

**PDAC MINUTES FOR  
October 27<sup>th</sup>, 2022**

**Zoom: <https://4cd.zoom.us/j/81946310524>**

**Meeting: 3:30PM – 4:30PM**

**Attendees:** Erlinda Jones (Chair), Jill Buettner (PIP), Courtney Diputado, Justin Nogarr, Robert Delgado, Natalie Hannum, Jeffrey Benford, James Madden

Topic/Activity	Lead	Time	Information, Discussion, Action, Follow-up
<ol style="list-style-type: none"> <li>1. Welcome</li> <li>2. Announcements (Public)</li> </ol>	Erlinda/Robert	5	Information
<b>Consent Agenda</b>			
<ol style="list-style-type: none"> <li>3. Review and Approval of Agenda</li> <li>4. Review and Approval of Minutes 09/22/2022               <ol style="list-style-type: none"> <li>a. Erlinda Motions approval, Courtney Seconds, Unanimous by All</li> </ol> </li> </ol>	Erlinda J Erlinda J	10	Action
<b>New Business</b>			
<ol style="list-style-type: none"> <li>5. Equity PD Updates           <ol style="list-style-type: none"> <li>a. Call for PDAC Grant <b>NEWSLETTER / EMAIL PD</b></li> <li>b. USC Series Call               <ol style="list-style-type: none"> <li>i. Learn the Framework on my own, and have scape to discuss challenges and implementation</li> <li>ii. USC Trainings Opportunities</li> <li>iii. GROW</li> </ol> </li> <li>c. Equity Mini-Grant up to \$5,000.</li> <li>d. PDAC and DE collaboration for PD               <ol style="list-style-type: none"> <li>i. Distance ed and Equity best practices</li> <li>ii. Speaker series on Teaching</li> <li>iii. Listening Circles – Retention &amp; Engagement in DE</li> </ol> </li> <li>e. PIP on how to engage students               <ol style="list-style-type: none"> <li>i. Grading</li> <li>ii. Structure</li> <li>iii. Engraving Practices</li> </ol> </li> </ol> </li> </ol>	Erlinda J All	35	Information/Action

<p>f. DE Coordinator is New to LMC. An opportunity to create the position, and determine which committees to be a part of.</p> <p><b>NEWSLETTER / EMAIL PD to be Develop</b></p> <p><b>6. PD Priorities Discussion</b></p> <ul style="list-style-type: none"> <li>a. Review PDAC GOALS</li> <li>b. Professionals Development activities at LMC <ul style="list-style-type: none"> <li>i. <a href="https://padlet.com/lmcequityteam/gpjlis4wh3c87h0e">https://padlet.com/lmcequityteam/gpjlis4wh3c87h0e</a></li> <li>ii. IDEAS List <ul style="list-style-type: none"> <li>1. Accessibility for Books, Class Materials</li> <li>2. Equity in Grading &amp; Data</li> <li>3. Practicing Inclusion (Equity Habits on Mind) – example: Behavioral Commitments <ul style="list-style-type: none"> <li>a. Suspend Bias / Empathize</li> <li>b. Open Mind</li> <li>c. Listen Objectively</li> <li>d. Do not assume capability or understanding</li> </ul> </li> <li>4. Pre and Post survey when starting initiatives</li> </ul> </li> </ul> </li> </ul>			
<p><b>7. Flex - Spring 2023</b></p> <p><b>8. Upcoming and Conference Funding Recommendations</b></p> <ul style="list-style-type: none"> <li>a. Stacey Miller – NCTE Nov. 17</li> <li>b. Motion of Approval by Jill, Erlinda Seconds, Unanimous Approval</li> </ul> <p><b>9. PDAC Mini-Grants for Review</b></p> <ul style="list-style-type: none"> <li>a. N/A</li> </ul> <p><b>Meeting Adjourned at 4:16PM</b></p>	<p>Robert D Robert D Robert D</p>	<p>5</p>	
<b>Old Business/Updates</b>			
<p><b>10. Staff Reports</b></p>		<p>5</p>	<p>Information</p>
<p><b>Future Meeting Topics: December 1<sup>st</sup></b></p>			