

Safety Committee Notes

Thursday, October 20th, 2022 3:00 PM – 4:30 PM- via Zoom

Members (14): Carlos Montoya (Chair), Ryan Huddleston, Robert Estrada, Angela Fantuzzi, Michael Schenone, Virginia Richards, Richard Villegas, Victor Coronado, Derek Domenichelli, Lucy Snow, Sandra Mills, Eloine Chapman, Lawrence Punsalang, Lisa Avery, Jeffrey Bui

Attendees (9): Carlos Montoya (Chair), Ryan Huddleston, Robert Estrada, Angela Fantuzzi, Michael Schenone, Sandra Mills, Eloine Chapman, Lawrence Punsalang, Lisa Avery
Note taker: Mika Sugahara

Item #	Topic/Activity	Lead	Handouts Reference Materials	Outcome
1.	Public Comment (limited to 2-3 minutes)	C. Montoya		No Public Comment shared
2.	Review: Agenda for October 20, 2022 Review: Notes for September 15, 2022	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	Agenda Item #7. Campus TV Monitors Emergency Alert System Overview was added under Future Topic.
3.	Review: Membership	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	Membership definition need to be re-clarified. (4 members each from Academic Senates and Classified Senates) One vacancy from Police Services is to be decided.
4.	Standing Items			
	<ul style="list-style-type: none"> • Review Safety Monitor Plan Revised version to be finalized. 	C. Montoya		Update the SST (Safety Support Team) chart with recent updates of vacancies. Describe the list of duties for the Safety Monitor Plan and get it shared among President council with updated SST. Then capture necessary updates to reflect back to the Safety Monitor plan. Then we will finalize it in the next Safety committee meeting. Ryan to provide an existing list of duties of Safety Monitor as well as new equipment plan.
5.	Old Business			
5a	<ul style="list-style-type: none"> • Review campus maps of Brentwood and Pittsburg. Revised version to be finalized and posted. 	M. Schenone	https://www.losmedanos.edu/safety/comresources.aspx	Make sure to route people to the right evacuation site. Pittsburg Map <ul style="list-style-type: none"> - Get updated detailed maps of College Complex Floors (ex. Student Services, VoTech and Core...). Brentwood Map <ul style="list-style-type: none"> - Evacuation map (with AED information) to be posted to Safety site and Brentwood site to redirect to the Safety site maps to be referred. - Brentwood 100 building has 2 of Room 106, one of them to change to Room 108.

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5b	<ul style="list-style-type: none"> Safety App, Campus Shield 	E. Chapman / Chief Carney	https://www.dvc.edu/about/safety/communications.html https://campusshield.org/	Chief Carney presented information of CampusShield. CampusShield was utilized as a District wide application. The vendor would provide us with separate app per campus, so we will have one own application for LMC. Brentwood site will be covered by CampusShield LMC application.
6.	New Business			
	<ul style="list-style-type: none"> Fire Alarm process improvement 	S. Mills / R. Huddleston		<p>Fire Alarm process discussion has started and action items including Safety Monitor Training planning are to be addressed.</p> <p>Ryan H recommended to utilize a Lifeguard Megaphone instead of one that requires batteries.</p> <p>Use of Teams group chat for Safety Monitor as emergency communication tool was discussed.</p> <p>CampusShield maybe used as a group emergency communication.</p> <p>Need to clarify on accuracy of reporting location of the CampusShield.</p>
7.	Future Topics			
	<ul style="list-style-type: none"> Campus TV Monitors Emergency Alert System Overview 	E. Chapman		Discuss with IT for information and to be shared in the next meeting.
8.	Updates & Announcements/ Report Outs – Key Takeaways.	All		<ul style="list-style-type: none"> Review and finalize Safety Monitor plan. Additional updates needed for Evacuation maps. Safety App / CampusShield setup to continue. Continue to get emergency equipment updated.
NEXT MEETING: November 17, 2022, 3:00pm (TBC)				

**List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*