

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

May 11, 2022

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Anicetti, B. Kratochvil, M. Lapriore, M. Lynn, C. Montoya, A. Nogarr, C. Reyes, J. Saito, B. Stone, I. Sukhu, L. Velazquez.

OTHER ATTENDEES: C. Hsieh (presenters); M. Lewis (guest); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Kratochvil welcomed everyone to the meeting.		
2.	Public Comment – N/A		
3.	<p>Review</p> <ul style="list-style-type: none"> Agenda: President Kratochvil reviewed the agenda, and asked to move up item #5a (Student Equity and Achievement Plan Data Summary) to accommodate the guest presenters. He also noted that item #4a (Update on Department Proposal: Ethnic Studies & Social Justice Studies) was being pulled, as the Academic Senate sent out a district-wide update today and several details of the department proposal are still being worked out. SGC approved the meeting agenda, as amended. <i>MSC: M. Lapriore/B. Stone. Yeas – Anicetti, Lapriore, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i> Minutes (draft) from April 27, 2022: SGC approved the 4/27 meeting minutes. <i>MSC: M. Lapriore/R. Anicetti. Yeas – Anicetti, Lapriore, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i> 		<p>Agenda approved</p> <p>4/27/22 Minutes approved</p>
4.	Old Business		
4a.	Update on Department Proposal: Ethnic Studies & Social Justice Studies – N/A (this item was pulled from the agenda)		
4b.	<p>Draft Monday Meeting Calendar: Fall 2022</p> <p>SGC reviewed the draft Monday Meeting Calendar, which had been presented at the last meeting. During a lengthy discussion, some members of SGC recommended that the Fall 2022 College Assembly meetings be conducted in a hyflex format. SGC approved the Fall 2022 Monday Meeting Calendar, with the addition of language to indicate that the meetings will be hyflex. <i>MSC: A. Nogarr/C. Montoya. Yeas – Anicetti, Lapriore, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i></p>	<p>Fall 2022 Monday Meeting Calendar (DRAFT)</p>	<p>Monday Meeting Calendar approved</p>
5.	New Business		
5a.	<p>Student Equity and Achievement Plan (SEAP) Data Summary</p> <p>Dr. Hsieh shared information on the 2022-25 Student Equity Plan timeline, which includes engagement with/presentations to SEM Committee, College Assembly, and the Senates. She also presented information on the SEP structure, including topics such as race consciousness in equity plan development, equity plan reflection, and student populations. Dr. Hsieh then presented/reviewed a summary of the SEAP data, which was separated into five sections, and related metrics: “Successful Enrollment in the First Year”; “Completed Both Transfer-Level Math and English within the District in the First Year”; “Persisted First Primary Term to Subsequent Primary Term”; “Attained the Vision for Success Definition of Completion within Three Years”; and “Transferred to a Four-Year Institution in Three Years.”</p>	<p>SEAP Data Summary</p>	
6.	<p>Budget Update</p> <ul style="list-style-type: none"> Spring 2022 Resource Allocation Process (RAP) Proposal Review <p>Vice President Montoya provided a recap of the Spring 2022 proposal summary (one-time and ongoing requests), an overview of RAP (info about funding sources), and the priority categories. He reported that, following a request during the last SGC meeting, he sent the full Budget Request Database (BRD) to all “fund managers” for review; there was only one response from a manager who noted that a particular proposal was no longer needed (and could be removed from the BRD). Jennifer Saito noted that, after a full review of the BRD, she identified two additional proposals (Child Study Center awning, Automotive Technology tool kits) that might fit warrant consideration for one of the priority categories. VP Montoya explained that, unfortunately, the former wasn’t eligible for the available funding sources; and the latter required additional details from the requestor to proceed. President Kratochvil asked VP Montoya to follow up with: the fund managers, to confirm whether the lack of responses indicates that none of the proposals are eligible for their respective funding; and with Automotive regarding the additional info needed for their aforementioned proposal. SGC approved the identified Spring 2022 RAP recommendations (one-time instructional support proposals totaling \$20,002.02) and provided prospective approval on #BRT 241, should VP Montoya determine that it meets the criteria for instructional support funding. <i>MSC: B. Stone/C. Reyes. Yeas – Anicetti, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu; Nays – N/A; Abstentions – N/A.</i></p>	<p>Spring 2022 SGC RAP Summary</p> <p>Spring 2022 Budget Request Database</p>	<p>Identified/eligible Sp. 2022 proposals approved</p>

7.	Accreditation (<i>standing item</i>) – N/A		
8.	Curriculum: New Instructional Program Proposal – N/A		
9.	COVID-19 Public Health Emergency – President Kratochvil reminded the group about Interim Chancellor Mehdizadeh’s district-wide email regarding the continuation of a masking requirement throughout the summer.	4CD COVID-19 Info LMC COVID Updates	
10.	Updates & Announcements/Constituency Reports – In the interest of time, updates were deferred to the next meeting. <ul style="list-style-type: none"> • President Kratochvil – no report. • Academic Senate – Mark Lewis reported that the Senate approved having an independent Ethnic Studies Program, the Photography certificate proposal, and the Comprehensive Program Review template for instructional programs. He noted that there had been a lot of reports presented, and that the Senate will have an extended discussion about all of that information at its final meeting of the year. • Classified Senate – BethAnn Stone reported that the Senate: will hold its last meeting of the year on May 16; accepted the Comprehensive Program Review templates; is working on reviewing/revising its bylaws; discussed its budget and plans for spending out by the end of the academic year; will be holding hyflex meetings in the Fall; and is working on JobLinks, which LMC will be hosting on June 2. • LMCAS – Luisa Velazquez thanked everyone for working with her this semester. She reported that LMCAS held a “de-stress” event last week for students. President Kratochvil thanked Ms. Velazquez for her leadership as LMCAS president, her participation on SGC, and her remarks at the recent ribbon-cutting ceremonies. She noted that she will be transferring to either UCLA or UC Berkeley. • Management Team – no report. On behalf of the management team, President Kratochvil reminded everyone to RSVP for the upcoming Employee Appreciation event. • Curriculum – Morgan Lynn offered a “shout-out” to the Curriculum Committee members and the Tech Review Team for their efforts related to implementing eLumen and their all-around hard work. • Other – In response to a question from President Kratochvil, the Senate presidents confirmed that their respective SGC members will remain the same for 2022-23. 		
11.	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
12.	Campus Communication: Actions & Notable Items to Report from SGC President Kratochvil noted that there were two items for SGC members to share with their respective constituency groups, including: approval of the Fall 2022 Monday Meeting Calendar; and approval of the Spring 2022 RAP proposals.		
13.	Adjournment – President Kratochvil wished everyone a great weekend and end of the semester, and looked forward to seeing folks at graduation. The meeting adjourned at 3:18 p.m. <i>MSC: B. Stone/I. Sukhu. Yeas – Anicetti, Montoya, Nogarr, Reyes, Saito, Stone, Sukhu; Nays – N/A; Abstentions – N/A.</i>		Meeting adjourned