

Safety Committee Notes

Thursday, July 20, 2022, 3:00 – 4:30 pm via ZOOM

Join Zoom Meeting – <https://4cd.zoom.us/j/4288613703> | Meeting ID: 428 861 3703 | Phone: 1 (669) 900 6833

Members (14): Carlos Montoya (Chair), Ryan Huddleston, Robert Estrada, Angela Fantuzzi, Michael Schenone, Virginia Richards, Richard Villegas, Penny Wilkins, Victor Coronado, Derek Domenichelli, Sandra Mills, Eloine Chapman, Lawrence Punsalang, Lisa Avery

Attendees (10): Carlos Montoya (Chair), Angela Fantuzzi, Michael Schenone, Virginia Richards, Penny Wilkins, Sandra Mills, Eloine Chapman, Lawrence Punsalang, Lisa Avery, David Valencia (Guest)

Note taker: Mika Sugahara

Item #	Topic/Activity	Lead	Handouts Reference Materials	Outcome
1.	Public Comment (limited to 2-3 minutes)	C. Montoya		No Public Comment shared
2.	Review: Agenda for July 20 th 2023 Review: Notes for April 20 th 2023	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	Reviewed Notes from previous meeting on April 20 th , 2023. Reviewed Agenda for July 20 th 2023.
3.	Standing Items			
	<ul style="list-style-type: none"> Review: Membership for 2023FALL 	C. Montoya	http://www.losmedanos.edu/safety/committee.asp	Rikki Hall is removed from the membership as she is no longer the Brentwood representative.
	<ul style="list-style-type: none"> Safety Monitor Plan <ul style="list-style-type: none"> - Emergency Equipment - Training - updated SST chart review 	C. Montoya		We have all emergency equipment (45 bags) ready to be distributed out to Safety Monitor teams – maybe during the flex week in Aug (16/17). Old equipment to be returned to Business Services Office. Asked for volunteer to participate in developing training material. Reviewed the updated SST chart and all discussed changes will be applied.
4.	Old Business			
	<ul style="list-style-type: none"> Campus maps of Brentwood and Pittsburg. 	M. Schenone / David Valencia	https://www.losmedanos.edu/safety/comresources.aspx	Both finalized maps had been posted on website. - Core 2 nd : Correction need in Computer Lab Room numbers to switch 235 & 236.
	<ul style="list-style-type: none"> Campus TV Monitors Emergency Alert System Overview 	E. Chapman		TV monitors are installed with upgraded Carousel boxes so it plays videos and can manually feed Signs to display. But Emergency Alert function is yet pending for District action on regroup update. Information: Marketing team is working on an advertising project to be paired with Women’s World Cup – matches on Telemundo around August 20 th .
	<ul style="list-style-type: none"> Campus Shield App 	E. Chapman		Application is switched over to LMC specific (not District overall). Pending further discussion on Police Services updates/direction.
	<ul style="list-style-type: none"> Emergency Flipchart <ul style="list-style-type: none"> - Printing - One Pager Laminate 	David Valencia	Flipchart https://email4cd-my.sharepoint.com/:w/g/personal/dvalencia829_email4cd_edu/EQcc40sM69dEq	Printing of flipchart & one page laminated is in Procurement process. The flip chart will have action guidance on different scenarios of emergency situations and the one page laminated will be placed in the various classrooms, and some of collaboration spaces.

LOS MEDANOS
COLLEGE

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	<ul style="list-style-type: none"> Emergency Operations Center Training 	C. Montoya / Lt. Huddleston	Great Shakeout Oct 19 th 2023 https://www.shakeout.org/index.html	Great Shakeout event is set on October 19 th 2023 for us to participate. Pre-training will be organized among the managers at Presidents Council to go through. Safety Monitors to participate some of these trainings so that they have the right level of coordination and understanding of expected actions in cases of emergency. EOC Training will be planned in September (TBC). Fire Drill campus wide to be scheduled (dates TBD).
5.	Future Business			
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6.	Updates & Announcements/ Report Outs	All		The Facilities Master Plan team will be doing an in-person meeting (FA23-28 Facilities Master Plan 2023-24 @LMC) on August 16 th 1:15 – 3:00 pm during the Flex Week.
	Adjourn Meeting			At 4:11 pm
NEXT MEETING: September 21st, 2023, 3:00pm				

*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”