

**LOS MEDANOS
COLLEGE**

Shared Governance Council

MINUTES

October 13, 2021

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Anicetti, B. Kratochvil, L. Giambattista, M. Lynn, C. Montoya, A. Nogarr, I. Sukhu, L. Velazquez.

OTHER ATTENDEES: A. Simone, C. Hsieh, D. Wahl (presenter); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome – President Kratochvil welcomed everyone to the meeting.		
3.	<p>Review</p> <ul style="list-style-type: none"> • Agenda: President Kratochvil reviewed the agenda, and asked to move up items # 8 and #5b to accommodate the presenters’ schedules. SGC approved the agenda as amended. <i>MSC: L. Giambattista/R. Anicetti. Yeas – Anicetti, Giambattista, Montoya, Sukhu; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from September 22, 2021: SGC approved the minutes from the September 22nd meeting, which will be updated to include a hyperlink to the budget presentation. <i>MSC: I. Sukhu/C. Montoya. Yeas – Anicetti, Giambattista, Montoya, Sukhu; Nays – N/A; Abstentions – N/A.</i> 		<p>Agenda approved</p> <p>9/22/21 Minutes approved</p>
4.	Old Business		
4a.	<p>Planning Committee 2021-22 Charges</p> <p>Dr. Hsieh provided a brief recap of the proposed charges that were shared at the last meeting. SGC voted to approve the 2021-22 charges. <i>MSC: L. Giambattista/R. Anicetti. Yeas – Anicetti, Giambattista, Montoya, Nogarr, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i></p>	2021-22 Charges	<p>Planning charges approved</p>
5.	New Business		
5a.	<p>Assembly Bill (AB) 361 – Virtual Meetings During a State of Emergency</p> <p>President Kratochvil provided an overview of the Brown Act parameters that were relaxed by way of Governor Newsom’s executive orders during the pandemic. He explained that the recently passed AB 361 extends the exemption from the Brown Act’s teleconference requirements through January 2024. At its meeting this evening, the Governing Board will take action on a resolution to recognize the ongoing state of emergency (resulting from the COVID-19 pandemic) and continue virtual meetings. President Kratochvil’s understanding is that – once approved – the resolution will apply to all shared governance bodies throughout the district (so that each committee/group won’t have to take individual action for an initial vote and/or every 30 days thereafter). This is because the district has a 2013 legal opinion stating that the Senates, “college councils,” and their respective subcommittees are subject to the Brown Act because their establishment was tied back to the Governing Board. By extension, then, the Board’s B 361 resolution should also cover the Senates, college councils, and subcommittees. The prior Brown Act legal opinion (2009) received by the district stated that the college committees weren’t required to comply with the Brown Act. SGC had lengthy dialogue about the parameters and prospective impact of AB 361, as well as the Governing Board resolution. President Kratochvil noted that it will be a more efficient and consistent approach to have the Board’s resolution apply to all of our Brown Act bodies, rather than the potential confusion from having everyone do something different. He added that AB 361 doesn’t require groups to meet via Zoom, it just continues the availability of the teleconference option. VP Montoya asked if the district could seek another legal opinion regarding the Brown Act and college committees/bodies, as many other colleges/districts operate under the legal interpretation that said groups aren’t required to comply. Pending the Governing Board action referenced above, SGC voted to continue meeting via Zoom, per AB 361, with a check-in every 30 days regarding the state-of-emergency determination. <i>MSC: A. Nogarr/C. Montoya. Yeas – Anicetti, Giambattista, Montoya, Nogarr, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i></p>	<p>AB 361</p> <p>4CD Board Resolution (10/13/21, No. 18E)</p>	<p>SGC voted to continue meetings via Zoom (per AB 361)</p>

5b.	<p>Community Education Update</p> <p>David Wahl provided an update on work that has been done to build a community and contract education program for LMC. He reviewed LMC’s Community Education webpage, which currently consists of two main elements: Lifelong Learners; and Entrepreneurship (contract ed). The goal is for the Community Ed program to ultimately have five distinct divisions, and the first two will be covered today: lifelong learning adult lectures; online professional enrichment; fee-based career education; summer youth series; and corporate training. He noted that the reason for establishing a Community Ed program are referenced in the EMP environmental scan. On page 30, it indicates that “To ensure that it is responsive to the dynamic economic and workforce environment, <i>the College will continue to use innovative instructional tools – including noncredit, contract and community education, and short-term career programs</i> – to meet regional needs and respond to rapidly changing conditions, such as those posed during the COVID-19 pandemic.” The program is now using an online registration and payment system called Our School Today. Mr. Wahl also previewed LMC’s Ed2Go website for SGC, provided examples of some of the successful programs put on by Community Ed thus far, and outlined the types of courses/pricing. Rachel Anicetti noted that right now the concept of “master classes” is very popular among young people, so that may be relevant for developing Community Education courses.</p>	<p>LMC Community Education webpage</p> <p>5 Community Ed Divisions Being Developed</p> <p>Ed2Go</p>	
5c.	<p>ISLO Core Group Update</p> <p>Dr. Hsieh provided a presentation to update SGC on the work of the ISLO Core Group. The information included: the context for/origins of the Core Group (established by SGC) and its meeting timeline; “What is an ISLO?”; the Core Group process and members’ roles; sample ISLOs; a draft ISLO definition approved by the Core Group (9/10/21); development of the six ISLO categories – communication competency, critical thinking and information competency, digital fluency, scientific inquiry and quantitative reasoning, ethical insight and diverse perspective, and personal, academic, and career development; and development of descriptions for each of the ISLO categories (in progress). The Core Group has meetings scheduled for October 14 & 28, and the draft ISLO statement recommendation will be presented to SGC at its meeting on November 10.</p>	<p>ISLO Update</p>	
5d.	<p>2020-25 Educational Master Plan (EMP) Implementation</p> <p>President Kratochvil provided a brief overview of LMC’s development of the 2020-25 EMP and implementation plan. The former includes the EMP goals and objectives being “crosswalked” to the work/charges of LMC’s committees, groups, departments, and institutional plans. This alignment was developed through college-wide input, which included a mural wall gallery walk at College Assembly. For each of the committees/groups/plans, there have been “EMP Reviewers” and “EMP Contributors” identified, the latter of which will enter the goal/objective progress into eLumen. Dr. Hsieh screenshared and reviewed a matrix document to outline the EMP goals and objectives aligned with SGC’s work, and to explain how/when SGC will have to provide an update on progress.</p>	<p>EMP Implementation</p> <p>Crosswalk of 2020-25 EMP Goals & Objectives</p>	
5e.	<p>2021 Employee Engagement Survey – Results & Crosswalk</p> <p>President Kratochvil reminded the group that the last Employee Engagement Survey was conducted in Spring 2021. He and Dr. Hsieh reviewed survey results with SGC, including comparisons with the 2019 results, and noted areas for improvement. Dr. Hsieh shared that BethAnn Stone did a great job creating a document that outlines the question-to-question comparison between the 2021 and 2019 survey results. SGC members were invited to further review the materials and provide any additional comments to Dr. Hsieh at a later time.</p>	<p>Results Dissemination</p>	
6.	<p>Budget Update</p> <p>Vice President Montoya shared an update on the budget and RAP in advance of SGC’s review of proposals. The presentation included: an overview of the RAP process and timeline; review of the identified funding priorities – health and safety, transition to remote instruction and support services, return-to-worksites provisions, opening of/establishing operations for the new Brentwood Center, and EMP Goal #1; available one-time funding sources – equipment vs. supply, allowable categories, HEERF III, and unallowable uses; review of prior RAP rubrics and items to consider for the updated rubric; and preliminary review by the Business Office. SGC discussed whether the members would like to have the Business Office once again do a preliminary review/filtering of the proposals, as the spreadsheet is 15 pages long. A returning member shared that the “pre-filtering” approach worked well during the last RAP cycle, and a new SGC member felt that some degree of group review could also be helpful. President Kratochvil suggested that perhaps each constituency group could identify one SGC rep to work with the Business Office on the preliminary review, so that there will be input/collaboration on the filtering process. It was noted that the Classified Senate currently has two reps appointed to SGC, and the Academic Senate has had one rep participate (co-presidents alternating attendance).</p>	<p>Budget/RAP Update</p>	
7.	<p>Accreditation (<i>standing item</i>) – N/A</p>	<p>Accreditation 2020</p>	

8.	<p>Curriculum – New Certificates, Degrees & Programs</p> <ul style="list-style-type: none"> • New Instructional Program Proposal (Phase 1): Ethnic Studies <p>Dr. Simone briefly reviewed the Ethnic Studies proposal, which had been presented in depth at the last meeting. She noted that an Ethnic Studies program is important for all students, not just for students of color, and that AB 101 was recently passed (which will require an Ethnic Studies course for high school graduation in California). Since the Ethnic Studies courses and program are being developed simultaneously, Dr. Simone was asked what would happen if the courses aren't approved as transferable (i.e. if LMC would only offer a local degree). She believes that a local LMC degree is definitely needed, as CCC is currently the only college in our district that offers a local degree in fields related to Ethnic Studies. She also noted that there will be a Title 5 revision coming in Fall 2023 for Ethnic Studies being required at the local level (local "G"), so LMC should keep building the program and department to accommodate those future needs. SGC approved the new instructional program proposal (phase 1) for Ethnic Studies.</p> <p><i>MSC: L. Giambattista/C. Montoya; Yeas – Anicetti, Giambattista, Montoya, Nogarr, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i></p>	<p>Ethnic Studies proposal</p>	<p>New program proposal (phase 1) approved</p>
9.	<p>COVID-19 Public Health Emergency – N/A</p>	<p>4CD COVID-19 Info LMC COVID-19 Updates LMC Online Resources</p>	
10.	<p>Updates & Announcements/Constituency Reports – In the interest of time, the all of the constituency group reps passed on sharing updates.</p> <ul style="list-style-type: none"> • President Kratochvil – no report • Academic Senate – no report • Classified Senate – no report • Management Team – no report • Curriculum – no report 		
11.	<p>Community College Items of Interest: Legislation, Research & Best Practices [no items]</p>		
12.	<p>Campus Communication: Actions & Notable Items to Report from SGC</p> <p>President Kratochvil noted that there were several items for SGC members to share with their respective constituency groups, including: approval of the 2021-22 Planning Committee charges; approval of the Ethnic Studies new program proposal; and that SGC is moving forward with budget discussions and following the process/timeline for RAP.</p>		
13.	<p>Adjournment – SGC agreed, by consensus, to adjourn the meeting at 4:08 p.m. <i>MSC: Montoya/Sukhu.</i></p>		<p>Meeting adjourned</p>