

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

September 13, 2023

2:00 - 4:00 p.m., In Person (L-109 and BRT-135) and via Zoom

MEMBERS PRESENT: R. Anicetti, J. Boyle, W. Cruz, L. Giambattista, N. Korkuna, M. Lapriore, C. Montoya, A. Nogarr, P. Ralston, C. Reyes, I. Sukhu. OTHER ATTENDEES: M. Lewis (guest); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome President Ralston welcomed everyone, including new member and LMCAS president, Jacob Boyle; the other attendees introduced themselves.		
2.	Public Comment – N/A		
3.	Review <ul style="list-style-type: none"> Agenda: Dr. Ralston reviewed the agenda, and asked SGC to amend it by moving up the President’s report. SGC approved the amended agenda. <i>MSC: C. Reyes/W. Cruz. Yeas – R. Anicetti, J. Boyle, W. Cruz, N. Korkuna, M. Lapriore, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu; Nays – N/A; Abstentions: N/A.</i> Minutes (draft) from August 23: SGC reviewed the 8/23 draft minutes. Marci Lapriore asked to have the minutes amended to include her comments during that meeting regarding wanting to make sure that she and other committee members have a clear understanding of the budget information (e.g. funding sources, acronyms, etc.) that is presented to SGC – particularly because they are expected to make recommendations on resource allocations. SGC approved the minutes, as amended. <i>MSC: I. Sukhu/R. Anicetti. Yeas – R. Anicetti, J. Boyle, W. Cruz, N. Korkuna, M. Lapriore, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu; Nays – N/A; Abstentions: N/A.</i> 		Agenda approved 8/23/23 minutes approved (as amended)
4.	Old Business		
4a.	Assessment of Participatory Governance Structure The SGC members shared the names of their respective representatives for the Participatory Governance Task Group: Classified Senate – Irma Gregory and Irene Sukhu; Academic Senate – Roseann Erwin and Marci Lapriore; LMCAS – Jacob Boyle (a second student may be added later); and Management Team – Ryan Pedersen and Aprill Nogarr. The President’s Office will convene the first meeting, during which the Chair(s) will be selected from among the members; Jennifer Adams will provide support to the Task Group in its work.	Participatory Governance Task Group overview	
5.	Budget Update <ul style="list-style-type: none"> 2023-24 4CD Adoption Budget Vice President Montoya provided an overview of the District’s Adoption Budget, which will be presented to the Governing Board at its meeting this evening. He shared details on updated figures that had been incorporated into his presentation at the 8/23 SGC meeting, as well as information about COVID Recovery Block Grant dollars and deferred maintenance funds. President Ralston noted that Dr. Montoya will provide another update after the 4CD budget has been approved. Resource Allocation Process (RAP) – Fall 2023 Cycle VP Montoya reminded the group about the college-wide email he sent out earlier in the week to launch the Fall 2023 RAP cycle. Because the message went out a bit later than planned, the deadline for submitting RAP requests has been extended from 9/30 to 10/6. He noted that, this year, there are additional Prop 20 dollars available, as well as a small amount of unrestricted one-time funds. At the next meeting, SGC will need to identify sub-group members to work with Business Services on reviewing the RAP proposals. SGC will also need to review and update the rating criteria, as needed. 	2023-24 4CD Adoption Budget 2023-24 Adoption Budget PPT Updated budget PPT RAP college-wide email	
6.	New Business		

	<p>Brentwood Center Update President Ralston provided an overview and update on the Brentwood Center chiller issue, which led to the temporary pause on in-person classes and services there several weeks ago. A temporary chiller is now in place to address the issue, and the plan is to get a new permanent chiller for the start of Spring semester. She also outlined plans to use the existing FTE from the vacant Dean position (Workforce & Economic Development) to create/recruit a Dean position with dedicated/day-to-day management oversight for the Brentwood Center; this position will also have leadership responsibility for Distance Education. Dr. Ralston noted that this information had already been shared with the Academic Senate and Classified Senate, and that such a position will be in alignment with ACCJC Accreditation Standards. Irene Sukhu reported that, at the Classified Senate meeting, there was general consensus/support for the position. Mark Lewis commented that some faculty may have questions about reporting relationships (e.g. my department reports to Dean X, but I am assigned to the Brentwood, which is overseen by Dean Y). Lastly, President Ralston shared that the permanent the Equity & Inclusion management position will be recruited at the Senior Dean level (rather than Dean), and that she has identified existing dollars in her budget to support that change.</p>		
7.	<p>Accreditation (<i>standing item</i>) – President Ralston shared that an initial meeting was held regarding the College’s Mid-Term Report.</p>		
8.	<p>Curriculum: New Instructional Program Proposals – N/A</p>		
9.	<p>Updates & Announcements/Constituency Reports</p> <ul style="list-style-type: none"> • President – Dr. Ralston referenced the recent news of the DVC faculty member arrested, and explained that she wanted to provide space for any questions or dialogue. She reminded the group of the resources and supports included in her college-wide message, and underscored that our highest priority is the safety and well-being of our students and employees. Dr. Ralston then shared that, yesterday evening, a student reported an incident of unwanted touching on campus. An investigation is underway and, per the Clery Act, students are being notified of the incident. Lastly, Dr. Ralston shared LMC highlights to be presented at the Governing Board meeting as part of her Board Report, including: an enrollment snapshot; activities planned for Hispanic & Latin Heritage Month, Constitution Day, and National Coming Out Day; IMPACT Student Leadership Conference; and LMC’s community engagement efforts at a number of recent local events. • Classified Senate – Cesar Reyes shared that the Classified Senate: approved moving its 9/25 meeting to 10/2; talked about the “Equity in Action” series and professional development; and discussed fundraising efforts, including plans for Halloween and possibly bringing back the Crab Feed. In addition, he noted that he was asked by his Classified Senate colleagues to relay their deep gratitude to President Ralston for hosting the “Classified Conversations” yesterday. • Academic Senate – Mark Lewis reported that, the Academic Senate: approved the Participatory Governance Task Group proposal; approved a governance survey for faculty; discussed planning a faculty mixer; considered a bylaws change that would allow an academic area to nominate an adjunct faculty member to represent them; and had a retreat/discussions regarding the role of faculty in college governance. • LMCAS – Jacob Boyle reported that President Ralston, Vice President Maxwell, and Dean Belman each attended an LMCAS meeting and introduced themselves to the Executive Board. Vice President Montoya also attended a meeting and presented information on the Facilities Master Plan. LMCAS is preparing for the IMPACT Leadership Conference on October 13, and at its next meeting will vote on funding for a club karaoke event. • Management Team – VP Montoya shared that the Management Council Executive Board (MCEB) is having ongoing conversations with the District. Dr. Ralston added that an invitation will soon go out for folks to attend an upcoming Safety Monitor training. • Curriculum – Louie Giambattista noted that there weren’t any Curriculum Committee updates to report, other than having met with the Facilities Master Plan team. • Other – N/A 	<p>President’s Board Report for 9/13/23 Gov. Bd. mtg</p>	
10.	<p>Community College Items of Interest: Legislation, Research & Best Practices – N/A</p>		
11.	<p>Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: identified the Task Group members; learned about the Adoption Budget being presented to the Governing Board; discussed the launch of the Fall 2023 RAP cycle and extended deadline (10/6); was updated on the Brentwood Center chiller; and received information from President Ralston on plans to recruit for a Dean to provide management oversight of the Brentwood Center and Distance Education and a Senior Dean of Equity & Inclusion. The President’s Office will send a copy of the 9/13 Board Report to SGC, along with a summary of the “Campus Communication” items just outlined.</p>		
12.	<p>Adjournment SGC adjourned the meeting at 3:49 p.m. by consensus. <i>MSC: C. Reyes/J. Boyle.</i></p>		<p>Meeting adjourned</p>