

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

February 9, 2022

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Anicetti, B. Kratochvil, M. Lapriore, M. Lewis, M. Lynn, C. Montoya, A. Nogarr, C. Reyes, J. Saito, B. Stone, I. Sukhu, L. Velazquez.

OTHER ATTENDEES: C. Hsieh (presenters); M. Crain, A. Simone, M. Simpson, J. Tharchin, P. West (guests); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Kratochvil welcomed everyone to the meeting, including Jennifer Saito, who has been appointed by the Academic Senate as their third and final SGC rep. With a new member on the committee, the SGC members and guests then introduced themselves.		
2.	Public Comment – Morgan Lynn shared info regarding the upcoming application process for faculty to serve as Curriculum Committee chair.		
3.	Review <ul style="list-style-type: none"> • Agenda: SGC approved the meeting agenda. <i>MSC: R. Anicetti/C. Reyes. Yeas – Anicetti, Lapriore, Lewis, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from December 8, 2021: SGC approved the 12/8 meeting minutes. <i>MSC: A. Nogarr/I. Sukhu. Yeas – Anicetti, Lewis, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu, Velazquez; Nays – N/A; Abstentions – Lapriore.</i> 		Agenda approved 12/8/21 Minutes approved
4.	Old Business		
4a.	ISLO Core Group Update – Draft Institutional Student Learning Outcomes SGC unanimously approved the draft ISLOs, which had been presented/discussed at prior SGC meetings. <i>MSC: M. Lewis/B. Stone. Yeas – Anicetti, Lapriore, Lewis, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i>	Draft ISLOs	
4b.	Employee Engagement Survey – Review of 2021 Results The SGC members concluded their review of the 2021 Employee Engagement Survey results at the 12/8/21 meeting; today they had a brief recap and discussed how changes/improvements resulting from the survey and feedback are shared with the campus community. SGC approved forwarding their feedback (documented in the 12/8/21 minutes) to the PIE Office/Planning Committee. <i>MSC: B. Stone/C. Reyes. Yeas – Anicetti, Lapriore, Lewis, Montoya, Nogarr, Reyes, Stone, Sukhu, Velazquez; Nays – N/A; Abstentions – Saito.</i>	2021 Survey Results	
4c.	2020-25 Educational Master Plan (EMP) Implementation & Action Plans: Section 1 (Objectives) and Section 2 (Output & Outcomes) President Kratochvil explained that this is an informational item today, as SGC’s efforts to connect its work/charge to the identified EMP objectives will commence over the coming meetings. Dr. Hsieh displayed and reviewed the EMP implementation timeline, as well as the crosswalk of all EMP objectives to various LMC committees, groups, and institutional plans. She explained how each of the latter will develop relevant outputs, outcomes, and action plans. There was also dialogue regarding how a group should address “unchecking” objectives aligned with their work (i.e. via collective review/agreement, not just determined by the chair/lead). BethAnn Stone provided an overview of the training sessions that will begin this Friday, and explained that a training video and individual assistance will be available.	EMP Implementation	
5.	New Business		
5a.	Distance Education (DE) Strategic Plan Aprill Nogarr provided an overview of the DE Strategic Plan, including the timeline, development, individuals/groups involved, and review process. She also outlined each of the five goals and corresponding objectives. SGC discussed how enrollment is tracked through the CVC exchange, and if/how local students are prioritized. The DE Strategic Plan will be an action item at SGC’s next meeting.		
6.	Budget Update – N/A.		
7.	Accreditation (<i>standing item</i>) President Kratochvil reminded the group about his 1/27 campus-wide email announcing ACCJC’s recent action to reaffirm LMC’s accreditation. He also briefly outlined key dates for the next accreditation cycle (e.g. ISER due date and team visit).	Accreditation 2020	

8.	Curriculum: New Certificates, Degrees & Programs – N/A.		
9.	COVID-19 Public Health Emergency President Kratochvil noted that, effective 2/16, indoor mask requirements will be relaxed for vaccinated individuals in California and Contra Costa County. He went on to explain that there hasn't been a determination/announcement re: whether the District will retain its mask mandate.	4CD COVID-19 Info LMC COVID Updates	
10.	Updates & Announcements/Constituency Reports <ul style="list-style-type: none"> • President Kratochvil – noted the recent district-wide email announcing that Chancellor Reece had been placed on administrative leave by the Governing Board, who appointed Mojdeh Mehdizadeh as Acting Chancellor. • Academic Senate – Mark Lewis reported that, at their last meeting, the Academic Senate passed the ISLOs, had a first-read of the program revitalization policy and cross-listing policy, and reviewed a report from the Ethnic Studies workgroup. Regarding the latter, he shared that he hasn't been able to find any LMC/4CD policy that addresses establishing a new department (not program); Aprill Nogarr noted that HR Procedure 2030.09 includes language regarding division and department structure. • Classified Senate – BethAnn Stone shared that JobLinks will be held on June 2 in a hy-flex format. She reported that: the Classified Senate's last meeting included a review of their 2021-24 goals and objectives; the Fun Run raised approximately \$4K for student scholarships; the first Caring Campus newsletter was recently sent out; CCCCCO recently launched the Classified of the Year nomination process; and that the Local 1 president was suspended from that union role. • LMCAS – Luisa Velazquez reported that LMCAS is focusing on recruitment, with events planned for this Spring. She added that, at the last meeting, LMCAS had a ZTC presentation from Scott Hubbard; LMCAS is very interested in the topic, and is eager to support the program. • Management Team – Aprill Nogarr reported that the instructional Deans are working with departments on sequencing of degrees, which was a topic addressed during the Division meetings on Monday. The departments, along with Counselors who have identified themselves as participating in certain pathways, are looking at the degrees and making sure they are aligned to the state documents in the sequencing. President Kratochvil added that the New Program Summit, which was mentioned on Opening Day, will be held on March 7 during the Monday Meeting time slot. • Curriculum – Morgan Lynn shared that, for February, the committee is finishing their curriculum approvals. And, at the last meeting, they also addressed feedback for the Employee Engagement Survey. 		
11.	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
12.	Campus Communication: Actions & Notable Items to Report from SGC President Kratochvil noted that there were several items for SGC members to share with their respective constituency groups, including: approval of the draft ISLOs; review of the DE Strategic Plan, which will be an action item at the next SGC meeting; and that SGC's work on EMP implementation will continue over the next several meetings.		
13.	Adjournment – SGC agreed, by consensus, to adjourn the meeting at 4:04 p.m. <i>MSC: Anicetti/Saito.</i>		Meeting adjourned