

**Los Medanos College**  
**Minutes of the Academic Senate (ASC)**

Date: Monday, March 11, 2024

Time: 3:00 p.m. – 5:00 p.m.

Location: L-109, BRT-125 & \*Zoom

**Members Present:** Adrianna Simone, Louie Giambattista, Paula Gunder, Lucy Snow, Estelle Davi, Ozlem Guclu, Randi Osburn, Eva Padilla, Cameron Bluford, Maria Magante, Marci Lapriore, Ryan Hiscocks, James Madden, \*Dennis Gravert (BRT), and Abbey Duldulao

**Members Absent:** None

**Guests:** Tanisha Maxwell, Carlos Montoya, \*Ines Zildzic, \*Aprill Nogarr, Dennis Franco, \*Nicole Trager, \*Eileen Valenzuela, Ryan Pedersen, Roseann Erwin, \*LD Green, Bill Bankhead, \*Nidia Gonzalinajec, \*Tatiana Pak, \*Scott Hubbard, \*Nick Nabas, \*Tuvshindelger Nanzad, \*Nicole Friend, Eloine Chapman, Juliet Casey, and David Valencia

Item	Topic	Action Items: Bolded Texts
<b><u>1.</u></b>	<b><u>Call to Order (A. Simone and L. Giambattista):</u></b> The meeting was called to order at 3:02 p.m.	
<b><u>2.</u></b>	<b><u>Public Comments and Announcements (A. Simone and L. Giambattista):</u></b> <ul style="list-style-type: none"> <li>• LD Green, 4CD study abroad faculty shared student’s opportunity to Study Abroad Consortium in London, England in FA2024. Green shared history on community colleges study abroad; fewer than 3% of community colleges do study abroad &amp; it’s UC/CSU transferrable courses.</li> <li>• Song for Cesar event is on Thursday, March 14<sup>th</sup>, 9:30 A.M. The flyer was passed around the group for QR code access.</li> <li>• B.Y.O.B. is scheduled for April 4<sup>th</sup> in Student Union Conference Center for additional study help. Bring students and lunch will be served to all.</li> </ul>	
<b><u>3.</u></b>	<b><u>Agenda Reading and Approval – 3/11/24 (A. Simone and L. Giambattista):</u></b> <ul style="list-style-type: none"> <li>• <b>Motion to approve 3/11/24 agenda – Approved (M/S; P. Gunder/M. Lapriore) Unanimous, 10 Votes</b></li> </ul>	
<b><u>4.</u></b>	<b><u>Approval of Previous Minutes – 2/26/24 (A. Simone and L. Giambattista):</u></b> <ul style="list-style-type: none"> <li>• <b>Motion to approve 2/26/24 minutes – Approved (M/S; M. Lapriore/R. Osburn) Unanimous 11 Votes</b></li> </ul>	
<b><u>5.</u></b>	<b><u>Communications and Questions (A. Simone and L. Giambattista):</u></b> <p>a) <b>Academic Senate President:</b></p> <ul style="list-style-type: none"> <li>- <u>AB 1705 Validation of Equitable Placement:</u> Info from State was shared with Math department. Data information that shows success rates was included and it will help with funding for professional development. The data was in reference to Calculus; STEM vs. non-STEM majors.</li> <li>- <u>CTE At-Large Rep PT AS position:</u> LMC PT CTE faculty voting is currently taking place, deadline to vote ends at 5:00 P.M. on Wed, March 13<sup>th</sup>.</li> <li>- <u>ASCCC Brown Act Response:</u> Simone shared the attached ASCCC Brown Act response regarding meeting in-person. District Dean of DE and Equity, Emma Rogers will send out official communications regarding voting in-person and allowed to attend online limit of 2 per year.</li> <li>- <u>ASCCC 15 Day Notice:</u> New State regulation changing ‘Credit Hours’ to ‘Contact Hours’ to confirm with Title 5 and to avoid confusion with definition of Federal Credit Hours. No changes required to be done on courses and catalog. If requested, Senate Council can send it.</li> <li>- <u>ASCCC Area B/Plenary:</u> Scheduled for Fri, Mar 22<sup>nd</sup>, via online, free to attend, and related to ASCCC Spring Plenary, Apr 20-22<sup>nd</sup>, San Jose.</li> <li>- <u>Curriculum Institute:</u> Scheduled for Jul 10-13, in-person in Pasadena, CA. Contact AS if interested in attending the conference. A lot of sessions are schedule during the conference; major topics are, how to get IDEA in curriculum, CalGETC, Non-Credit, and Course Numbering.</li> </ul>	

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5.	<p><b><u>Communications and Questions (A. Simone and L. Giambattista):</u></b></p> <ul style="list-style-type: none"> <li>- <u>Faculty Positions</u>: TAG, a Brown Act committee will now be meeting on 4<sup>th</sup> Tuesdays at 2:00 p.m. P. Gunder will work with M. Lapriore as SGC Rep to a possible revitalization of Sustainability committee. All other faculty committee positions are as listed on the agenda.</li> <li><b>b) <u>College Administration</u></b>: R. Pedersen shared presentation for 'Institutional-Set Standards Package of Option', its background and important 4 metrics under Institutional-Set Standards for accreditation; 1) course success rates, 2) number of certificates awarded annually, 3) number of degrees awarded annually, and 4) number of students who transfer annually. R. Pedersen continued illustrating 'floor and stretch goals' for criteria, rationale, and recommendations to planning, in collaboration. Various goals were explored and final outcome to compare ourselves with our own metrics and improve our methods. Successful course completion rates 20/21-22/23 showed average close numbers in graphs, slightly below on certificates awarded, and degrees awarded were shown in similar numbers. Percentages shown are not in cohort numbers but rather number of certificates divided by unduplicated headcount. Previous 5 yr., 18/19-22/23 average is one standard deviation above the floor and one below stretch goals shown and will report to ACCJC for this reporting year. Report credited to R. Pedersen, B. Bankhead, and T. Pak.</li> <li><b>c) <u>Committee Updates</u></b>: <u>TLC</u> meets in Library tomorrow. Position paper has been approved and Participatory Assessment by R. Erwin. <u>AI task team</u> consist of 3 faculty; N. Gonzalinajec (Math), E. Jones (ECE), &amp; J. Ashmore (English). AI meeting discussed scope concerns, limitations, authority, and disclosure used when students are using AI as a tool in classroom and homework. Faculty and campus use of AI were also discussed. N. Gonzalinajec shared Air Canada lawsuit using AI. Asked the Senate to share with constituents to seek out more reps to AI team for representation in areas. AI task team is not a Brown Act committee and meetings are on Zoom. N. Gonzalinajec will be meeting with Emma from District regarding AI District Policy. <u>SEM</u> both workgroups were present. Participatory Assessment task team to come to SEM. Number of managers in the room said SEM workgroup (part of SEM) needs to be reconfigured; a good coincidence with M. Lapriore scheduling proposal. <u>SGC</u> had a budget presentation by Tony from District; 50% of the budget must be spent in the classroom; LMC is close to this number. <u>GE</u> to meet this Wednesday, down 2 reps, Participatory Assessment in beginning of the meeting, and new State info discussion.</li> </ul>	
6.	<p><b><u>Consent Calendar:</u></b></p> <ul style="list-style-type: none"> <li><b>a) Motion to approve listed consent calendar below – Approved (M/S; L. Snow/C. Bluford) Unanimous, 12 Votes</b> <ul style="list-style-type: none"> <li>- <b>DE Committee – Katie Berryhill (Astronomy)</b></li> <li>- <b>Graduation Name Readers – Ken Alexander and Randi Osburn</b> (Graduation name readers are selected from retiring faculty and newly tenured faculty)</li> </ul> </li> </ul>	
7.	<p><b><u>Special Item: Facilities Master Plan - FMP (V.P. Montoya, Ines Zildzic, and Nicole Friend, Steinberg)</u></b></p> <ul style="list-style-type: none"> <li>a) I. Zildzic shared the FMP presentation dated Feb 23, 2024 and in today's Senate packet. Presentation consist of Common Themes; belong &amp; inclusion, campus &amp; student life, academic &amp; admin support, sustainability, circulation &amp; wayfinding, safety &amp; security, technology, flexibility, and athletics. Big Moves – future vision by shifting campus to the north, complete the loop road to navigate campus, and enhance connectivity. Option 1 (renovation of college complex - CC) and Option 2 (partial demolition of college complex and renovation) was shared. N. Friend shared the plans for Option 1 and Option 2, timelines of each project, current and future location and space projections comparison. LMC will continue its contract with Red Cross providing spaces/shelter in case of emergency or fire. FMP is going to all Senates for input before official draft and will take draft to Steering Committee at the end of March and back to Senate for 1<sup>st</sup>/2<sup>nd</sup> read in April. Option 1 cost more than Option 2; Option 1 is \$265M and Option 2 is \$246M with TBD for both; total funding to provide via Bonds. It was suggested to include the community with this, generations and families were here, the idea of complete demolition of CC is erasing history and it's our responsibility to inform tax payers.</li> </ul>	

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<u>8.</u>	<u><b>Second Reading (A. Simone and L. Giambattista):</b></u> a) None on this agenda.	
<u>9.</u>	<u><b>First Reading: (A. Simone and L. Giambattista):</b></u> a) <u>LMC Program Review Pause Proposal</u> – N. Trager shared the District committee (including DVC & CCC) evaluating Program Review process and has decided to do a pause on program review for the next couple of years to review its process and for alignment with the District. Program Review Pause Proposal outlines program review process;, option #1 for LMC not participate in year 3 update and consider updating process, timeline, template, trainings, and validations. Option #2 for LMC proceeds as scheduled with year 3 in FA24 without pausing program review and still re-evaluate our processes. Planning sub-committee suggested Option #1; to pause until FA25 and see what is happening district-wide. - <u>Comments:</u> 1) pausing program review is one of the greatest idea ever heard from this college especially revamping, 2) benefits for pausing is there may be some changes required for us to do in the middle of program review if we do not pause and we could use this time to reflect not only within our district but also state-wide processes, 3) sum of cost issue benefit to pause, 4) we can look at timelines within the district and state-wide, 5) how funding processes are linked to RAP. A. Simone asked Senate to share with their constituents for feedback. Tabled 3/25/24. b) <u>Faculty Coaches/Mentors</u> – T. Maxwell shared job descriptions of Faculty Coaches and Mentors; ones shared with Senate before and here to see if Senate has additional feedback or concerns. T. Maxwell shared the Counseling role with counseling department and are in support of the final version. This will go to SGC, then back to Senate for collaborative work for compensation model and selection process for faculty involvement. - Comments from T. Maxwell: 1) support for online students are still in process, 2) faculty mentor role will be aligned with discipline and particular degree or certificate program, 3) part-time faculty can participate, 4) 5 roles were noted; Counselor, Mentor, Instructional Dean, Success Coach, and Student Ambassador, 5 members per LMC pillar, 5) part-time faculty can apply however is designed for full-time faculty to fill the position, 6) it could be for 2-3 year term appointment using OAS compensation, however compensation and hours are not listed on the current document presented today, 7) this is built-in to counselor’s load, 8) looking into needs for changes from equity standpoint. - Feedback from Senate: 1) doing year schedule, request for part-time faculty to be included and play it by the rule (T. Maxwell will add this in), 2) P. Gunder shared for both First Read items today to be brought to each constituents, 3) send all feedback to T. Maxwell. Tabled.	
<u>10.</u>	<u><b>Discussions: (A. Simone and L. Giambattista):</b></u> a) LMC Seal – Senate Feedback: J. Casey, E. Chapman, and D. Valencia shared 6 various proposed LMC Seal created by student interns for use of authentication of documents or high-level ceremonial purposes. The seal differs from LMC’s logo. J. Carey passed around seal voting form. - <b>It was proposed and approved to extend the meeting by 10 minutes. Majority voted yes, 2 no, and 1 Abstained. 2 Faculty left for classes.</b> - J. Casey shared all groups shared with, narrowing process, President’s Cabinet, LMCAS, Classified Senate, Academic Senate, SGC on Wed, and final vote during college assembly on April 1 <sup>st</sup> . J. Casey asked Senate to take the 2 most favored and shared feedback on document and return. Student interns did a lot of research over the winter break, what best reflects our identity. Online attendees to send it to J. Casey by Wed/Thu. - <u>Comments:</u> 1) some are too busy, 2) what are we communicating symbolically, 3) it’s about location and what we are giving now, 4) students focused on the dunes and the tree as communicated to them, 5) foundation on where we built our vision. b) Scheduling Sub-Committee Proposal – Update – Tabled for 3/25/24. It was asked to include UF Article 19; Grievance in related to scheduling. c) Tell me something good.	
<u>11.</u>	<b>Meeting adjourned 5:08 p.m.</b>	

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