to pump blood throughout your body? Or why you are more likely to get sick when you are stressed? Or what makes up a cell? This course will provide answers to all of these questions (and more)! The course is an opportunity for non-science majors to gain a greater understanding of how the human body functions and how biomedical science addresses the needs of human health and disease. The course will introduce students to the cell and how it functions, how tissues and organs function in the body, and how diseases affect normal body function. In addition to weekly lectures, there will be weekly one-hour by arrangement mini-lab sessions. This course meets the General Education Requirement for Science as of summer 2011. LR

4346	MTW	7:00-9:50pm	SC1-131	6/16-7/23
	MTW	6:00-6:50pm	SC1-103	
4348	MTWTH	10:15-12:20pm	SC1-129	6/16-7/24
	TWTH	9:00-9:50am	SC1-103	

#### **Brentwood Center**

9508	MTW	9:00-11:55am	BRT-5	6/16-7/24
	TH	9:00-11:05am		

#### BIOSC-010 **General Biology - 4 Units**

*ADVISORY: MATH-012 or higher; eligibility for ENGL-090 or higher*

*LMC Degree: GE: Natural Sciences; DA*

*Transfer: UC; CSU Gen. Ed. Area B2, B3; IGETC Area 5B*

The student will discover the elegance of nature while examining the basic structural and functional components of living organisms. This course includes both lecture and lab activities provided in a modern science teaching facility. This course meets the General Education Requirement for Lab Science. LR

0039	MTW	2:00-4:50pm	SC1-132	6/16-7/23
	MTW	5:00-8:50pm	SC1-126	
4350	MTWTH	8:00-10:05am	SC1-102	6/16-7/24
	TWTH	10:15-2:05pm	SC1-126	



**BIOSC-030 Introduction to Anatomy and Physiology - 4 Units***LMC Degree: DA**Transfer: CSU*

This course is designed for students who have a desire to begin the exciting process of discovering how the human body works. Those interested in an introductory level course in human anatomy and physiology to prepare them for the more comprehensive BIOSC-040 and BIOSC-045 should find this class helpful. The course is also required for many LVN, Paramedic and Firefighter Programs. The laboratory will combine simple physiological experiments and demonstrations with study of anatomical models, pre-dissected human cadavers and preserved organs. LR

0220	MTWTH	10:15-12:05pm	SC1-102	6/16-7/24
	MTW	12:15-3:05pm	SC1-103	
0221	MTW	4:00-6:50pm	SC1-102	6/16-7/23
	MTW	7:00-9:50pm	SC1-103	

**BUS-035C Microsoft PowerPoint - 1.5 Units***ADVISORY: Eligibility for ENGL-090**LMC Degree: DA**Transfer: CSU*

Microsoft PowerPoint is one of the most common software tools used in business and for professional presentations today. This is a skills/performance-based class that will give you the opportunity to explore the basic and intermediate features of PowerPoint. Learn how to create and edit slide shows; enhance slides with sound, graphics, and animation; create and use custom templates; and prepare presentations for various types of delivery. This class is either a required course or an elective for many degrees and certificates in Business. SC

**Online Course**

5644 ONLINE 6/17-7/22

*This is an ONLINE section for 7.5 hours each week.**Email questions to cknauer@losmedanos.edu.***BUSINESS****BUS-035A Microsoft Word - 1.5 Units***ADVISORY: Eligibility for ENGL-090**LMC Degree: DA**Transfer: CSU*

Do you have the word processing skills that today's employers require? Are you struggling with creating and formatting your papers, reports, or other personal documents? This is a skills/performance based class that will give you the opportunity to explore the basic and intermediate features of Microsoft Word. Learn how to create, edit, format, and print documents typically used in a job or other professional environments. This class is either a required course or an elective for many degrees and certificates in Business. SC

**Online Course**

0065 ONLINE 6/16-7/24

*This is an ONLINE section for 7.5 hours each week.**Email questions to cknauer@losmedanos.edu***BUS-035B Microsoft Excel - 1.5 Units***ADVISORY: BUS-003 or equivalent math skills**LMC Degree: DA**Transfer: CSU*

Do you have the basic spreadsheet skills that today's employers require? Are you ready to begin learning how to use Microsoft Excel? This is a skills/performance based class that will give you the opportunity to learn basic Excel essentials like creating, editing, and formatting a workbook/worksheet, using basic formulas and functions, and creating basic charts. Learn how to create, edit, and format common business and personal spreadsheet documents like budgets, invoices, expense reports, balance sheets, and other basic financial reports. This class is either a required course or an elective for many degrees and certificates in Business. SC

5643 T 9:00-11:50am LIB-214 6/17-7/22

*+ 4.5 hours ONLINE lab each week.***BUS-051 Keyboarding - 1 Unit***LMC Degree: NDA*

If you use a computer, this class is for you! Learn how to key the alphabetic keyboard "by touch." while using techniques designed to prevent repetitive stress injury. This self-paced class utilizes tutorial software that allows you to learn on an individualized program at your own pace. P/NP

**Online Course**

0104 ONLINE 6/16-7/24

*This is an ONLINE section for 4.5 hours per week.**Email questions to sbeckham@losmedanos.edu.***BUS-055 Typing Speed/Accuracy Development - 1 Unit***ADVISORY: Demonstrated keyboarding speed of 30 GWAM (gross words a minute)**LMC Degree: NDA*

If you need entry-level typing skills, or are looking to improve the skills you already have, this is the class for you! This short-term class will help you build keyboarding proficiency through an individualized lesson plan designed to improve your typing speed and/or accuracy. This course meets the typing proficiency requirement for many Business department certificates. P/NP

**Online Course**

0105 ONLINE 6/16-7/24

*This is an ONLINE section for 4.5 hours per week,**Email questions to sbeckham@losmedanos.edu.***BUS-059 Business Communications - 3 Units***ADVISORY: Prior or concurrent enrollment in BUS-058 or equivalent; eligibility for ENGL-090**LMC Degree: DA**Transfer: CSU*

Effective oral and written communication skills are a key to job success. Discover and learn how to present messages and information orally and in writing more effectively. Students learn how to compose email, letters, memos, and reports. Identify successful job search strategies such as networking, create resumes and gain interview skills that will make you more marketable to set you apart from the rest. SC

0109 TWTH 12:30-3:20pm SC2-225 6/17-7/24

## CHEMISTRY

SEC DAYS HOURS ROOM DATES

### BUS-092 Business Ethics - .5 Unit

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

As public trust in corporate America and the government declines, it is essential that you have an understanding of business ethics and its importance in the workplace. In this class you will learn the basics of business ethics, study the characteristics of the 100 Best Corporate Citizens, learn how to become an ethical change agent in your organization, and how to develop solutions to the ethical problems you encounter in the workplace. P/NP

0107 W 6:00-9:50pm MA2-203 6/25-7/2

### BUS-093 Dealing with Difficult People - .5 Unit

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Today's diverse and increasingly complex workplace is made up of individuals with very unique personalities and different communication styles. All of these individual personality types attempting to work together can often be difficult. This eight-hour course will help you to understand the "difficult" people that you work with, even when the "difficult" person is you. Understanding "difficult" people leads to less frustration. You will learn to recognize the relationship between "difficult" people and conflict, learn conflict resolution techniques, identify strategies for communicating with the "difficult" people in your workplace, and develop skills to constructively manage the conflict in your life. P/NP

0108 TH 6:00-9:50pm MA2-203 6/26-7/3

## CHEMISTRY

### CHEM-006 Introduction to Inorganic and Physical Chemistry - 4 Units

PREREQUISITE: MATH-025, MATH-029 or equivalent

LMC Degree: DA

Transfer: UC; CSU Gen. Ed. Area B1, B3; IGETC Area 5A

Have you ever wondered about electrolytes and sports drinks? How does a battery generate electricity? Can we turn lead into gold? Chemistry supplies answers to these questions and countless others. This course gives a basic introduction to chemistry and its impact on you and the modern world. This course is designed for students who have not had a prior course in chemistry. LR

0965 MTWTH 8:00-10:05am SC2-229 6/16-7/24

MTWTH 10:15-1:15pm SC2-234

### CHEM-025 General College Chemistry - 5 Units

PREREQUISITE: CHEM-006 or (one year of High School chemistry); MATH-030

LMC Degree: DA

Transfer: UC; CSU Gen. Ed. Area B1, B3; IGETC Area 5A

CHEM-025 is the first semester of a one year course that fulfills the general chemistry requirement for students in chemistry, engineering, life science, physics, pre-dental, and pre-medical programs. Through this course, students will explore the microscopic world of atoms and molecules and gain a richer understanding of the world around us. LR

4338 MTWTH 8:00-10:05am SC2-234 6/16-7/24

MTWTH 10:15-12:20pm SC2-229

MTWTH 1:30-3:35pm SC2-234

SEC DAYS HOURS ROOM DATES

### CHEM-026 General College Chemistry - 5 Units

PREREQUISITE: CHEM-025 or equivalent

LMC Degree: DA

Transfer: UC; CSU Gen. Ed. Area B1, B3; IGETC Area 5A

CHEM-026 is the second semester of a one year course and fulfills the general chemistry requirement for students in chemistry, engineering, life science, physics, pre-dental, and pre-medical programs. Upon completion of this course, students will be prepared to enter Chemistry 028 Organic Chemistry. Students will also develop insight into the chemical workings of their lives. SC

0271 MTWTH 10:00-12:05pm SC1-136 6/16-7/24

MTWTH 12:15-4:35pm SC2-235

## CHILD DEVELOPMENT

### CHDEV-010 Child Growth and Development - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Social and Behavioral Sciences; DA

Transfer: UC; CSU Gen. Ed. Area D7, E; IGETC Area 4G

Do you want to make a positive impact in the lives of children? This class will help you understand how children learn and develop while providing you with strategies to work effectively with children at home and at your place of employment. This class is great for parents, people who want to be parents, future and current teachers, nurses, doctors, police officers, social workers counselors. Required for Child Development Major. Satisfies Department of Social Services Category I and the Child Development Permit Matrix Requirement. SC

0038 TWTH 6:30-8:35pm CS1-110 6/10-7/31

Online Course

0040 TWTH ONLINE 6/10-7/31

This is on ONLINE section for 6.75 hours each week.

Email [ejones@losmedanos.edu](mailto:ejones@losmedanos.edu) if you have questions.

### CHDEV-083 Field Experience in Early Childhood Programs - 1-3 Units

ADVISORY: CHDEV-001 and 010 strongly recommended; eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

This class provides a great opportunity to work in a high quality early childhood program under the guidance of a trained mentor teacher! Gain valuable and fun hands-on experience with young children in college-certified toddler, preschool, or school age programs as you meet the experience requirements for the Child Development Permit and for licensing. **TB clearance required BEFORE lab hours will be scheduled. TB skin test expires after 2 years. TB chest x-ray expires after 5 years.** SC

0044

6/9-7/31

SEC DAYS HOURS ROOM DATES

SEC DAYS HOURS ROOM DATES

**COMPUTER SCIENCE**

**COMSC-040 Introduction to Computers - 4 Units**

ADVISORY: Eligibility for ENGL-090  
 LMC Degree: DA  
 Transfer: UC, CSU

Do you have an interest in computer technology or are you considering further studies in Computer Science? This course will cover basic computer concepts, terminology and uses as well as hands-on experience with common computer applications. SC

4266 MTWTH 10:15-12:20pm CO-103 6/16-7/24  
 +6 hours ONLINE lab each week.  
 0079 MTWTH 7:00-9:05pm CC2-229 6/16-7/24  
 + 6 hours ONLINE lab each week.

**Brentwood Center**

9522 MTWTH 12:30-2:35pm BRT-10 6/16-7/24  
 + 6 hours ONLINE lab each week.

**Online Course**

0050 ONLINE 6/16-7/24  
 This is an ONLINE section for 15 hours a week.  
 Email questions to kstanton@losmedanos.edu  
 0078 ONLINE 6/16-7/24  
 This is an ONLINE section for 15 hours a week.  
 Email questions to dyoung@losmedanos.edu.

**COMSC-049 Computer Literacy - 1.5 Units**

ADVISORY: Eligibility for ENGL-090  
 LMC Degree: DA

An introductory course in computers covering basic computer concepts, terminology, and uses as well as hands-on experience with common computer applications. SC

**Online Course**

0042 ONLINE 6/16-7/24  
 This is an ONLINE section for 6 hours a week.  
 Email questions to kstanton@losmedanos.edu

**COMSC-060 Information Technologies - 4 Units**

ADVISORY: COMSC-040; eligibility for ENGL-090  
 LMC Degree: DA  
 Transfer: CSU

Gain the skills needed to pursue a career as an office professional! You will learn basic computer concepts, virtualization, and cloud computing while developing skills using productivity software to create a variety of documents for the business world. This beginning "hands on" wireless computer class will introduce you to a wide spectrum of various technological devices, such as Laptops, Personal Digital Assistants (PDA's), Global Positioning Systems (GPS's), Digital Cameras and Bluetooth devices. SC

0070 MTWTH 8:00-10:05am CO-102 6/16-7/24  
 + 9 hours by arrangement each week.

**COMSC-092 PC Repair - A + Prep (A+ Certification) - 1.5 Units**

ADVISORY: COMSC-090, 091, or working knowledge of PC systems and operating systems; eligibility for ENGL-090  
 LMC Degree: DA

This is the third of three courses (COMSC-090, 091, and 092) designed to prepare you for the Comp TIA A+ Certification Exams. This course covers advanced configuration and maintenance of Microsoft operating systems and is recommended for intermediate to advanced computer users, or students who have completed COMSC-090 and COMSC-091. This course is not suggested for inexperienced or beginning computers users. The course is divided equally between lecture and lab, with lab teams enhancing the collaborative learning experience. SC

0025 MTTH 7:00-7:50pm CO-103 6/16-7/24  
 MTTH 8:00-8:50pm CO-210

**COMSC-121 Computer Forensics Investigations and Analysis - 3 Units**

ADVISORY: COMSC-120; COMSC-040; eligibility for ENGL-090  
 LMC Degree: DA  
 Transfer: CSU

Interested in pursuing a career in Computer Forensics Investigations & Analysis? Learn concepts o to conduct a forensics investigation using cutting edge technology, specialized software and acquire skills to become a Computer Forensics Specialist. This course will prepare you for the EnCase certification recognized worldwide. SC

**Online Course**

0023 ONLINE 6/9-7/31  
 This is an ONLINE section for 13.5 hours each week.  
 Email instructor at sajones@losmedanos.edu for further information.

**COUNSELING**

**COUNS-030 Orientation to College - 1 Unit**

ADVISORY: Completion of the LMC Assessment Test or equivalent  
 LMC Degree: NDA

Confused about college? Not sure what's in the catalog? Then, this class is for you! This course will introduce you to valuable resources, academic programs and services to help you start college. You'll learn about all the transfer and training options available to you in California. You'll also develop a personalized educational plan designed to help you meet your goals. P/NP

0057 TTH 12:30-1:50pm CO-102 6/17-7/24

**COUNS-034 College Success - 1 Unit**

LMC Degree: DA  
 Transfer: CSU

What are some of the characteristics and skills that can help you achieve success in college? In this course you will learn how to take notes, take exams, overcome procrastination, manage time, and cope with stress and test anxiety. You will gain the self-confidence necessary to become a successful and an actively engaged student in your educational journey. P/NP

0053 W 9:00-10:30am CC3-365 6/4-8/6

This section is for students in the Emergency Medical Technician Career Advancement Academy in Go to [www.losmedanos.edu/careeracademy](http://www.losmedanos.edu/careeracademy) for information.

Enrollment in this course requires automatic enrollment in the summer semester in EMS-010-0251 and EMS-014.

0052 MW 12:30-1:50pm CO-102 6/16-7/23

**DRAMATIC ARTS**

SEC    DAYS    HOURS    ROOM    DATES

**DRAMATIC ARTS****DRAMA-015    Multicultural Perspectives within Theatre - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Ethnic/Multicultural Studies; Arts and Humanities; DA**Transfer: UC; CSU Gen. Ed. Area C1; IGETC Area 3A*

Come explore theatre of many cultures. Students will read plays, discuss, and view theatre productions from African American, Asian American, European American, and Latino American and other cultures to discover the world around us that can only be explored in a dramatic setting. SC

0245    MTW    12:30-3:20pm    SC1-102    6/16-7/23

**Brentwood Center**

9533    MTW    9:00-11:50am    BRT-16    6/16-7/23

9525    MTW    1:00-3:50pm    BRT-12    6/16-7/23

**Online Course**

0246    ONLINE    6/16-7/24

*This is an ONLINE section for 9 hours each week.**Email questions to jperry-folino@losmedanos.edu***DRAMA-016    Theatre Appreciation - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Arts and Humanities; DA**Transfer: UC; CSU Gen. Ed. Area C1; IGETC Area 3A*

Theatre is alive with humanity's joy, humor and tragedy. Learn the various aspects of theatre, how it came into being and why it continues to thrive and fascinate. Through hands-on experience, lectures, live theatre production(s) and DVD/Videos specifically geared to the course, become a part of a community of theatre lovers. SC

0248    MTW    4:00-6:50pm    CO-103    6/16-7/23

**Brentwood Center**

9531    MTW    4:00-6:50pm    BRT-16    6/16-7/23

**DRAMA-030    Chicano/a Mexican American Cinema: A Critical Analysis - 3 Units***ADVISORY: ENGL-100**LMC Degree: GE: Ethnic/Multicultural Studies; DA**Transfer: UC; CSU Gen. Ed. Area C2; IGETC Area 3B.*

Explore the Chicano Mexican American experience through films created about Mexican Americans as well as films created by Mexican Americans in the 20th and 21st centuries. You will journey on an epic adventure through a variety of subjects and genres such as dramas, comedies and documentaries. These films help you to understand and experience the journey that various Mexican American individuals and groups have taken to arrive at the 21st century in the United States. You will come to appreciate and acknowledge the far reaching effects of Mexican Americans on both the broader culture and the socio/political landscape throughout the United States and the world. SC

0247    MTW    8:00-10:50am    CC3-322    6/16-7/23

0032    MTW    11:00-1:50pm    CC3-322    6/16-7/23

**Online Course**

0008    ONLINE    6/16-7/24

*This is an ONLINE section for 9 hours a week.**Email questions to jperry-folino@losmedanos.edu.*

SEC    DAYS    HOURS    ROOM    DATES

**DRAMA-070    Film as an International Art Form - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Arts and Humanities; DA**Transfer: UC; CSU Gen. Ed. Area C1; IGETC Area 3A*

Film is a universal language that can unite us as human beings and help us to better understand and appreciate our similarities and our differences. Take an enlightening journey through film by studying various genres of film (i.e. suspense, science fiction/ fantasy, survival and adventure, romance and comedies, Westerns and other genres) from the early 20th century up to the present time. Learn the various aesthetic elements of filmmaking as well as studying thematic sociological, political and historical links to the films we view. You will never look at films the same way again after taking this course. SC

0003    MTWTH    2:00-5:35pm    CC3-322    6/16-7/24

**Online Course**

0004    ONLINE    6/16-7/24

*This is an ONLINE section for 15 hours a week.**Email questions to jperry-folino@losmedanos.edu.***ECONOMICS****ECON-005    Economic History of the United States - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Social and Behavioral Sciences; DA**Transfer: UC; CSU Gen. Ed. Area D6; IGETC Area 4F*

Have you ever wondered how the U.S. became a leading economic power in the world? To be a well rounded citizen, enroll now to gain an understanding of the historical origin, growth and development of the American economy. Engage in lively discussions on a variety of interdisciplinary topics such as immigration, race, big business, government policies and institutions. Meets one-half of the CSU American Institutions and Ideals transfer requirement. SC

**Brentwood Center**

9535    MTWTH    10:30-12:35pm    BRT-12    6/16-7/24

**ECON-011    Principles of Macroeconomics - 3 Units***PREREQUISITE: MATH-030 or equivalent**ADVISORY: ECON-010**LMC Degree: GE: Social and Behavioral Sciences; DA**Transfer: UC; CSU Gen. Ed. Area D2; IGETC Area 4B*

Macroeconomics gives you the "big picture" of the economy. Enroll now, to learn about inflation, unemployment, business cycles, monetary and fiscal policy. Become a well rounded citizen as you gain a deeper understanding of all of the above as well as the trade offs & ambiguities facing policy makers in the world around us. SC

0068    MTWTH    8:00-10:05am    CC3-361    6/16-7/24

**ELECTRICAL/INSTRUMENTATION TECHNOLOGY****ETEC-004 Introduction to Electrical Technology - 3 Units**

*ADVISORY: MATH-012 or equivalent; eligibility for ENGL-100 LMC Degree: DA*

*Transfer: CSU*

Are you looking for a basic understanding of everyday electrical devices? This course investigates the workings of everyday electrical devices such as toasters, thermostats, fluorescent lights, electric motors, transformers and much more. It allows the student to look at the electrical concepts on the working level and explore the opportunities in the electrical field. SC

0026 TTH 5:00-9:50pm CC2-228 6/3-7/31

**ETEC-170A Internship in Electrical / Instrumentation Technology - 1-4 Units**

*PREREQUISITE: Approved online application and employer placement*

*ADVISORY: Eligibility for ENGL-090*

*LMC Degree: DA*

*Transfer: CSU*

Earn college credit while you learn on-the-job! For students who have declared a major, have taken classes in the major, are ready for on-the-job experience in a paid or unpaid position and meet program-level minimum qualifications. SC

0280 6/16-7/24

*Opportunities for Internships vary greatly and are not available in all disciplines. Consult with your instructor to learn more about internship opportunities in your chosen field.*

**EMERGENCY MEDICAL SERVICES****EMS-010 Emergency Medical Technician I - 6 Units**

*PREREQUISITE: Students must be 18 years of age by the date the course begins*

*ADVISORY: Eligibility for ENGL-090; Medical clearance form and proof of inoculations.*

*LMC Degree: DA*

*Transfer: CSU*

Come join us in the fast-paced, exciting field of Emergency Medical Services by becoming an EMT. Learn the life-saving skills that allow you to assess patients in an emergency setting, use your knowledge and skills to treat them, and stabilize and transport them for further care. This course requires extensive study and preparation time, including reading, completing homework, and practicing skills, typically 10 to 12 hours per week out of the classroom. Clinical time is also required to obtain State-mandated patient contacts, typically an additional 24 hours minimum and 10 patient contacts.

Successful completion of this course allows the student to take the national registry exam administered by the National Registry of Emergency Medical Technicians. Students are asked to be proactive and obtain an American Heart CPR/AED Basic Life Support Provider card prior to start of class, also to be fully inoculated with documentation of TB, Hepatitis B, MMR, tetanus, and proof of varicella(chicken pox). Also students must have a medical exam using DMV form 51 or LMC physical clearance form. Lastly, lab fees are \$55.00 and payment of these fees provides you a stethoscope, uniform shirt, blood pressure cuff, CPR card and gloves. LR

0251 MTTH 9:00-4:05pm CC3-365 6/2-8/8

*This section is for students in the Emergency Medical Technician Career Advancement Academy in Go to [www.losmedanos.edu/careeracademy](http://www.losmedanos.edu/careeracademy) for information. Enrollment in this course requires automatic enrollment in COUNS-034-0053 and EMS-014.*

**ENGLISH****ENGL-070 Fundamentals of English: Reading, Writing and Thinking - 5 Units**

*LMC Degree: NDA*

Do you want to build the knowledge and skills you will need to be a successful college student? Reading, writing and critical thinking are absolutely critical to your success in every class and in most aspects of your life. English-070 is an intensive course that will build your skills and your confidence as a reader, critical thinker, writer and college student. While building these skills, you will explore interesting themes and issues, and receive the support of college services designed with your success in mind! SC

0467 MTWTH 8:00-11:20am CC2-226 6/9-7/31

0466 MTWTH 12:00-3:20pm CC2-296 6/9-7/31

**Brentwood Center**

9501 MTWTH 8:00-11:20am BRT-4 6/9-7/31

**ENGL-082 Building a College Vocabulary - 3 Units**

*LMC Degree: NDA*

Do you want to improve reading comprehension and use the right word when writing or speaking? Add new words to your vocabulary while also improving your reading and writing. This course may be taken with English 70 or English 90 or by itself. Open to all students! SC

0472 MTWTH 8:30-11:50am MU3-702 6/16-7/10

**ENGL-083 Sentence Skills for College Writing - 3 Units**

*ADVISORY: Eligibility for ENGL-090*

*LMC Degree: DA*

Do you stress out over your sentence structure or become confused when you hear terms like clause, conjunction, comma, or colon? Fear no more! This course reviews sentence structure and mechanics, while improving your proofreading and usage skills. You'll complete several fun and creative writing projects, while learning techniques for crafting clear and professional-sounding sentences, suitable for writing in college or the business world. You'll leave this course with the knowledge, skills, and confidence necessary to compose correct and sophisticated sentences in your writing tasks. SC

0471 MTWTH 12:00-3:20pm PS1-16 6/16-7/10

## ENGLISH AS A SECOND LANGUAGE

SEC DAYS HOURS ROOM DATES

### ENGL-090 **Integrated Reading, Writing and Critical Thinking - 5 Units**

*PREREQUISITE: ENGL-070, 071 or 070B; or demonstration of equivalent skills based on assessment*

*LMC Degree: DA*

In this course you will develop the reading, writing and critical thinking skills that are essential for success in college – skills you will use for the rest of your life! Whatever your chosen career path, you will benefit from the thinking, reading and writing skills taught in English 90. You will read about relevant, interesting topics, write essays, improve your grammar, and learn to manage yourself as a college student and lifelong learner. English 90 is excellent preparation for all of your other college courses, and for your life after college, as well. SC

0468	MTWTH	8:00-11:20am	CC2-214	6/9-7/31
0469	MTWTH	12:00-3:20pm	SC1-131	6/9-7/31
0470	MTWTH	6:30-9:50pm	CC2-226	6/9-7/31

#### **Brentwood Center**

9503	MTWTH	8:30-11:50am	BRT-1	6/9-7/31
9504	MTWTH	12:00-3:20pm	BRT-5	6/9-7/31

### ENGL-100 **College Composition - 3 Units**

*PREREQUISITE: ENGL-090; ENGL-926 or assessment process*  
*LMC Degree: GE: Language and Rationality: English Composition; DA*

*Transfer: UC; CSU Gen. Ed. Area A2; IGETC Area 1A*

This college-level course will help you to improve your critical reading, thinking and writing skills—skills that are essential for future success! Students will analyze course readings and write organized and well-developed essays based on the assigned texts and their own research. Students will also read, analyze and write about one book-length work. This course is required for AA degree and transfer to CSU or UC. LR

0071	MTW	9:00-11:50am	CC2-223	6/16-7/23
0097	MTW	7:00-9:50pm	CC2-212	6/16-7/23

#### **Brentwood Center**

9530	MTW	12:00-2:50pm	BRT-14	6/16-7/23
9505	MTW	7:00-9:50pm	BRT-8	6/16-7/23

#### **Online Course**

0074	ONLINE			6/16-7/24
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*This section is completely ONLINE. Please contact [svallejo@losmedanos.edu](mailto:svallejo@losmedanos.edu) if you have any questions.*

### ENGL-220 **Critical Analysis and Inquiry - 3 Units**

*PREREQUISITE: ENGL-100*

*LMC Degree: DA*

*Transfer: UC; CSU Gen. Ed. Area A3; IGETC Area 1B*

A media-rich course that investigates the relationship of critical reading to critical thinking. Emphasis on the development of critical thinking skills with application in the interpretation, evaluation, analysis, criticism and advocacy of ideas encountered in academic readings, popular culture, and current events. SC

0237	MTWTH	9:00-11:05am	CC1-120	6/16-7/24
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#### **Brentwood Center**

9520	MTW	12:00-2:50pm	BRT-11	6/16-7/23
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### ENGL-221 **Advanced Composition and Critical Thinking - 3 Units**

*PREREQUISITE: ENGL-100*

*LMC Degree: DA*

*Transfer: UC; CSU Gen. Ed. Area A3; IGETC Area 1B*

Tired of losing arguments or being manipulated by loaded language? English-221 teaches you how to analyze construct and critique arguments and recognize the many ways people and media try to manipulate you into agreeing with them. By carefully reading argument essays about key societal issues and examining the concepts symbols and subtexts in examples of popular culture such as advertisements and television, you will become a clear thinker. This course teaches you to write strong and effective arguments, a crucial skill for most academic majors or vocational programs. LR

0239	MTW	9:00-11:50am	SC1-131	6/16-7/23
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0238	MTW	7:00-9:50pm	SC2-227	6/16-7/23
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#### **Brentwood Center**

9534	MTW	1:00-3:50pm	BRT-7	6/16-7/23
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### ENGL-230 **Thinking and Writing Critically about Literature - 3 Units**

*PREREQUISITE: ENGL-100*

*LMC Degree: GE: Arts and Humanities; DA*

*Transfer: UC; CSU Gen. Ed. Area C2*

How would you answer these questions? What good books have you read? What are you reading? What books have changed your life? Every well-rounded, educated person needs to be familiar with some of the great works of literature - short stories, poems, plays, novels - and this course gives you that opportunity, while continuing to develop your skills in critical reading, thinking, writing and research. Learn to enjoy the pleasures of literature while satisfying your G.E. and transfer requirements too. Sign-up for English 230! LR

0049	MTW	9:00-11:50am	CC2-296	6/16-7/23
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#### **Online Course**

0048	ONLINE			6/16-7/24
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*This section is completely ONLINE. Please contact [jperry-folino@losmedanos.edu](mailto:jperry-folino@losmedanos.edu) if you have any questions.*

## ENGLISH AS A SECOND LANGUAGE (ESL)

### ESL-031 **Conversation/Pronunciation I - 3 Units**

*ADVISORY: One year of formal English as a Second Language instruction, or a level one placement on the ESL placement test. Concurrent enrollment in ESL-011, ESL-021 and/or ESL-041*

*LMC Degree: NDA*

Do you want to improve your English pronunciation and oral communication skills? Take this class and learn how to say English words correctly so you can effectively communicate with people using basic English phrases and sentences. SC

0147	MTWTH	7:00-9:50pm	CC2-223	6/16-7/24
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## FIRE TECHNOLOGY

**FIRE-102 Fire Behavior and Combustion - 3 Units***ADVISORY: FIRE-101; eligibility for ENGL-090**LMC Degree: DA**Transfer: CSU*

This is one of the five courses required for an Associate Degree in Fire Technology. It is probably the most important of all the courses because it provides you with critical information concerning the chemistry of fire and its behavior. It goes into detail about the fire starts, continues and is extinguished. In order to handle fire emergencies, you must know the fundamentals of its makeup. There are all types of fires and each has its own particular danger. This course teaches you on how to suppress the structure, vehicle, rubbish/trash or wildland fire. This course is accredited by the International Fire Service Training Association (IFSTA), National Fire Protection Association (NFPA), California State Firefighters Association (CSFA), and the Firefighter's Handbook: Essentials of Firefighting and Emergency Response. SC

0106	TTH	11:30-2:50pm	CC3-336	6/9-7/31
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**FIRE-106 Physical Fitness for Public Safety Personnel - 1 Unit***LMC Degree: DA**Transfer: CSU*

This is a physically active class designed to point out and explore current trends in Public Safety Physical Fitness Hiring requirements. You will be physically evaluated and then given a fitness program to assist you in accomplishing your fitness goals. SC

0103	MTWTH	7:00-9:05pm	PEW-1	6/16-7/24
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**FIRE-107 Fire Fighter Safety and Survival - 3 Units***ADVISORY: Eligibility for ENGL-090**LMC Degree: DA**Transfer: CSU*

Are you seeking employment in the fire service or currently employed as a fire fighter? This course will meet the new requirement mandated by the Fire and Emergency Services Higher Education (FESHE) Initiative. This course will teach you how to minimize the risk of injuries, accidents and fatalities. LR

0252	MTW	3:00-5:50pm	CC3-361	6/16-7/23
	S	9:00-2:50pm	SITE	

## HISTORY

**HIST-029 The American World Until 1865: Creating A "New World" America - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Social and Behavioral Sciences; DA**Transfer: UC; CSU Gen. Ed. Area D6; IGETC Area 4F*

An introduction to the early history of America as a developmental, trans-hemispheric emergence of diverse peoples and cultures globally situated. Students will consider the gradually evolving "First New Nation" status of the U.S., attending to patterns, periods and topical themes prominent in its "nationalizing" experience as conditioned by regional and international realities. Partially fulfills the CSU American Institutional/Ideals requirement. SC

0081	MTWTH	8:00-10:05am	CO-103	6/16-7/24
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**Brentwood Center**

9502	MTWTH	12:30-3:50pm	BRT-4	6/16-7/10
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**Online Course**

0087			ONLINE	6/16-7/24
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*This is an ONLINE section for 9 hours each week.**Email bschaffer@losmedanos.edu if you have questions.***HIST-030 The American World From 1865: Creating a Modern World Hegemony - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Social and Behavioral Sciences; DA**Transfer: UC; CSU Gen. Ed. Area D6; IGETC Area 4F*

Are you curious how the United States has become a world "super-power" of the 21st century? Would you like to examine how "free market" capitalism and its ever-expanding urban-industrial order contributed to the United States being both the most envied and feared "super-power" of the 21st century? These questions and others will be covered in this course. Partially fulfills the CSU American Institutional/Ideals requirement. SC

0088	MTWTH	10:15-12:20pm	SC2-225	6/16-7/24
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**Online Course**

0091			ONLINE	6/16-7/24
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*This is an ONLINE section for 9 hours each week. Please**email bschaffer@losmedanos.edu if you have any questions.***HIST-046 History and Cultures of Native Americans in North America (from Pre-European Contact Through 1838) - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Ethnic/Multicultural Studies; DA**Transfer: UC; CSU Gen. Ed. Area D3; IGETC Area 4C*

Native American history is epic, diverse, poignant, and moving. Come learn about the true Americans and their diversity, their fight for their homeland, cultural survival and autonomy against the European newcomers and the U.S. government. SC

0082	MTWTH	1:00-3:05pm	CC2-221	6/16-7/24
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## HUMANITIES

SEC DAYS HOURS ROOM DATES

### HUMANITIES

#### HUMAN-030 **Modernist Paris: Artists and Intellectuals (1890-1950) - 3 Units**

*ADVISORY: Eligibility for ENGL-100*

*LMC Degree: GE: Arts and Humanities; DA*

*Transfer: UC; CSU Gen. Ed. Area C2; IGETC Area 3B*

Paris is as much a state of mind as a beautiful city. From the middle of the seventeenth century until the present day, Paris has been one of the world's most important arenas of artistic and intellectual achievement. But in the years between 1890 and 1950, more astonishing changes in Western lifestyles occurred in any other comparable time frame, and the artists and intellectuals living in Paris during those years effected revolutions in perception and thought that continue to reverberate strongly in our own age. In order to understand our present time, we must go back a century and learn what modernism was, how it was expressed, and by whom. LR

0018 MTW 1:00-3:50pm SC2-229 6/16-7/23

### JOURNALISM

#### JOURN-100 **Mass Communication - 3 Units**

*ADVISORY: ENGL-090 or eligibility for ENGL-100*

*LMC Degree: GE: Arts and Humanities; DA*

*Transfer: UC; CSU Gen. Ed. Area D7; IGETC Area 4G*

(formerly JOURN-035) Experience and examine the mass media - books, newspapers, magazines, radio, television, film, recordings and the Internet - analyzing their impact on society and culture, as well as on your own life. You will also explore current trends, issues, laws and ethics involved with the mass media and related industries. SC

0077 MTWTH 10:15-12:20pm CC2-221 6/16-7/24

### MATHEMATICS

#### MATH-012 **Prealgebra - 4 Units**

*LMC Degree: NDA*

Need a review of the basics but want to get a head start of algebra? Planning to transfer but need a refresher before jumping into Elementary Algebra? MATH-012 is the class for you! MATH-012 a four-unit lecture/lab prealgebra course designed to provide students with the background skills and knowledge in preparation for the study of elementary algebra. In addition to prealgebra skills, students will learn effective learner skills such as self-assessment, goal-setting, and using resources. MATH-012 is a part of the LMC Developmental Math Program. SC

0151 MTWTH 9:00-11:50am MA2-207 6/16-7/24  
+ 6 hours by arrangement each week. *This section is designed for students in the UMOJA program.*

0225 MTWTH 9:00-11:50am MA2-204 6/16-7/24  
+ 6 hours by arrangement each week.

0146 MTWTH 12:00-2:50pm MA2-204 6/16-7/24  
+ 6 hours by arrangement each week.

0226 MTWTH 3:00-5:50pm MA2-204 6/16-7/24  
+ 6 hours by arrangement each week.

0227 MTWTH 4:00-6:50pm MA2-205 6/16-7/24  
+ 6 hours by arrangement each week.

#### **Brentwood Center**

9539 MTW 4:00-7:50pm BRT-14 6/16-7/23  
+ 6 hours by arrangement each week.

#### MATH-025 **Elementary Algebra - 5 Units**

*PREREQUISITE: MATH-012 with a grade of "C" or better, or completion of coursework at another college that is comparable to Math 12 with a grade of "C" or better, or demonstration of equivalent prealgebra skills based on our LMC assessment process, or equivalent assessment recommendation from another college.*

*LMC Degree: DA*

How do scientists model the real world and make predictions using math? Math 25 is an elementary algebra course that introduces students to applications of math through linear equations, systems of linear equations, and quadratic equations. This course covers Algebra I in one semester. Expect to spend a minimum of eight hours of study time outside of class each week. SC

0145 MTWTH 8:00-12:20pm MA2-205 6/16-7/24  
+ 3 hours by arrangement each week.

0149 MTWTH 12:30-4:50pm MA2-206 6/16-7/24  
+ 3 hours by arrangement each week.

0144 MTWTH 4:30-8:50pm MA2-208 6/16-7/24  
+ 3 hours by arrangement each week.

#### **Brentwood Center**

9515 MTWTH 9:00-12:35pm BRT-7 6/16-7/24  
+ 6 hours by arrangement each week.

*Students enrolled in this section will be expected to use computers for a portion of their coursework.*

9538 MTWTH 1:00-4:35pm BRT-8 6/16-7/24  
+ 6 hours by arrangement each week.

#### MATH-026 **Plane Geometry - 3 Units**

*PREREQUISITE: MATH-025, MATH-29 or equivalent*

*LMC Degree: GE: Language and Rationality: Communication and Analytical Thinking; DA*

Geometry surrounds us! From ancient war machines to modern GPS tracking systems, cultures old and new recognize the importance of formally studying the spatial relationships that we see everywhere. This course will teach you not only what these relationships are, but how to use logical and mathematical reasoning to discover and explain them. Topics include lines, planes, angles, triangles, polygons, circles, transformations, similar figures, perimeter, area, volume, logical proof, constructions, the use of drawing tools, and the Pythagorean Theorem. This course satisfies the math requirement for an associate degree, and is a required prerequisite for pre-calculus. SC

0160 MTWTH 9:00-11:05am PS1-16 6/16-7/24  
+ 6 hours by arrangement each week.

0161 MTWTH 12:30-2:35pm SC1-129 6/16-7/24  
+ 6 hours by arrangement each week.

0158 MTWTH 3:30-5:35pm MA2-203 6/16-7/24  
+ 6 hours by arrangement each week.

0159 MTWTH 6:00-8:05pm MA2-204 6/16-7/24  
+ 6 hours by arrangement each week.

#### **Brentwood Center**

9516 MTW 4:00-6:50pm BRT-7 6/16-7/23  
+ 6 hours by arrangement each week.



SEC DAYS HOURS ROOM DATES

**MATH-030 Intermediate Algebra - 4 Units**  
*PREREQUISITE: MATH-025 with a grade of "C" or better, or completion of coursework at another college that is comparable to MATH-025 with a grade of "C" or better, or demonstration of equivalent elementary algebra skills based on our LMC assessment process, or equivalent assessment recommendation from another college, or successful completion of high school Algebra II.*

*LMC Degree: GE: Language and Rationality: Communication and Analytical Thinking; DA*

MATH-030 is an intermediate algebra course with focus on linear, quadratic, exponential, and logarithmic functions. Students will investigate algebra concepts from multiple perspectives including tables, graphs, symbolic forms with variables, and written descriptions. Students will develop proficient skills in communication of mathematics, problem-solving, use of multiple representations, effective learning skills and learning to apply algebra to analyze and solve real-life problems takes time and effort. A graphing calculator or graphing software is required. SC

4017 MTWTH 9:00-11:50am MA2-206 6/16-7/24  
 + 6 hours by arrangement each week.

4018 MTWTH 12:00-2:50pm MA2-207 6/16-7/24  
 + 6 hours by arrangement each week.

6043 MTWTH 3:00-5:50pm MA2-207 6/16-7/24  
 + 6 hours by arrangement each week.

6044 MTWTH 6:00-8:50pm MA2-207 6/16-7/24  
 + 6 hours by arrangement each week.

**Brentwood Center**

9517 MTWTH 9:00-11:50am BRT-8 6/16-7/24  
 + 6 hours by arrangement each week.

*Students enrolled in this section will be expected to use computers for a portion of their coursework.*

9518 MTWTH 12:30-3:20pm BRT-1 6/16-7/24  
 + 6 hours by arrangement each week.

*Students enrolled in this section will be expected to use computers for a portion of their coursework.*

9529 MTW 4:00-7:50pm BRT-6 6/16-7/23  
 + 6 hours by arrangement each week.

*Students enrolled in this section will be expected to use computers for a portion of their coursework.*

**MATH-034 Introduction to Statistics - 4 Units**

*PREREQUISITE: MATH-030, MATH-029 or equivalent*

*LMC Degree: GE: Language and Rationality: Communication and Analytical Thinking; DA*

*Transfer: UC; CSU Gen. Ed. Area B4; IGETC Area 2A*

Is Barry Bonds the best homerun hitter? Can card tricks be used to determine if someone has ESP? How do statistics and probability help us answer these questions? This course will introduce you to the world of statistics and its connection to probability. You will learn to produce, interpret, present and draw conclusions from data. Technology, either a graphing calculator or software, will be required. Details given on the first day of class. SC

0012 MTWTH 9:00-11:50am MA2-203 6/16-7/24  
 + 6 hours by arrangement each week.

0007 MTWTH 12:00-2:50pm MA2-203 6/16-7/24  
 + 6 hours by arrangement each week.

0013 MTWTH 1:30-4:20pm MA2-208 6/16-7/24  
 + 6 hours by arrangement each week.

0014 M 6:00-8:50pm MA2-203 6/16-7/24

*This is a 'partially online' class. This class meets Mondays 6-8:50pm in MA2-203 and 15 hours online every week.*

*Final Exam 6-8:50 on Thursday 7/24.*

SEC DAYS HOURS ROOM DATES

**Brentwood Center**

9519 MTWTH 9:00-11:50am BRT-11 6/16-7/24  
 + 6 hours by arrangement each week.

9528 MTW 4:00-7:50pm BRT-10 6/16-7/23  
 + 6 hours by arrangement each week.

*Students enrolled in this section will be expected to use computers for a portion of their coursework.*

**MATH-040 Precalculus - 4 Units**

*PREREQUISITE: MATH-026 and MATH-030 or MATH-029 or equivalent*

*CO-REQUISITE: MATH-026*

*LMC Degree: GE: Language and Rationality: Communication and Analytical Thinking; DA*

*Transfer: UC; CSU Gen. Ed. Area B4; IGETC Area 2A*

Students will learn how functions are used to describe real-world situations. Students will study functions grouped into families: linear, exponential, trigonometric, power, and others. Students will investigate functions using algebra, tables, graphs, and verbal descriptions. This course is primarily intended to prepare students for calculus but may also serve as an advanced course for students not intending to continue with calculus. Graphing calculator required. SC

0099 MTWTH 12:30-3:20pm MA2-205 6/16-7/24  
 + 6 hours by arrangement each week.

**Brentwood Center**

9521 MTWTH 9:00-11:50am BRT-10 6/16-7/24  
 + 6 hours by arrangement each week.

*Students enrolled in this section will be expected to use computers for a portion of their coursework.*

**MATH-050 Calculus and Analytic Geometry I - 4 Units**

*PREREQUISITE: MATH-026 and 040 or equivalent*

*LMC Degree: GE: Language and Rationality: Communication and Analytical Thinking; DA*

*Transfer: UC; CSU Gen. Ed. Area B4; IGETC Area 2*

Do you want to know how scientists, engineers and economists use mathematics in research? Math 50 is an introduction to calculus and the geometry of functions, including the use of calculus in scientific fields. We will introduce, explore, and apply the derivative and introduce the integral in the context of rates of change. This course is the first of the three-semester calculus sequence. Applications are made to various fields including physics, engineering, biology, and social science. This course is required for math, science and engineering majors. Use of a mathematical software package or graphing calculator required. SC

0022 MTWTH 10:00-12:50pm CC1-114 6/16-7/24  
 + 6 hours by arrangement each week.

## MUSIC

SEC DAYS HOURS ROOM DATES SEC DAYS HOURS ROOM DATES

### MUSIC

#### MUSIC-012 **Popular Music in American Culture - 3 Units**

*ADVISORY: Eligibility for ENGL-100*

*LMC Degree: GE: Arts and Humanities; DA*

*Transfer: UC; CSU Gen. Ed. Area C1; IGETC Area 3B. Also satisfies American Cultures Requirement at UCB*

A multicultural study of the evolution of American musical styles, including blues, salsa, samba, rock, jazz, pop, rhythm and blues and country and folk, with emphasis on the African American, Euro American, Latin American origins of these contemporary styles and their historical contexts. Class activities will include field trips to Jazz, Blues or Salsa nightclubs and in-class performances by guest artists. LR

#### **Online Course**

0010 ONLINE 6/16-7/24

*This is an ONLINE section for 9 hours each week.*

*Please email instructor mzilber@losmedanos.edu if you have questions.*

#### MUSIC-015 **Basic Music - 3 Units**

*ADVISORY: Eligibility for ENGL-100; prior or concurrent enrollment in MUSIC-030*

*LMC Degree: GE: Arts and Humanities; DA*

*Transfer: UC (UC transferable, but may not be combined with MUSIC-013) CSU Gen. Ed. Area C1; IGETC Area 3A*

Do you want to be able to read and write music? This course will teach you the fundamentals of music theory and harmony across various styles of music and cultures. You will learn to write a simple original composition. SC

#### **Brentwood Center**

9540 MTW 7:00-9:50pm BRT-5 6/16-7/23

#### MUSIC-065 **Class Voice - 1 Unit**

*ADVISORY: Eligibility for ENGL-090*

*LMC Degree: DA*

*Transfer: UC, CSU*

This course is for everyone who desires to work on fundamentals techniques in singing, tone production, musicianship and interpretation. Designed for varied ability levels.

Possible public recitals will be included. LR

0005 MTWTH 11:30-12:40pm MU3-710 6/9-7/17

*+ 4.5 hours by arrangement each week.*

#### MUSIC-067 **Jazz and Vocal Popular Techniques - 1 Unit**

*ADVISORY: Eligibility for ENGL-090*

*LMC Degree: DA*

*Transfer: UC, CSU*

Learn to sing popular forms of music such as blues, jazz, gospel and musical theatre selections. This course will analyze individual vocal styles and approaches and offer corrective vocal warm ups. Breath control, tone production, vocal placement, phonetics in group and individual practice and performing emphasizing the special needs of self-presentation will be explored. LR

0006 MTWTH 10:00-11:20am MU3-710 6/9-7/17

*+4.5 hours by arrangement each week.*

#### MUSIC-074 **Jazz Studio - from Basie through Coltrane - 2 Units**

*ADVISORY: Fundamental skill on a jazz band instrument and placement audition by professor*

*LMC Degree: DA*

*Transfer: UC, CSU*

Are you an aspiring musician looking for the opportunity to improve your skills in soloing, writing and reading entry level jazz music of all eras, and doing so under the expert guidance of four of the Bay Area's best jazz musicians? Then this is the band for you! This is a band where you can do that as well as perform some of the best available level-appropriate compositions for modern big band. There will be several public performances both on and off campus, and students will have the opportunity to play with some of the country's leading jazz soloists, who will be guest artists with the band. As well, the band will take field trips to leading Bay Area clubs and concert venues to hear jazz masters in their natural environment as well as possibly participating in on-campus clinics with some of these same master musicians, dependent on funding. LR

0009 MTWTH 1:00-3:50pm MU3-720 6/16-7/24

*+ 6 hours by arrangement each week.*

### NURSING - REGISTERED

#### RNURS-020 **Transition to the RN Program - 3 Unit**

*PREREQUISITE: Accepted to the Registered Nursing*

*Transition Program*

*LMC Degree: NDA*

*Transfer: CSU*

This course assists the Licensed Vocational Nurses (LVN) and the advanced placement student to transition into the second year of the Registered Nursing program. Emphasis is on RN scope of practice, the Registered Nursing program curriculum plan and expectations, competency in math calculations, and use of campus resources. P/NP

0431 M 9:00-2:50pm CC3-336 8/11-8/11

### NUTRITION

#### NUTRI-055 **Introduction to Nutrition - 3 Units**

*ADVISORY: ENGL-090*

*LMC Degree: DA*

*Transfer: UC, CSU*

Do you want to learn accurate information about nutrition? What about all those diets? Do they work? Do I have to exercise to lose weight? You will learn about the basics of nutrition, covering nutrition throughout the life cycle, diet for health maintenance and disease prevention. A course designed for students in nursing as well as for the general consumer seeking information for personal and family needs. LR

0115 MTTH 6:00-8:50pm SC1-132 6/16-7/24

#### **Brentwood Center**

9507 MTTH 1:00-3:50pm BRT-16 6/16-7/24

**PE - ACTIVITIES**

**PE-014 Volleyball - 1 Unit**

LMC Degree: DA  
Transfer: UC, CSU

Have you always wanted to learn the game of volleyball or improve the game you already have? This course will teach you the skills of serving, blocking, and digging, setting and spiking so you can effectively play the game. Designed for the beginning, intermediate and advanced player. SC  
5081 MTWTH 8:30-10:35am GYM 6/16-7/24

**PE-016 Beginning Swimming - 1 Unit**

LMC Degree: DA  
Transfer: UC, CSU

Do you enjoy swimming and want to learn more strokes? Are you a beginner and want to get comfortable with the different strokes? Then this is the class for you. You will learn all of the parts of the freestyle (crawl) stroke, including breathing techniques, backstroke, breaststroke, elementary backstroke and sidestroke. you will also receive instruction and practice of a variety of elementary swimming skills to develop sufficient abilities for water safety. SC  
5075 MTWTH 12:15-2:20pm POOL 6/16-7/24

**PE-030 Tennis - 1 Unit**

LMC Degree: DA  
Transfer: UC, CSU

Have you always wanted to learn the game of tennis or improve the game you already have? This course will teach you the skills for the serve, forehand, backhand, strokes, so you can effectively play the game. Designed for the beginning, intermediate and advanced player. Student must supply own racquet and 3 new balls. SC  
5080 MTWTH 8:00-10:05am COURTS 6/16-7/24

**PE - DANCE**

**PE-053 Beginning Jazz Dance - 1 Unit**

LMC Degree: DA  
Transfer: UC, CSU

So you think you can dance? Or you want to learn to dance!! You will learn different styles of dance; jazz, lyrical jazz to afro-jazz, ballet, and hip hop. Learn and improve dance technique and choreography to enhance agility, strength, flexibility, form and creativity. SC  
5083 TWTH 9:15-12:05pm PED-1 6/17-7/24

**PE-054 Intermediate Jazz Dance - 1 Unit**

ADVISORY: Beginning Jazz Dance is recommended  
LMC Degree: DA  
Transfer: UC, CSU

So you think you can dance? Or you would like to learn intermediate skills, intermediate choreography, or dance with intermediate students. This course is designed for the student who has had some training in Ballet, Jazz, Afro, Hip-Hop, or current trend styles of dance. Students will learn intermediate dance technique and choreography. SC  
5084 TWTH 9:15-12:05pm PED-1 6/17-7/24

**PE - FITNESS**

**PE-006 Physical Fitness - 1 Unit**

LMC Degree: DA  
Transfer: UC, CSU

Would you like to improve your flexibility, strength and cardiovascular fitness levels? Physical Fitness is the course for you. This cross training class will have you walking, running, cycling and using a variety of strength training principles to improve your overall level of fitness. Become a healthier you. SC  
5054 MTWTH 3:00-5:05pm PER-1 6/16-7/24

**PE-008 Weight Training - 1 Unit**

LMC Degree: DA  
Transfer: UC, CSU

This course includes instruction in all elements of weight training. It will involve techniques, safety procedures, knowledge of muscle groups, equipment use, warm-up, strength and endurance training, exercise progression and improved fitness. SC  
5063 MTWTH 8:00-10:05am PEW-1 6/16-7/24  
5061 MTWTH 10:15-12:20pm PEW-1 6/16-7/24  
5060 MTWTH 12:30-2:35pm PEW-1 6/16-7/24

**PE-010 Circuit Training - 1 Unit**

LMC Degree: DA  
Transfer: UC, CSU

Are you looking for a PE class that is varied where you can increase your flexibility, strength and cardiovascular ability? Then Circuit Training is the course for you. You will power walk or run, use weights and the stationary bicycle as well as other activities that will help you improve your overall level of fitness. Become a new you. SC  
5068 MTWTH 9:15-11:20am PER-1 6/16-7/24  
5069 MTWTH 7:00-9:05pm PER-1 6/16-7/24

**SUMMER 2014 PARKING PERMIT**

Purchase online at [InSite/WebAdvisor](#).

Not available for purchase on campus.



## PHILOSOPHY

SEC DAYS HOURS ROOM DATES SEC DAYS HOURS ROOM DATES

### PE-011 Super Shape-Up - 1 Unit

LMC Degree: DA  
Transfer: UC, CSU

Let's get busy! Super Shape-up is a fun and exhilarating workout to stimulate heart and lung activity in developing cardiovascular fitness, muscular strength, endurance, and flexibility for life-long fitness. Nutrition, weight control, and stress management will also be addressed. SC

5055 MTWTH 7:00-9:05am PED-1 6/16-7/24

### PE-017 Lap Swimming - 1 Unit

LMC Degree: DA  
Transfer: UC, CSU

Swimming provides exercise for building strength and endurance. Students will learn a variety of different swimming workouts in order to benefit their conditioning goals while practicing basic stroke techniques. SC

5082 MTWTH 2:30-4:35pm POOL 6/16-7/24

### PE-018 Water Fitness - 1 Unit

LMC Degree: DA  
Transfer: UC, CSU

This class is designed to improve your muscle tone and cardiovascular fitness through the use of buoyancy and resistance in water. Strength, flexibility and endurance exercises will be combined to create a total body workout for life long fitness. SC

5077 MTWTH 12:15-2:20pm POOL 6/16-7/24

5076 MTWTH 2:30-4:35pm POOL 6/16-7/24

### PE-033 Cardio Kickboxing - 1 Unit

LMC Degree: DA  
Transfer: UC, CSU

Get fit with this fun and fast paced class! Cardio Kickboxing will combine punches, kicks, sports conditioning and drills to provide a workout that will improve your cardiovascular fitness, muscular strength and flexibility. This course is designed for all fitness levels. SC

0166 MTWTH 12:15-2:20pm PED-1 6/16-7/24

### PHIL-041 Critical Thinking - 3 Units

ADVISORY: Eligibility for ENGL-100  
LMC Degree: DA

Transfer: UC; CSU Gen. Ed. Area A3

Some people believe that former president George Bush is the mastermind behind the 911 bombing, that global warming is a hoax, and that plastic water bottles cause cancer. Perhaps you are one of these people. Would you be willing to test these beliefs? First, however, you must examine the grounds for deciding the truth of an argument and consider how logic works and what constitutes a reasonable inference. But in searching for answers to persistent questions, you would do well to remember Socrates' words to the wise: "Know thyself." SC

0083 MTWTH 9:00-11:05am CC3-336 6/16-7/24

0085 MTW 7:00-9:50pm CC3-361 6/16-7/23

## PHYSICS

### PHYS-015 Introduction to Physics - 4 Units

PREREQUISITE: MATH-025 or equivalent; or one year high school algebra

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Natural Sciences; DA

Transfer: UC; CSU Gen. Ed. Area B1, B3; IGETC Area 5A

Have you ever wondered why airplanes can fly, how heat engines and refrigerators work, how an electric motor works, or how to make your own electricity? Physics 15 provides the answers to all of these questions and more! This course explains the physics principles behind modern day technology, including motion, thermal physics, electricity and magnetism, waves, and modern physics. Learn how to solve problems and see what physical principles are behind issues facing the public today, such as the debate on global warming and sources of alternative energies. You will watch these principles at work in the laboratory and learn about the history of physics. SC

0033 MTWTH 9:30-12:20pm SC2-227 6/16-7/24

MTW 12:30-2:20pm SC2-226

## POLITICAL SCIENCE

### POLSC-010 Introduction to American Government: Institutions and Ideals - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Social and Behavioral Sciences; DA

Transfer: UC; CSU Gen. Ed. Area D8; IGETC Area 4H

An introduction to the institutions and historical development of American government, with special emphasis on the constitutional systems of the U.S. and the State of California. Partially fulfills the American Institutions graduation requirement at LMC and the CSU system. SC

0135 MTWTH 11:30-2:50pm CC2-214 6/30-7/24

#### Brentwood Center

9537 MTWTH 10:15-12:20pm BRT-6 6/16-7/24

#### Online Course

0133 ONLINE 6/16-7/24

This is an ONLINE section for 9 hours each week.

Please email [tnelson@losmedanos.edu](mailto:tnelson@losmedanos.edu) if you have any questions.

0134 ONLINE 6/16-7/24

This is an ONLINE section for 9 hours each week.

Please email [tnelson@losmedanos.edu](mailto:tnelson@losmedanos.edu) if you have any questions.

## PHILOSOPHY

### PHIL-002 Contemporary Ethical Issues - 3 Units

PREREQUISITE: ENGL-100

LMC Degree: GE: Arts and Humanities; DA

Transfer: UC; CSU Gen. Ed. Area C2; IGETC Area 3B

Do you want to learn strategies to work through ethical issues? In this class you will choose an ethical issue to examine and try various strategies to determine a solution that you can support with evidence and sound value considerations. LR

0073 MTWTH 10:15-12:20pm CO-102 6/16-7/24

#### Brentwood Center

9524 MTWTH 9:00-11:05am BRT-14 6/16-7/24

## PROCESS TECHNOLOGY

PTEC-004 **Process Technology (PTEC) Career Exploration - 1 Unit**

LMC Degree: DA

Transfer: CSU

Are you looking for a challenging, rewarding, and well paying career, but not sure what you want to do? This introductory course will allow you to explore a potential career as a process technician plus learn some skills you can use in any profession. Process technicians work in the petrochemical and related industries such as food processing, energy production, paper manufacture, and water purification. After completing the course you will know if this is the right career for you. SC

**Online Course**

1010 ONLINE 6/16-7/24

This is an ONLINE section for 3 hours per week.

Email Instructor at [wacruz@losmedanos.edu](mailto:wacruz@losmedanos.edu) if you have questions.PTEC-170A **Internship in Process Technology - 1-4 Units**

PREREQUISITE: Approved online application and employer placement

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Earn college credit while you learn on-the-job! For students who have declared a major, have taken classes in the major, are ready for on-the-job experience in a paid or unpaid position and meet program-level minimum qualifications. SC 0001 6/16-7/24

Opportunities for Internships vary greatly and are not available in all disciplines. Consult with your instructor to learn more about internship opportunities in your chosen field.

## PSYCHOLOGY

PSYCH-010 **Individual and Social Processes - 3 Units**

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Social and Behavioral Sciences; DA

Transfer: UC; CSU Gen. Ed. Area D9; IGETC Area 4I

Learn about living in today's world. Topics in this course include stress, attraction, love and marriage, and how to cope more effectively with life events. This course is designed to explore the role that psychological factors play in behavior. Required for psychology majors. SC 0129 MTW 7:00-9:50pm MA2-205 6/16-7/23

**Brentwood Center**

9513 MTWTH 8:00-10:05am BRT-12 6/16-7/24

PSYCH-011 **General Psychology - 3 Units**

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Social and Behavioral Sciences; DA

Transfer: UC; CSU Gen. Ed. Area D9; IGETC Area 4I

Study the fascinating facts that describe, explain, and predict your behavior. Learn techniques to change behavior. This class explores the extensive role that psychological factors play in your life from a scientific perspective. Required for psychology majors. SC 0037 MTWTH 8:00-10:05am MA2-208 6/16-7/24

0036 MTWTH 10:15-12:20pm MA2-208 6/16-7/24

**Brentwood Center**

9523 MTW 4:00-6:50pm BRT-12 6/16-7/23

## RECORDING ARTS

RA-020 **Recording Arts II - 3 Units**

PREREQUISITE: RA-010

LMC Degree: DA

Transfer: CSU

Have you ever wondered what it would be like to record in a professionally designed studio? This course is designed to introduce you to the professional recording environment. You will learn about the design features of high-end recording systems. By the end of the course you will be getting hands-on experience operating an automated mixing console. This course is offered in the spring and summer. LR 0113 MW 5:30-9:50pm MU3-730 6/16-7/23

+ 9 hours by arrangement each week.

RA-033 **Summer Recording Workshop - 2.5 Units**

PREREQUISITE: Prior or concurrent enrollment in RA-020

LMC Degree: DA

Transfer: CSU

LMC has two of the most impressive, professionally designed, and fully equipped studios in the Bay Area. Would you like hands-on training, in a professional environment? If so, then this course is for you. You will work as a member of recording teams and gain experience operating equipment in a variety of recording sessions. This is an advanced course, so make sure you've taken the prerequisites. SC 0114 TTH 5:30-9:50pm MU3-730 6/17-7/24

+ 3 hours by arrangement each week.

## SIGN LANGUAGE

SIGN-065 **American Sign Language I - 3 Units**

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: UC; CSU Gen. Ed. Area C2; IGETC Area 6

Do you want to learn how to sign? This intensive course is designed for persons wanting to learn communication skills in American Sign Language. Note: equivalent to two years of high school Sign Language. SC

**Brentwood Center**

9506 MTW 7:00-9:50pm BRT-16 6/16-7/23

## SOCIOLOGY

SEC DAYS HOURS ROOM DATES

### SIGN-070 Fingerspelling I - .5 Unit

*PREREQUISITE: SIGN-065 or equivalent*

*ADVISORY: Eligibility for ENGL-090*

*LMC Degree: DA*

*Transfer: CSU*

Do you want to be able to sign using fingerspelling? This course will help you to both read fingerspelling and use fingerspelling to communicate. SC

0256 MTW 5:00-6:50pm CC3-336 6/16-7/3

### SIGN-071 Fingerspelling II - .5 Unit

*PREREQUISITE: SIGN-070*

*ADVISORY: Eligibility for ENGL-090*

*LMC Degree: DA*

*Transfer: CSU*

Do you want to improve your use of fingerspelling? This course will provide you with a continuation of learning how to read fingerspelling and communicate using fingerspelling. SC

0257 MTW 5:00-6:50pm CC3-336 7/7-7/23

### SIGN-072 Deaf Culture - 3 Units

*PREREQUISITE: SIGN-066 or equivalent*

*ADVISORY: Eligibility for ENGL-090*

*LMC Degree: DA*

*Transfer: UC, CSU*

Would you like to learn about Deaf Culture and communicate better with Deaf individuals? This course will help you understand Deaf Culture and provide you with an introduction to the Deaf Culture as it applies to the historical, cultural and social experiences within our Deaf community. You will learn about and discuss current issues directly related to the Deaf including education and assimilation in bilingual/bicultural settings. You will gain a new perspective on how Deaf people interact with one another and the hearing community. Course Taught in American Sign Language. SC

0255 MTW 7:00-9:50pm CC3-336 6/16-7/23

## SOCIOLOGY

### SOCIO-015 Introduction to Sociology - 3 Units

*ADVISORY: Eligibility for ENGL-100*

*LMC Degree: GE: Social and Behavioral Sciences; DA*

*Transfer: UC; CSU Gen. Ed. Area D10; IGETC Area 4J*

Join your fellow students in a journey through the land of sociology. See and hear the excitement of discovering culture, socialization, stratification, urbanization, race, and gender inequality. You can become a team member of an educational adventure that you will never forget. Required for Sociology majors. SC

4335 MTWTH 10:15-12:20pm CC2-213 6/16-7/24

#### **Brentwood Center**

9514 MTW 4:00-6:50pm BRT-5 6/16-7/23

### SOCIO-016 Introduction to Social Problems - 3 Units

*ADVISORY: Eligibility for ENGL-100*

*LMC Degree: GE: Social and Behavioral Sciences; DA*

*Transfer: UC; CSU Gen. Ed. Area D10; IGETC Area 4J*

I am inviting you to examine some of the most complex social problems in American society. Discussions will include wealth and poverty, the sex industry, drugs, crime, race and gender inequality. Social change starts with understanding the causes and the solutions to American social problems. Required for Sociology majors. SC

4336 MTWTH 12:30-2:35pm CC2-213 6/16-7/24

## SPANISH

### SPAN-050 Elementary Spanish I - 5 Units

*ADVISORY: Eligibility for ENGL-090*

*LMC Degree: DA*

*Transfer: UC; CSU Gen. Ed. Area C2; IGETC Area 6*

Do you want to improve your Spanish skills, converse in Spanish with your friends and coworkers to transfer to a four-year university? Spanish 50 is a visual/oral/aural approach to comprehending, speaking, reading, and writing Spanish as it is used in Mexico, Central/South America, Spain, the Caribbean and the Southwestern United States. The content used in learning the language is drawn from the rich Mexican, Chicano, and Latino Afro-Caribbean cultures. This is part one of a two part elementary Spanish program. It is highly recommended that upon successful completion of this course, SPAN-051 be taken the following semester. This course is equivalent to two years of high school Spanish. SC

5934 MTW 6:00-9:35pm CC2-296 6/9-7/30

0269 MTWTH 10:15-1:50pm SC1-132 6/16-7/24

#### **Brentwood Center**

9536 MTWTH 10:15-1:50pm BRT-3 6/16-7/24

## SPEECH/COMMUNICATIONS

### SPCH-110 Speech Communication - 3 Units

*ADVISORY: Eligibility for ENGL-100*

*LMC Degree: GE: Arts and Humanities; DA*

*Transfer: UC; CSU Gen. Ed. Area A1; IGETC Area 1C*

Develop skills toward being a more effective public speaker and a critical listener. Learn to be clear, focused, direct, and interesting in a variety of context. This is an introduction to basic concepts and principles of public speaking, including methods of obtaining and organizing material for clarity of thought and development of both imaginative and discursive modes of verbal and nonverbal expression. LR

0125 MTWTH 12:30-2:35pm CO-103 6/16-7/24

0126 MTW 7:00-9:50pm CO-101 6/16-7/23

4471 MTWTH 8:00-11:20am CO-101 6/30-7/24

#### **Brentwood Center**

9532 MTWTH 8:00-10:05am BRT-2 6/16-7/24

9509 MTWTH 10:15-12:20pm BRT-2 6/16-7/24

### SPCH-120 Argumentation and Debate - 3 Units

*ADVISORY: Eligibility for ENGL 100*

*LMC Degree: GE: Social and Behavioral Sciences; DA*

*Transfer: UC, CSU Gen. Ed. Area A1, A3; IGETC Area 1C*

Do you love to argue, but want to learn how to do so formally? In this class, you will study the principles of argumentation theory through lecture and class debates. We will be researching and analyzing current events, ethical and philosophical issues that affect our world and learning how to persuade an academic audience. It isn't what you know it's what you can prove, so take the argumentation challenge and prepare to make changes in our world. SC

0127 MTWTH 11:30-2:50pm CO-101 6/30-7/24

**SPCH-130 Interpersonal Communication - 3 Units***ADVISORY: Eligibility for ENGL-100**LMC Degree: GE: Arts and Humanities; DA**Transfer: UC, CSU Gen. Ed. Area D7; IGETC Area 4G*

Do you want to improve your communication skills in your relationships? This course applies the principles of interpersonal communication as it relates to our daily lives. Topics include self-concept, perception, verbal and nonverbal communication patterns, assertiveness, listening, conflict resolution, relationship development, and the impact of culture and gender on each aspect of communication. SC

0128 MTWTH 10:15-12:20pm CC2-228 6/16-7/24

**SPCH-150 Intercultural Communication - 3 Units***ADVISORY: Eligibility for ENGL 100**LMC Degree: GE: Ethnic/Multicultural Studies; DA**Transfer: UC, CSU Gen. Ed. Area D3, D7; IGETC Area 4C*

Are you interested in interacting with people from different cultures? This course explores issues of communication like norms and space while answering such questions as: What makes a culture? Improve your skills with people from different backgrounds and experience in our ever-changing globalized world. Come explore these topics and more through group discussion, research, cultural interviews and ethnography! SC

**Brentwood Center**

9511 MTWTH 12:30-2:35pm BRT-2 6/16-7/24

**SUPERVISED TUTORING****SPTUT-020 Supervised Tutoring - 0 Unit***ADVISORY: Student must be referred by a counselor or instructor per Title 5, 58170(e)**LMC Degree: Non-Credit*

Do you need a little help with your studies? Whether you are writing a term paper, studying for a math test or need to brush up on your child development skills you can get individualized tutoring from trained tutors in any one of the many labs at both the Pittsburg and Brentwood campuses. Ask your instructor or counselor for a referral to receive tutoring in basic skills, academic and vocational subject matter by enrolling in this free, non-credit course. P/NP

0208 6/9-7/31

*Hours by arrangement: Center for Academic Support*

0209 6/9-7/31

*Hours by arrangement: Math Lab*

9526 6/9-7/31

*Hours by arrangement: Brentwood Center Math Lab***TRAVEL****TRAVL-105 Business and Financial Plans for Home-Based Travel - .5 Unit***ADVISORY: Eligibility for ENGL-090**LMC Degree: DA**Transfer: CSU*

Home-based travel entrepreneurs should invest the time and effort to develop a business plan or a summary of their expectations from their business, including the level of income and benefits desired, along with mid and long-term goals, and consider the investment that would be needed. The real value of creating a business plan is not in having a finished product in hand, but rather in the

value that lies in the process of researching and thinking about the business in a systematic way. In this course, you will learn why accounting, bookkeeping, and financial and business planning are crucial to the success of your business. SC

**Online Course**

0501 ONLINE 6/16-7/3

*This is an ONLINE section for 3 hours each week.**Email instructor at cmcgill@losmedanos.edu when you are enrolled.***TRAVL-106 Home-Based Travel and the Law - .5 Unit***ADVISORY: Eligibility for ENGL-090**LMC Degree: DA**Transfer: CSU*

To become a successful home-based travel counselor you must become aware of the law. This course will discuss errors and omissions insurance, general liability insurance, the California Seller of Travel law and Restitution Fund, and the independent contractor agreement. Put the law on your side by reducing your risks to business liabilities. SC

**Online Course**

0502 ONLINE 7/7-7/24

*This is an ONLINE section for 3 hours each week.**Email instructor at cmcgill@losmedanos.edu when you are enrolled.***WELDING****WELD-015 Basic Oxyacetylene Welding - 2 Units***ADVISORY: WELD-010 or Concurrent enrollment; eligibility for ENGL-090**LMC Degree: DA**Transfer: CSU*

This course provides you with "hands-on" experience in learning how to use an oxyacetylene torch to weld and braze. You will learn how to manipulate a weld puddle and how to weld different metal joints in different positions. This process enhances your ability to learn and perform Gas Tungsten Arc Welding, which is another common form of welding. This is a required course for both a Certificate of Achievement and a Degree in Welding Technology. SC

5184 MTW 6:00-9:50pm CC3-517 6/2-7/9

**WELD-016 Advanced Oxyacetylene Welding - 1 Unit***PREREQUISITE: WELD-015**ADVISORY: WELD-010 or concurrent enrollment; eligibility for ENGL-090**LMC Degree: DA**Transfer: CSU*

Do you want to develop advanced welding skills? This course, a continuation of WELD 15, provides you with additional practical experience to weld both ferrous and non-ferrous metals, plates, sheet metal, tubes and pipes. You will also learn how to use machine torches and cutting units. SC

5185 MTW 6:00-8:50pm CC3-517 6/2-7/9



You need a plan!

Don't wander through the class schedule randomly choosing courses—**GET THE RIGHT INFORMATION UP FRONT.**

if your goal is to transfer, complete a certificate of achievement or earn an associate degree; visit the Career, Counseling & Transfer Centers. We can help you plot your course to achieve your goal.

The Counseling Center

The Transfer Center

The Career Center

• **One-On-One Counseling-**  
Counselors are available on both the main campus in Pittsburg and the Brentwood Center to help you plan to transfer, or earn a certificate of achievement or an associate degree. Schedule an appointment at either location by calling the counseling department.

• **Online Advising-**  
[www.losmedanos.edu/counseling](http://www.losmedanos.edu/counseling)

• **Group Advising-**  
Optional information sessions for selected interests or majors.

• **Transfer Advisement-**  
Learn about Los Medanos College's transfer guarantee programs with UC campuses.

• **Transfer Exploration Resources and Workshops-**  
use the Transfer Center's many resources to research your transfer opportunities, including our computer lab, library of college catalogs and more. You can also attend one of the many workshops that will assist you in navigating the complex transfer process.

• **Meet with Admissions Representatives and tour University Campuses-**  
Meet with transfer admissions representatives for UC, CSU, and private universities here at LMC. Or, see for yourself what UC, CSU, and private universities are all about by joining our guided tours of campuses around the region. To schedule an appointment with a visiting college rep or sign up to attend, visit [www.losmedanos.edu/transfer](http://www.losmedanos.edu/transfer) or stop by the Transfer Center.

• **One-On-One Assistance-**  
Meet with a specialist in the Career Center to explore careers and majors that would fit your interests, personality traits and goals.

• **Career Advisement-**  
The career center offers a variety of assessments to help you clarify your aptitude, interests, and strengths.

• **Job Search-**  
Get help with resumes, cover letters, interview preparation, and job search strategies.

• **Workshops-**  
Career exploration and various job search workshops are offered throughout the year.

• **More information and sign up for appointments and workshops**  
[www.losmedanos.edu/careercenter](http://www.losmedanos.edu/careercenter)



# Academic Scholarship Standards

## Attendance

Students are expected to be punctual and attend all courses in which they are enrolled. Students may be dropped by the instructor for failure to attend class in the following circumstances:

1. Failure to attend first class meeting.
2. Absence from three consecutive weeks of instruction.
3. At any point when it is concluded that absences have irretrievably affected the student's progress in his/her coursework.

Grades should not be used as punishment for absences. However, academic grades may be lowered to the degree that instructors can estimate the loss of cognitive, affective, or skills learning due to student absences.

## Grading

The evaluation in college-level courses is a prime responsibility of the instructor. Such evaluation involves the measurements of achievement against the objectives of the course and the assignment of a letter grade to denote the student's degree of success.

The grade, as submitted by the instructor, shall be considered final and permanent. Grades cannot be changed by submitting additional course work or taking examinations after the semester (or term) is completed. Under state law, the instructor's determination is final unless the grade given was the result of 1) mistake, 2) fraud, 3) bad faith, or 4) incompetency. (Ed. Code Section 76224.)

No grade may be challenged more than one year after the end of the session in which the grade was assigned. For information on the policy regarding grade challenges, contact the Office of Student Life, GA Building.

## Final Grades

Final grades can be accessed at the end of instruction, immediately following instructor grade entry on-line.

Students can obtain their final grades by going into inSite/WebAdvisor via the LMC web site at [www.losmedanos.edu](http://www.losmedanos.edu).

## Evaluative Symbols Grading Scale

Symbol & Definition	Grade Points
<b>A</b> Excellent	4
<b>B</b> Good	3
<b>C</b> Satisfactory	2
<b>D</b> Passing, less than satisfactory	1
<b>F</b> Failing	0
<b>P</b> Pass (at least satisfactory—C or better — units awarded not counted in GPA)	
<b>NP</b> No Pass (less than satisfactory or failing —units not counted in GPA)	

**W** Indicates withdrawal from a course within the allowed time

**MW** Military Withdrawal occurs when a student who is a member of an active or reserve United States military service receives orders compelling a withdrawal from courses.

**I** Incomplete—Academic work that is incomplete for unforeseeable emergency and justifiable reasons at the end of a term; student must be passing course to be eligible for incomplete. Student will not re-enroll in the course to complete pending assignments, projects or exams. A final grade is assigned when the work has been completed or after one year.

## Pass/No-Pass Grade Option:

The purpose of the Pass/No Pass (P/NP) option is to allow students to take challenging courses while avoiding undue concern for their grade point averages. Students who select this option are, however, expected to complete the course, comply with attendance requirements, and comply with all other requirements of the course.

Selected courses have been labeled with (Student Choice) "SC" to indicate student choice for the 'P/NP' option. If students do not choose the 'P/NP' option before the deadline, they will be issued a letter grade for the course. It is often best to discuss this choice with a counselor.

In order to exercise this option, a petition must be filed with the Admissions and Records Office at the time of registration or no later than the deadline. Petitions for summer session and short-term courses must be filed within the first thirty percent of the course. **After the deadline has passed, the grading choice may not be reversed.**

## Important P/NP information:

- A 'P' grade represents a letter grade of A, B, or C
- An 'NP' grade represents a letter grade of D or F
- Units earned on a 'P/NP' basis will not be used to calculate grade point averages
- Units attempted for which 'NP' is recorded will be considered in factoring probation and dismissal status
- Units earned on a 'P/NP' basis will apply to the 60 units required for an associate degree
- Students should be aware that other colleges and universities may or may not limit the number of 'P' units that will be accepted from transfer students.

## Probation & Dismissal

Probation and dismissal status is based on coursework that is attempted and completed within the Contra Costa Community College District. Students should be aware that their academic standing is not based solely on LMC units.

**Academic Probation:** Cumulative GPA under 2.0 with 12 or more cumulative units attempted.

**Removal from Academic Probation:** Cumulative GPA 2.0 or better.

**Academic Dismissal Status:** Three consecutive semesters of Academic Probation unless most recent semester GPA is 2.0 or higher.

**Progress Probation:** With 12 or more cumulative units completed, 50 percent or more are W, I, and/ or NP.

**Removal from Progress Probation:** Cumulative units completed are more than 50 percent of cumulative units attempted.

**Progress Dismissal Status:** Three consecutive semesters of Progress Probation unless most recent semester student completes 50 percent or more of attempted units.

## Course Repetition

Courses are not repeatable unless noted within the course descriptions listed in the catalog. Students may repeat a non-repeatable course only to alleviate a substandard grade of D, F or NC/NP.

Students are limited to enrolling in credit classes a maximum of three times. This includes students earning substandard grades or dropping with a “W.” Students will be notified upon registration, if they are enrolling for a second time. Students enrolling for a third time will be blocked from registration and required to submit a petition to repeat. Students are urged to manage course load and be aware of the number of enrollments for a specific course. Carefully consider dropping courses and understand all deadlines. Take advantage of tutoring and other support services to achieve successful completion of all courses.

When a course is repeated to alleviate a substandard grade, the previous grade will be disregarded in computing the student’s grade point average. The substandard grade will remain on the student’s transcript with a notation that the course has been repeated.

Courses that are repeatable are noted in the college catalog with the number of repeats allowed. Students may not repeat a course beyond the maximum repeats, even to alleviate substandard grades. All grades will count for repeatable courses.

Courses of similar content will be placed in “families”. Students cannot repeat individual courses within a family and the maximum enrollments within a family will be 4.

Course repetition cannot be used to make up an incomplete ‘I’ grade.

## Withdrawals

- Students who have documented extenuating circumstances such as accidents, illness or other circumstances beyond the control of the student, may petition for a withdrawal after the 75 percent of the term.
- A ‘W’ shall not be assigned if the student withdraws due to the impact of fire, flood or other extraordinary conditions (petition required).
- In the case of discriminatory treatment or retaliation for discriminatory treatment a ‘W’ shall not be assigned.
- Active or reserve military students who receive orders compelling a withdrawal from courses may apply for a military withdrawal which shall not be counted in the limit of withdrawals or progress probation.

## Repeat of Biology Courses

Students who have received two substandard grades or ‘W’s or any combination in the same Biology 40, 45 or 50 course will be blocked from future enrollment in that course. Students may appeal the policy using the *Petition for Course Repetition* form.

## Academic Renewal Without Course Repetition

Based on the Academic Renewal Policy, substandard grades may be disregarded if they are not reflective of a student’s demonstrated academic ability. If Academic Renewal is approved, the student’s permanent record will be notated with appropriate comments and the substandard (D, F, NC/NP) unit values will not be computed in the cumulative grade point average. The *renewed* courses and the related grades will not be removed from the record, as the district is required to show a complete and accurate academic record for every student (Title 5, Section 55046).

Students **MUST** meet with a counselor to review options for Academic Renewal, as this procedure is irreversible.

1. The student may only utilize Academic Renewal one time in the district.
2. Only substandard grades may be renewed.
3. Immediately following the course work with substandard grades, the student must have completed at least 20 units\* with ‘C’ grades or better from LMC or any other accredited college or university. (\*The unit count begins the semester after the last substandard grade is received.)
4. Academic renewal may be applied for up to 24 units. District courses can be combined up to the maximum of 24 units however, each college must adjust the academic record for courses completed through that location. An Academic Renewal request form should be submitted for each college.
5. Courses/related grades that have already been removed from the cumulative grade point average based on course repetition will not be renewed.
6. There is no time limit for academic renewal.

## Student Code of Conduct

The Student Code of Conduct outlines important information about student rights and responsibilities, as well as, rules and regulations pertaining to student behavior on campus.

For a complete copy of the Student Code of Conduct, visit [www.losmedanos.edu/studentcodeofconduct](http://www.losmedanos.edu/studentcodeofconduct) or contact the Office of the Dean of Student Success.

## Student Right-To-Know Reports

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Contra Costa Community College District and Los Medanos College to make the following information available:

- The completion or graduation rates of certificate or degree-seeking, first-time, full-time students beginning Fall 2009 and annually thereafter. Based on a cohort of first-time, full-time freshman with a declared program of study, 25.07% attained a certificate or degree or became 'transfer prepared' during a three-year period, from Fall 2009 to

Spring 2012. Based on the cohort of first-time freshmen with a declared program of study, 14.64% transferred to another public institution in California (UC, CSU, or other California Community College) prior to attaining a degree or certificate during a three-year period, from Spring 2010 to Spring 2012.

- Annual reports of criminal activity on campus and procedures for prevention of campus crime, as required by the Crime Awareness and Campus Security Act of 1991. This information is available, on request, from the LMC Police Services Office or the LMC website under Campus Police.

# Enrollment and Degree Verifications

Enrollment and Degree Verifications can now be done online through the National Student Clearinghouse. To obtain a free copy of the your official verification of enrollment (24 hours a day, 7 days a week), go to ([www.losmedanos.edu](http://www.losmedanos.edu)). Log onto inSite/WebAdvisor and click on "Enrollment Verification" where you can obtain this free service.

If an organization needs to verify your enrollment or degree and will not accept your printed copy, refer them to: National Student Clearinghouse, 13353 Sunrise Valley Drive, Suite 300, Herndon, VA 20171, Web: ([www.studentclearinghouse.org](http://www.studentclearinghouse.org)),

E-mail: [service@studentclearinghouse.org](mailto:service@studentclearinghouse.org), Phone: 703-742-4200, Fax: 703-742-4239. Your enrollment information is sent to the Clearinghouse three times each semester. If you choose not to use WebAdvisor and the free service, you may request a copy from the Admissions and Records Office. Requests will be processed within 3-7 business days. Rush requests from the Admissions and Records office will be processed in 24 hours for \$5. Standard service is \$2 and will be processed in 3-4 business days.

## Study Abroad

**Contra Costa Community College District invites you to participate in our study abroad programs.**

Courses are taught by our own community college professors and may be UC and CSU transferable. Students can enjoy and learn from their valuable experiences in a foreign country, while accumulating course credits from their host college. Financial aid is available to students that qualify. Here are a few future offerings:

### Study Abroad Office

(925) 969-2507  
or email [studyabroad@dvc.edu](mailto:studyabroad@dvc.edu)

### *Paris, France*

Fall Semester 2014



### *Florence, Italy*

Spring Semester 2015



### *Barcelona, Spain*

Fall Semester 2015



# Los Medanos College Campus Policies



## Non-Discrimination Policy

It is the policy of the Contra Costa Community College District and Los Medanos College to provide an educational and employment environment in which no person shall be unlawfully subject to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, sexual orientation, gender, race, color, medical condition, ancestry, marital status or physical or mental disability or based on association with a person or group with one or more of these actual or perceived characteristics. This holds true for all students who are interested in participating in educational programs and/or extracurricular activities. Unlawful harassment, discrimination or denial of access of any employee/student with regard to ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, or physical or mental disability is strictly prohibited. The lack of English language skills will not be a barrier to admission and participation in the college's education programs.

Inquiries regarding compliance and/or grievance procedures may be directed to the Los Medanos College Title IX Officer and Section 504/ADA Coordinator:

Contact: Gail Newman, Senior Dean,  
Student Services

Email: [gnewman@losmedanos.edu](mailto:gnewman@losmedanos.edu)

Phone: (925) 439-2181

Requests for the elevation and addition of sports may also be directed to Gail Newman.

## Inquiries Complaint Procedures

### Informal Procedures

Student-complainants have the option of following the informal complaint procedure, working with the Senior Dean of Student Services. The Senior Dean will meet with the student-complainant, the respondent, and other appropriate college personnel to attempt an informal resolution within 30 calendar days of receiving the complaint. A record of the complaint and resolution will be maintained.

### Formal Procedures

Students also have the right to file a formal unlawful discrimination complaint. The Senior Dean will provide students with the District complaint form and forward the completed form to the District Vice Chancellor of Human Resources. Upon receipt of a formal complaint, the District will immediately notify the State Chancellor's Office. Within 10 calendar days of receipt, the District will commence an investigation of the complaint and notify the complainant. The District has 90 calendar days in which to investigate the complaint and report the administrative findings to the complainant and the State Chancellor's Office. The complainant may appeal the administrative determination to the District Governing Board within 15 calendar days of notice of such determination. The District Governing Board has 45 calendar days in which to act on the appeal.

## Inquiries/Complaints on Basis of Disability

Inquiries regarding access, treatment, or employment on the basis of disability, should be directed to the Section 504 Coordinator, the Senior Dean of Student Services. The Senior Dean can be reached by calling (925) 439-2181 or TDD (925) 439-5709 or by email: [gnewman@losmedanos.edu](mailto:gnewman@losmedanos.edu).

## Reglamento De No Discriminación

El Distrito de Colegios de la Comunidad del Condado de Contra Costa y el Colegio Los Medanos están comprometidos a ofrecer una oportunidad de igualdad en programas educacionales y vida colegial. El colegio no discrimina o apoya discriminación fundamentada en identificación de grupo étnico, edad, sexo, incapacidad física o mental, color, origen nacional, religión, orientación sexual, status de veteranos o condición médica, en cualquier acceso a/y trato en programas o actividades colegiales. La falta de inglés no es impedimento para admisión o participación en los programas de tecnología vocacional de este colegio.

Preguntas sobre el cumplimiento y / o procedimientos de quejas pueden ser dirigidas al Oficial del Título IX y coordinador de Sección 504/ADA:

Contacte: Gail Newman, Decano de Servicios Estudiantiles

Correo electrónico: [gnewman@losmedanos.edu](mailto:gnewman@losmedanos.edu)

Teléfono: (925) 439-2181

Las solicitudes de la elevación y la adición de deportes también pueden ser dirigidas a Gail Newman.

## Procedimientos De Quejas

### Procedimiento Informal

Los estudiantes-denunciantes tienen la opción de seguir el procedimiento de queja informal, con el Decano de Servicios Estudiantiles. El Decano se reunirá con el estudiante-demandante, demandado, y otro personal de la universidad adecuada para intentar una resolución informal dentro de 30 días de haber recibido la queja. Se mantendrá un registro de la queja y la resolución.

### Procedimiento Formal

Estudiantes también tienen el derecho de presentar una queja formal de discriminación ilícita. El decano les proporcionará a los estudiantes la forma de queja del Distrito y enviara el formulario completo al vicerrector del Distrito de Recursos Humanos. Al recibir una queja formal, el Distrito notificará de inmediato a la Oficina del Rector del Estado. Dentro de los 10 días siguientes de haber recibido la queja, el Distrito iniciará una investigación de la queja y notificará al denunciante. El distrito tiene 90 días para investigar la denuncia e informar al demandante y la Oficina del Rector del Estado. Después de la notificación de dicha determinación el demandante puede volver a apelar con la Junta Directiva del Distrito dentro de los 15 días siguientes. La Junta Directiva del Distrito tiene 45 días para responder.

## Preguntas, Quejas a Base De Incapacidad.

Las preguntas sobre el acceso, trato, o empleo de personas discapacitadas deberán ser dirigidas al Decano de Servicios para los Estudiantes/ Coordinador de ADA de Los Medanos College; 2700 East Leland Rd., Pittsburg, CA 94565, 925-439-2181, o, al TDD 925-439-5709.



## Mustang Corner Bookstore

[www.lmcbookstore.net](http://www.lmcbookstore.net)

### For all your campus needs:

- New, Used & Rental Textbooks
- College Catalog & Schedule
- Calculators, Tape Recorders Electronics and Batteries
- Scantrons, Gifts, Cards, Snacks, School Supplies and LMC Clothing

### Bookstore profits support students!

We accept cash, Visa and Mastercard.  
Personal checks are not accepted.  
ATM located in bookstore.

### Summer Hours:

Monday - Thursday 7:45am - 5:00pm; CLOSED FRIDAYS

(925) 439-2056

Order your textbooks online at  
[www.lmcbookstore.net](http://www.lmcbookstore.net)

# NEW TRANSFER DEGREES NOW AT LMC

## Are you aware of our new transfer degrees?

**LMC has 13 new degrees especially designed for those who are seeking to transfer to a California State University (CSU) campus.**

- |   |  |   |
|---|--|---|
| • Associate in Science<br><b>Administration of Justice</b> (AS-T) | • Associate in Arts<br><b>English</b> (AA-T)     | • Associate in Science<br><b>Physics</b> (AS-T)   |
| • Associate in Arts<br><b>Art- Studio Arts</b> (AA-T)             | • Associate in Arts<br><b>History</b> (AA-T)     | • Associate in Arts<br><b>Sociology</b> (AA-T)    |
| • Associate in Science<br><b>Business Administration</b> (AS-T)   | • Associate in Arts<br><b>Journalism</b> (AA-T)  | • Associate in Arts<br><b>Theatre Arts</b> (AA-T) |
| • Associate in Arts<br><b>Communication Studies</b> (AA-T)        | • Associate in Arts<br><b>Kinesiology</b> (AA-T) |   |
| • Associate in Science<br><b>Early Childhood Education</b> (AS-T) | • Associate in Arts<br><b>Psychology</b> (AA-T)  |   |

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The associate in arts for transfer (AA-T) or the associate in science for transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

For more information, please see a counselor or visit [www.losmedanos.edu](http://www.losmedanos.edu).



Associate Degree  
for Transfer™

# CRIME AWARENESS



## BE CAUTIOUS, CAREFUL AND ALERT TO YOUR SAFETY!

**Criminal activity can be greatly reduced by preventative efforts. Take steps to protect your possessions and discourage theft.**

Federal law requires that crime prevention techniques and statistics be reported annually to the campus community. This report meets all requirements as set forth in the Crime Awareness and Campus Security Act of 1991. This data was prepared not only to comply with the law, but to help keep our students, faculty and staff safe and secure and to provide an environment supportive of teaching and learning.

### LMC CRIME STATISTICS

Crime Reported	2010	2011	2012
Homicide	0	0	0
Rape	0	0	0
Robbery	0	1	2
Assault	0	0	0
Burglary	6	10	5
Larceny (Theft)	46	46	57
Auto Theft	2	12	8

### LMC MISCELLANEOUS ARRESTS—

Crime	2010	2011	2012
Liquor Laws	0	0	0
Drugs	1	1	0
Weapons	0	0	1

You are encouraged, as a member of the campus community, to report suspicious circumstances or any criminal acts committed on district properties.

The District, through its Police Services Department is committed to fully investigate reports of criminal acts occurring on district properties.

At Los Medanos College, crimes may be reported by calling Police Services at ext. 3228 or by visiting the Police Services Department on the ground floor of the College Complex.

### POLICE SERVICES OFFICE HOURS:

**Monday – Thursday** 7:30 a.m. – 10:00 p.m.

To contact officer after business hours call the Sheriff's Department at 925-646-2441.

### FOR EMERGENCIES ONLY

**Call ext. 3333 or 9-911**  
from campus phones.

*Note: Campus extensions will be changing in May, Dial 911 in an emergency*

*To secure an outside line, necessary for dialing 911, you must first dial 9 on a campus phone.*

**DIAL 911 FROM OTHER PHONES**  
(Pay phones **DO NOT** charge for 911)

### IN ADDITION TO POLICE SERVICES, THE COLLEGE DISTRICT PROVIDES:

#### ESCORT SERVICE UPON REQUEST

Call Police Services at ext. 3228 for an escort between offices or to a parking lot.

#### FIRST AID-CPR SERVICE

Police officers and some police aides are trained in CPR and First Aid. Call ext. 3228 or, in an emergency, ext. 3333.

#### SAFETY & CRIME PREVENTION PAMPHLETS

available at the Police Services offices.

#### PARKING PERMITS

A parking permit is required when parked on campus (except holidays and weekends). To avoid a ticket, the parking permit must be visible at all times.

# College Parking Information

**Parking:** All vehicles parked on the Pittsburg campus, whether in a parking lot, dirt lot or perimeter road (Miwok Way and Los Medanos Drive) must have a valid parking permit. Be aware that there are specified student parking areas and faculty/staff parking areas. Students who park in faculty/staff spaces will be ticketed. These defined areas are indicated on the campus map, which may be picked up at the information booth located in Parking Lot A or at Police Services, located on the bottom level of the College Complex building.

**Fees:** Students may purchase a parking permit, valid for one semester. The cost is \$20.00 for automobiles and \$10.00 for motorcycles or mopeds. Summer parking permits are required during the summer term. Full-term permits can now be purchased online through WebAdvisor. **Permits are no longer available for purchase on campus.** If you prefer to pay cash for your permit, you can order it on the computer kiosk outside of the Cashier's Office and then pay at the Cashier's window. EOPS students can order their permits at the kiosk located in the EOPS Office.

Upon payment, you will be emailed a 15-day temporary parking permit than can be printed out and used until the permanent parking permit arrives at your home in two to three business days. Your permit is valid at any campus parking lot in the district. Daily parking permits may be purchased from the yellow

ticket vending machines for \$3.00. These machines are located in Lot A, Lot 1A, Lot B, Lot C and the perimeter road adjacent to the softball fields.

**Disabled Parking** Special parking spaces are designated for disabled persons who have a DMV placard. Disabled persons with permits may park in any legal space on campus. The van accessible spaces are for wheelchair persons only.

**Enforcement** Parking regulations are enforced 7:00 am Monday through 5:00 pm on Friday. After 5:00 pm daily, students may park in the staff parking spaces in lot A and C. Parking regulations are not enforced on weekends or holidays. Meters are enforced at all times.

**Payment of fines** Citations for parking violations are issued by the Campus Police. Payment of fines must be made to:

## Citation Processing Center

P.O. Box 22814  
Denver, CO 80222-2814  
For questions, call 510-423-7275

REMEMBER: TO AVOID A CITATION  
YOUR PERMIT MUST BE VISIBLE AT  
ALL TIMES WHILE PARKED ON CAMPUS.

For more information, please visit our website:

[www.4cd.net/police\\_services](http://www.4cd.net/police_services)

# Transportation to get you here

## Tri Delta Transit Bus

LMC is served by frequent Tri Delta Transit buses to Pittsburg/Bay Point BART and local communities. Buses numbered 380,387,388 and 391 all serve LMC. The fare is currently \$2.00. Local Route Fares with a BART train Cash transfer is \$1.25. Schedules are available at the Student Life Office.



Bus service to the Brentwood Center can be accessed by route 391 from Pittsburg, Antioch, and Oakley.

Monthly discounted passes are available at Ticket Connection locations throughout East County. Passes can also be purchased online at the Tridelta website.

The Tri Delta Transit web site also offers a "Trip Planner" link where you can enter origin and destination and the web site will provide you with transit options and times. For more information, please visit: [www.trideltatransit.com](http://www.trideltatransit.com). Or call Tri Delta Transit at: (925) 754-6622.

## BART

Tri Delta Transit Buses connect LMC to BART, which services Pittsburg, Concord, Pleasant Hill, Walnut Creek and other cities throughout the Bay Area. For specific Tri Delta Transit buses that service Los Medanos College, please see "Buses", or call Tri Delta Transit at: (925) 754-6622.



## Bicycle

Secure bike racks are available at various locations on campus. Bikes can be transported by BART or bus as well. See the above numbers for more information.



The De Anza bike trail intersects the South end of the Los Medanos College campus. The bike trail can be accessed from the west of LMC at Leland, Crestview Drive Railroad Avenue, Harbor Street, Loveridge Road. The bike trail can be accessed from the east of LMC at Somersville Road, Delta Fair Blvd and GentryTown Drive and James Donlon Boulevard. Free trail maps can be obtained by visiting 511 Contra Costa at <http://www.511contracosta.org>.

[www.511contracosta.org](http://www.511contracosta.org)

[www.trideltatransit.com](http://www.trideltatransit.com)

# Los Medanos Campus Directory

**MAIN CAMPUS ..... 925-439-2181**

From Oakley/Brentwood..... **925-754-9011**

From Concord ..... **925-798-3500**

TDD ..... **925-439-5709**

**BRENTWOOD ..... 925-513-1625**

**PLEASE NOTE:** All LMC phone extensions will be changing in May 2014.  
Please visit [www.losmedanos.edu/directory](http://www.losmedanos.edu/directory) for current numbers.

<b>For Information About</b>	<b>Ext./Phone</b>	<b>Room</b>
Admissions & Records . . . . .	7500 . . . . .	CC3-821
Assessment Center . . . . .	3252 . . . . .	CC2-256
Athletic Programs . . . . .	3332 . . . . .	PE-1003
Bookstore . . . . .	3143 or 439-2056 . . . . .	CC3-810
Brentwood Center . . . . .	513-1625 . . . . .	Brentwood
C.A.R.E. Program . . . . .	3114 . . . . .	CC2-257
CalWorks . . . . .	3154 . . . . .	CC2-257
Career Center . . . . .	3110 . . . . .	CC2-263
Cashier's and Payment Office . . . . .	3111 . . . . .	CC3-823
Center for Academic Support . . . . .	3176 . . . . .	CO-300
Child Study Center . . . . .	3198/3197 . . . . .	CS1
Cooperative Work Experience Education . . . . .	3214	
Counseling Appointments . . . . .	3334 . . . . .	CC2-271
Disabled Students High-Tech Center	3279 . . . . .	L2-212
Disabled Support Services . . . . .		
• Learning/Physical . . . . .	3133 . . . . .	CC2-254
(TDD) . . . . .	439-5709 . . . . .	CC2-256
EOPS Extended Opportunity Programs & Services . . . . .	3138/3117 . . . . .	CC2-257
Financial Aid . . . . .	3139 . . . . .	PS-20
Employment Center: On Campus Job Placement . . . . .	3292	
Fire/EMS . . . . .	3274/3352 . . . . .	CC3-364
Foundation Office . . . . .	3147/3215 . . . . .	Tennis Court Portable
Information Center . . . . .	3422 . . . . .	CC3-817
Instructional Deans' Offices . . . . .	3105/3272 . . . . .	CO-400
Library Services . . . . .	3275/3320 . . . . .	L1
Lost and Found/Police Services . . . . .	3228 . . . . .	CC1-132
Marketing/Public Relations . . . . .	3242 . . . . .	CO-417
Music and Recording Arts . . . . .	0200 . . . . .	MU3
New Student Orientation . . . . .	3422 . . . . .	CC3-817
Nursing Programs/Allied Health . . . . .	3286 . . . . .	CC3-343

<b>For Information About</b>	<b>Ext./Phone</b>	<b>Room</b>
Police Services/Lost and Found . . . . .	3228 . . . . .	CC1-132
Emergency Line . . . . .	3333	
Scholarship Information . . . . .	3130 . . . . .	PS2-023
Student Gov't/Activities . . . . .	3266 . . . . .	GA-1
Student Outreach . . . . .	3383 . . . . .	CC3-817
Transfer Center . . . . .	3124 . . . . .	CC2-225
Veterans Benefits . . . . .	3129 . . . . .	CC3-821

## Instructional Labs

Appliance . . . . .	3341 . . . . .	CC3-506
Art . . . . .	3169 . . . . .	CC3-312
Biology . . . . .	3410 . . . . .	SC-103
Computer (General Use) . . . . .	3307 . . . . .	CO-200/L1
English . . . . .	3263 . . . . .	CC2-280
ETEC . . . . .	3457 . . . . .	EL
Journalism . . . . .	3125/3359 . . . . .	CC3-301
Math Tutorial . . . . .	3326 . . . . .	MA-102
MIDI (Music) . . . . .	3385 . . . . .	MU3-740
PTEC . . . . .	3194 . . . . .	CC3-320

## Instructional Deans' Offices

Dean of CTE and Social Sciences	3285 . . . . .	CO 404
Dean of Liberal Arts . . . . .	3436 . . . . .	CO 405
Dean of Math & Sciences . . . . .	3132 . . . . .	CO 403
Individual instructors may be contacted at their campus phone extensions.		

## Student Services Deans' Offices

Dean of Counseling & Support Services . . . . .	3166 . . . . .	CC2-257
Dean of Student Success . . . . .	3205 . . . . .	CC2-255
Senior Dean, Student Services . . . . .	3372 . . . . .	CO-400



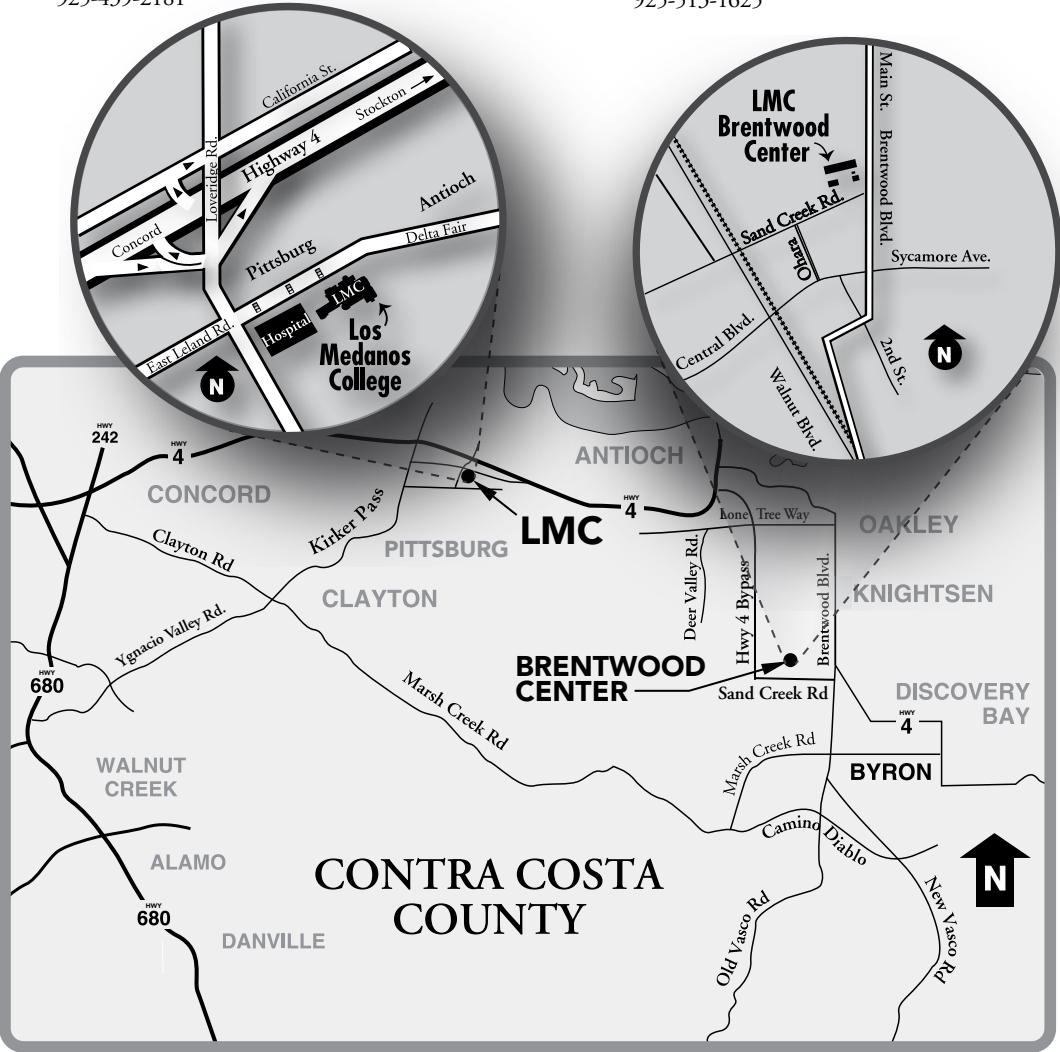
# Directions to Los Medanos College

## LOS MEDANOS COLLEGE

2700 East Leland Road  
Pittsburg, California  
925-439-2181

## BRENTWOOD CENTER

101A Sand Creek Road  
Brentwood, California  
925-513-1625



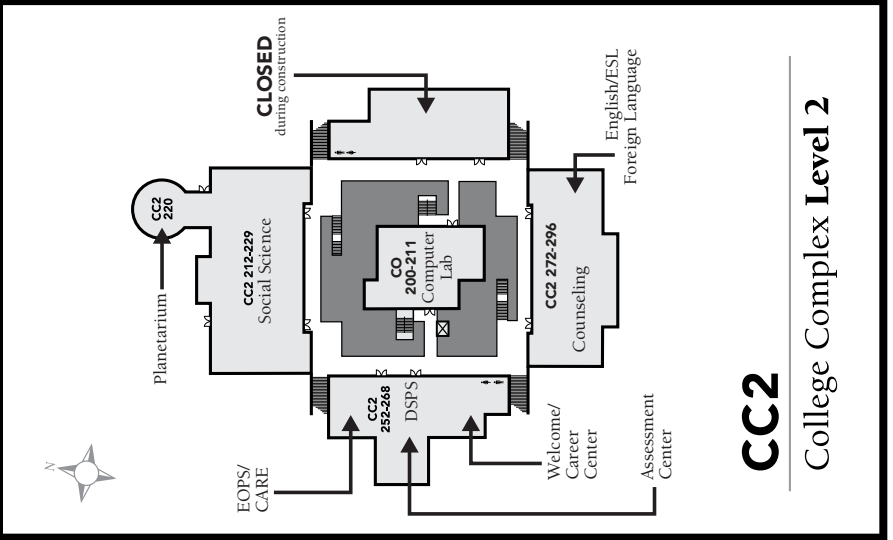
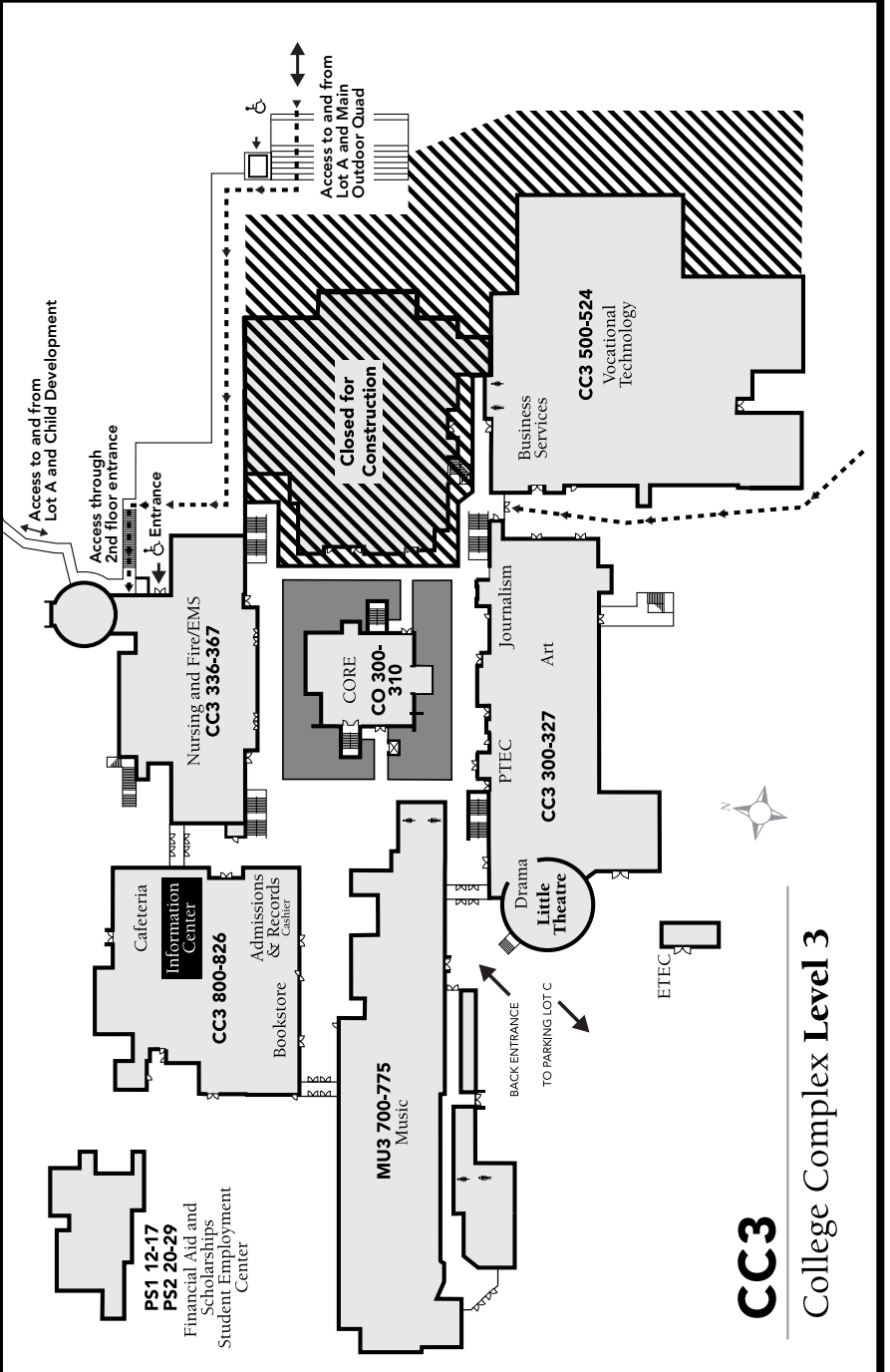
VISIT US  
[www.losmedanos.edu](http://www.losmedanos.edu)



Use this QR code to access the maps link using your smart phone.

# WE CONTINUE BUILDING FOR SUCCESS AT LMC!

— Plan your schedule with our construction in mind —



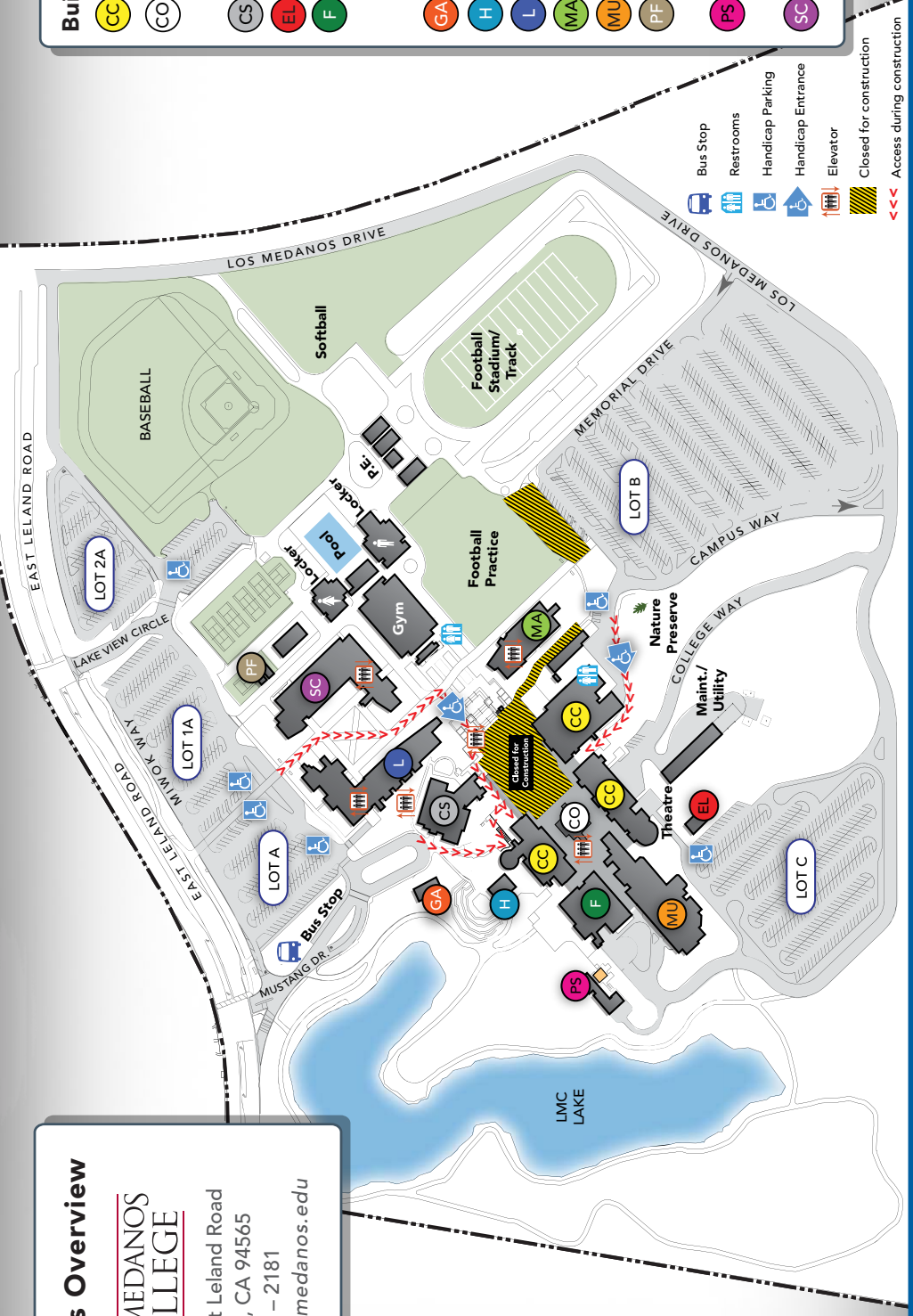
## Campus Overview

### LOS MEDANOS COLLEGE

2700 East Leland Road  
 Pittsburg, CA 94565  
 (925) 439 – 2181  
[www.losmedanos.edu](http://www.losmedanos.edu)

## Building Legend

- CC** College Complex
- CO** CORE building  
Center for Academic Support  
Office of Instruction
- CS** Child Study Center
- EL** ETEC Lab
- F** Admissions  
Bookstore  
Cafeteria  
Cashier
- GA** Information Center
- H** Student Life
- L** Honors Center
- MA** Library
- MU** Math
- MU** Music
- PF** President's Office  
Foundation  
Advancement
- PS** Financial Aid  
Scholarships
- SC** Student Employment  
Science



- Bus Stop
- Restrooms
- Handicap Parking
- Handicap Entrance
- Elevator
- Closed for construction
- Access during construction



LOS MEDANOS  
COLLEGE



schedule  
**SUMMER**  
- 2014 -

Main Campus  
2700 East Leland Road  
Pittsburg, CA 94565  
925.439.2181



Brentwood Center  
101A Sand Creek Road  
Brentwood, CA 94513  
925.513.1625