

# LOS MEDANOS COLLEGE

## Shared Governance Council

### MINUTES

August 25, 2021

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Anicetti, B. Kratochvil, M. Lynn, C. Montoya, A. Nogarr, J. Nogarr, I. Sukhu, L. Velazquez.

OTHER ATTENDEES: C. Hsieh (presenter); J. Tharchin, S. West, C. Wood (guests); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
1.	<b>Welcome &amp; Introductions</b> – President Kratochvil welcomed everyone to the first SGC meeting of the academic year, and asked the members to introduce themselves. He noted that the Academic Senate hasn't appointed its reps yet, and asked Justin Nogarr to clarify the new Classified Senate reps. Mr. Nogarr indicated that the reps will likely be BethAnn Stone, Irene Sukhu, and himself, but he will confirm that following the meeting.		
2.	<b>Public Comment</b> – Catt Wood asked if there would be a College statement of support for Afghan students, given what is going on in Kabul.		
3.	<b>Review</b> <ul style="list-style-type: none"> <li>• Agenda: President Kratochvil reviewed the agenda. For the new members, he noted the standard format for the agenda and invited all members to put forward agenda items throughout the year. The SGC members unanimously approved the August 25<sup>th</sup> agenda. <i>MSC: Sukhu/Anicetti. Yeas – Anicetti, Montoya, A. Nogarr, J. Nogarr, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i></li> <li>• Minutes (draft) from May 12, 2021: SGC approved the 5/12 minutes. <i>MSC: Montoya/Sukhu. Yeas – Montoya, A. Nogarr, J. Nogarr, Sukhu, Velazquez; Nays – N/A; Abstentions – Anicetti.</i></li> </ul>		Agenda approved  Minutes approved
4.	<b>Old Business</b> [no items]		
5.	<b>New Business</b>		
5a.	<b>Review of Shared Governance Materials</b> <ul style="list-style-type: none"> <li>• <b>SGC Position Paper</b> President Kratochvil displayed and reviewed the SGC Position Paper, which had been provided to the Council members. He outlined various sections of the document and elements of SGC's work/role, including: overview of SGC; its role as LMC's budget committee; bi-directional communication; relationships between/among SGC, the Senates, and the President; SGC voting and membership; task forces and subcommittees; and evaluation.</li> <li>• <b>Guidelines for Committees – Membership/Participation &amp; Operations</b> The Council members had also been provided with SGC's committee guidelines (2014 &amp; 2017), which President Kratochvil reviewed section by section with the group. In addition, he noted that SGC and its subcommittees are Brown Act bodies. During the pandemic, the Governor relaxed some of the Brown Act's provisions – enabling meetings to be conducted remotely with fewer restrictions – but that is set to expire on September 30. If the relaxed restrictions aren't extended beyond September 30 and in-person committee meetings are once again required, President Kratochvil will arrange for SGC to meet in a location that allows for spatial distancing.</li> </ul>	<a href="#">Position Paper</a>  <a href="#">2014 Committee Guidelines</a>  <a href="#">2017 Committee Guidelines</a>	
5b.	<b>Review of LMC Mission, Values &amp; Vision Statements</b> President Kratochvil displayed/read all three institutional statements, noting they were revised in 2019-20 through college-wide review/input and considerable work by SGC for more than a year.	<a href="#">Mission, Values &amp; Vision</a>	
5c.	<b>Fall 2021 Instructional Modalities</b> President Kratochvil explained that there had been a request for Dr. Hsieh to share with SGC the "Instructional Modalities" presentation she delivered during the All-Faculty Meeting on Opening Day. Dr. Hsieh provided Fall 2021 data on teaching modalities by section, enrollment, and fill rate – overall and by campus. She also outlined "takeaways," including: students seemed to fill up the online courses at a higher/faster rate than hybrid or face-to-face courses; it seems the percentage of online enrollment is higher than the percentage of online sections, but the face-to-face modality has the opposite pattern (percentage of face-to-face enrollment is lower than the face-to-face sections; we developed the schedule thinking that a certain percentage of students wanted in-person Fall classes (hybrid or face-to-face), and the reality was a bit different. Dr. Hsieh also provided SGC with the link to another presentation that focused on teaching modalities by subject.	<a href="#">Modalities</a>  <a href="#">Modalities by Subject</a>	

6.	<p><b>Budget Update</b> (<i>standing item</i>)</p> <p>President Kratochvil invited Vice President Montoya to share his budget update and information on the Student-Centered Funding Formula (SCFF), which will potentially have a significant negative impact on our District and College budgets. As part of his presentation, VP Montoya provided info including: overview of the Student-Centered Funding Formula; SCFF rationale; three SCFF allocations (base, supplemental, student success); implementation and “hold harmless”; SCFF updates and policy changes; and SCFF revised rates with COLA for 2021-22. He also provided details on the FY 2021-22 Enacted State Budget: COLA of 5.07% for SCFF; one-year “hold harmless” extension through FY 2024-25; \$1.5B in systems deferrals eliminated; 1.7% COLA for categorical programs; additional investments in instruction, academic pathways, diversity/equity/inclusion, workforce, college affordability, student needs, and infrastructure; and CalSTRS and CalPERS employer contributions.</p>	<p><a href="#">Budget Update/SCFF</a></p>	
7.	<p><b>Accreditation</b> (<i>standing item</i>)</p> <ul style="list-style-type: none"> <li>• <b>Follow-Up Report – Final Draft</b></li> </ul> <p>President Kratochvil reminded the group about the five District compliance requirements that came out of the Team Visit last October, which resulted in all three colleges being placed on “Warning.” In a moment, Dr. Hsieh will review the draft Follow-Up Report, which has been shared campus-wide with an opportunity to provide feedback (due today). The Senates will review the draft report this coming Monday, so – following this presentation/discussion – SGC needs to decide whether to: 1) vote on the report in advance of the Senates; 2) hold a special meeting next Wednesday, September 1 (after the Senates vote); or 3) take action at the next SGC meeting on September 8 (same day as Governing Board meeting). Dr. Hsieh reviewed the Follow-Up Report, which was first shared campus-wide on June X, followed by an updated draft on August 9. She provided an overview of the process and outlined the responses for: District Requirement 1 (District to develop Classified evaluation process); District Requirement 2 (Governing Board to follow policy related to the Chancellor’s evaluation process); District Requirement 3 (Governing Board to act consistently with and assess its policies and bylaws); District Requirement 4 (Governing Board to follow its Code of Ethics policy); and District Requirement 5 (Governing Board to delegate full responsibility and authority to the Chancellor to implement/administer policies without Board interference). Dr. Hsieh noted that the ACCJC Follow-Up Visit is scheduled for November 2-3, 2021, and displayed the Team roster that will be posted on our website. With the limited time for review and discussion, President Kratochvil suggested that SGC wasn’t in a position to take action today. He polled the SGC members regarding their availability for a short special meeting next Wednesday, September 1, after the Senates have provided their final feedback and endorsement. The SGC members indicated their support for that approach. April Nogarrr noted that the Curriculum Committee meets at 2:30 p.m. that day, so President Kratochvil agreed to have SGC meet 2:00 – 2:30 p.m.</p>	<p><a href="#">Accreditation 2020</a></p> <p><a href="#">Draft Follow-Up Report</a></p>	
8.	<p><b>Curriculum</b> (<i>standing item</i>) – N/A</p>		
9.	<p><b>COVID-19 Public Health Emergency</b> (<i>standing item</i>)</p> <p>President Kratochvil reminded the group that a great deal of COVID-related information was provided in the “Welcome Back” newsletter and on Opening Day. He noted that, at its upcoming September 8 meeting, the Governing Board may consider implementing a vaccine mandate.</p>	<p><a href="#">4CD COVID-19 Info</a></p> <p><a href="#">LMC Online Resources</a></p>	
10.	<p><b>Updates &amp; Announcements/Constituency Reports:</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil – no report, since information was already provided.</li> <li>• Academic Senate: no rep present</li> <li>• Classified Senate: no updates</li> <li>• Student Senate: no updates</li> <li>• Management Team: no updates</li> <li>• Curriculum: no updates, since the Committee hasn’t met yet</li> <li>• Other:</li> </ul>		
11.	<p><b>Community College Items of Interest: Legislation, Research &amp; Best Practices</b> – N/A</p>		
12.	<p><b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b></p> <p>President Kratochvil noted that the SGC members should relay to their respective constituency groups: the Follow-Up Report will be the sole agenda item for a September 1<sup>st</sup> special SGC meeting; SGC reviewed its position paper, committee guidelines, and LMC’s Mission, Vision, and Values; and the Council received a thorough budget update, including Student-Centered Funding Formula info.</p>		
13.	<p><b>Adjournment</b> – SGC agreed by consensus to adjourn the meeting at 4:02 p.m. <i>MSC: A. Nogarrr/J. Nogarrr.</i></p>		