

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

October 11, 2023

2:00 - 4:00 p.m., In Person (CC3-336 and BRT-135) and via Zoom

MEMBERS PRESENT: J. Boyle, C. Craig-Huddleston, W. Cruz, L. Giambattista, M. Lapriore, C. Montoya, A. Nogarr (via Zoom), P. Ralston, C. Reyes, I. Sukhu.
OTHER ATTENDEES: R. Pedersen (presenter); G. Villegas (guest); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome President Ralston welcomed everyone, including new SGC member Carissa Craig-Huddleston. The group introduced themselves.		
2.	Public Comment – N/A		
3.	Review <ul style="list-style-type: none"> • Agenda: Dr. Ralston reviewed the agenda, which was approved by SGC. <i>MSC: I. Sukhu/C. Reyes. Yeas – J. Boyle, W. Cruz, M. Lapriore, A. Nogarr, C. Reyes, I. Sukhu; Nays – N/A; Abstentions: N/A.</i> • Minutes (draft) from September 27: SGC reviewed and approved the 9/27 draft minutes. <i>MSC: M. Lapriore/A. Nogarr. Yeas – J. Boyle, W. Cruz, M. Lapriore, A. Nogarr, C. Reyes, I. Sukhu; Nays – N/A; Abstentions: N/A.</i> 		Agenda approved 9/27/23 minutes approved
4.	Old Business		
4a.	Participatory Governance Task Group President Ralston shared that the Task Group held its first meeting last week. Marci Lapriore, a Task Group member, added that the three non-SGC-members (Irma Gregory, Ryan Pedersen, and Roseann Erwin) will serve as chairs, together with Jacob Boyle. They will meet separately during the SGC time slot to coordinate the Task Group meetings and to keep things moving forward.	Participatory Governance Task Group overview	
5.	Budget Update <ul style="list-style-type: none"> ▪ Resource Allocation Process (RAP) – Fall 2023 Cycle <ul style="list-style-type: none"> ○ Review/Update Rating Criteria Cesar Reyes led the SGC members through a review of the document and discussion regarding areas for prospective revisions. As a result of the group dialogue, SGC approved the following updates to be incorporated into the Fall 2023 RAP rubric: <ul style="list-style-type: none"> ▪ Question #3 – change “Instructional Support” to “unrestricted General Fund” (with a reference to the amount available for Fall 2023 [\$250K]) ▪ Replace the previous priority areas (EMP Goals) with those identified in VP Montoya’s college-wide email launching the RAP cycle (with a maximum of 3 points for each of the following): <ul style="list-style-type: none"> • Implementing LMC Pathways • Achieving and exceeding the SEA Plan 2022-25 outcomes • Supporting instruction and services in a hybrid environment • Increasing opportunities for high-demand and living wage occupational fields • Improving Brentwood Center operations <p>SGC approved the updated Fall 2023 RAP rubric, as discussed. <i>MSC: M. Lapriore/I. Sukhu. Yeas – J. Boyle, C. Craig-Huddleston, W. Cruz, M. Lapriore, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu; Nays – N/A; Abstentions: N/A.</i></p> <p>In addition, SGC discussed several RAP-related items to address at the conclusion of the Fall cycle, including: doing a debrief, as the group that oversees the process; exploring ways to apply better timing/planning in the process (e.g. when the priority areas are sent out, when the rubric is updated/distributed, etc.); and considering an adjustment to the Fall RAP cycle (e.g. launch September 15, after the first SGC meeting of the semester, and set the proposal deadline for mid-October).</p>	Spring 2023 RAP Rubric RAP college-wide email	

6.	New Business [no items]		
7.	<p>Accreditation (<i>standing item</i>)</p> <p>Ryan Pedersen, Senior Dean of Planning & Institutional Effectiveness and Accreditation Liaison Officer (ALO) for LMC, shared that he received the ACCJC template for the Midterm Report, which he'd referenced during his presentation at the last SGC meeting. BethAnn Stone will soon post a copy of the Midterm Report template on the PIE website, and the two of them are working to schedule presentations at the upcoming meetings of various groups (e.g. the three Senates, SGC, TLC, etc.). The presentations will also include info on the new accreditation Standards, which have been streamlined/reduced from 130 prompts to 30 prompts. Senior Dean Pedersen explained that the Midterm Report will focus on four areas: reflections on continuous improvement since last Comprehensive Review; reflections on Institution-Set Standards and other metrics of student achievement; reflections on assessments of student learning; and looking ahead to the next Self-Evaluation and Comprehensive Review.</p>	<p>ACCJC Accreditation Handbook (p.15) – Midterm Report</p> <p>LMC Standard Team Members</p> <p>LMC Timeline for 2024 Midterm Report</p>	
8.	Curriculum: New Instructional Program Proposals – N/A		
9.	<p>Updates & Announcements/Constituency Reports</p> <ul style="list-style-type: none"> • President – no report • Classified Senate – Cesar Reyes shared that, at their last meeting, the Classified Senate had a presentation on the Facilities Master Plan (FMP) and discussed fundraisers: Spooky “Fun Run”: Trick Your Ride Contest (to be held at the same time as the Student life “Trunk or Treat” event); and Crab Feed – planned for March 9. In addition, Equity & Inclusion will be holding a series of professional development activities for classified professionals. • Academic Senate – Mark Lewis reported that the last Academic Senate meeting included the FMP presentation, nominations for Senate VP, and a proposal for having adjunct faculty represent a department. • LMCAS – Jacob Boyle reminded the group about the National Coming Out Day activities happening today, as well as the American Filipino History Month presentation tomorrow. Student Life is holding the annual IMPACT Conference this Friday, and attendees will include reps from the Student Senate for California Community Colleges. Jacob also shared that LMCAS now has a full slate of officers. • Curriculum – no report • Management Team – Carlos Montoya shared that, at the last President’s Council meeting, Police Services provided emergency preparedness training, which included an invitation to participate for all Safety Monitors. • Other – N/A 		
10.	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
11.	<p>Campus Communication: Actions & Notable Items to Report from SGC</p> <p>Members should share with their respective constituency groups that SGC: approved a revised RAP rubric for the Fall 2023 cycle; was updated on the ACCJC Midterm Report template; and received a brief recap on work getting underway by the Participatory Governance Task Group.</p>		
12.	<p>Adjournment</p> <p>SGC adjourned the meeting at 4:02 p.m. by consensus. <i>MSC: /I. Sukhu/C. Reyes.</i></p>		Meeting adjourned