

**LOS MEDANOS
COLLEGE**

Shared Governance Council

MINUTES

February 10, 2021

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Delgado, R. Erwin, B. Kratochvil, M. Lynn, M. McCoy, C. Molina, C. Montoya, N. Moultrie, J. Noel, A. Nogarr, N. Sessions, I. Sukhu.

OTHER ATTENDEES: C. Hsieh, C. Ralston, C. Wood (presenters); P. West (guest); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome – President Kratochvil welcomed everyone to the meeting, including Marques McCoy, the newly appointed Classified Senate rep.		
3.	<p>Review</p> <ul style="list-style-type: none"> • Agenda for February 10th President Kratochvil reviewed the agenda, and asked to move up the Curriculum item to accommodate the presenter. SGC approved the agenda, as amended. <i>MSC: Molina/Sukhu. Yeas – Erwin, McCoy, Molina, Moultrie, Noel, Nogarr; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from January 27, 2021 SGC approved the 1/27 minutes. <i>MSC: Lynn/Erwin. Yeas – Erwin, McCoy, Moultrie, Noel, Nogarr; Nays – N/A; Abstentions – Molina.</i> 		<p>Agenda approved</p> <p>Minutes approved</p>
4.	Old Business		
4a.	<p>Institutional Development for Equity & Access (IDEA) Committee – 2020-21 Charges SGC unanimously approved the IDEA Committee charges. <i>MSC: Erwin/McCoy. Yeas – Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Nogarr; Nays – N/A; Abstentions – N/A.</i></p>	IDEA Charges	Approved
4b.	<p>Equal Employment Opportunity (EEO) Committee – 2020-21 Charges SGC unanimously approved the EEO Committee charges. <i>MSC: Moultrie/Erwin. Yeas – Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Nogarr; Nays – N/A; Abstentions – N/A.</i></p>	EEO Charges	Approved
4c.	<p>Professional Development Advisory Committee (PDAC) – 2020-21 Charges SGC unanimously approved the PDAC charges. <i>MSC: McCoy/Moultrie. Yeas – Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Nogarr; Nays – N/A; Abstentions – N/A.</i></p>	PDAC Charges	Approved
4d.	<p>Institutional Student Learning Outcomes (ISLOs) – Core Group Proposal President Kratochvil provided a brief recap of the discussion at the last meeting, during which SGC tasked the Planning Committee with recommending a process for developing ISLOs. Due to the time-sensitive nature of this effort, the constituency leaders agreed at the Planning Committee meeting to expedite this work, so it is listed as an action item today. Senior Dean Hsieh, Planning Committee chair, provided an overview of the proposal information that had been shared with the SGC members in advance of the meeting: context for establishing an ISLO Core Group; proposed charges; tentative timeline and meeting schedule; reporting structure; and prospective membership. SGC approved the ISLO Core Group proposal, with the possible option to include reps from DSPS and Marketing as members. <i>MSC: Moultrie/Lynn. Yeas – Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Nogarr; Nays – N/A; Abstentions – Sessions.</i></p>	ISLO Core Group Proposal	Approved
5.	New Business		
5a.	Guided Pathways – Scale of Adoption Assessment (SOAA) – The presenter(s) asked to defer this item to a future meeting.		Deferred
5b.	<p>Employee Engagement Survey Review Dr. Hsieh displayed the draft survey questions and provided an overview of the proposed timeline. She explained that normally this survey wouldn't be conducted until Spring 2022 (on a two-year cycle); however, because LMC will be participating in the Equity Leadership Alliance climate survey that semester, the decision was made to administer the Employee Engagement Survey this Spring. SGC is being asked to provide feedback by March 1 on sections #1 and #2. The Planning Committee will finalize the questions on March 4, and the survey will be conducted March 8 – April 8. SGC will discuss the questions further the next meeting, then President Kratochvil and/or Jennifer Adams will forward the group's collective feedback to Dr. Hsieh and BethAnn Stone.</p>	Draft Survey Questions Draft Survey Timeline	
6.	Budget Update (<i>standing item</i>) – N/A		

7.	<p>Accreditation (<i>standing item</i>)</p> <p>President Kratochvil provided a recap of his recent college-wide accreditation email regarding ACCJC’s decision to issue a warning to LMC – as well as to CCC and DVC – because of the five District recommendations. All three colleges remain accredited during this period. The District will be developing the Follow-Up Report, which will outline how the recommendations are being addressed; the Follow-Up Report must be submitted by the colleges no later than October 1, 2021. It was noted that LMC also received a commendation following the Peer Review Team visit. In addition to the college-wide email, a message was sent to all students and the District issued a press release.</p>	<p>LMC Accreditation 2020</p>	
8.	<p>Curriculum (<i>standing item</i>)</p> <p>New Program Proposal – Public Health Associate Degree for Transfer</p> <p>Colleen Ralston provided an overview of the Public Health AS-T New Program Proposal, which had been shared with the SGC members in advance. She reported that this degree is already offered by CCC and DVC, and the intent was to make it available to students in east Contra Costa County; it was noted that DVC’s program has healthy enrollment (details weren’t known about the CCC program). Ms. Ralston added that this degree is complementary to others already offered by LMC, such as Kinesiology, Nursing, and Biology; 16 of the 22 CSU campuses offer a bachelor’s degree in Public Health, and about half of those have impacted programs. Morgan Lynn expressed excitement about making this available as another path for LMC students, and shared that she will follow up on the Math prerequisite for the Introduction to Chemistry and General Chemistry courses. SGC discussed and received clarification on the New Program Proposal process.</p>	<p>Public Health Program Proposal – Phase I</p>	
9.	<p>COVID-19 Public Health Emergency (<i>standing item</i>)</p> <p>President Kratochvil reported that the County has moved its COVID testing site from the Pittsburg Campus to a location in Antioch. Because of the surging number of COVID cases, the County wanted a larger venue to accommodate as many as 500 tests per day (as opposed to 30-50/day at the Pittsburg Campus. VP Montoya is having ongoing discussion with the County regarding the prospect of using the Pittsburg Campus as a vaccination site; this could begin as soon as March 1, but hasn’t been finalized. At the Brentwood Center, the East County Fire Protection District is using the parking lot to administer drive-thru vaccines on Saturdays to those eligible (beginning February 13).</p>	<p>4CD COVID-19 Info LMC Online Resources</p>	
10	<p>Updates & Announcements/Constituency Reports:</p> <ul style="list-style-type: none"> • President Kratochvil thanked everyone who participated in the “Unified Against Racism: Town Hall #2,” and he acknowledged the constituency group leaders and Dr. Kwist for planning and presenting the session. • Academic Senate: James Noel shared that the Academic Senate has held two meetings recently – one regular meeting, and one special meeting regarding the anti-racism pledge resolution. Dr. Montemayor Lenz presented information about the Guided Pathways Scale of Adoption Assessment, and Dr. Miller and Aprill Nogarr shared info about CVC-OEI. The LMC Academic Senate was also joined by the CCC and DVC Senate presidents regarding anti-racism efforts and the pledge, and there was interest expressed in collaborating more. Dr. Noel reported that Nick Garcia had been selected as LMC’s nominee for the Stanback-Stroud Diversity Award. He also thanked everyone who attended the Town Hall, and recognized John Schall for designing Zoom backgrounds featuring the anti-racism pledge. Lastly, he congratulated Marques McCoy on his new role with the Classified Senate. • Classified Senate: Robert Delgado reported that, at its February 1 meeting, the Classified Senate passed new goals. The Senate has also filled in some committee assignments, has elections coming up, and is very excited to have Marques McCoy in his new role as VP. President Kratochvil reiterated congratulations to Mr. McCoy, adding that he’ll do a great job as VP of the Classified Senate. • Student Senate: Nicholas Sessions shared that LMCAS is back in the recruitment process for additional reps until February 22. They have also been getting regular Guided Pathways updates from Dr. Montemayor Lenz, and now have her as a bi-weekly standing item. • Management Team: Dean Moultrie shared information that Dean Benford provided about a direct-call outreach campaign that the Counseling Department conducted in January. Seven counselors contacted about 1,700 students who attended LMC in Fall, but didn’t have units enrolled for Spring. As a result, 127 students enrolled in 12+ units, and 387 students enrolled in up to 12 units. President Kratochvil noted that this was one of the outreach initiatives leading up to Spring semester, including a mailing to 112K addresses. • Curriculum: Morgan Lynn indicated that there wasn’t anything to report, other than the Committee is wrapping up its business. • Other: N/A. 		
11	<p>Community College Items of Interest: Legislation, Research & Best Practices – N/A</p>		
12	<p>Campus Communication: Actions & Notable Items to Report from SGC</p> <p>It was noted that the SGC members should relay to their respective constituency groups that: the EEO, IDEA, and PDAC charges were approved; the ISLO Core Group proposal was approved; SGC will be discussing and providing collective feedback on the draft Employee Engagement Survey questions at the next meeting; and the COVID testing site is no longer operating at the Pittsburg Campus, and the County is exploring use of the location as a vaccination site (possibly as soon as March 1).</p>		
13	<p>Adjournment – The SGC members agreed by consensus to adjourn the meeting at 3:35 p.m. <i>MSC: McCoy/Molina.</i></p>		