

**LOS MEDANOS
COLLEGE**

Shared Governance Council

MINUTES

April 14, 2021

2:00 - 3:00 p.m., via Zoom

MEMBERS PRESENT: R. Delgado, R. Erwin, B. Kratochvil, M. Lynn, C. Molina, C. Montoya, N. Moultrie, J. Noel, N. Sessions, I. Sukhu.

OTHER ATTENDEES: C. Hsieh (presenter); J. Tharchin (guest); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Kratochvil welcomed everyone to the meeting, and reminded the group that today’s meeting will adjourn by 3:00 p.m.		
2.	Public Comment – N/A		
3.	Review <ul style="list-style-type: none"> • Agenda for April 14th The SGC members approved the April 14th agenda. <i>MSC: Delgado/Sukhu. Yeas – Delgado, Erwin, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from March 24, 2021 SGC approved the 3/24 minutes. <i>MSC: Sessions/Moultrie. Yeas – Delgado, Erwin, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i> 		Agenda approved Minutes approved
4.	Old Business		
4a.	2020-25 Educational Master Plan (EMP) – Progress Measure #13 President Kratochvil briefly recapped the information on EMP Progress Measure #13 shared at the last meeting. He explained that, since then, the Office of Planning & Institutional Effectiveness had provided additional details about the timeline for the Progress Measure #13 summary, which has been jointly assigned to SGC, Business Services, and the SEM Committee. Relevant data will be made available to those groups in October, and then the summary is to be shared with the Planning Committee in February. Vice President Montoya noted that he had provided the PIE Office with an updated timeline based on alignment with the budget calendar; he expects to receive budget info from the District in August, and then can present it to SGC in October. President Kratochvil wrapped up the discussion by reminding SGC that this item will be on their radar for a while, and that there will be more specific information to share down the road.	2020-25 EMP (Goal #5, p.42 & 46)	
5.	New Business		
5a.	Draft Monday Meeting Calendar – Fall 2021 President Kratochvil provided an overview of the draft Monday Meeting Calendar, which had been sent to SGC. He asked the Senate reps to review the proposed calendar with their respective constituency groups, as it will be an action item at the next SGC meeting.	Fall 2021 draft Monday Meeting Calendar	
6.	Budget Update (<i>standing item</i>) VP Montoya began by reporting that Business Services will be submitting the Tentative Budget to the District tomorrow. LMC’s structural deficit will be closer to approx. \$600K; other than that, the details remain about the same as presented at the last SGC meeting. He went on to provide an overview of some of the Resource Allocation Process (RAP) proposals submitted, and noted that the full Budget Request Database (BRD) spreadsheet will be posted on the Business Services page for the entire College community to view. A total of approx. \$2.4M was requested in ongoing funds, and about \$1.4M in one-time funds. Out of all those proposals, about \$566K in one-time requests initially appear to align with the five institutional priorities previously identified (the \$566K includes two requests, with a combined total of \$35K [one for IT training, the other is equipment to support the Technology & Training Development Center in the Library], that aren’t reflected on the spreadsheet); essentially, HEERF will serve as the funding source for these one-time requests. Once the spreadsheet has been updated to include the two additional requests, it will be sent to the SGC members. VP Montoya also displayed/reviewed a summary document (prepared by Business Services) that outlined the \$531K in one-time/priority-aligned requests. At its next meeting, SGC will further review/discuss these requests and will be asked to take action on a funding recommendation. President Kratochvil noted that it might be useful to see a breakdown of the requests by area, so that SGC can see how the funds are being spread across the College.	Tentative Budget Briefing Spring 2021 BRD (all requests) Spring 2021 BRD (on-time requests) RAP Review Summary for SGC	

7.	Accreditation (<i>standing item</i>) – N/A	Accreditation 2020	
8.	Curriculum (<i>standing item</i>) – N/A		
9.	COVID-19 Public Health Emergency (<i>standing item</i>) President Kratochvil shared that, although there has been a great deal of interest from outside agencies to use our facilities as a vaccination site, none of the inquiries/requests has panned out (e.g. agencies needing a location with more capacity, not having enough resources to open an additional site, etc.). He also explained that the District had held meetings of “Expanded Chancellor’s Cabinet” to work on return-to-campus plans, with some sessions focused on the instructional side and others on student support services. In addition, the group has developed collective principles to guide our approach. The Governor subsequently announced plans for a statewide June 15 th reopening, but the district/colleges continue to adhere to County guidelines. At Chancellor’s Cabinet yesterday there was a lengthy discussion and agreement that we would continue on course with the existing approach to planning for Fall (e.g. do as much as we can safely in person in the Fall).	4CD COVID-19 Info LMC Online Resources	
10	Updates & Announcements/Constituency Reports: <ul style="list-style-type: none"> • President Kratochvil: no report • Academic Senate: James Noel shared that the Academic Senate’s last meeting included: an update from Chancellor Reece, who talked about the budget, return-to-worksite planning and closing equity gaps; an equity update from Dr. Kwist; committee updates from GE, EEO, and SGC; confirmation of Scott Hubbard as DE Chair; selection of Nick Garcia as the LMC/4CD honoree for CCCOE’s “Teacher of the Year” award (the other finalists were Mindy Capes, Janice Townsend, and Jeffrey Adkins); a budget update from VP Montoya; and work on developing a resolution supporting the API community. At its next meeting, the Senate will be reviewing development of LMC’s policies and procedures. They will also be working on facilitating more discussions on Ethnic Studies. • Classified Senate: Robert Delgado reported that, at its last meeting, the Classified Senate looked at using their budget toward Caring Campus purchases (check recording), and worked on their resolution on API support. At the end of March, the Senate also held Classified Development Days, which was a huge success. • Student Senate: Nicholas Sessions shared that LMCAS is working on establishing its racial justice committee, which will be used as a way to follow up on their racial justice resolution. LMCAS is also drafting a new resolution in support of API students/community. Lastly, Mr. Sessions noted that the re-opened LMCAS recruitment period remains open until April 30, so please refer interested students to them. • Management Team: no report • Curriculum: no report • Other: N/A. 		
11	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
12	Campus Communication: Actions & Notable Items to Report from SGC It was noted that the SGC members should relay to their respective constituency groups that: the Fall 2021 Monday Meeting Calendar will be an action item at the next meeting; and budget and RAP information was presented, with the latter being further reviewed and an expected action item at the next meeting.		
13	Adjournment – The meeting adjourned at 3:05 p.m. <i>MSC: Delgado/Sessions Yeas – Delgado, Erwin, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i>		