

**LOS MEDANOS
COLLEGE**

Shared Governance Council

MINUTES

March 9, 2022

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Anicetti, B. Kratochvil, M. Lapriore, M. Lynn, C. Montoya, A. Nogarr, C. Reyes, J. Saito, B. Stone, I. Sukhu, L. Velazquez, T. Zavala.

OTHER ATTENDEES: N. Hannum (presenter); C. Hsieh, M. Lewis, K. Wentworth, O. Zanella (guest); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Kratochvil welcomed everyone to the meeting.		
2.	Public Comment – N/A		
3.	Review <ul style="list-style-type: none"> • Agenda: SGC reviewed and approved the meeting agenda. <i>MSC: C. Reyes/B. Stone. Yeas – Anicetti, Montoya, Nogarr, Reyes, Stone, Sukhu, Velazquez, Zavala; Nays – N/A; Abstentions – Lapriore, Saito.</i> • Minutes (draft) from February 23, 2022: SGC approved the 2/23 meeting minutes. <i>MSC: R. Anicetti/T. Zavala. Yeas – Anicetti, Lapriore, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu, Velazquez, Zavala; Nays – N/A Abstentions – N/A.</i> 		Agenda approved 2/23/22 Minutes approved
4.	Old Business		
4a.	2020-25 Educational Master Plan (EMP) Implementation & Action Plans: Section 1 (Objectives) and Section 2 (Output & Outcomes) President Kratochvil displayed/reviewed the spreadsheet presented at the last meeting, and SGC continued its discussion of activities connected to the seven EMP objectives aligned with the Council’s work/charge. The brainstorming session, specifically around objective 2.5, included: the Academic Senate’s cultural curriculum audit; anti-racism resolutions/statements and pledge from/by the Senates; the DE equity rubric; “LMC Stands Against Racism” website; the safety summit that Chief Carney and James Noel worked on last year; the Pedagogy Innovation Project; and the FAM program. This EMP implementation item will appear on the next SGC agenda for a final discussion prior to the April 1 deadline for entering into eLumen.	EMP Implementation	
5.	New Business		
5a.	Draft Program Revitalization & Discontinuance Policy <ul style="list-style-type: none"> • SGC discussed the draft policy, which was presented at the last meeting. It was suggested that the policy be amended to include classified professionals on the task force outlined in the document. SGC unanimously approved the policy, as amended. <i>MSC: B. Stone/A. Nogarr. Yeas – Anicetti, Lapriore, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu, Velazquez, Zavala; Nays – N/A; Abstentions – N/A.</i> 	Draft Policy	Policy approved
6.	Budget Update <ul style="list-style-type: none"> • Fall 2021 RAP: Brentwood Center Proposal Review & Recommendation President Kratochvil reminded the group of SGC’s review of proposals during the Fall 2021 RAP cycle, and provided a brief recap of SGC’s prior review of the Fall 2021 Brentwood Center RAP proposal. He noted that the lease expenses for the old (Sand Creek) Brentwood Center location would be the budgeted amount available for the new permanent Center. At the time, SGC requested that President’s Cabinet conduct a review of the Brentwood Center proposal and make a funding recommendation (rather than having that done by SGC). What Dr. Montoya will be reviewing today is that funding recommendation from Cabinet, and – as you will see from his presentation – there isn’t enough funding for everything requested in the proposal, so some items are being recommended for deferral to a future funding cycle. Total amount of the initial Brentwood Center proposal(s) was approximately \$735K, and the amount available from the lease expenses is \$434K. Vice President Montoya displayed/reviewed the Brentwood Center RAP summary, which outlined the items recommended for approval and deferral; and emailed the document to the SGC members. SGC had extensive dialogue about: the items contained in the original proposal; Cabinet’s funding recommendation; identifying student and operational needs at the Center; getting clarification on the Library proposal(s) and other items/amounts in the proposal; the current rotation of Custodial staff from the Pittsburg Campus; and having time to “live in” the new space to determine what is needed/works best. Vice President Hannum noted that, in order to have a better sense of the space and operational needs, she had just completed a walk-through of the new Center with Library and Center for Academic Senate personnel; additional walk-throughs are also planned. She added that it is important to remember that the original Brentwood Center proposals were 	Brentwood Center RAP Summary	

	developed when the College was at full capacity (with pre-pandemic enrollment levels), which isn't currently the case. Several SGC members asked for additional time to review the proposal(s) and get input from their own constituency group (particularly colleagues at Brentwood Center) before taking action. President Kratochvil asked VP Montoya to provide SGC with additional info on the Brentwood Center proposals (e.g. full details from the BRD). SGC will continue its review/discussion at the next meeting.		
7.	Accreditation (<i>standing item</i>) – N/A	Accreditation 2020	
8.	Curriculum: New Certificates, Degrees & Programs – N/A.		
9.	COVID-19 Public Health Emergency President Kratochvil noted that, as recently communicated via district-wide email, 4CD is continuing the vaccination mandate and indoor mask requirement through Spring semester, with limited exceptions (e.g. individual student performing in a Drama class). It is possible that there will be a change in protocols for Summer and/or Fall classes, but we will have to wait and see.	4CD COVID-19 Info LMC COVID Updates	
10.	Updates & Announcements/Constituency Reports <ul style="list-style-type: none"> • President Kratochvil shared that ribbon-cutting ceremonies are planned for the Kinesiology & Athletics Complex and Student Union (April 6) and Brentwood Center (May 4). Event times will be confirmed, but they are expected to be held at 11:00 a.m. or 1:00 p.m. on those dates. • Academic Senate – Mark Lewis reported that, at its last meeting, the Academic Senate: passed the course cross-listing policy proposed by the Curriculum Committee, with minor Senate modifications; agreed to create a task force to look at special issues that CTE faculty are experiencing, particularly balancing their administrative and academic loads; considered establishing a task force to clarify the Senate's purview in relation to shared governance at LMC; discussed data indicating disproportionate impact of enrollment drops on African American students; is sending several faculty to DEI conferences using Senate funds; and is trying to get the culturally-sensitive curriculum audit workshop going for Summer. A call has gone out for filling several key Senate positions, including Curriculum Committee Chair and Senate VP, but no responses have been received; responses are also yet to be received from faculty to serve as Graduation speakers. • Classified Senate – BethAnn Stone congratulated Teresa Ferguson on her selection as 4CD "Classified Professional of the Year." At its last meeting, the Senate: discussed the 4CS statewide gathering and topics; received information and invitation from Bill Bankhead regarding the New Program Summit; received an EEO Committee presentation on a recently-discovered budget for EEO at each of the colleges; reviewed/discussed AP 1030 and BP 1030, but have been informed that those policies are on hold; discussed and provided feedback on the Comprehensive Program Review template; discussed the Program Revitalization & Discontinuance Policy; had report-outs from SEM and IDEA committees; received info from their fundraising committee on a possible Spring "fun run"; and was updated on JobLinks planning. • LMCAS – Luisa Velazquez reported that LMCAS: has figured out some issues with their budget; is preparing for the Academic Competition in April and a club rush event on March 23; had a presentation on the District sustainability campaign; and is focusing on recruitment, with flyers developed and emails being sent to potential/interested students. • Management Team – no report. • Curriculum – Morgan Lynn shared that the Curriculum Committee reviewed the Comprehensive Program Review template, and is currently working on reviewing the eLumen template and improving guidelines/support for faculty. Dr. Lynn underscored Mark Lewis' comment about identifying a new Curriculum Chair for Fall. • Other – N/A. 		
11.	Community College Items of Interest: Legislation, Research & Best Practices Vice President Hannum reported that, last Friday, LMC had to submit a report regarding AB 705 and AB 1805. She noted that LMC and other colleges have been identified as not being in compliance. We have a ways to go, as an institution, and need to "put all of our oars in the water" to make the necessary progress on the relevant legislation. VP Hannum has asked to have this item placed on the upcoming Academic Senate and Classified Senate agendas for further discussion.		
12.	Campus Communication: Actions & Notable Items to Report from SGC President Kratochvil noted that there were several items for SGC members to share with their respective constituency groups, including: approval of the Program Revitalization & Discontinuance Policy, with amended language to include classified professional representatives on the task force; and discussion of the Brentwood Center RAP proposal, with action deferred pending additional details and further review.		
13.	Adjournment – SGC agreed, by consensus, to adjourn the meeting at 3:34 p.m. <i>MSC: C. Reyes/I. Sukhu.</i>		Meeting adjourned