

**LOS MEDANOS
COLLEGE**

Shared Governance Council

MINUTES

October 25, 2017

2:00 - 4:00 p.m., Room CO-420

MEMBERS PRESENT: Nicole Almassey, Debbie Baskin, Kasey Gardner, Natalie Hannum, Susie Hansen, Bob Kratochvil, Marco McMullen.

OTHER ATTENDEES: Edward Haven, Cecil Nasworthy, David Wahl (presenters); Paul West and two student observers (guests); Jennifer Adams (committee support).

Item #	Topic/Activity	Action(s)
STANDING ITEMS:		
	Public Comment	
1.	Kasey Gardner asked that SGC have a discussion about RAP at an upcoming meeting. President Kratochvil noted that the item will appear on a future agenda, as Vice President Porter was unable to attend today.	
2.	Welcome & Introductions – President Kratochvil welcomed the attendees to the meeting.	
3.	Review <ul style="list-style-type: none"> ○ Agenda President Kratochvil provided an overview of the agenda; to accommodate guest presenters, he asked to move items #4b and #5c to the beginning of the meeting. The agenda was approved by SGC. <i>MSC: Gardner/Hannum.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Baskin, Gardner, Hannum, Hansen, McMullen; Nays – N/A; Abstentions – N/A.</i> ○ Minutes (draft) from October 11 The Council members reviewed the draft minutes, and noted that the Classified Senate update should indicate that they endorsed/signed the 2017-19 Integrated Plan. SGC approved the minutes, as amended. <i>MSC: Baskin, Hansen.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Gardner, Hannum, Hansen; Nays – N/A; Abstentions – Baskin, McMullen.</i> 	Agenda approved 10/11 minutes approved
4.	Old Business	
4a.	Shared Governance <ul style="list-style-type: none"> ○ Planning Committee – Revised Charges SGC approved the Planning Committee’s revised charges, which were reviewed and discussed at the October 11th meeting. <i>MSC: Almassey/Hannum.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Baskin, Gardner, Hannum, Hansen, McMullen; Nays – N/A; Abstentions – N/A.</i> ○ Proposed Committee Guidelines President Kratochvil displayed the proposed guidelines, including two additions that were discussed at the last meeting. This document will be an action item on the next SGC agenda. Professor Gardner suggested that it would be helpful to have follow-up to prior discussions about shared governance “definitions” (e.g. committee, council, advisory group, working group, task force, caucus, etc...). 	
4b.	New Instructional Program Proposal <ul style="list-style-type: none"> ○ ETEC Certificate of Achievement: Transit Electrical Technology (Phase II) David Wahl and Cecil Nasworthy provided an overview of the Phase II proposal, which was provided to SGC in advance of the meeting. Professor Nasworthy indicated that this will be a stackable certificate. Mr. Wahl explained that next steps in the process include review by the Academic Senate, Curriculum Committee, District Governing Board, Bay Area Community College Consortium (BACCC), and the State Chancellor’s Office. Dean Hannum shared that BACCC has rolled out an expedited timeline for approval, and LMC’s ETEC certificate will be the first proposal reviewed under the new timeline. SGC unanimously approved Phase II of the ETEC proposal. <i>MSC: Hannum/Gardner.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Baskin, Gardner, Hannum, Hansen, McMullen; Nays – N/A; Abstentions – N/A.</i> 	“Phase II” ETEC proposal approved
5.	New Business	
5a.	Planning & Institutional Effectiveness [no items]	
5b.	Budget & Resource Allocation [no items]	

	<p>5c. New Instructional Program Proposal</p> <ul style="list-style-type: none"> ○ Associate of Arts Degree in Humanities Edward Haven presented the Humanities degree on behalf of Ken Alexander; the proposal was provided to SGC in advance. It was previously approved at the College level, but somehow got stuck/lost once forwarded to the District. Next steps include a presentation/review by the Academic Senate and then submission to the District Office. SGC unanimously approved the Humanities degree proposal. <i>MSC: Gardner/Almassey.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Baskin, Gardner, Hannum, Hansen, McMullen; Nays – N/A; Abstentions – N/A.</i> 	<p>“Phase 1” ETEC Certificate approved</p>
6.	<p>Curriculum [no items]</p>	
7.	<p>Updates & Announcements/Constituency Reports</p> <ul style="list-style-type: none"> • President Kratochvil reported that the Aspen Prize writing team is working on the application, which is due on November 3. The 2017-19 Integrated Plan, which was presented at the last SGC meeting, is going forward to the District Office for review/action by the Governing Board. • Academic Senate: Kasey Gardner stated that the Academic Senate has not met since the last SGC meeting. • Associated Students: Marco McMullen reported that LMCAS has been working with the IDEA Committee and the Equity Office on establishing an Interfaith Room at the Pittsburg Campus. In the lead-up to Thanksgiving, LMCAS is trying to develop ideas and money for a “give-back” event. They are also talking with Rachel Anicetti about putting on a career faire next year. In addition, LMCAS is planning a “Club-chella” event (timed with Coachella) that would feature clubs, booths, music, food, etc... • Classified Senate: Nicole Almassey reported that SGC’s proposed committee guidelines were shared at the last Classified Senate meeting, and people were excited about the document. The Annual Soup Cook-off is planned for November 6. Pending final approval, the Senate is looking forward hosting JobLinks at LMC in May 2018. • Curriculum Committee: no representative present. • Management Team: no report. • Other: N/A 	
8.	<p>Community College Items of Interest: Legislation, Research & Best Practices</p> <p>The SGC members discussed several legislative items of interest, including: AB 19 (California College Promise); Guided Pathways; and AB 705 (Student Success Act of 2012: Matriculation: Assessment).</p> <ul style="list-style-type: none"> ○ AB 19 – President Kratochvil shared that this is still in the formulative stages for the College/District. ○ Guided Pathways – Several meetings have already been held at LMC regarding Guided Pathways. President Kratochvil indicated that it is important to make sure there are opportunities for classified professionals and students to have opportunities to get informed and be engaged in the initiative. Professor Gardner noted that he and Julie Von Bergen are heading LMC’s Guided Pathways task force, and he invited people to attend their next meeting (October 26, 2:00 – 4:00 p.m. in the Science Building). The task force is working on completing/submitting the 32-page self-assessment, which preserves LMC’s ability to pursue an allocation. On a related note, several SGC members expressed frustration at the expedited deadlines often come down from Sacramento, as it usually prevents colleges from having adequate time to prepare/think/plan for generating ideas and dialogue. ○ AB 705 – Nicole Almassey shared that, after working on it for several years, the State is no longer going to work on developing a common assessment tool for all community colleges to use statewide. Now AB 705 states that colleges need to use multiple measures in assessment. 	
9.	<p>Campus Communication: Actions & Notable Items to Report from SGC</p> <p>The SGC members will share with their constituency groups information about: approval on Phase 2 of the ETEC certificate proposal; approval of Phase 1 of the Humanities degree proposal.</p>	
10.	<p>Adjournment – The SGC voted to adjourn the meeting at 3:06 p.m. <i>MSC: Hansen/McMullen.</i></p>	