# **Local Planning Group for Professional Development (Flex) Minutes**

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# Committee members may visit Insite for additional related Documents: <https://insite.4cd.edu/orgs/caco/lmc/org-lpdac/default.aspx>

Non-committee members may visit: <http://www.losmedanos.edu/profdev/>

April 24, 2014, 3:30 – 4:15

**ATTENDANCE: Classified present:** Kathy Cullar, Outreach; (Vacant)

**Faculty present: Chair** Clint Ryan, Math; Rosa Armendariz, EXITO; Erlinda Jones, Child Development; Janice Townsend, Child Development**;** A’kilah Moore, Dean, Math and Science;

**Managers present:** Ruth Goodin, Manager, Office of College Advancement/PDAC Co-Chair; Dave Wahl, Workforce Development Programs/Office of Instruction

**Staff Present:** Mary Oleson, Admin. Asst. /PD Coordinator/PDAC Co-Chair; Staff to LPG;

**Students present:** Hannah Tatmon, Note-taker

**Absent from today’s meeting:** Dave Belman, Dean, Student Services; Erlinda Jones, Faculty, Child Development; Michael Becker, IT; Eric Sanchez, Art/Journalism/Drama (Classified);

**Note**: PDAC and LPG meetings may be scheduled on the same days; however, the Agendas will be listed separately. Voting on PDAC will be by consensus vote by members present. LPG has invited Classified and Student members to join the mandated six (6) faculty members and six (6) manager structure. While Classified and Students do not have an official vote per UF contract, consensus voting by all members will be the method of input, review and approval. An official vote of faculty and managers will be taken if necessary.

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|  | **Agenda Item** | **Record of Discussion** | ***Outcome (Report Out, Discussion, Decision/Action)*** |
| 1. | **Welcome**  **Review Agenda**  **Public Comment**  **Review of 3/27/14 Minutes**  **Announcements**  **Membership** | Clint Ryan welcomed the committee members and reviewed the Agenda. The Agenda was approved.  There was no public comment.  The Minutes were reviewed and accepted.  Clint Ryan announced that he has been hired as a full-time professor at DVC in the Math Department. Erlinda Jones agreed to fill the LPG Chair position as Interim.  The new Faculty Development Coordinator will be a staff member of both PDAC and LPG. It was suggested that this person could be nominated as the LPG Chair once on board and if willing! Rosa Armendariz will be on maternity leave in fall, 2014. It was also noted that by default, everyone on PDAC is also on LPG. | Review and approval  Review and approval  Designation of Interim Chair and discussion of membership for fall, 2014 |
| 2 | **Focused Flex – Innovative Technology Update** | An update was given on the Focused Flex day on Innovative Technology scheduled for August 13, 2014 was provided. Kim Wentworth (Librarian and D2L Coordinator), Melina Rodriguez, and Christine Park are co-chairs for the Fall Focused Flex on Innovative Technology scheduled during Professional Learning (Flex) week on August 13, 2014. Supplemental funding options are being looked into by Ruth; and, Mary is working with the PDAC Technology Subcommittee to gain approval for up to $1,000 from the 2014-2015 budget (if funds cannot be rolled over from the 2013-2014 Technology Subcommittee’s budget.) If anyone is interested in working with the planning committee on Focused Flex on Innovative Technology, they are asked to contact Kim Wentworth, Christine Park, or Melina Rodriguez. | Report Out |
| 3 | **Review of Professional Learning Proposals submitted for fall, 2014 PL (Flex) week** | Committee members were asked to vote prior to the meeting on the Insite page set up for LPG voting. The record of the voting for regular proposals can be found at:  <https://insite.4cd.edu/orgs/caco/lmc/org-llpg/Flex%20Review%20Site/default.aspx>  The records of the voting for proposals for Department meetings (reviewed by the Deans) can be found at:  <https://insite.4cd.edu/orgs/caco/lmc/org-llpg/Flex%20Review%20Site/FA14%20Department%20Meeting%20Proposals%20for%20Review.aspx>  The records of the voting for Variable Flex proposals can also be found at: <https://insite.4cd.edu/orgs/caco/lmc/org-llpg/Flex%20Review%20Site/FA14%20Department%20Meeting%20Proposals%20for%20Review.aspx>  The approved schedule for Professional Learning (Flex) week can be found at Link to register for LMC Professional Learning (Flex) Activities:  <https://insite.4cd.edu/webapps/staffdevelopment/WorkshopEnrollment/Default.aspx?campus=lmc> |  |
| 4 | **MEETING SCHEDULE**  **2013-2014 -All meetings are in L-105** | Meeting Dates for 2013-2014   |  | | --- | | ~~May 22, 2014~~ There will not be an LPG meeting scheduled for May. The PDAC meeting has been moved to May 21 (Graduation Day). | | Calendar |