



Safety Committee Notes

Thursday, October 19th, 2023 3:00 PM – 3:55 PM- via Zoom

Join Zoom Meeting – <https://4cd.zoom.us/j/4288613703> | Meeting ID: 428 861 3703 | Phone: 1 (669) 900 6833

Members (14): Carlos Montoya (Chair), Ryan Huddleston, Robert Estrada, Angela Fantuzzi, Michael Bransford, Virginia Richards, Marty Storti, Penny Wilkins, Victor Coronado, Derek Domenichelli, Sandra Mills, Eloine Chapman, Lawrence Punsalang, Lisa Avery

Attendees (7): Carlos Montoya (Chair), Robert Estrada, Angela Fantuzzi, Michael Bransford, Marty Storti, Penny Wilkins, Sandra Mills, Lisa Avery, David Valencia (Guest), Nicole Friend (Steinberg Hart), Jordan Scheuermann (Steinberg Hart)

Note taker: Mika Mobley

Item #	Topic/Activity	Lead	Handouts Reference Materials	Outcome
1.	Public Comment (limited to 2-3 minutes)	C. Montoya		No Public Comment shared
2.	Review: Review Agenda for Thursday October 19 th 2023 Review Notes for Thursday September 21 st 2023	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	Reviewed Agenda for October 19 th 2023. Reviewed Notes from previous meeting on September 21 st 2023.
3.	Standing Items			
	<ul style="list-style-type: none"> Committee Membership Review – 2023 FALL 	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	C. Montoya introduced new members - Marty Storti, Michael Bransford.
	<ul style="list-style-type: none"> Review Charges and Mission Statement 	C. Montoya	Safety Committee (losmedanos.edu)	Update: Charge 5 was added in the documentation.
	<ul style="list-style-type: none"> Safety Monitor Plan and Training 	C. Montoya		No update. Keep it as a standing item.
4.	Old Business			
	<ul style="list-style-type: none"> Campus maps of Brentwood and Pittsburg. 	D. Valencia	https://www.losmedanos.edu/safety/comresources.aspx	D. Valencia was absent - conflict with an event arrangement. To be updated in the next meeting.
5.	New Business			
	<ul style="list-style-type: none"> Great Shakeout 		Oct 19th 2023 at 10:19 a.m. https://www.shakeout.org/index.html	C. Montoya shared about the notification system issue that was experienced through the event. It was caused by the change through the migration process from current Mitel phones into Zoom phones.
	<ul style="list-style-type: none"> Facility Master Plan 	N. Friend (Steinberg Hart)	Facilities Planning (losmedanos.edu)	Nicole & Jordan from Steinberg Hart has shared us on FMP status of current stage. Then the discussion was held focusing on Safety committee perspective. Below are the topics raised. <ul style="list-style-type: none"> Classroom Door Lock issue College Complex safety concerns with lighting and elevator Child Study Centre safety concern Lighting issues on campus in general including lake area Athletics areas safety concern with multiple experiences of thefts and break-ins Safety Camera setup is insufficient in older building areas Technology Infrastructure improvement to support safety Emergency Operations Center location and its space

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				<ul style="list-style-type: none"> - Completion of Loop Road referring the issue on graduation ceremony traffic issue >> Refer to the FMP website for outcome of stakeholder interviews.
6.	Updates & Announcements/ Report Outs	All		<p>Updated memberships with 2 new members. Discussed the Great Shakeout event outcome. Provided input through the Facilities Master Planning process with Stenberg Hart.</p>
	Adjourn Meeting			At 4:00 pm
NEXT MEETING: November 16th, 2023 3:00pm				

**List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*