

LOS MEDANOS
COLLEGE



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2011
SUMMER
SCHEDULE

IMPORTANT DATES:

Six Week Session June 20 – July 28
Four Week Session July 5 – 28

ENROLLMENT BEGINS:

EOPS/DSPS/Veterans Student Registration – *Online or By Phone Only* April 11
Continuing Student Registration – *Online or By Phone Only* April 12
Returning and Matriculating (students who complete orientation)
Student Registration – *Online or By Phone Only* April 26
Non-Matriculating Students – *Online or By Phone Only* May 10
Open Registration – *In Person, Online or By Phone* May 31
All Special Admit High School Students - *In Person Only* June 1
**Note that all special admit high school students must register and submit forms in person.*

OTHER IMPORTANT DATES:

Memorial Day – Holiday, Campus Closed May 30
College Closed on Fridays June 3 – July 29
Independence Day Observance – Holiday, Campus Closed July 4



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Contra Costa Community College District

pathways to success • pathways to success • pathways to success

Los Medanos College is proud to be a part of Contra Costa Community College District. The District Office is located at 500 Court Street in Martinez, California 94553.

2700 East Leland Road
Pittsburg, CA 94565-5167
925-439-2181

TDD 925-439-5709

Board of Trustees

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Los Medanos College

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Other colleges in the district

include: Contra Costa College in San Pablo and Diablo Valley College in Pleasant Hill, which operates the San Ramon Campus.

Produced by the LMC Department of Marketing & Media Design

Admission and Enrollment Information

Summer 2011 Registration Dates

By Appointment:

BEGINS

April 11 EOPS/DSPS/Student Veteran Registration, *online or by phone only*

April 12 Other Continuing Students, *online or by phone only*

With Submission of Application for Admission:

BEGINS

April 26 Returning and Matriculating (students who complete orientation) Students

May 10 Non-Matriculating Students, *online, or by phone*

May 31 Open Registration, *online, or by phone*

June 1 All Special Admit High School Students, *in-person only*

Note that all special admit high school students must register and submit forms in person only.

Who May Attend

Admission is open to anyone who is:

- 18 years old or older, or
- A high school graduate or equivalent GED (General Educational Development) test or the California High School Proficiency Exam or
- Students currently enrolled in the high school, at least 14 years of age or who have completed eighth grade or higher.

How to Apply

New and returning students—Applications for admissions may be submitted online at www.losmedanos.edu. After the application is uploaded, students will receive an email with the student ID and registration date. Paper applications are also accepted, however online is preferred.

Special admit students—New and returning students may submit a college application online. This application can be submitted prior to the in-person registration date. Continuing high school students need not resubmit a college application.

HOW TO REGISTER

Online

www.losmedanos.edu

Go to inSite/WebAdvisor;
assistance available on campus

Telephone

925-370-9000

In-Person*

1. By visiting the Admissions & Records Office or the Brentwood Center
2. All regular college students begin registration on May 31.
3. All high school students begin registration on June 1st.

**College offices are closed on Fridays, June 3–July 29*



MUSTANG MAIL

Check your student email account often

For more information, visit www.losmedanos.edu/mustangmail

Student Status

New Student

You are a new student if you have never enrolled in classes at any college.

New Transfer

You are a new transfer if you have attended another college, but have never been enrolled at LMC.

Returning Student

You are a returning student if you have attended LMC but have been away for two consecutive semesters or longer.

Returning Transfer

You are a returning transfer if you have previously been enrolled at LMC and are now returning after attending another college.

Continuing Student

You are a continuing student if you have been enrolled at LMC within the past two semesters.

Program Changes During Late Add Period

No course may be added after the late registration period. Check with course instructors or the Admissions & Records Office for summer class registration deadlines.

An instructor's approval is required to enroll in a class that has reached maximum enrollment or has already started. First priority for late adds will go to students on the wait list. Late registration may be processed one of three ways:

- By Web— Go to www.losmedanos.edu and log in to WebAdvisor. Select "Late Registration" and enter the course section number and late add code; or
- By Phone— Call the phone registration system at 925-370-9000; follow the voice prompt and enter the course section number and late add code; or
- In-Person—Bring late add code to the Admissions & Records Office or the Brentwood Center by the last day to add.

Course enrollment is not complete until the add information is processed and the enrollment fee is paid.

Drops/No Shows

Students who do not attend the first class meeting may be dropped by the instructor as a "no show." However, it is the student's responsibility to drop any class which he/she is not planning to attend. Failure to do so may result in an 'F' grade and a debt on the student's account. Non-attendance does not dismiss the debt. Students must drop classes within refund deadlines to receive a refund.

Since summer session is so short, the refund period may be the first day of the class, or the day before the first day. Please be sure you are aware of the deadlines for your class.

Since drop deadlines will vary (with or without a refund) depending upon the length of the course, students should inquire in the Admissions & Records Office about these timelines or ask the course instructor. Drop dates are also listed on WebAdvisor under **My Class Schedule**.

Closed and Cancelled Classes

Any class may be closed to further enrollment when it reaches the maximum size. Additionally, if enrollment is insufficient in any class, it may be cancelled. For information regarding refunds for cancelled classes, see the refund policy.

Outstanding Debts

If you have an outstanding debt on your record, you will be blocked from registration, from obtaining copies of academic transcripts, and/or receiving your diploma until all debts are cleared.

Enrollment fee and nonresident tuition debts may be paid at the Cashier's Office, the Admissions & Records Office or the Brentwood Center. Library or Child Study Center debts must be paid at the Cashier's Office.

Residency

For purposes of establishing tuition fees, students are identified as either residents or non-residents.

- **Residents:** those who have lived in California as legal residents for at least one year prior to the first day of a new semester and who can demonstrate intent to remain a California resident. Non-citizens who meet residency requirements and who desire to enroll as a California resident must provide documentation from USCIS.
- **Non-residents:** those who do not meet the California resident requirements. See page 6 regarding tuition for non-California residents.

Nonresident Tuition Exemption

In 2001 the California legislature passed a law (AB 540) that exempts certain categories of students from paying nonresident tuition. To be eligible, you must have completed at least three years of high school and have graduated (or earned a high school equivalency) while living and attending school in California.

If you believe you are eligible for this special exemption, submit the *California Nonresident Tuition Exemption Request* form to the Admissions & Records Office for review. The form is available online at www.losmedanos.edu or at the Admissions & Records Office or Brentwood Center.

Special Admit High School Students

Students who are 14 years of age or older or those who have completed the eighth grade or higher are eligible for concurrent enrollment as 'special admit' students. High school students may enroll in up to seven (7) units in fall and spring terms or five (5) units of college coursework in the summer with approval of their school principal and parent*. With appropriate approvals, special admit students may enroll in advanced academic and vocational credit courses (degree applicable courses only).

Students 14 – 15 years of age and/or special admit students requesting to enroll in more than the unit limit are required to complete the online orientation. Signatures for approval must be submitted at the time of enrollment on an *Age Waiver Form or Unit Limit Waiver Form*.

* Important Note: By giving consent, parents of concurrently enrolled high school students agree they understand that the college is an adult learning environment and students are expected to behave accordingly. Additionally, they understand that classes will be taught at the college level and the curriculum and college procedures will not be modified nor will other accommodations be made.

Special Admit Enrollment Policies

Concurrently enrolled high school students may enroll in college courses with submission of a college application and proper approval forms on a space-available basis. Registration for high school students must be completed in-person on designated enrollment dates or anytime later (see enrollment dates on preceding page). Required forms that must be submitted each term/semester: online college application, (if you have been away two semesters or longer) a Special Admit Enrollment form, and if applicable, an *Age Waiver Form or Unit Limit Waiver Form*.

Special Admit students should bring documentation to verify prerequisites (if required) at the time of registration (see '**Prerequisites/Advisories**'). Note that enrollment in English and some math classes require completion of the LMC assessment test prior to registration. An appointment can be made through the Assessment Center, located in CC2-256 (level 2). For information call (925) 439-2181, extension 3252 or www.losmedanos.edu/assessment.

Special Admit Orientation

Students 14 – 15 years of age or high school students wishing to appeal the unit limit must participate in a special admit orientation and request approval from an instructional dean. View the orientation on the college web site (www.losmedanos.edu/orientations). Print a "Certificate of Completion" at the end of the orientation and arrange to meet with an instructional dean to request enrollment approval.

Open Course Policy

Every course is open for enrollment to any person admitted to the college who meets the course prerequisites and enrollment procedures.

All courses are offered for college credit; auditing is not permitted.

Duplicate or Conflicting Courses

Students are not permitted to enroll in more than one section of the same course and may not enroll in courses that have scheduled meeting times which conflict.

Prerequisites/Advisories

Note: Some courses have prerequisites or advisories included with the course description. These are designated to assist students in the selection of course levels for their maximum success.

Important: To ensure proper placement, prerequisites for all classes will be checked at the time of registration. If you have taken a prerequisite course at an institution other than LMC, you should request to have an official transcript sent to the Admissions & Records Office prior to registration or bring a transcript with you for purposes of verification.

Prerequisites may be challenged through the end of the first week of instruction for semester-length classes or through the last date to add for short-term classes. Challenge forms are available through the Admissions & Records Office. A student may be conditionally enrolled in a course upon submission of a completed challenge form. If the challenge is denied, the student will be dropped from the class and the enrollment fee will be refunded.

References to "successful completion" implies with a grade of 'C' or better. Advisories are recommendations only and need not be verified.

Wait List

Students can place themselves on a wait list for closed classes. Once courses with a wait list fill to their maximum capacity, you have the option to add your name to a priority listing in the event drops should occur or the instructor agrees to add late enrollees (at the first class meeting).

Important Wait List Details

1. All corequisites or prerequisites must be met before being placed on a wait list.
2. Once you have added your name to a wait list, you can check your status (i. e. you are now # 2 of 5 students on the list) by going into "Manage My Waitlist" on WebAdvisor. **You should check your status on WebAdvisor frequently**, to allow yourself the maximum amount of time to enroll,

in the event permission is granted prior to the start of instruction (includes weekends and holidays).

3. If space becomes available in your wait list course, you will receive notification that the space is being reserved for you. The message will be sent by email or you can access the information by checking “Manage My Wait List”. **All wait list communication will be sent to your student email account.**
4. Once permission is granted, you will have five calendar days to enroll in the class, via WebAdvisor or by the phone registration system (or in-person). **After five days, if you have not enrolled in the class, your name will be removed from the wait list** and the next student on the list will be notified that he/she is eligible to fill the open seat. Once your name is removed from the list, you no longer have priority status.
5. If you are on a wait list at the start of instruction, you must attend the first class meeting to see if there is space available for late enrollment. If you do not attend the first class, you lose your place on the priority listing and another student may be added instead.

If approved, the instructor will give you a unique late-add code. The code must be entered on the phone registration system or on WebAdvisor by the end of the late registration period. Your registration is not complete until your add code is processed and enrollment fees are paid.

Please note: Beginning with the first day of instruction, the option to have your name placed on a wait list is no longer available.

Transfer of Credit

If you have previous college experience and would like to transfer other college credit to LMC, you must request an official college transcript to be sent to the LMC Admissions and Records Office (Note: not required if prior coursework is within the CCCCD district.) Your previous coursework will then be evaluated for prerequisite and equivalent course information. A full evaluation will be completed as needed for counseling appointments or with submission of a Petition to Graduate.

Veterans Benefits

Priority registration appointments are available by request to active military personnel and to honorably discharged veterans. Information on veteran's benefits is available at www.losmedanos.edu/veterans or you may contact the Veterans representative at (925) 439-2181 ext. 3129.

Accuracy and Revisions

Los Medanos College has made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of Los Medanos College for reasons related to student enrollment, level of financial support, or for any other reason at the discretion of the Contra Costa Community College District and the College. The District and the College further reserve the right to add to, amend or repeal any of their rules, regulations, policies, and procedures consistent with applicable laws. At the time of publication, the fees described in the schedule are accurate. However, at any time, local or state mandated fees may be imposed or increased.

Add and Drop Deadlines For Summer Classes

Add, drop and refund deadlines will vary for summer classes depending upon the number of class meeting days. For specific add and drop dates, consult the course instructor or inquire in the Admissions & Records Office or the Brentwood Center. For refund deadlines, contact the Cashier's Office. In general, deadline dates for summer and other short-term classes are determined as follows:

You may quickly obtain drop dates for your classes by logging into WebAdvisor, click on “My Class Schedule.” Next to each course is the last day to drop for a refund, the last day to drop without a ‘W’ and the last day to drop with a ‘W’.

Last date to add
= 10% of the class meetings
Last date to drop with a refund
= 10% of the class meetings
Last date to petition for P/NP
= 30% of the class meetings
Last date to drop with no ‘W’ on record
= 30% of the class meetings
Last date to drop with a ‘W’
= 75% of the class meetings

Reminder: To receive a refund for a summer course, students must drop the course within 10% of the total class meetings, which in most cases is the first class meeting.

Fees and Tuition

Note: Fees shown are those in effect at the time of publishing and are subject to change*. Fees may be paid in cash, by personal check, VISA or Mastercard for the exact amount.

FEE TYPE	AMOUNT	REQUIRED OF
Enrollment Fee	\$26 per unit* (No maximum)	All students*
Non-Resident Tuition	\$195 per unit* (No maximum)	Non-California residents (<i>must be paid in addition to enrollment fee</i>).
Non-U.S. Citizen Tuition	\$195 per unit* (No maximum)	Those Non-U.S. citizens who cannot establish California residency (<i>must be paid in addition to enrollment fee</i>).
Student Union Fee	\$1 per unit, to a maximum of \$10 per academic year	All students (including high school students) – pays for the construction and maintenance of a student center.
Parking Fee Permit*** (summer only)	\$20 for cars \$10 for motorcycles or \$3/day both autos and motorcycles	All vehicles anywhere on campus, including dirt lots, roads, etc., except on weekends and holidays.
Transcript Request <i>Rush transcripts are available for an additional fee.</i>	\$5 per copy (first two transcripts in district – free)	All students – Payable with online request. Order transcripts through WebAdvisor
Returned Check Fee	\$15	All students – Only cash or cashier's checks will be honored for clearing checks returned for insufficient funds. Records are held until the fee is cleared.
Materials Fees	Vary	Some classes may charge a fee; check the course description.

*The District reserves the right to change enrollment and nonresident tuition fees, based on state legislation.

**Special admit students (K-12) are exempt from the enrollment fee if enrolled in less than 12 units.

***The District reserves the right to change parking fees based on CCCCD Board Policy.

Student Fee Refund Information

Student Fee and Enrollment Refunds

Fee refunds for students who withdraw from school or drop classes by the deadline for class add/drop will be automatically calculated at the District Accounting Department. Refund checks for complete or partial withdrawals from school will be processed after the first two weeks of instruction. Refund checks will be mailed to the student address on file in the college Admissions & Records Office. If the student paid by credit card on WebAdvisor, the refund will be processed as a credit to the credit card.

Don't be left behind! If you have a new address, please notify the Admissions & Records Office immediately! This needs to be done prior to the time of withdrawal or change of program.

A refund will not be made if the student has other outstanding debts to the college. Refund checks will be issued monthly after the first two weeks of instruction each semester. All refund checks will be made payable to the student whether paid by cash, check, money order, cashier's check or credit card. No refund of the enrollment fee will be made to any student who withdraws from classes after the first two weeks of instruction for a full semester class, or after 10% of the class time for a short-term class. An example, a 10-day course would need to be dropped in just **one day!** And a one-day course would need to be dropped the day before the course.

Students who register and subsequently drop all classes prior to the beginning of the semester may petition for an early refund at the Cashier's Office.

Parking Permit Refunds

Parking permit refunds will be made if the student drops all classes within the first two weeks of instruction for semester-length courses or by 10% of the length of short-term courses. The parking decal must be returned to the Cashier's Office for a refund.

Financial Aid Enrollment Fee Refunds

If subsequent to paying enrollment fees, a student becomes eligible for financial aid and receives an enrollment fee waiver, the student will automatically be mailed a full refund check according to the same refund processing cycle as enrollment fee refunds.

Enrollment Fee Deferments

If subsequent to paying enrollment fees, a student becomes eligible for an enrollment fee deferment to an outside agency, the student must have the document stating the deferment submitted to the Cashier's Office. The student will then automatically be mailed a refund check of the deferred fees within two weeks after the outside agency has been billed. *Details regarding the refund policy are available from the Cashier's Office or Admissions & Records Office.*

Important Note: You will NOT be automatically dropped from classes based on non attendance or non-payment of fees. Failure to drop your course may result in a failing grade and a debt on your record.

All outstanding debts must be paid in full. Unpaid debts will result in a registration and transcript hold on student records.



Your **dreams** are too important to let college pass you by.

AID



FINANCIAL



ALL YOU NEED TO DO IS ASK

Our Office of Financial Aid can assist you in determining the programs that best meet your individual needs. You'll start by applying for a Personal Identification Number (PIN) at www.pin.ed.gov. After obtaining your PIN, you can begin filling out your free application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov.

FOR MORE INFORMATION

The Office of Financial Aid is available to help you apply for funding and assist you in achieving your dream of obtaining a college education. Stop by the Office of Financial Aid, room CC3 431 or call 925-439-2181 ext. 3139. You may also access your status online at **WebAdvisor**. To view your status by clicking on "Financial Aid Status By Term or Year".

Board of Governors Fee Waiver

All California residents are encouraged to apply for a State-funded Board of Governors Fee Waiver (BOGW) that waives or refunds their enrollment fees.

Students who complete the FAFSA (Free Application for Federal Student Aid) will automatically be considered for the Board of Governors Waiver.

If you want only your fees waived or refunded, you can complete the shorter Board of Governors Waiver (BOGW) form online or on paper.

Students will be considered for one of the fee waivers as follows:

BOGW – A: You or your family are receiving public assistance from CalWORKs/Temporary Assistance for Needy Families (TANF), or Supplemental Security Income (SSI), or General Assistance/General Relief, or have certification from the California Department of Veterans Affairs that you are eligible for a dependent's fee waiver.

BOGW – B: You must meet the following income criteria for the 2011-2012 academic year:

Family Size	2010 Income
1	\$16,245
2	\$21,855
3	\$27,465
4	\$33,075
5	\$38,685
6	\$44,905
7	\$49,905
8	\$55,515
Each additional family member	\$ 5,610

BOGW – C: You have completed the Free Application for Federal Student Aid (FAFSA) and you have "Financial Need" as defined by the Department of Education indicated on your Student Aid Report.

How to Enroll by Phone or Online

Who

You may register by telephone or online* on WebAdvisor if:

- You are a continuing student from the Summer 2010, Fall 2010 or Spring 2011, **or**
- You have submitted an application for the Summer 2011 semester.
- Excludes high-school students who must provide enrollment forms in person.

When

- Enrollment online or by touch-tone phone in semester-length and short-term classes is available on or after your registration appointment time/date, up through the day before classes begin. After the individual course start date, both systems may be used for dropping classes and reviewing final grades. The phone registration system may also be used by students who are approved to register in full classes during the late registration period by entering their “late add codes”.
- The touch tone phone system is available Monday–Saturday, 5 am to 11:30 pm; Sunday after 10 am
- WebAdvisor can be accessed 24 hours a day Monday– Saturday; Sunday, after 10 am

How to register by phone

Complete the touch-tone work sheet before you call the registration telephone number.

On or after your registration date, call the system number: 925-370-9000.

The system prompt will take you step-by-step through the registration process. If you make a mistake, need additional help, want to review your courses, or want to cancel all transactions made during your telephone call, select the appropriate action codes identified by the voice prompt.

Note that prerequisites must be verified prior to course enrollment. See course description for prerequisite information.

How to register online on WebAdvisor

- Make a list of the classes you want by reviewing the class schedule.
- On or after your appointment date, go to www.losmedanos.edu and click on the **inSite/WebAdvisor** icon. At the main menu, click on **Log In**.
- Your User Name is your first initial, last name, and the last 3 digits of your student ID number (example: Sam Jones would be sjones567). If you do not remember your student ID number, click on **User ID help** on the Current Student main menu then **What’s my User ID. ID numbers cannot be obtained over the phone.**

- Type in your password. If you have never used WebAdvisor, your password is your six digit date of birth (example: if your birthdate is April 1, 1985, your password would be 040185). Once this is entered you will be taken to a page that says your password has expired. You will be asked to create a new password by entering your User ID, old password (your birthdate), and a new password that is 6 to 9 characters in length and contains at least one number.
- Click on the **Students** button.
- Under **Registration**, you can go to **My Priority Registration Dates** to confirm when you are eligible to enroll.
- Click on **Search for Sections**.
- Select the location, the term and other search criteria to locate classes
- By selecting **Express Registration** you may access a course by section number and term
- On the **Registration Results** page, review your schedule and print a copy for your records.
- Scroll down to the bottom of the page and click on **Make a Payment** (by credit card) or send a check to the Cashier’s Office, Los Medanos College, 2700 E. Leland Road, Pittsburg, CA 94565

Fee Payment

- Fees may be paid by check or credit card (VISA or MasterCard).
- If you pay by check, mail or take your check to the Cashier’s Office immediately following registration. Write your ID number or social security number on the check.

Note Regarding Financial Assistance

If you are receiving financial assistance through the college, your fee waiver must be processed before you register for classes.

Confirmation of Transactions

You will not be mailed a confirmation if you register by phone. There are two ways to access this information:

- Call the telephone registration system and press **3** to review your schedule, or
- Visit the college web site at www.losmedanos.edu and go into WebAdvisor.

Steps to Touch-Tone Phone Enrollment

Remember! To Use the Phone Service:

- You must be a continuing student or have submitted an application for the new term.
- Course Section Numbers are available in this Schedule of Classes or check the listing posted in the Admissions & Records Office Lobby.

AVAILABLE 7 DAYS
A WEEK



*Ahora disponible
en Español!*

- CALL THE SYSTEM NUMBER **9 2 5 3 7 0 9 0 0 0**
- Indicate your preference for English or Spanish translation.
- Press **1** to register, add, or drop or press **2** for grades.
- Press **1** to use you ID number _____ OR
Press **2** to enter your social security number: _____ - _____ - _____
- Enter your birth date information: _____ - _____ - _____
You must enter 6 digits (Example 03-09-89) month date year

• IF ADDING classes, press **1**

COURSE SECTION NUMBER	COURSE	NO	TIME	DAYS	UNITS
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> =					
OR LATE ADD CODE					
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> =					

• IF DROPPING classes, press **2**

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> =					
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> =					

- TO REVIEW YOUR COURSE SCHEDULE, PRESS **3**
- TO DROP ALL COURSES, PRESS **4**
- TO CANCEL CHANGES MADE DURING THIS PHONE CALL, PRESS **5**
- TO ACCEPT YOUR COURSE SCHEDULE AND RECEIVE YOUR AMOUNT OWED (REGISTRATION FEE), PRESS **6**

7. FEE PAYMENT:

- If paying by MasterCard or VISA press **1**
Remember to press the # sign after the last number of your credit card. You will also be asked to enter the three digit card verification value from the back of your credit card.
- If paying by check, press any other key. Write semester, year, and ID Number or social security number on your check, and make payable to "Los Medanos College."
- Amount owed: (as stated by the system) \$ _____
- PAYMENT IS DUE IMMEDIATELY UPON REGISTRATION

This concludes your phone service transaction.

Mail check to:
Los Medanos College
Cashier's Office
2700 East Leland Road
Pittsburg, CA 94565-5197



You need a plan!

Don't wander through the class schedule randomly choosing courses—**GET THE RIGHT INFORMATION UP FRONT.**

if your goal is to transfer, complete a certificate of achievement or earn an associate degree, visit the Career, Counseling & Transfer Centers. We can help you **plot your course to achieve your goal.**

The Counseling Center

- **One-On-One Counseling-** Counselors are available on both the main campus in Pittsburg and the Brentwood Center to help you plan to transfer, or earn a certificate of achievement or an associate degree. Schedule an appointment at either location by calling 925.439.2181 x3334.
- **Online Advising-** www.losmedanos.edu/counseling
- **Group Advising-** Optional information sessions for selected interests or majors.

The Transfer Center

- **Transfer Advisement-** Learn about Los Medanos College's transfer guarantee programs with UC campuses.
- **Articulation Agreements-** There are agreements available for CSU, UC and select private universities.
- **Visits with Representatives and Field Trips to University Campuses-** See for yourself what UC, CSU and private universities are all about. For more information and useful resources, or to schedule an appointment with a visiting college rep, visit www.losmedanos.edu/transfer, call 925.439.2181 x3124, or stop in at the Transfer Center at CC3-434.

The Career Center

- **One-On-One Assistance-** Career Center staff are available to administer and interpret individual interest and personality assessments to help you choose your major and learn about related careers.
- **Career Advisement-** Learn about local and national industry trends to make informed career and education planning decisions.
- **Workshops-** Choosing Your Major, Writing Resumes and Cover Letters, Interviewing Techniques and Professional Bootcamp.
- **Online Resources-** www.losmedanos.edu/careercenter

LMC Programs of Study

PROGRAMS OF STUDY	College Skills Certificate	Certificate of Achievement	Associate Degree	PROGRAMS OF STUDY	College Skills Certificate	Certificate of Achievement	Associate Degree
Administration of Justice	•		AS	Computer Science			
Anthropology			AS	Microcomputer Systems			
Appliance Service Technology		•	AS	Specialist		•	
Heating, Ventilation & Air Conditioning	•			Core Competencies	•		
Electrical Appliance Technician	•			Foundation	•		
Refrigeration Technician	•			Game Design	•		
Art				PC Repair Technician (A+ Certification)	•		
Fine Arts			AA	Web Design	•		
Graphic Communication		•	AA	Electrical/Instrumentation Technology		•	AS
Automotive Technology		•	AS	Emergency Medical Services	•		
Air Conditioning Specialist	•			Engineering			AS
Automotive Chassis Specialist	•			Environmental Science			AS
Engine Performance	•			Fire Technology		•	AS
Engine Repair & Machining Specialist	•			Fire Academy	•	•	
Smog Technician Specialist	•			Journalism			AA
Transmission Specialist	•			Liberal Arts			AA
Biological Science			AS	Arts/Humanities			AA
Business				Behavioral/Social Science			AA
Accounting		•	AS	Math Science			AA
Accounting Clerk/Bookkeeper	•			Management and Supervision		•	AS
Administrative Assistant	•			Communication Skills for Managers	•		
Basic Clerical	•			Decision-Making Skills for Managers	•		
Basic Medical Clerical/Medical Records Clerk	•			Human Resource Management Skills	•		
Business Computer Skills	•			Leadership Skills for Managers	•		
Business Literacy Skills	•			Planning Skills for Managers	•		
Business Transfer Preparation	•			Mathematics			AS
Entrepreneurship/Small Business Start-up	•			Music		•	AA
Front Office/Medical Billing / Medical Coding	•			Commercial Music – Business Management		•	
Fundamental Business Skills	•			Commercial Music – Performance		•	
Legal Secretary	•			Nursing			
Medical Transcription	•			Registered			AS
Office Administration	•	•	AS	Vocational		•	
Retail Management		•		Process Technology		•	AS
Small Business Operations	•	•	AS	Psychology			AA
Chemistry			AS	Real Estate	•	•	AS
Child Development		•	AS	Recording Arts	•	•	AA
Assistant	•			Sign Language	•		
Associate Teacher	•			Sociology			AS
Curriculum in Early Childhood Education	•			Spanish	•		
Infant Toddler Care	•			Travel Marketing	•	•	AS
School-Age Child Care	•			Cruise Specialist	•		
School-Age Development & Education	•			Home-Based Travel Specialist	•		
School-Age Associate Teacher	•			Welding Technology		•	AS
Site Supervisor/ Program Director	•						
Special Needs Care & Education	•						

See the Los Medanos College Catalog for information on LMC program requirements.



inSite is your customized portal to campus news, events and reminders, the LMC website, WebAdvisor, and even real-time local weather.

Your class schedule appears on the calendar, with your classes for the week listed below. You can also access your financial aid information, grades, and holds. In the near future, clubs and committees will create workspaces on inSite for members to share ideas, make plans, post meeting notes, etc. Before long, inSite will become your gateway to all online resources in the Contra Costa Community College District.

To log on to inSite, click the **inSite/WebAdvisor** icon on the Los Medanos College homepage. On the right side of the page, you will see "**inSite Beta Portal**". Just click the "**Try it now**" button and enter your inSite ID (same as your WebAdvisor ID) and password in the box that pops up.

• • • • • **Have fun exploring inSite now** • • • • •
and return often to stay current with what's happening at LMC!



MUSTANG MAIL

is here!!!!

As a student "Mustang" at Los Medanos College, you have access to Microsoft's **Live@edu**, a fantastic e-mail and collaboration solution and so much more. You can access tons of online storage, shared calendars, blogging tools, **and more**.

Much more.



Your student email account is integrated into the **inSite Portal**, your one stop center for email, class sites, calendar and storage. You will have an account with a 10GB mailbox you can keep for life. Shared calendars will help you easily coordinate your schedule with classmates, team members, and teachers. You'll even have 25GB of password-protected online file storage with Windows Live SkyDrive. Once you are accepted at LMC, you will be assigned an email account.

For more email information, visit www.losmedanos.edu/mustangmail.



This email address is your official email address through which the college district sends email communications, and it is recorded in the college district's electronic directories.

Students are expected to check their email frequently to stay aware of college district-related communications. If a student wishes to have email forwarded to another email address (e.g., @bigpond.com, @gmail.com), the individual student may do so, but at his or her own risk. The college district is not responsible for the handling of email by outside vendors. Having email forwarded does not change the individual's responsibility for reading and responding to official communications sent to their **Live@edu** email account.

Summer Online Courses

New to online classes? Not that experienced with computers and the Internet?

We highly recommend going through these two steps by going to: www.losmedanos.edu/onlineclasses

1.
 - a. **Are you ready for an online class?**
Take a quiz to see if an online course fits your needs. Check to make sure you have the computer skills you'll need to succeed
 - b. **Is your computer ready?**
Make sure your computer and Internet connection are up to speed
 - c. **Find online classes**
Search for just online classes – find out more about each class, including contact info for the instructor and textbook info for most courses
 - d. **Get started**
Use the step-by-step instructions for accessing your online classroom Find all of this and more at: (www.losmedanos.edu/onlineclasses)

2. **Some things to know about online classes at LMC**
 - a. Get to your online classroom at (www.losmedanos.edu/onlineclasses)
 - b. Your username and initial password are the same as for Web Advisor
 - c. Online courses begin the first day of class. Your online classroom will not be accessible before that date
 - d. Check to see if the instructor for your class has any special instructions or information by going to www.losmedanos.edu/onlineclasses and using the drop down menu to find out more (example: select English to see all online English courses, then scroll down to read more about your specific class).

COURSE	TITLE	SECTION	DATES	INSTRUCTOR	EMAIL
BUS-051	Keyboarding	0104	6/20-7/28	Lundahl, J	jeanne@lumenetics.com
BUS-055	Typing Speed/ Accuracy Development	0105	6/20-7/28	Lundahl, J	jeanne@lumenetics.com
BUS-080	Ten-Key / Data Entry Skills	0029	6/20-7/28	Aliotti, R.....	raliotti@losmedanos.edu
COMSC-040	Introduction to Computers	0050	6/20-7/28	Stanton, K.....	kstanton@losmedanos.edu
COMSC-040	Introduction to Computers	0078	6/20-7/28	McKnight, D.....	dmcknight@losmedanos.edu
COMSC-049	Computer Literacy	0042	6/20-7/28	Frates, J.....	jfrates@losmedanos.edu
COMSC-120	Computer Forensics	0023	6/6-7/28	Jones, S.....	sajones@losmedanos.edu
DRAMA-015	Multicultural Perspectives within Theatre	4495	6/20-7/28	Perry, J.....	jperryfolino95@earthlink.net
DRAMA-030	Chicano/a Mexican American Cinema: A Critical Analysis	0008	6/20-7/28	Perry, J.....	jperryfolino95@earthlink.net
DRAMA-070	Film as an International Art Form	0004	6/20-7/28	Perry, J.....	jperryfolino95@earthlink.net
ENGL-100	College Composition	0323	6/20-7/27	Hiltbrand, J.....	hiltbrand10@gmail.com
MATH-007	Self Paced Arithmetic Skills	0020	6/20-7/28	Von Bergen, J.....	jvonbergen@losmedanos.edu
MUSIC-012	Popular Music in American Culture	0072	6/20-7/28	Zilber, M.....	music12su11@yahoo.com
PTEC-004	Process Technology (PTEC) Career Exploration	1010	6/20-7/28	Cruz, W.....	wcruz@losmedanos.edu
TRAVL-105	Business and Financial Plans for Home-Based Travel	0501	6/20-7/7	McGill, C.....	cmcgill@losmedanos.edu
TRAVL-106	Home-Based Travel and the Law	0502	7/11-7/28	McGill, C.....	cmcgill@losmedanos.edu

Summer Off-Campus Courses

PITTSBURG HIGH SCHOOL (PHS)

250 School Street • Pittsburg

ATH-008 Strength and Weight Training
for Athletes

DELTA BOWL (DELTABWL)

3300 Delta Fair Blvd. • Antioch

PE-022 P.E.-Activities—Bowling

Los Medanos College Courses at Brentwood Center

COURSE	SECTION	TITLE	DAYS	TIMES	ROOM	DATES
ANTHR-006	0064	Cultural Anthropology	MTWTH	8:00-10:05am	BRT-2	6/20-7/28
ASTRO-010	0963	Introduction to Astronomy	MTWTH	11:30-1:35pm	BRT-6	6/20-7/28
BIOSC-005	0012	Health Biology	MTWTH MTW	10:00-12:05pm 12:05-12:55	BRT-5	6/20-7/28
CHDEV-010	0101	Child Growth and Development	TWTH	12:30-3:20pm	BRT-3	6/21-7/28
COMSC-040	4273	Introduction to Computers	MTWTH	12:00-3:35pm	BRT-10	6/20-7/28
COUNS-030	0240	Orientation to College	MTTH	3:00-5:50pm	BRT-4	7/11-7/21
DRAMA-015	0245	Multicultural Perspectives within Theatre	MTW	1:00-3:50pm	BRT-12	6/20-7/27
ENGL-090	0926	Integrated Reading, Writing and Critical Thinking	MTWTH	9:00-12:20pm	BRT-1	6/6-7/28
ENGL-100	0070	College Composition	MTW	9:00-11:50am	BRT-3	6/20-7/27
ENGL-100	0013	College Composition	MTW	7:00-9:50pm	BRT-8	6/20-7/27
FIRE-102	0102	Fire Behavior and Combustion	TTH	4:00-6:50pm	BRT-3	6/7-8/4
HIST-029	0082	The American World Until 1865: Creating A "New World" America	MTWTH	12:00-3:10pm	BRT-4	6/13-7/7
MATH-025	0226	Elementary Algebra	MTWTH	9:00-1:20pm	BRT-7	6/20-7/28
MATH-026	0160	Plane Geometry	MTWTH	12:00-2:05pm	BRT-8	6/20-7/28



COURSE	SECTION	TITLE	DAYS	TIMES	ROOM	DATES
MATH-030	0006	Intermediate Algebra	MTWTH	9:00-11:50am	BRT-8	6/20-7/28
MATH-030	0025	Intermediate Algebra	MTWTH	12:30-3:20pm	BRT-1	6/20-7/28
MATH-034	0161	Introduction to Statistics	MTWTH	9:00-11:50am	BRT-11	6/20-7/28
MATH-034	0165	Introduction to Statistics	MTWTH	12:00-2:50pm	BRT-11	6/20-7/28
MATH-040	5637	Precalculus	MTWTH	9:00-11:50am	BRT-10	6/20-7/28
NUTRI-055	0116	Introduction to Nutrition	MTTH	1:00-3:50pm	BRT-5	6/20-7/28
PHIL-002	0074	Contemporary Ethical Issues	MTWTH	9:00-11:15am	BRT-16	6/20-7/28
POLSC-010	0134	Introduction to American Government: Institutions and Ideals	MTW	4:00-6:50pm	BRT-6	6/20-7/27
PSYCH-010	0130	Individual and Social Processes	MTWTH	8:00-10:05am	BRT-12	6/20-7/28
PSYCH-011	0036	General Psychology	MTW	4:00-6:50pm	BRT-16	6/20-7/27
SIGN-065	0255	American Sign Language I	MTW	7:00-9:50pm	BRT-4	6/20-7/27
SOCIO-015	0040	Introduction to Sociology	MTW	6:00-8:50pm	BRT-5	6/20-7/27
SPAN-050	5936	Elementary Spanish I	MTWTH	5:00-8:35pm	BRT-12	6/20-7/28
SPAN-050	5933	Elementary Spanish I	MT	7:00-9:50pm	BRT-16	6/6-7/26
SPCH-040	0094	Speech Communication	MTWTH	9:00-11:50am	BRT-4	6/20-7/28
SPCH-040	0127	Speech Communication	TTH	12:00-2:50pm	BRT-2	6/20-7/28

BRENTWOOD CENTER

Monday – Thursday
Closed Friday and Saturday

ADMISSIONS & RECORDS

Monday – Thursday
8:30 a.m. – 7:00 p.m.
Closed Friday & Saturday

STUDENT SERVICES

Counseling • Assessment • Bookstore

Please call or check website for hours.

www.losmedanos.edu/brentwood



How to Read This Schedule

SEC	DAYS	HOURS	ROOM	DATES
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MATHEMATICS

MATH-038 Statistics for Business and Economics - 4 Units

PREREQUISITE: MATH 37S or 50S or equivalent course with a grade of "C" or better

ADVISORY: Recommended for Business Administration Majors
LMC DEGREE: DA

TRANSFER: UC, CSU Gen. Ed. Area B4

Calculus-based statistics for Business Administration majors who are transferring to CSU Hayward. Provides an understanding of the scientific method and the role of statistics in making inferences. Illustrations drawn from business, economics, and other fields. A graphing calculator is required for this course.

SC
 0048 MW 1:00-2:50pm CC1-119 Semester
 + 2 hours by arrangement each week.

Brentwood Center

1066 TTH 7:00-8:50pm BRT-7 Semester
 + 2 hours by arrangement each week.

COMPUTER SCIENCE

COMSC-070 Microsoft Excel - 1.5 Units

ADVISORY: COMSC 61 pr previous spreadsheet experience

A microcomputer course in electronic spreadsheeting using the commercial program MS EXCEL for Windows 95. Students will learn how to enter data into a spreadsheet, format entries, perform complex calculations, and revise spreadsheet entries. The course will survey a variety of common spreadsheet applications. SC

6957 Online
 + 3 hours by arrangement each week 8/19-10/9

- Course number, course title, & number of units
- Prerequisites are required courses that must be completed prior to enrollment.
- Advisories are recommended courses to take prior to enrollment in a specific course
- **LMC DEGREE: DA** means that this course is LMC degree applicable.
- The **TRANSFER** area tells you what areas of CSU transfer this course satisfies.
- Section number needed for enrollment
- Days of the week the course is taught—
 M=Monday, T=Tuesday, W=Wednesday, TH=Thursday, F=Friday, S=Saturday, SU=Sunday
- Time the course is taught, note that some courses have more than one start and stop time.
- Room where the course is taught; see map inside back cover for location.

CC 2 - 257
 (BRT=Brentwood Center)

building level room #

- BRT - Brentwood Center
- CC - College Complex
- CO - CORE Building
- CS - Child Study Center
- EL - ETEC Lab
- GYM- Gymnasium
- LIB - Library Building
- MA - Math Building
- MU - Music Building
- PS - Public Safety
- PE - Physical Education Complex
- POOL- Pool
- SC - Science

- SC - Student choice; pass/no pass option, by petition
- Online Course
- Additional hours or lab time may be required.
- Start and stop dates of course if different from normal semester length courses.

Weekly Schedule Worksheet

	8:00	9:00	10:00	11:00	12:00	1:00	2:00	3:00	4:00		
M O N											
T U E											
W E D											
T H U											
F R I											
S A T											
PM	5:00	6:00	7:00	8:00	9:00	PM	5:00	6:00	7:00	8:00	9:00
M O N						W E D					
T U E						T H U					

ADMINISTRATION OF JUSTICE

ADJUS-120 **Introduction to the Criminal Justice System - 3 Units**

ADVISORY: Eligibility for ENGL-090
 LMC Degree: GE: Social Science; DA
 Transfer: UC, CSU

Do you ever wonder about our justice system? Why are some people charged with crimes and others aren't? This course is a study of the complex workings of the criminal justice system which includes law enforcement, the court system and corrections. Roles and expectations of the criminal justice system and society; crime causations, punishments and rehabilitations; ethics; and education and training for the various careers will be analyzed. If you are looking for a career in the field of criminal justice, this course is a "must have" so that you can understand how it all fits together. This is the foundation course for a degree in criminal justice and fulfills a general education requirement. SC
 0147 MWTH 6:30-9:20pm SC2-225 6/20-7/28

AIR CONDITIONING/REFRIGERATION

ACREF-045 **Basic Heating and Cooling Technology - 2 Units**

ADVISORY: Prior or concurrent enrollment in: APPLI-023, 024, 025 or 026
 LMC Degree: DA
 Transfer: CSU

Are you seeking a career working with technology and electro-mechanics? Do you like to work independently and find satisfaction in helping people? Try this introductory course in Heating Ventilation Air Conditioning that is part of the Appliance and HVAC certificate program. It will provide the basic foundation in HVAC you need to work in the appliance repair field. The course provides refrigeration theory, electrical circuitry, installation, troubleshooting, hands on practice working on heating and air conditioning systems. You will also learn related information on job safety, shop practices, repair orders, computer information, maintenance, and service techniques. The course prepares you to take the optional Federal EPA certification test prepared by the ESCO Institute (Exam fee is \$50). LR
 4203 MTW 6:00-9:50pm CC3-505 6/6-7/13

ANTHROPOLOGY

ANTHR-005 **General Anthropology - 3 Units**

ADVISORY: Eligibility for ENGL-090
 LMC Degree: GE: Behavioral Science; DA
 Transfer: UC, CSU Gen. Ed. Area D1, IGETC Area 4A

Do you want to be an anthropologist? Have you always wanted to do a real life archaeology dig? In this course you will learn about the uniqueness of human learning, evolution of cultural and physical variation, human and non-human primate development, religious and artistic expression combined with an onsite archeology dig. Who knows what kind of artifacts and fossils you will discover. SC
 0065 MTWTH 12:30-2:35pm CC2-213 6/20-7/28

ANTHR-006 **Cultural Anthropology - 3 Units**

ADVISORY: ENGL-100
 LMC Degree: GE: Behavioral Science; DA
 Transfer: UC, CSU Gen. Ed. Area D1, IGETC Area 4A

Has anyone ever stepped in your space and face? Is that appropriate? It may be depending on the culture you are from. In this class, you will learn about the beliefs, values, behaviors, and religions of the various cultures around the world as well as engage in real cultural anthropological fieldwork. Provides exposure to modern societies and vanishing cultures. SC
Brentwood Center
 0064 MTWTH 8:00-10:05am BRT-2 6/20-7/28

APPLIANCE SERVICE TECHNOLOGY

APPLI-036 **Advanced Appliance and Refrigeration Lab - 1 Unit**

ADVISORY: APPLI-020, APPLI-030 and APPLI-035; concurrent enrollment in APPLI-023, 024, 025 or 026
 LMC Degree: DA
 Transfer: CSU

This is an advanced lab course in the appliance program that it is a continuation of APPLI-035, where you will work as a team leader in the lab. You will develop leadership skills by teaching new students how to use electrical test equipment and computers while repairing appliances. You will gain hands-on experience working on new high-tech appliances. This course is designed to get you job ready to enter the appliance field through our internship program with appliance service employers. You will work in a shop environment

► Continued next page

Anthropology

Check it out!

Are you ready for a wide angle view of humanity?

- Understand our unique human universals and what we have in common as people.
- Become culturally literate to comprehend how cultures work.
- Raise awareness of culture traits, culture change and cultural conflict.

ANTHR 5 **General Anthropology**
 ANTHR 6 **Cultural Anthropology**

ATHLETICS

SEC	DAYS	HOURS	ROOM	DATES
4204	MTW	7:00-9:50pm	CC3-505	6/6-7/13

on all types of appliances, domestic refrigerators, repairing sealed systems, using brazing tools, and refrigeration test equipment. You will also learn about safety practices such as how to handle refrigerants. SC

SEC	DAYS	HOURS	ROOM	DATES
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ATHLETICS

ATH-006 Fitness for Athletic Competition - 1-2 Units

ADVISORY: High school athletic experience.

LMC Degree: DA

Transfer: UC, CSU

This course will prepare the prospective athlete for competition at an advanced level. Introduction to the elements, understanding, and knowledge of physical training will include endurance running, interval sprinting, weight training and plyometric training to improve one's level of fitness for the upcoming athletic season. SC

0066	MWTH	7:00-12:50pm	BB-FIELD	6/20-7/28
		<i>This section is for two units.</i>		
0193	MTWTH	9:00-11:15am	SB-FIELD	6/20-7/28
		<i>This section is for one unit.</i>		
0067	MTWTH	11:00-1:15pm	FB-FIELD	6/20-7/28
		<i>This section is for one unit.</i>		
0051	TWTH	4:00-9:50pm	FB-FIELD	6/21-7/28
		<i>This section is for two units.</i>		

ART / GRAPHIC COMMUNICATIONS

ART-005 Visual Arts Concepts - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Creative Arts; DA

Transfer: UC, CSU Gen. Ed. Area C1, IGETC Area 3A

Are you creative? Like most people, you probably are, but you might not recognize it. This course focuses on the creative process and how artists have learned to use it to create works that address universal human concerns: birth, death and marriage, politics, religion, nature, everyday life, imagination and fantasy. Learn how the visual elements, principles of design, different media and methods can be used to create drawings, paintings, photography and sculpture. Learn how to evaluate art in personal and cultural terms. Learn how art can (and should be) part of your life. Meets Humanities general education requirement. LR

0015	MTW	1:00-3:50pm	CC2-221	6/20-7/27
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ATH-008 Strength and Weight Training for Athletes - 1 Unit

ADVISORY: High school athletic experience.

LMC Degree: DA

Transfer: UC, CSU

Are you a student athlete that would like to improve your strength performance? This course will help you do that by providing you with a weight lifting techniques and training and fitness activities that enhance physical development. SC

Off-Campus Class

0287	MTWTH	10:15-12:20pm	PHS	6/27-8/4
		<i>Class held at Pittsburg High School</i>		

ASTRONOMY

ASTRO-010 Introduction to Astronomy - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Physical Sciences; DA

Transfer: UC, CSU Gen. Ed. Area B1 & B3, IGETC Area 5A

Do constellations, black holes, and the expansion of the Universe sound interesting? Join us as we survey the world's oldest science with a study of the objects and motions visible in the night sky along with the nature and evolution of planets, stars, galaxies, and the cosmos. We will also investigate the history and development of astronomy along with the process and ethics of science. LR

0964	MTWTH	8:00-10:05am	SC2-225	6/20-7/28
		<i>Students enrolled in this section are expected to use computers for a portion of their coursework.</i>		

Brentwood Center

0963	MTWTH	11:30-1:35pm	BRT-6	6/20-7/28
		<i>Students enrolled in this section are expected to use computers for a portion of their coursework.</i>		

WANTED

Air Conditioning & Refrigeration Trainees

Enroll in the Appliance Technology HVAC and Refrigeration Program. The job market is HOT and the pay is good for certified applicants. Students in the program can earn an HVAC Certificate of Completion in three semesters by attending evening classes.

ACREF 45 SEC. 4203



Len Price 925-439-2181 ext. 3341 or email lprice@losmedanos.edu

BIOLOGICAL SCIENCE

SEC	DAYS	HOURS	ROOM	DATES
ATH-026				

Advanced Soccer Skills for Athletes - 2 Units
ADVISORY: High school soccer or club experience recommended
LMC Degree: DA
Transfer: UC, CSU
 Thought about playing College Soccer? LMC's competitive soccer program welcomes you to try out for the College team. This class includes participating in the Bay Valley Conference with State Championship Playoff possibilities. SC
 0178 TWTH 5:00-9:15pm FB-FIELD 6/7-7/28

SEC	DAYS	HOURS	ROOM	DATES
ATH-027				

Offensive Football Skills and Conditioning - 2 Units
ADVISORY: Designed for intercollegiate football participants.
LMC Degree: DA
Transfer: UC, CSU
 Are you on the LMC football team or would like to improve you offensive skill? This course focuses on skill areas such blocking, catching, passing, and route running. SC
 0058 TWTH 2:30-4:20pm SC2-227 6/21-8/11
 TWTH 4:30-6:45pm FB-FIELD

SEC	DAYS	HOURS	ROOM	DATES
ATH-028				

Defensive Football Skills and Conditioning - 2 Units
ADVISORY: Designed for intercollegiate football participants.
LMC Degree: DA
Transfer: UC, CSU
 Are you on the LMC football team or would like to improve you defensive skill? This course focuses on skill areas such as block destruction, turnovers, tackling, and techniques specific to a defensive position will be covered. SC
 0059 TWTH 2:30-4:20pm SC1-102 6/21-8/11
 TWTH 2:30-4:20pm SC1-129
 TWTH 4:30-6:45pm FB-FIELD

SEC	DAYS	HOURS	ROOM	DATES
ATH-046				

Advanced Basketball Skills for Athletes - 2 Units
ADVISORY: High school basketball or club experience recommended
LMC Degree: DA
Transfer: UC, CSU
 Thought about playing College Basketball? LMC's competitive basketball program welcomes you to try out for the College team. This class includes participating in the Bay Valley Conference with State Championship Playoff possibilities. SC
 0062 MTW 2:00-7:50pm GYM 6/20-7/27

SEC	DAYS	HOURS	ROOM	DATES
AUTO-047				

Automotive Heating and Air Conditioning - 3 Units
ADVISORY: Eligibility for ENGL-090
LMC Degree: DA
Transfer: CSU
 This course will provide you with the knowledge and skills necessary to repair and diagnose common automotive heating and air conditioning systems. Gain hands-on experience retrofitting R12 to R134a systems. This course prepares you to take the federal exam for a refrigerant handling license and the ASE A7 examination SC
 0250 MTW 12:00-1:50pm CC3-512 6/6-7/13
 MTW 2:00-4:50pm CC3-512A

BIOLOGICAL SCIENCE

SEC	DAYS	HOURS	ROOM	DATES
BIOSC-005				

Health Biology - 3 Units
LMC Degree: GCR: Health Education; DA
Transfer: UC, CSU Gen. Ed. Area E1
 This course is an introduction to the biological principles that are directly related to human health, fitness, and stress reduction. Mini-labs accompany the course to demonstrate the alive, exciting concepts. Fulfills the health education graduation requirement and transfers as an area E course to CSU campuses. LR
 4348 MTWTH 10:15-12:20pm SC1-129 6/20-7/28
 + 3 hours by arrangement each week.
 4346 MTW 7:00-9:50pm SC1-129 6/20-7/27
 + 3 hours by arrangement each week

Brentwood Center
 0012 MTWTH 10:00-12:05pm BRT-5 6/20-7/28
 MTW 12:05-12:55pm

SEC	DAYS	HOURS	ROOM	DATES
BIOSC-010				

General Biology - 4 Units
ADVISORY: MATH-015 or higher; eligibility for ENGL-090 or higher
LMC Degree: GE: Biological Sciences; DA
Transfer: UC, CSU Gen. Ed. Area B2, B3, IGETC Area 5B
 The student will discover the elegance of nature while examining the basic structural and functional components of living organisms. This course includes both lecture and interactive, hands-on lab activities provided in a modern science teaching facility. LR
 4350 MTWTH 8:00-10:05am SC1-102 6/20-7/28
 +12 hours by arrangement each week
 0039 MTW 7:00-9:50pm SC1-102 6/20-7/27
 + 12 hours by arrangement each week

SEC	DAYS	HOURS	ROOM	DATES
BIOSC-030				

Introduction to Anatomy and Physiology - 3 Units
LMC Degree: DA
Transfer: CSU
 This course is designed for students who have a desire to begin the exciting process of discovering how the human body works. Those interested in an introductory level course in human anatomy and physiology to prepare them for the more comprehensive BIOSC-040 and 045 should find this class helpful. The course is also required for many LVN, Paramedic and Firefighter Programs. The presentation method utilizes a combination of standard lecture, and 5 hours per week of by-arrangement seminar and laboratory which makes the class very flexible for students with busy schedules. LR
 0220 MTW 10:15-12:05pm SC1-102 6/20-7/27
 + 12 hours by arrangement each week.
 0221 MTW 5:00-6:50pm SC1-131 6/20-7/27
 + 12 hours by arrangement each week.

AUTOMOTIVE TECHNOLOGY

SEC	DAYS	HOURS	ROOM	DATES
AUTO-045				

Automotive Laboratory Practice - 1.5 Units
LMC Degree: DA
Transfer: CSU
 Have you gone for a job interview and been turned down because of lack of work experience? Then, this class is for you. Register in this course for additional automotive lab practice. Focus on areas and projects determined in collaboration with the instructor, based on your abilities. This will give you valuable hands-on work experience, for job placement or ASE examination work experience requirement. P/NP
 0251 MTW 6:00-9:50pm CC3-512 6/6-7/13

CHILD DEVELOPMENT

SEC DAYS HOURS ROOM DATES

BUSINESS

BUS-035B Microsoft Excel - 1.5 Units
ADVISORY: COMSC-060, or prior microcomputer applications experience
LMC Degree: DA
Transfer: CSU

This introductory course is designed to build fundamental spreadsheet skills through the use of Microsoft Excel. This course covers such topics as designing effective spreadsheets in Excel, entering labels and values, writing formulas, using Excel's built-in math functions, formatting, and printing. SC
5643 T 6:30-9:20pm CC2-235 6/21-7/26
+4.5 hours ONLINE lab each week.

BUS-051 Keyboarding - 1 Unit

LMC Degree: NDA

If you use a computer, this class is for you! Learn how to key the alphabetic keyboard "by touch." while using techniques designed to prevent repetitive stress injury. This self-paced class utilizes tutorial software that allows you to learn on an individualized program at your own pace. P/NP

Online Course

0104 ONLINE 6/20-7/28
This is an ONLINE section for 4.5 hours per week.
Email instructor on the first day of class at
jeanne@lumenetics.com to request an orientation sheet.

BUS-055 Typing Speed/Accuracy Development - 1 Unit

ADVISORY: Demonstrated keyboarding speed of 30 GWAM (gross words a minute)
LMC Degree: NDA

If you need entry-level typing skills, or are looking to improve the skills you already have, this is the class for you! This short-term class will help you build keyboarding proficiency through an individualized lesson plan designed to improve your typing speed and/or accuracy. This course meets the typing proficiency requirement for many Business department certificates. P/NP

Online Course

0105 ONLINE 6/20-7/28
This is an ONLINE section for 4.5 hours per week.
Email instructor on the first day of class at
jeanne@lumenetics.com to request an orientation sheet.

BUS-080 Ten-Key / Data Entry Skills - 1 Unit

LMC Degree: DA
Transfer: CSU

Are you interested in obtaining entry-level data entry skills or enhancing your ten-key skills? This skill is a must for clerical positions. This course covers proper posture and touch fingering techniques for the computer numeric keypad. This course applies toward both business degree and certificate electives and is recommended to be taken before enrolling in BUS-045, BUS-081, and BUS-082. P/NP

Online Course

0029 ONLINE 6/20-7/28
This is an ONLINE section for 4.5 hours a week.
Email instructor at raliotti@losmedanos.edu one week before class starts requesting a course outline and assignment sheet.

CHEMISTRY

CHEM-006 Introduction to Inorganic and Physical Chemistry - 4 Units
PREREQUISITE: MATH-025 or one year high school algebra
LMC Degree: DA
Transfer: UC, CSU Gen. Ed. Area B1, B3, IGETC Area 5A

Have you ever wondered about electrolytes and sports drinks? How does a battery generate electricity? Can we turn lead into gold? Chemistry supplies answers to these questions and countless others. This course gives a basic introduction to chemistry and its impact on you and the modern world. This course is designed for students who have not had a prior course in chemistry. LR
0965 MTWTH 8:00-10:05am SC2-229 6/20-7/28
MTW 10:15-11:05am SC2-234
MTWTH 11:15-1:10pm

CHEM-025 General College Chemistry - 5 Units

PREREQUISITE: CHEM-006 or high school chemistry; MATH-030

LMC Degree: DA

Transfer: UC, CSU Gen. Ed. Area B1, B3, IGETC Area 5A
CHEM-025 is the first semester of a one year course that fulfills the general chemistry requirement for students in chemistry, engineering, life science, physics, pre-dental, and pre-medical programs. Through this course, students will explore the microscopic world of atoms and molecules and gain a richer understanding of the world around us. LR
4338 MTWTH 8:00-10:05am SC2-234 6/20-7/28
MTWTH 10:15-12:20pm SC2-229
MTWTH 1:30-2:50pm SC2-234

CHEM-026 General College Chemistry - 5 Units

PREREQUISITE: CHEM-025 or equivalent

LMC Degree: DA

Transfer: UC, CSU Gen. Ed. Area B1, B3, IGETC Area 5A
CHEM-026 is the second semester of a one year course and fulfills the general chemistry requirement for students in chemistry, engineering, life science, physics, pre-dental, and pre-medical programs. Upon completion of this course, students will be prepared to enter Chemistry 028 Organic Chemistry. Students will also develop insight into the chemical workings of their lives. SC
0271 MTWTH 4:30-6:00pm SC2-229 6/6-7/28
MTWTH 6:10-9:20pm SC2-234

CHILD DEVELOPMENT

CHDEV-010 Child Growth and Development - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Behavioral Sciences; DA

Transfer: UC, CSU Gen. Ed. Area D7, E, IGETC Area 4G

Do you want to make a positive impact in the lives of children? This class will help you understand how children learn and develop while providing you with strategies to work effectively with children at home and at your place of employment. This class is great for parents, people who want to be parents, future and current teachers, nurses, doctors, police officers, social workers counselors. Required for Child Development Major. Satisfies Department of Social Services Category I and the Child Development Permit Matrix

► *Continued next column*

SEC	DAYS	HOURS	ROOM	DATES
Requirement. Meets Behavioral Science general education requirement. SC				
0103	TWTH	7:00-9:50pm	CS1-110	6/21-7/28

Brentwood Center

0101	TWTH	12:30-3:20pm	BRT-3	6/21-7/28
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COMPUTER SCIENCE

COMSC-040 Introduction to Computers - 4 Units

ADVISORY: Eligibility for ENGL-090

LMC Degree: GCR: Computer Literacy; DA

Transfer: UC, CSU

Do you have an interest in computer technology or are you considering further studies in Computer Science? This course will cover basic computer concepts, terminology and uses as well as hands-on experience with common computer applications. Satisfies computer literacy proficiency for graduation. SC

4266	MTWTH	6:00-9:35pm	CO-103	6/20-7/28
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Brentwood Center

4273	MTWTH	12:00-3:35pm	BRT-10	6/20-7/28
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Online Course

0050			ONLINE	6/20-7/28
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This is an ONLINE section for 15 hours a week.

Email questions to kstanton@losmedanos.edu.

0078			ONLINE	6/20-7/28
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This is an ONLINE section for 15 hours a week.

Email questions to dmcknight@losmedanos.edu.

COMSC-049 Computer Literacy - 1.5 Units

ADVISORY: Eligibility for ENGL-090

LMC Degree: GCR: Computer Literacy; DA

An introductory course in computers covering basic computer concepts, terminology, and uses as well as hands-on experience with common computer applications. Course satisfies computer literacy proficiency for graduation. SC

0080	MTWTH	8:00-9:20am	CO-102	6/20-7/28
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Online Course

0042			ONLINE	6/20-7/28
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This is an ONLINE section for 6 hours a week.

Email questions to jfrates@losmedanos.edu.

COMSC-120 Computer Forensics - 3 Units

ADVISORY: COMSC-040; eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Learn strategies and techniques on how to conduct a forensics investigation using cutting edge technology, specialized software and acquire skills to become a part of this emerging, dynamic field. SC

Online Course

0023			ONLINE	6/6-7/28
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This is an ONLINE section for 13.5 hours each week.

Email instructor at sajones@losmedanos.edu for further information.

COUNSELING

COUNS-030 Orientation to College - 1 Unit

ADVISORY: Completion of the LMC Assessment Test or equivalent

LMC Degree: NDA

Confused about college? Not sure what's in the catalog?

Never heard of IGETC? Then, this class is for you! This course will introduce you to valuable resources, academic programs and services to help you start college. You'll learn

► Continued next column

DRAMATIC ARTS

SEC	DAYS	HOURS	ROOM	DATES
about all the transfer and training options available to you in California. You'll also develop a personalized educational plan designed to help you meet your goals. P/NP				
0232	TTH	11:00-1:50pm	CC2-238	6/21-7/7
0278	MTW	12:00-2:50pm	CC2-238	7/11-7/20

This section designed for students in 'UMOJA' program only.

Brentwood Center

0240	MTTH	3:00-5:50pm	BRT-4	7/11-7/21
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COUNS-032 Career Development - 1 Unit

LMC Degree: DA

Transfer: CSU

Would you like help identifying an academic major or career goal? Then this course is for you! It includes a variety of career assessments, a composite personality profile and resources to make a connection between academic major and the world of work. P/NP

0230	MTW	10:00-12:50pm	CC4-473	7/18-8/3
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DRAMATIC ARTS

DRAMA-015 Multicultural Perspectives within Theatre - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Creative Arts; GCR: Ethnic/Multicultural Studies; DA

Transfer: UC, CSU Gen. Ed. Area C1, IGETC Area 3A

Come explore theatre of many cultures. Students will read plays, discuss, and view theatre productions from African American, Asian American, European American, and Latino American and other cultures to discover the world around us that can only be explored in a dramatic setting. SC

0246	MTW	9:00-11:50am	CC1-114	6/20-7/27
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Brentwood Center

0245	MTW	1:00-3:50pm	BRT-12	6/20-7/27
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Online Course

4495			ONLINE	6/20-7/28
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This is an ONLINE section for 9 hours a week.

Email questions to jperryfolino95@earthlink.net.

DRAMA-030 Chicano/ Mexican American Cinema: A Critical Analysis - 3 Units

ADVISORY: ENGL-100

LMC Degree: GCR: Ethnic/Multicultural Studies; DA

Transfer: UC, CSU Gen. Ed. Area C2, IGETC Area 3B.

Explore the Chicano Mexican American experience through films created about Mexican Americans as well as films created by Mexican Americans in the 20th and 21st centuries. You will journey on an epic adventure through a variety of subjects and genres such as dramas, comedies and documentaries. These films help you to understand and experience the journey that various Mexican American individuals and groups have taken to arrive at the 21st century in the United States. You will come to appreciate and acknowledge the far reaching effects of Mexican Americans on both the broader culture and the socio/political landscape throughout the United States and the world. SC

0032	MTW	11:00-1:50pm	CC3-322	6/20-7/27
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Online Course

0008			ONLINE	6/20-7/28
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This is an ONLINE section for 9 hours a week.

Email questions to jperryfolino95@earthlink.net.

ENGLISH

SEC DAYS HOURS ROOM DATES

DRAMA-070 **Film as an International Art Form - 3 Units**

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Creative Arts; DA

Transfer: UC, CSU Gen. Ed. Area C1, IGETC Area 3A

Film is a universal language that can unite us as human beings and help us to better understand and appreciate our similarities and our differences. Take an enlightening journey through film by studying various genres of film (i.e. suspense, science fiction/ fantasy, survival and adventure, romance and comedies, Westerns and other genres) from the early 20th century up to the present time. Learn the various aesthetic elements of filmmaking as well as studying thematic sociological, political and historical links to the films we view. You will never look at films the same way again after taking this course. SC

0003 MTWTH 2:00-5:35pm CC3-322 6/20-7/28

Online Course

0004 ONLINE 6/20-7/28

This is an ONLINE section for 15 hours a week.

Email questions to jperryfolino95@earthlink.net.

SEC DAYS HOURS ROOM DATES

unpaid position and meet program-level minimum qualifications. SC
0280 6/20-7/28

Opportunities for Internships vary greatly and are not available in all disciplines. Consult with your instructor to learn more about internship opportunities in your chosen field.

ENGLISH

ENGL-070 **Fundamentals of English: Reading, Writing and Thinking - 5 Units**

LMC Degree: NDA

Do you want to build the knowledge and skills you will need to be a successful college student? Reading, writing and critical thinking are absolutely critical to your success in every class and in most aspects of your life. English-070 is an intensive course that will build your skills and your confidence as a reader, critical thinker, writer and college student. While building these skills, you will explore interesting themes and issues, and receive the support of college services designed with your success in mind! SC

0467 MTWTH 8:00-11:20am PS1-13 6/6-7/28

0466 MTWTH 12:00-3:20pm SC1-131 6/6-7/28

ENGL-082 **Building a College Vocabulary - 3 Units**

LMC Degree: NDA

Do you want to improve reading comprehension and use the right word when writing or speaking? Add new words to your vocabulary while also improving your reading and writing. This course may be taken with English 70 or English 90 or by itself. Open to all students! SC

1473 MTWTH 11:30-2:45pm CO-102 6/27-7/21

ENGL-090 **Integrated Reading, Writing and Critical Thinking - 5 Units**

PREREQUISITE: ENGL-070, 071 or 070B; or demonstration of equivalent skills based on assessment.

LMC Degree: DA

In this course you will develop the reading, writing and critical thinking skills that are essential for success in college-skills you will use for the rest of your life! Whatever your chosen career path, you will benefit from the thinking, reading and writing skills taught in English-090. You will read about relevant, interesting topics, write essays, improve your grammar, and learn to manage yourself as a college student and lifelong learner. English-090 is excellent preparation for all of your other college courses, and for your life after college, as well. SC

0468 MTWTH 8:00-11:20am SC1-131 6/6-7/28

0469 MTWTH 12:00-3:20pm CC1-118 6/6-7/28

0470 MTWTH 6:30-9:50pm CC2-212 6/6-7/28

Brentwood Center

0926 MTWTH 9:00-12:20pm BRT-1 6/6-7/28

ENGL-100 **College Composition - 3 Units**

PREREQUISITE: ENGL-090 or assessment process

LMC Degree: GCR: Reading-Writing; DA

Transfer: UC, CSU Gen. Ed. Area A2, IGETC Area 1A

This college-level course will help you to improve your critical reading, thinking and writing skills- skills that are essential for future success! Students will analyze course readings and write organized and well-developed essays based on the assigned texts and their own research. Students will also read, analyze and write about one book-length work. This

► **Continued next column**

ECONOMICS

ECON-011 **Principles of Macroeconomics - 3 Units**

PREREQUISITE: MATH-030 or equivalent

ADVISORY: ECON-010

LMC Degree: GE: Social Science; DA

Transfer: UC, CSU Gen. Ed. Area D2, IGETC Area 4B

Macroeconomics gives you the "big picture" of the economy. Enroll now, to learn about inflation, unemployment, business cycles, monetary and fiscal policy. Become a well rounded citizen as you gain a deeper understanding of all of the above as well as the trade offs & ambiguities facing policy makers in the world around us. SC

0068 MTWTH 10:15-12:20pm SC2-225 6/20-7/28

ELECTRICAL/INSTRUMENTATION TECHNOLOGY

ETEC-004 **Introduction to Electrical Technology - 3 Units**

ADVISORY: MATH-012 or equivalent; eligibility for ENGL-100

LMC Degree: DA

Transfer: CSU

Are you looking for a basic understanding of everyday electrical devices? This course investigates the workings of everyday electrical devices such as toasters, thermostats, fluorescent lights, electric motors, transformers and much more. It allows the student to look at the electrical concepts on the working level and explore the opportunities in the electrical field. SC

0017 T 5:00-6:20pm CC2-228 5/31-7/28

T 6:30-9:50pm EL-1

TH 5:00-9:50pm CC2-228

ETEC-170A **Internship in Electrical / Instrumentation Technology - 1-8 Units**

PREREQUISITE: Approved online application and employer placement

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Earn College Elective Credit While You Lean On-The-Job! For studs who haveents declared a major, have taken classes in the major, are ready to on-the-job experience in a paid or

► **Continued next column**

HISTORY

SEC	DAYS	HOURS	ROOM	DATES
course is required for AA degree and transfer to CSU or UC. LR				
0071	MTW	10:15-1:05pm	CC2-225	6/20-7/27
0097	MTW	7:00-9:50pm	CC2-226	6/20-7/27
Brentwood Center				
0070	MTW	9:00-11:50am	BRT-3	6/20-7/27
0013	MTW	7:00-9:50pm	BRT-8	6/20-7/27
Online Course				
0323			ONLINE	6/20-7/27

This section is completely online. Please email the instructor at hiltbrand10@gmail.com

SEC	DAYS	HOURS	ROOM	DATES
writing and reading English skills. Learn how to write a cause and effect essay regarding a real life issue. Become skilled at effectively using library resources which you can use to write successfully in college level courses. SC				
0009	MTWTH	9:00-11:50am	CC2-223	6/20-7/28

FIRE TECHNOLOGY

FIRE-102 Fire Behavior and Combustion - 3 Units

ADVISORY: FIRE-101; eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

This is one of the five courses required for an Associate Degree in Fire Technology. It is probably the most important of all the courses because it provides you with critical information concerning the chemistry of fire and its behavior. It goes into detail about the fire starts, continues and is extinguished. In order to handle fire emergencies, you must know the fundamentals of its makeup. There are all types of fires and each has its own particular danger. This course teaches you on how to suppress the structure, vehicle, rubbish/trash or wildland fire. This course is accredited by the International Fire Service Training Association (IFSTA), National Fire Protection Association (NFPA), California State Firefighters Association (CSFA), and the Firefighter's Handbook: Essentials of Firefighting and Emergency Response. SC

Brentwood Center

0102	TTH	4:00-6:50pm	BRT-3	6/7-8/4
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ENGL-221 Advanced Composition and Critical Thinking - 3 Units

PREREQUISITE: ENGL-100

LMC Degree: GE: Communication/Critical Thinking; DA

Transfer: UC, CSU Gen. Ed. Area A3, IGETC Area 1B

Tired of losing arguments or being manipulated by loaded language? English-221 teaches you how to analyze construct and critique arguments and recognize the many ways people and media try to manipulate you into agreeing with them. By carefully reading argument essays about key societal issues and examining the concepts symbols and subtexts in examples of popular culture such as advertisements and television, you will become a clear thinker. This course teaches you to write strong and effective arguments, a crucial skill for most academic majors or vocational programs, and fulfills two requirements: Critical Thinking and Advanced Composition. LR

0238	MTW	7:00-9:50pm	CC2-225	6/20-7/27
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ENGL-230 Thinking and Writing Critically about Literature - 3 Units

PREREQUISITE: ENGL-100

LMC Degree: GE: Humanities; DA

Transfer: UC, CSU Gen. Ed. Area C2

How would you answer these questions? What good books have you read? What are you reading? What books have changed your life? Every well-rounded, educated person needs to be familiar with some of the great works of literature - short stories, poems, plays, novels - and this course gives you that opportunity, while continuing to develop your skills in critical reading, thinking, writing and research. Learn to enjoy the pleasures of literature while satisfying your G.E. and transfer requirements too. Sign-up for English 230! LR

0049	MTW	10:15-1:15pm	PS1-16	6/20-7/27
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ENGLISH AS A SECOND LANGUAGE (ESL)

ESL-031 Conversation/Pronunciation I - 3 Units

ADVISORY: One year of formal English as a Second Language instruction, or a level one placement on the ESL Placement Test.

LMC Degree: NDA

(Formerly ESL-030) Do you want to improve your English pronunciation and oral communication skills? Take this class and learn how to say English words correctly so you can effectively communicate with people using basic English phrases and sentences. SC

0010	MTW	6:00-9:50pm	CC2-223	6/20-7/27
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ESL-043 Writing and Reading III - 4 Units

PREREQUISITE: ESL-042 (formerly ESL-922B) Writing and Reading II

LMC Degree: NDA

(Formerly ESL-922C) Continue to develop and reinforce your

HISTORY

HIST-029 The American World Until 1865: Creating A "New World" America - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Social Science; DA

Transfer: UC, CSU Gen. Ed. Area D6

An introduction to the early history of America as a developmental, trans-hemispheric emergence of diverse peoples and cultures globally situated. Students will consider the gradually evolving "First New Nation" status of the U.S., attending to patterns, periods and topical themes prominent in its "nationalizing" experience as conditioned by regional and international realities. SC

0081	MTW	6:30-9:20pm	SC2-227	6/20-7/27
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Brentwood Center

0082	MTWTH	12:00-3:10pm	BRT-4	6/13-7/7
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HIST-030 The American World From 1865: Creating a Modern World Hegemony - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Social Science; DA

Transfer: UC, CSU Gen. Ed. Area D6

Are you curious how the United States has become a world "super-power" of the 21st century? Would you like to examine how "free market" capitalism and its ever-expanding urban-industrial order contributed to the United States being both the most envied and feared "super-power" of the 21st century? These questions and others will be covered in this course. SC

0087	MTWTH	8:00-10:05am	CC2-214	6/20-7/28
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0088	MTWTH	10:15-12:20pm	CC2-214	6/20-7/28
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► **Continued next column**

MATHEMATICS

SEC DAYS HOURS ROOM DATES SEC DAYS HOURS ROOM DATES

HUMANITIES

HUMAN-020 **Medieval and Renaissance Humanities - 3 Units**

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Humanities; DA

Transfer: UC, CSU Gen. Ed. Area C2, IGETC Area 3B

The Western world in which we live today is a product of the past we share. The Medieval and Renaissance periods bring to mind images of kings, knights, popes, monks, castles, cathedrals and great art, but they are so much more than these. They mark the process by which people like ourselves struggled with the same issues that confront us today, but with demon-haunted imaginations and hearts that yearned for God. Join us, as we seek to understand their struggles to integrate faith with reason, power with honor and leadership with loyalty, based in the voices of the great writers of the era. Meets Humanities requirements for general education. LR

1501 MTW 4:00-6:50pm CC2-221 6/20-7/27
For this summer course, we will focus on Italy and the Italian Renaissance.

MATH-025 **Elementary Algebra - 5 Units**

PREREQUISITE: Completion of Math 12 with a grade of "C" or better, or completion of coursework at another college that is comparable to Math 12 with a grade of "C" or better, or demonstration of equivalent prealgebra skills based on our LMC assessment process, or equivalent assessment recommendation from another college.

LMC Degree: GCR: Mathematics; DA

How do scientists model the real world and make predictions using math? Math 25 is an elementary algebra course that introduces students to applications of math through linear equations, systems of linear equations, and quadratic equations. This course covers Algebra I in one semester. Expect to spend a minimum of eight hours of study time outside of class each week. SC

0145 MTWTH 8:00-12:20pm MA2-205 6/20-7/28
+ 3 hours by arrangement each week.
0318 MTWTH 9:00-1:20pm CC2-226 6/20-7/28
+ 3 hours by arrangement each week.
0149 MTWTH 12:30-4:50pm CC1-119 6/20-7/28
+ 3 hours by arrangement each week.

Brentwood Center

0226 MTWTH 9:00-1:20pm BRT-7 6/20-7/28
+ 3 hours by arrangement each week

MATHEMATICS

MATH-007 **Self Paced Arithmetic Skills - 5-3.5 Units**

LMC Degree: NDA

Need a review of arithmetic skills? Do you like to work at your own pace? Math 7 is a lecture and lab arithmetic skills course that varies from .5 to 3.5 units. This course is designed to provide students with a refresher of arithmetic with the background skills and knowledge in preparation for a career technical education certificate. Students planning to transfer are advised to take Math 12. Completing at least 3 units of Math 7 satisfies the math requirements for the LMC Certificate of Achievement. This course is repeatable up to three times or a maximum of 3.5 units earned. SC

Online Course

0020 ONLINE 6/20-7/28
*This is an ONLINE section for 10.5 hours each week.
+ 7.5 hours by arrangement each week in the Math Lab*

MATH-012 **Prealgebra - 4 Units**

LMC Degree: NDA

Need a review of the basics but want to get a head start of algebra? Planning to transfer but need a refresher before jumping into Elementary Algebra? MATH-012 is the class for you! MATH-012 a four-unit lecture/lab prealgebra course designed to provide students with the background skills and knowledge in preparation for the study of elementary algebra. In addition to prealgebra skills, students will learn effective learner skills such as self-assessment, goal-setting, and using resources. MATH-012 is a part of the LMC Developmental Math Program and satisfies the math requirements for the LMC Certificate of Achievement. SC

0225 MTWTH 9:00-11:50am MA2-204 6/20-7/28
+ 6 hours by arrangement each week.
0151 MTWTH 9:00-11:50am MA2-207 6/20-7/28
+ 6 hours by arrangement each week. This section is designed for students in the UMOJA program.
0146 MTWTH 12:00-2:50pm MA2-204 6/20-7/28
+ 6 hours by arrangement each week.
0150 MTWTH 4:00-6:50pm MA2-204 6/20-7/28
+ 6 hours by arrangement each week.

MATH-026 **Plane Geometry - 3 Units**

PREREQUISITE: MATH-025 or equivalent course

LMC Degree: GCR: Mathematics; DA

Geometry surrounds us! From ancient war machines to modern GPS tracking systems, cultures old and new recognize the importance of formally studying the spatial relationships that we see everywhere. This course will teach you not only what these relationships are, but how to use logical and mathematical reasoning to discover and explain them. Topics include lines, planes, angles, triangles, polygons, circles, transformations, similar figures, perimeter, area, volume, logical proof, constructions, the use of drawing tools, and the Pythagorean Theorem. This course satisfies the math requirement for an associate degree, and is a required prerequisite for pre-calculus. SC

0317 MTWTH 8:00-10:05am MA2-208 6/20-7/28
+ 6 hours by arrangement each week.
0158 MTWTH 1:30-3:35pm MA2-203 6/20-7/28
+ 6 hours by arrangement each week.
0159 MTWTH 5:00-7:05pm MA2-208 6/20-7/28
+ 6 hours by arrangement each week.

Brentwood Center

0160 MTWTH 12:00-2:05pm BRT-8 6/20-7/28
+ 6 hours by arrangement each week.

MATH-030 **Intermediate Algebra - 4 Units**

PREREQUISITE: Completion of MATH-025 with a grade of "C" or better, or completion of coursework at another college that is comparable to MATH-025 with a grade of "C" or better, or demonstration of equivalent elementary algebra skills based on our LMC assessment process, or equivalent assessment recommendation from another college, or successful completion of high school Algebra II within the past two years.

LMC Degree: GCR: Mathematics; DA

MATH-030 is an intermediate algebra course with focus on linear, quadratic, exponential, and logarithmic functions. Students will investigate algebra concepts from multiple perspectives including tables, graphs, symbolic forms with variables, and written descriptions. Students will develop proficient skills in communication of mathematics, problem-

► **Continued next column**

NURSING - ALLIED HEALTH

SEC DAYS HOURS ROOM DATES

solving, use of multiple representations, effective learning skills and learning to apply algebra to analyze and solve real-life problems takes time and effort. A graphing calculator or graphing software is required. SC

4017 MTWTH 9:00-11:50am CC1-118 6/20-7/28
+ 6 hours by arrangement each week

4018 MTWTH 12:30-3:20pm MA2-207 6/20-7/28
+ 6 hours by arrangement each week

6044 MTWTH 6:00-8:50pm MA2-207 6/20-7/28
+ 6 hours by arrangement each week

Brentwood Center

0006 MTWTH 9:00-11:50am BRT-8 6/20-7/28
+ 6 hours by arrangement each week.

0025 MTWTH 12:30-3:20pm BRT-1 6/20-7/28
+ 6 hours by arrangement each week.

MATH-034 Introduction to Statistics - 4 Units

PREREQUISITE: MATH-030, MATH-027 or equivalent course
LMC Degree: GCR: Mathematics; DA

Transfer: UC, CSU Gen. Ed. Area B4, IGETC Area 2

Is Barry Bonds the best homerun hitter? Can card tricks be used to determine if someone has ESP? How do statistics and probability help us answer these questions? This course will introduce you to the world of statistics and its connection to probability. You will learn to produce, interpret, present and draw conclusions from data. Technology, either a graphing calculator or software, will be required. Details given on the first day of class. SC

0011 MTWTH 9:30-12:20pm MA2-206 6/20-7/28
+6 hours by arrangement each week.

0007 MTWTH 12:30-3:20pm MA2-208 6/20-7/28
+6 hours by arrangement each week.

0021 MTWTH 6:00-8:50pm MA2-206 6/20-7/28
+6 hours by arrangement each week.

Brentwood Center

0161 MTWTH 9:00-11:50am BRT-11 6/20-7/28
+6 hours by arrangement each week.

0165 MTWTH 12:00-2:50pm BRT-11 6/20-7/28
+ 6 hours by arrangement each week.

MATH-040 Precalculus - 4 Units

PREREQUISITE: MATH-026 and 030 or equivalent

LMC Degree: GCR: Mathematics; DA

Transfer: UC, CSU Gen. Ed. Area B4, IGETC Area 2

Students will learn how functions are used to describe real-world situations. Students will study functions grouped into families: linear, exponential, trigonometric, power, and others. Students will investigate functions using algebra, tables, graphs, and verbal descriptions. This course is primarily intended to prepare students for calculus but may also serve as an advanced course for students not intending to continue with calculus. Graphing calculator required. SC

0099 MTWTH 12:30-3:20pm MA2-205 6/20-7/28
+ 6 hours by arrangement each week.

Brentwood Center

5637 MTWTH 9:00-11:50am BRT-10 6/20-7/28
+ 6 hours by arrangement each week.

MATH-050 Calculus and Analytic Geometry I - 4 Units

PREREQUISITE: MATH-040 or equivalent course

LMC Degree: GCR: Mathematics; DA

Transfer: UC, CSU Gen. Ed. Area B4, IGETC Area 2

Do you want to know how scientists, engineers and economists use mathematics in research? Math 50 is an introduction to calculus and the geometry of functions, including the

► **Continued next column**

SEC DAYS HOURS ROOM DATES

use of calculus in scientific fields. We will introduce, explore, and apply the derivative and introduce the integral in the context of rates of change. This course is the first of the three-semester calculus sequence. Applications are made to various fields including physics, engineering, biology, and social science. This course is required for math, science and engineering majors. Use of a mathematical software package or graphing calculator required. SC

0022 MTWTH 1:00-3:50pm SC2-229 6/20-7/28
+ 6 hours by arrangement each week.

MUSIC

MUSIC-012 Popular Music in American Culture - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Creative Arts; DA

Transfer: UC, CSU Gen. Ed. Area C1. Also satisfies American Cultures Requirement at UC

A multicultural study of the evolution of American musical styles, including blues, salsa, samba, rock, jazz, pop, rhythm and blues and country and folk, with emphasis on the African American, Euro-American, Latin American origins of these contemporary styles and their historical contexts. Class activities will include field trips to Jazz, Blues or Salsa nightclubs and in-class performances by guest artists. LR

Online Course

0072 ONLINE 6/20-7/28

This is an ONLINE section for 9 hours a week.

Email instructor at music12su11@yahoo.com

MUSIC-030A Continuing Piano Workshop - 5 Unit

ADVISORY: Any piano class

LMC Degree: DA

This class, which is only offered in the summer, provides continuity from the previous semester in order to review, reinforce and sustain all skills previously learned. LR

0002 T 6:00-9:50pm MU3-750 6/21-7/26

MUSIC-065 Class Voice - 1 Unit

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: UC, CSU

This course is for everyone who desires to work on fundamentals techniques in singing, tone production, musicianship and interpretation. Designed for varied ability levels. Possible public recitals will be included. LR

0005 MTWTH 11:30-2:50pm MU3-702 6/13-7/7

NURSING - ALLIED HEALTH

NRNURS-014 Healthcare Provider CPR - .3 Unit

LMC Degree: NDA

Are you ready to perform cardiopulmonary resuscitation (CPR)? You never know when you will need to perform cardiopulmonary resuscitation (CPR) on an adult, child, or infant.

This course will assist you to help the person who is showing signs of a heart attack, a stroke, or choking. An American Heart Association CPR card will be issued on successful completion of this course. P/NP

0234 M 8:30-12:20pm CC4-487 7/18-7/18
1:00-4:50pm

0235 TH 8:30-12:20pm CC4-487 7/28-7/28
1:00-4:50pm

PE - FITNESS

SEC DAYS HOURS ROOM DATES

SEC DAYS HOURS ROOM DATES

NUTRITION**NUTRI-055 Introduction to Nutrition - 3 Units***ADVISORY: ENGL-090**LMC Degree: DA**Transfer: UC, CSU*

Do you want to learn accurate information about nutrition? What about all those diets? Do they work? Do I have to exercise to lose weight? You will learn about the basics of nutrition, covering nutrition throughout the life cycle, diet for health maintenance and disease prevention. A course designed for students in nursing as well as for the general consumer seeking information for personal and family needs. LR 0115 MTTH 6:00-8:50pm SC1-132 6/20-7/28

Brentwood Center

0116 MTTH 1:00-3:50pm BRT-5 6/20-7/28

PE-046 Basketball - 1 Unit*LMC Degree: DA**Transfer: UC, CSU*

Hoop it up! Enhance your basketball skills through the fundamentals of dribbling, passing, shooting. You will learn different strategies to compete in a full court and half court game. SC

5055 TWTH 9:30-12:20pm GYM 6/21-7/28

PE - FITNESS**PE-002 Beginning Step Aerobics - .5 Unit***LMC Degree: DA**Transfer: UC, CSU*

This class is designed to improve your cardiovascular fitness through basic step principles that may include circuit and interval training. You will learn basic cardio fitness techniques that will improve your endurance, burn calories and leave you feeling energized! SC

5052 MW 6:00-8:05pm PED-1 6/20-7/27

PE-006 Physical Fitness - 1 Unit*LMC Degree: DA**Transfer: UC, CSU*

Would you like to improve your flexibility, strength and cardiovascular fitness levels? Physical Fitness is the course for you. This cross training class will have you walking, running, cycling and using a variety of strength training principles to improve your overall level of fitness. Become a healthier you. SC

5081 TWTH 12:30-2:35pm PEW-1 6/6-7/28

PE-008 Weight Training - 1 Unit*LMC Degree: DA**Transfer: UC, CSU*

This course includes instruction in all elements of weight training. It will involve techniques, safety procedures, knowledge of muscle groups, equipment use, warm-up, strength and endurance training, exercise progression and improved fitness. SC

5061 MTWTH 10:15-12:20pm PEW-1 6/20-7/28

5063 MTWTH 4:00-6:05pm PEW-1 6/20-7/28

PE-010 Circuit Training - 1 Unit*LMC Degree: DA**Transfer: UC, CSU*

Are you looking for a PE class that is varied where you can increase your flexibility, strength and cardiovascular ability? Then Circuit Training is the course for you. You will power walk or run, use weights and the stationary bicycle as well as other activities that will help you improve your overall level of fitness. Become a new you. SC

5068 MTWTH 8:00-10:05am PER-1 6/20-7/28

PE-017 Lap Swimming - .5 Unit*LMC Degree: DA**Transfer: UC, CSU*

Swimming provides exercise for building strength and endurance. Students will learn a variety of different swimming workouts in order to benefit their conditioning goals while practicing basic stroke techniques. SC

5082 MTWTH 3:00-4:05pm POOL 6/20-7/28

PE - ACTIVITIES**PE-016 Beginning Swimming - .5 Unit***LMC Degree: DA**Transfer: UC, CSU*

Do you enjoy swimming and want to learn more strokes? Are you a beginner and want to get comfortable with the different strokes? Then this is the class for you. You will learn all of the parts of the freestyle (crawl) stroke, including breathing techniques, backstroke, breaststroke, elementary backstroke and sidestroke. you will also receive instruction and practice of a variety of elementary swimming skills to develop sufficient abilities for water safety. SC

5075 MTWTH 3:00-4:05pm POOL 6/20-7/28

PE-022 Beginning Bowling - .5 Unit*LMC Degree: DA**Transfer: UC, CSU*

Bowling ranks as the most popular indoor sport today. Although it is not a strenuous activity, bowling demands enough physical activity to be classified as an enjoyable, moderate exercise for maintaining fitness. Have fun while engaging in moderate exercise. SC

Off-Campus Class

5079 W 12:30-3:45pm DELTABWL 6/22-8/10

5078 M 12:30-3:45pm DELTABWL 6/20-8/8

PE-026 Soccer-Coed - 1 Unit*LMC Degree: DA**Transfer: UC, CSU*

Enhance your soccer skills through the fundamentals of dribbling, passing, shooting, and trapping. You will learn the basic technical and tactical strategies to play in an full 11 v 11 game. SC

0024 TWTH 5:00-7:15pm FB-FIELD 6/7-7/28

PE-030 Tennis - 1 Unit*LMC Degree: DA**Transfer: UC, CSU*

Have you always wanted to learn the game of tennis or improve the game you already have? This course will teach you the skills for the serve, forehand, backhand, strokes, so you can effectively play the game. Designed for the beginning, intermediate and advanced player. Student must supply own racquet and 3 new balls. SC

5080 MTWTH 8:00-10:05am COURTS 6/20-7/28

SEC DAYS HOURS ROOM DATES

PE-033 Cardio Kickboxing - .5 Unit

LMC Degree: DA

Transfer: UC, CSU

Get fit with this fun and fast paced class! Cardio Kickboxing will combine punches, kicks, sports conditioning and drills to provide a workout that will improve your cardiovascular fitness, muscular strength and flexibility. This course is designed for all fitness levels. SC

0112	TTH	8:00-10:05am	GYM	6/21-7/28
0166	TTH	6:30-8:35pm	PED-1	6/21-7/28

PE-048 Adaptive Physical Education - 1 Unit

ADVISORY: Medical Release Form

LMC Degree: DA

Transfer: UC, CSU

This course is designed to meet the needs of physically limited students and will provide activities in general strengthening and cardiovascular conditioning. This course will also help to improve the quality of your life through enhanced physical well being. Student must bring a medical release form to the first class meeting. SC

5213	MTWTH	12:30-2:35pm	PER-1	6/20-7/28
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Student must bring a medical release form to the first class meeting.

PHILOSOPHY

PHIL-002 Contemporary Ethical Issues - 3 Units

PREREQUISITE: ENGL-100

LMC Degree: GE: Communications/CriticalThinking; GCR: Ethical Inquiry; DA

Transfer: UC, CSU Gen. Ed. Area C2, IGETC Area 3B

Do you want to learn strategies to work through ethical issues? In this class you will choose an ethical issue to examine and try various strategies to determine a solution that you can support with evidence and sound value considerations. This course meets the General Education requirement for Ethical Inquiry. LR

0073	MTWTH	10:15-12:20pm	CC2-212	6/20-7/28
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Brentwood Center

0074	MTWTH	9:00-11:15am	BRT-16	6/20-7/28
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PHIL-041 Critical Thinking - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: DA

Transfer: UC, CSU Gen. Ed. Area A3

Some people believe that former president George Bush is the mastermind behind the 911 bombing, that global warming is a hoax, and that plastic water bottles cause cancer. Perhaps you are on of these people. Would you be willing to test these beliefs? First, however, you must examine the grounds for deciding the truth of an argument and consider how logic works and what constitutes a reasonable inference. But in searching for answers to persistent questions, you would do well to remember Socrate's words to the wise: "Know thyself." SC

0085	MTW	7:00-9:50pm	CO-102	6/20-7/27
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SEC DAYS HOURS ROOM DATES

PHYSICS

PHYS-015 Introduction to Physics - 4 Units

PREREQUISITE: MATH-025 or the equivalent; or one year high school algebra

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: Physical Sciences; DA

Transfer: UC, CSU Gen. Ed. Area B1, B3, IGETC Area 5A

Have you ever wondered why airplanes can fly, how heat engines and refrigerators work, how an electric motor works, or how to make your own electricity? Physics 15 provides the answers to all of these questions and more! This course explains the physics principles behind modern day technology, including motion, thermal physics, electricity and magnetism, waves, and modern physics. Learn how to solve problems and see what physical principles are behind issues facing the public today, such as the debate on global warming and sources of alternative energies. You will watch these principles at work in the laboratory and learn about the history of physics. SC

0033	MTWTH	9:30-12:20pm	SC2-227	6/20-7/28
	MTW	12:30-2:20pm	SC2-226	

POLITICAL SCIENCE

POLSC-010 Introduction to American Government: Institutions and Ideals - 3 Units

ADVISORY: Eligibility for ENGL-100

LMC Degree: GE: American Institutions & Ideals; DA

Transfer: UC, CSU Gen. Ed. Area D8, IGETC Area 4H

An introduction to the institutions and historical development of American government, with special emphasis on the constitutional systems of the U.S. and the State of California. Partially fulfills American Institutions graduation requirement at LMC and the CSU system. LR

0133	MTW	6:00-8:50pm	CC2-214	6/20-7/27
0135	MTWTH	11:30-2:50pm	PS1-13	6/27-7/21

Brentwood Center

0134	MTW	4:00-6:50pm	BRT-6	6/20-7/27
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PROCESS TECHNOLOGY

PTEC-004 Process Technology (PTEC) Career Exploration - 1 Unit

LMC Degree: DA

Transfer: CSU

Are you looking for a challenging, rewarding, and well paying career, but not sure what you want to do? This introductory course will allow you to explore a potential career as a process technician plus learn some skills you can use in any profession. Process technicians work in the petrochemical and related industries such as food processing, energy production, paper manufacture, and water purification. After completing the course you will know if this is the right career for you. SC

Online Course

1010	ONLINE	6/20-7/28
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This is an ONLINE section for 3 hours per week.

Email Instructor at wcruz@losmedanos.edu if you have questions.

SIGN LANGUAGE

SEC	DAYS	HOURS	ROOM	DATES	SEC	DAYS	HOURS	ROOM	DATES
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PTEC-170A Internship in Process Technology - 1-8 Units

PREREQUISITE: Approved application and meet program guidelines

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Earn College Elective Credit While You Lean On-The-Job!

For students who have declared a major, have taken classes in the major, are ready to on-the-job experience in a paid or unpaid position and meet program-level minimum qualifications. SC

0001				6/20-7/28
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Opportunities for Internships vary greatly and are not available in all disciplines. Consult with your instructor to learn more about internship opportunities in your chosen field.

RECORDING ARTS

RA-020 Recording Arts II - 3 Units

PREREQUISITE: RA-010

LMC Degree: DA

Transfer: CSU

Have you ever wondered what it would be like to record in a professionally designed studio? This course is designed to introduce you to the professional recording environment. You will learn about the design features of high-end recording systems. By the end of the course you will be getting hands-on experience operating an automated mixing console. This course is offered in the spring and summer. LR

0063	TWTH	7:00-9:50pm	MU3-730	6/7-7/14
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+ 9 hours by arrangement each week.

RA-033 Summer Recording Workshop - 2.5 Units

PREREQUISITE: Prior or concurrent enrollment in RA-020

LMC Degree: DA

Transfer: CSU

LMC has two of the most impressive, professionally designed, and fully equipped studios in the Bay Area. Would you like hands-on training in a professional environment? If so, then this course is for you. You will work as a member of recording teams and gain experience operating equipment in a variety of recording sessions. This is an advanced course, so make sure you've taken the prerequisites. SC

0229	M	6:00-9:50pm	MU3-730	6/6-7/13
	TW	4:30-6:50pm		

+ 3 hours by arrangement each week.

PSYCHOLOGY

PSYCH-010 Individual and Social Processes - 3 Units

ADVISORY: Eligibility for ENGL-090

LMC Degree: GE: Behavioral Science; DA

Transfer: UC, CSU Gen. Ed. Area D9, IGETC Area 4I

Learn about living in today's world. Topics in this course include stress, attraction, love and marriage, and how to cope more effectively with life events. This course is designed to explore the role that psychological factors play in behavior. Required for psychology majors. SC

0129	MTW	7:00-9:50pm	MA2-205	6/20-7/27
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Brentwood Center

0130	MTWTH	8:00-10:05am	BRT-12	6/20-7/28
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PSYCH-011 General Psychology - 3 Units

ADVISORY: Eligibility for ENGL-090

LMC Degree: GE: Behavioral Science; DA

Transfer: UC, CSU Gen. Ed. Area D9, IGETC Area 4I

Who are you? Study the fascinating facts that describe, explain, and predict your behavior. Learn techniques to change your behavior. This class explores the extensive role that psychological factors play in your life from a scientific perspective. Required for psychology majors. SC

0037	MTWTH	8:00-10:05am	SC1-129	6/20-7/28
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Brentwood Center

0036	MTW	4:00-6:50pm	BRT-16	6/20-7/27
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SIGN LANGUAGE

SIGN-065 American Sign Language I - 3 Units

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: UC, CSU Gen. Ed. Area C2, IGETC Area 6

Do you want to learn how to sign? This intensive course is designed for persons wanting to learn communication skills in American Sign Language. Note: equivalent to two years of high school Sign Language. SC

Brentwood Center

0255	MTW	7:00-9:50pm	BRT-4	6/20-7/27
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PROCESS
technology

www.losmedanos.edu/ptec
(925) 439-2181 ext. 3194

The Process Technology (PTEC) Program provides students with training for high skill, high wage jobs needed in the manufacturing industry.

Our local industry partners are looking forward to interviewing and hiring our PTEC graduates. Classes leading to a Certificate of Achievement or two year Associate in Science (AS) degree will **BEGIN NOW!**

Psychology

**Take a look at yourself,
your behavior,
your relationships, your life...**



Psychology is the discipline of understanding the individual and the profession that helps people solve problems.

These courses explore key psychological concepts and attitudes that will apply to your life.

Psychology 10

Individual & Social Processes

Psychology 11

General Psychology

SIGN-070 Fingerspelling I - .5 Unit

PREREQUISITE: SIGN-065 or equivalent

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Do you want to be able to sign using fingerspelling? This course will help you to both read fingerspelling and use fingerspelling to communicate. This course is a requirement for the completion of a college skills certificate in American Sign Language. SC
0256 MTW 5:00-6:50pm CC1-118 6/20-7/6

SIGN-071 Fingerspelling II - .5 Unit

PREREQUISITE: SIGN-070

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Do you want to improve your use of fingerspelling? This course will provide you with a continuation of learning how to read fingerspelling and communicate using fingerspelling. This course is a requirement for the completion of a college skills certificate in American Sign Language. SC
0257 MTW 5:00-6:50pm CC1-118 7/11-7/27

SIGN-072 Deaf Culture - 3 Units

PREREQUISITE: SIGN-066 or equivalent

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: UC, CSU

Would you like to learn about Deaf Culture and communicate better with Deaf individuals? This course will help you understand Deaf Culture and provide you with an introduction to the Deaf Culture as it applies to the historical, cul-

► **Continued next column**

tural and social experiences within our Deaf community. You will learn about and discuss current issues directly related to the Deaf including education and assimilation in bilingual/bicultural settings. You will gain a new perspective on how Deaf people interact with one another and the hearing community. Course taught in American Sign Language. SC
0258 MTW 7:00-9:50pm CC1-118 6/20-7/27

SOCIOLOGY

SOCIO-015 Introduction to Sociology - 3 Units

ADVISORY: Eligibility for ENGL-090

LMC Degree: GE: Behavioral Science; DA

Transfer: UC, CSU Gen. Ed. Area D10, IGETC Area 4J

Join your fellow students in a journey through the land of sociology. See and hear the excitement of discovering culture, socialization, stratification, urbanization, race and gender inequality for the first time. Be there and be part of an educational adventure through a land that you will never forget. Required for Sociology majors. SC
4335 MTWTH 10:15-12:20pm CC2-213 6/20-7/28

Brentwood Center

0040 MTW 6:00-8:50pm BRT-5 6/20-7/27

SPANISH

SPAN-044 Conversational Spanish I - 3 Units

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Have you ever wanted to speak Spanish? This is the class for you! This introductory course will prepare you for the practical, daily use of Spanish at work, home and in your community. In addition to basic vocabulary, this course will cover oral language proficiency, grammar, idiomatic expressions and culture. Vocational Spanish language instruction will be the focus for some off-campus course offerings. Emphasis will be placed on practical Spanish for everyday use. SC
0057 MTW 7:00-9:50pm CC4-473 6/20-7/27

SPAN-050 Elementary Spanish I - 5 Units

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: UC, CSU Gen. Ed. Area C2, IGETC Area 6

Do you want to improve your Spanish skills, converse in Spanish with your friends and coworkers to transfer to a four-year university? Signup today for Spanish 50! A visual/oral/aural approach to understanding, speaking, reading, and writing Spanish as it is used in Mexico, Central/South America, Spain, and the Southwestern United States. The content used in learning the language is drawn from the rich Mexican, Chicano, and Latino cultures from around the world. This is part one of a two part elementary Spanish program. It is highly recommended that upon successful completion of SPAN-050, the second course SPAN-051 be taken the following semester. This course is equivalent to two years of high school Spanish. SC
5934 MTW 6:00-9:35pm CC2-296 6/6-7/27
0269 MTWTH 10:15-1:50pm SC1-132 6/20-7/28

Brentwood Center


5933 MT 7:00-9:50pm BRT-16 6/6-7/26

This section is "partially online." The class meets Monday/Tuesdays 7-9:50pm in room BRT-16.

5936 MTWTH 5:00-8:35pm BRT-12 6/20-7/28

TRAVEL

SEC DAYS HOURS ROOM DATES SEC DAYS HOURS ROOM DATES



**SOCIETY:
A Real Life Puzzle.**

Broaden your perspective of the world and help us complete this real life puzzle!

Sociology 15 (Socio 15)
Introduction To Sociology

For more information, contact Alex Sample at
(925) 439-2181, ext 3245

SUPERVISED TUTORING

SPTUT-020 Supervised Tutoring - 0 Unit
ADVISORY: Student must be referred by a counselor or instructor per Title 5, 58170(e).
LMC Degree: Non-Credit
Transfer: NC
 Do you need a little help with your studies? Whether you are writing a term paper, studying for a math test or need to brush up on your child development skills you can get individualized tutoring from trained tutors in any one of the many labs at both the Pittsburg and Brentwood campuses. Ask your instructor or counselor for a referral to receive tutoring in basic skills, academic and vocational subject matter by enrolling in this free, non-credit course. P/NP

0208		6/1-8/15
	<i>Hours by arrangement: Center for Academic Support</i>	
0209		6/1-8/15
	<i>Hours by arrangement: Math Lab</i>	
0210		6/1-8/15
	<i>Hours by arrangement: Brentwood Center Math Lab</i>	

TRAVEL

TRAVL-105 Business and Financial Plans for Home-Based Travel - .5 Unit
ADVISORY: Eligibility for ENGL-090
LMC Degree: DA
Transfer: CSU
 Home-based travel entrepreneurs should invest the time and effort to develop a business plan or a summary of their expectations from their business, including the level of income and benefits desired, along with mid and long-term goals, and consider the investment that would be needed. The real value of creating a business plan is not in having a finished product in hand, but rather in the value that lies in the process of researching and thinking about the business in a systematic way. In this course, you will learn why accounting, bookkeeping, and financial and business planning are crucial to the success of your business. SC

Online Course

0501	ONLINE	6/20-7/7
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This is an ONLINE section for 3 hours each week.
Email instructor at cmcgill@losmedanos.edu when you are enrolled.

SPEECH/COMMUNICATIONS

SPCH-040 Speech Communication - 3 Units
ADVISORY: Eligibility for ENGL-100
LMC Degree: GE: Communication/Critical Thinking; DA
Transfer: UC, CSU Gen. Ed. Area A1, IGETC Area 1C
 Develop skills toward being a more effective public speaker and a critical listener. Learn to be clear, focused, direct, and interesting in a variety of contexts. This is an introduction to basic concepts and principles of public speaking, including methods of obtaining and organizing material for clarity of thought and development of both imaginative and discursive modes of verbal and nonverbal expression. LR

0126	MTH	6:00-9:50pm	CO-101	6/6-8/4
4471	MTWTH	8:00-10:50am	CO-101	6/20-7/28
3915	MTWTH	11:00-1:50pm	CO-101	6/20-7/28
0125	MTWTH	2:00-4:50pm	CO-101	6/20-7/28

Brentwood Center

0094	MTWTH	9:00-11:50am	BRT-4	6/20-7/28
0127	TTH	12:00-2:50pm	BRT-2	6/20-7/28

This section is "partially online." Class meets TTH 12:00-2:50 in BRT-2. The rest of the class hours are online.

TRAVL-106 Home-Based Travel and the Law - .5 Unit
ADVISORY: Eligibility for ENGL-090
LMC Degree: DA
Transfer: CSU
 To become a successful home-based travel counselor you must become aware of the law. This course will discuss errors and omissions insurance, general liability insurance, the California Seller of Travel law and Restitution Fund, and the independent contractor agreement. Put the law on your side by reducing your risks to business liabilities. SC

Online Course

0502	ONLINE	7/11-7/28
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This is an ONLINE section for 3 hours each week.
Email instructor at cmcgill@losmedanos.edu when you are enrolled.

WELDING

WELD-011 Basic Shielded Arc Welding Practice - 2 Units

ADVISORY: WELD-010 or concurrent enrollment; eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Are you interested in a career with a positive employment future? Welding may be for you. This hands-on course will prepare you with the basic fundamental theory of arc welding that is required for a position in the welding industry. Students should have completed or be concurrently enrolled in WELD-010. SC

5180 MTW 8:30-12:00pm CC3-517 6/6-7/13
12:30-2:50pm

WELD-015 Basic Oxyacetylene Welding - 2 Units

ADVISORY: Eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

The American Welding Society regards oxyacetylene welding as the #1 process for maintenance and repairs. This process enhances your ability to learn and perform Gas Tungsten Arc Welding too, which is another common form of welding. This is a required course for both a Certificate of Achievement and a Degree in Welding Technology. SC

5184 MTW 6:00-6:50pm CC3-501 6/6-7/13
MTW 7:00-9:50pm CC3-517

WELD-016 Advanced Oxyacetylene Welding - 1 Unit

PREREQUISITE: WELD-015

LMC Degree: DA

Transfer: CSU

Do you want to develop advanced welding skills? This course, a continuation of WELD-015, provides you with additional practical experience to weld both ferrous and non-ferrous metals, plates, sheet metal, tube and pipe. You will also learn how to use machine torches and cutting units. SC

5185 MTW 7:00-9:50pm CC3-517 6/6-7/13

WELD-021 Advanced Arc Welding Practice - 2 Units

ADVISORY: WELD-010 and WELD-011; concurrent enrollment in WELD-040 or previous welding experience; eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

This course is a continuation of WELD-011. You will learn how to make vee-grooves that can pass both a visual inspection and bend or x-ray test. Students should have completed or be concurrently enrolled in WELD-040. SC

5181 MTW 8:30-12:00pm CC3-517 6/6-7/13
12:30-2:50pm

WELD-031 TIG, MIG and FCA Welding Practice - 2 Units

ADVISORY: WELD-010 or concurrent enrollment; eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

This popular welding course covers practical hands on training and skill development in three of the most common welding processes used by industry to manufacture, produce, fabricate, maintain, repair, and create ornamental work. This industry requires a high degree of finesse and workmanship, while offering excellent employment opportunities and good wages. SC

5182 MTW 8:30-12:00pm CC3-517 6/6-7/13
12:30-2:50pm

WELD-041 Pipe Welding Practice - 2 Units

ADVISORY: WELD-011 or concurrent enrollment ; WELD-021 and WELD-031 or welding experience; eligibility for ENGL-090

LMC Degree: DA

Transfer: CSU

Pipe welding, as a career, is in high demand with a positive employment outlook and good wages. This course will prepare you with the required practical training and background to take the Pipe Welder Certification Test for employment as a Certified Pipe Welder. LR

5183 MTW 8:30-12:00pm CC3-517 6/6-7/13
12:30-2:50pm

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Debbie Wilson
dwilson@losmedanos.edu
925-439-2181-3349
(voicemail)

Or visit our web page at:
www.losmedanos.edu/travel

Academic Scholarship Standards

Attendance

Students are expected to be punctual and attend all courses in which they are enrolled. Students may be dropped by the instructor for failure to attend class in the following circumstances:

1. Failure to attend first class meeting.
2. Absence from three consecutive weeks of instruction.
3. At any point when it is concluded that absences have irretrievably affected the student's progress in his/her coursework.

Grades should not be used as punishment for absences. However, academic grades may be lowered to the degree that instructors can estimate the loss of cognitive, affective, or skills learning due to student absences.

Grading

The evaluation in college-level courses is a prime responsibility of the instructor. Such evaluation involves the measurements of achievement against the objectives of the course and the assignment of a letter grade to denote the student's degree of success.

The grade, as submitted by the instructor, shall be considered final and permanent. Grades cannot be changed by submitting additional course work or taking examinations after the semester (or term) is completed. Under state law, the instructor's determination is final unless the grade given was the result of 1) mistake, 2) fraud, 3) bad faith, or 4) incompetency. (Ed. Code Section 76224.)

No grade may be challenged more than one year after the end of the session in which the grade was assigned. For information on the policy regarding grade challenges, contact the Office of Student Life, GA Building, ext. 3266.

Final Grades

Final grades can be accessed at the end of instruction, immediately following instructor grade entry on-line.

Students can obtain their final grades by:

- 1) calling the touch tone phone registration system at **925-370-9000** OR
- 2) going into inSite/WebAdvisor via the LMC web site at www.losmedanos.edu.

Evaluative Symbols Grading Scale

Symbol & Definition	Grade Points
A Excellent	4
B Good	3
C Satisfactory	2
D Passing, less than satisfactory	1
F Failing	0
P Pass (at least satisfactory—C or better — units awarded not counted in GPA)	

NP No Pass (less than satisfactory or failing — units not counted in GPA)

W Indicates withdrawal from a course within the allowed time

I Incomplete—Academic work that is incomplete for unforeseeable emergency and justifiable reasons at the end of a term; student must be passing course to be eligible for incomplete. Student will not re-enroll in the course to complete pending assignments, projects or exams. A final grade is assigned when the work has been completed or after one year, unless a petition for time extension has been approved by the Director of Admissions and Records and the instructor.

Pass/No-Pass Grade Option:

The purpose of the Pass/No Pass (P/NP) option is to allow students to take challenging courses while avoiding undue concern for their grade point averages. Students who select this option are, however, expected to complete the course, comply with attendance requirements, and comply with all other requirements of the course.

Selected courses have been labeled with "SC" to indicate student choice for the P/NP option. If students do not choose the P/NP option before the deadline, they will be issued a letter grade for the course. It is often best to discuss this choice with a counselor.

In order to exercise this option, a petition must be filed with the Admissions and Records Office at the time of registration or no later than the deadline listed for a full-semester class. Petitions for summer session and short-term courses must be filed within the third thirty percent of the course. **After the deadline has passed, the grading choice may not be reversed.**

Important P/NP information:

- A P grade represents a letter grade of A, B, or C
- A NP grade represents a letter grade of D or F
- Units earned on a P/NP basis will not be used to calculate grade point averages
- Units attempted for which NP is recorded will be considered in factoring probation and dismissal status
- Units earned on a P/NP basis will apply to the 60 units required for an associate degree
- Students should be aware that other colleges and universities may or may not limit the number of P units that will be accepted from transfer students.

Probation & Dismissal

Probation and dismissal status is based on coursework that is attempted and completed within the Contra Costa Community College District. Students should be aware that their academic standing is not based solely on LMC units.

Academic Probation: Cumulative GPA under 2.0 with 12 or more cumulative units attempted.

Removal from Academic Probation: Cumulative GPA 2.0 or better.

Academic Dismissal Status: Three consecutive semesters of Academic Probation unless most recent semester GPA is 2.0 or higher.

Progress Probation: With 12 or more cumulative units completed, 50 percent or more are W, I, and/or NP.

Removal from Progress Probation: Cumulative units completed are more than 50 percent of cumulative units attempted.

Progress Dismissal Status: Three consecutive semesters of Progress Probation unless most recent semester student completes 50 percent or more of attempted units.

Course Repetition

Courses are not repeatable unless noted within the course descriptions listed in the catalog. Students may repeat a non-repeatable course only to alleviate a substandard grade of D, F or NC/NP. If a student has three substandard grades in the same course, he/she may not repeat the course unless there has been extenuating circumstances (petition required).

When a course is repeated to alleviate a substandard grade, only the last grade and its units will be used in computing the student's grade point average. The substandard grade will remain on the student's transcript with a notation that the course has been repeated.

Courses that are repeatable are noted in the college catalog with the number of repeats allowed. Students may not repeat a course beyond the maximum repeats, even to alleviate substandard grades.

Course repetition cannot be used to make up an incomplete (I) grade.

Withdrawals

- A student may not receive more than four W's from the same credit course
- A W shall not be assigned if the student withdraws due to the impact of fire, flood or other extraordinary conditions
- In the case of discriminatory treatment or retaliation for discriminatory treatment a "W" shall not be assigned

Repeat of Biology Courses

Students who have received two substandard grades or W's or any combination in the same Biology 40, 45 or 50 course will be blocked from the future enrollment in that course. Students may appeal the policy using the *Petition for Course Repetition* form.

Academic Renewal Without Course Repetition

Based on the Academic Renewal Policy, substandard grades may be disregarded if they are not reflective of a student's demonstrated academic ability. If Academic Renewal is approved, the student's permanent record will be notated with appropriate comments and the substandard (D, F, NC/NP) unit values will not be computed in the cumulative grade point average. The "renewed" courses and the related grades will not be removed from the record, as the district is required to show a complete and accurate academic record for every student (Title 5, Section 55046).

Students MUST meet with a counselor to review options for Academic Renewal, as this procedure is irreversible.

1. The student may only utilize Academic Renewal one time in the district.
2. Only substandard grades may be "renewed".
3. Immediately following the course work with substandard grades, the student must have completed at least 20 units* with 'C' grades or better from LMC or any other accredited college or university. (*The unit count begins the semester after the substandard grade is received.)
4. Academic renewal may be applied for up to 24 units. District courses can be combined up to the maximum of 24 units however, each college must adjust the academic record for courses completed through that location. An Academic Renewal request form should be submitted for each college.
5. Courses/related grades that have already been removed from the cumulative grade point average based on course repetition will not be "renewed."
6. There is no time limit for academic renewal.

Student Code of Conduct

The Student Code of Conduct outlines important information about student rights and responsibilities, as well as rules and regulations pertaining to student behavior on campus.

For a complete copy of the Student Code of Conduct, visit www.lomedanos.edu/studentcodeofconduct or contact the Student Services Administrative Assistant at (925) 439-2181, extension 3364.

Student Right-To-Know Reports

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Contra Costa Community College District and Los Medanos College to make the following information available:

- The completion or graduation rates of certificate or degree-seeking, first-time, full-time students beginning Fall 2005 and annually thereafter. Based on a cohort of first-time, full-time freshman with a declared program of study, 15.6% attained a certificate or degree or became 'transfer prepared' during a three year period, from Fall 2005 to Summer 2008. Based on the

cohort of first-time freshmen with a declared program of study, 15.3% transferred to another public institution in California (UC, CSU, or other California Community College) prior to attaining a degree or certificate during a three year period, from Fall 2005 to Summer 2008.

- Annual reports of criminal activity on campus and procedures for prevention of campus crime, as required by the Crime Awareness and Campus Security Act of 1991. This information is available, on request, from the campus Police Services Office or the LMC website under campus Police.

Enrollment and Degree Verifications

Enrollment and Degree Verifications can now be done online through the National Student Clearinghouse. To obtain a free copy of your official verification of enrollment (24 hours a day, 7 days a week), go to (www.losmedanos.edu). Log onto inSite/WebAdvisor and click on "Enrollment Verification" where you can obtain this free service.

If an organization needs to verify your enrollment or degree and will not accept your printed copy, refer them to: National Student Clearinghouse, 13353 Sunrise Valley Drive, Suite 300, Herndon, VA 20171, Web: (www.studentclearinghouse.org), E-mail: service@studentclearinghouse.org, Phone: 703-742-4200, Fax: 703-742-4239.

Your enrollment information is sent to the Clearinghouse three times each semester. If you do not have access to WebAdvisor, you may request a copy from the Admissions and Records Office. Requests will be processed within 3-7 business days.

Study Abroad

Contra Costa Community College District invites you to participate in our study abroad programs.

Courses are taught by our own Community College Professors and may be UC and CSU transferable. Students can enjoy and learn from their valuable experiences in a foreign country, while accumulating course credits from their host college. Financial aid is available to students that qualify. Here are a few future offerings:

Florence, Italy

Spring Semester 2012

London, England

Fall Semester 2011

Study Abroad Office

(925) 685-1230 ext. 2735/2563
or email studyabroad@dvc.edu



Los Medanos College Campus Policies



Non-Discrimination Policy

Los Medanos College complies with all Federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities.

Harassment of any employee/student with regard to race, color, national origin, gender or disability is strictly prohibited. The lack of English language skills will not be a barrier to admission and participation in the college's education programs. Inquiries regarding compliance and/or grievance procedures may be directed to the Los Medanos College Title IX Officer and/or the Section 504/ADA Coordinator.

Inquiries Complaint Procedures

Informal Procedures

Students who have questions about the procedures to file a complaint of unlawful discrimination or feel that have been discriminated against, may contact the local Title IX coordinator, the Senior Dean of Student Services, by calling 925-439-2181, ext. 3372. The Senior Dean will work with the student-complainant, respondent, and other appropriate college personnel to attempt an informal resolution. The President, or designee, will monitor the informal complainant process and any proposed resolution. The process will be completed within 30 calendar days of receiving the complaint. A record of the complaint and resolution will be kept.

Formal Procedures

If the complaint cannot be resolved informally, the Senior Dean shall advise the student regarding his/her right to file a formal unlawful discrimination complaint. The Senior Dean will provide students with the District complaint form and forward the completed form to the District Associate Vice Chancellor Human Resources.

Upon receipt of a formal complaint, the District will immediately notify the State Chancellor's Office. Within 10 calendar days of receipt, the District shall commence an investigation of the complaint and notify the

complainant. The District has 90 calendar days in which to investigate the complaint and report the administrative findings to the complainant and the State Chancellor's Office. The complainant may appeal the administrative determination to the District Governing Board within 15 calendar days of notice of such determination. The District Governing Board has 45 calendar days in which to act on the appeal. Failure of the Board to act within the 45 days denotes approval of the administrative determination. The complainant has the right to file a written appeal with the State Chancellor's Office within 30 calendar days after the Governing Board issues the final District decision or permits the administrative decision to become final pursuant to the above. The Chancellor has discretion to accept or reject any such petition for review in employment discrimination cases.

Students may also contact the Office for Civil Rights at the following address: Office for Civil Rights, San Francisco Office U.S. Department of Education Old Federal Building 50 United Nations Plaza, Room 239 San Francisco, CA 94102-4102 Telephone: 415-556-4275; Fax: 415-437-7783 TDD: 415-437-7786; Email: OCR.SanFrancisco@ed.gov

Inquiries/Complaints on Basis of Disability

Inquiries regarding access, treatment, or employment on the basis of disability, should be directed to the Senior Dean of Student Services/ADA Coordinator, Los Medanos College, 2700 East Leland Rd., Pittsburg, CA 94565, 925-439-2181, ext. 3372, or TDD 925-439-5709.

Reglamento De No Discriminación

El Distrito de Colegios Comunitarios del Condado de Contra Costa y el Los Medanos College están comprometidos a ofrecer igualdad de oportunidad en sus programas educacionales y vida estudiantil. El colegio no discrimina ni apoya la discriminación por cuestiones de origen étnico, edad, sexo, discapacidad física o mental, color, nacionalidad de origen, religión, orientación sexual, estatus de veterano, o condición medica, para el acceso a y trato de cualquiera de sus programas o actividades colegiales. La falta de conocimiento del idioma inglés no serán una barrera para la admision y participación en los programas educativos vocacionales de la institución.

Este reglamento cumple con lo estipulado en el Titulo VI del Acta de 1964 de la Ley de Derecho Civil, con referencia a la discriminación por raza, color, o nacionalidad de origen; el Titulo IX de las Enmiendas a la Educacion de 1972, referente a la discriminación por sexo; la Sección 504 del

Acta de Rehabilitación de 1973, referente a la discriminación por discapacidad; el Acta de Discriminación de Edad de 1975 referente a la discriminación por edad; y el Reglamento del Distrito que aplica.

Procedimientos De Quejas

Procedimiento Informal

Los estudiantes que tengan preguntas sobre el procedimiento para someter una queja de conducta discriminatoria o creen haber sido víctimas de una acción discriminatoria pueden notificar a la Coordinadora Local del Título IX, o a la Administración Superior de Servicios Estudiantiles (Senior Dean of Student Services), llamando al teléfono 439-2181 Ext. 3372. La Administración Superior de Servicios Estudiantiles trabajará con el alumno demandante y personal del colegio apropiado para encontrar una solución informal a la queja. El Presidente del colegio, o persona asignada, vigilarán el proceso de resolución de la queja informal y propondrán una solución a la queja. El proceso de resolución no deberá durar más de 30 días después de haberse recibido la queja. Se mantendrá un expediente de la queja y la resolución en los archivos correspondientes.

Procedimiento Formal

Si la queja no puede resolverse de manera informal, el Presidente, o persona asignada deberán notificar al alumno demandante sus derechos para presentar una queja formal de discriminación ilegal. La Administración Superior proporcionará al alumno con el formulario de quejas del Distrito y enviará el documento al Vice Canciller de Relaciones Humanas del Distrito una vez que este haya sido llenado. Una vez que se haya recibido la queja de manera formal, el Distrito notificará

inmediatamente a la Oficina del Canciller del Estado. Dentro de los 10 días siguientes de haberse recibido la queja, el Distrito deberá comenzar una investigación formal y notificar de ello al alumno demandante. El Distrito contará con 90 días para investigar la queja y reportar los resultados administrativos al demandante y a la Oficina del Canciller del Estado. El demandante tendrá derecho a apelar la decisión administrativa al Consejo Gubernamental del Distrito dentro de los 15 días siguientes a la fecha de notificación de la decisión. El Consejo Gubernamental del Distrito contará con 45 días para actuar sobre la apelación. La falta de actuación del Consejo dentro de los siguientes 45 días otorgados indicará la aprobación de la decisión administrativa tomada. El demandante tendrá derecho a someter una apelación por escrito a la Oficina del Canciller dentro de los 30 días siguientes de que el Consejo Gubernamental haya emitido la decisión final del Distrito, o, permitirá que la decisión administrativa sea final conforme a lo anterior. El Canciller tendrá la autoridad de aceptar o rechazar cualquier petición semejante en la revisión de casos de discriminación laboral.

Preguntas, Quejas a Base De Incapacidad.

Las preguntas sobre el acceso, trato, o empleo de personas discapacitadas deberán ser dirigidas al Decano de Servicios para los Estudiantes/ Coordinador de ADA de Los Medanos College; 2700 East Leland Rd., Pittsburg, CA 94565, 925-439-2181, Ext. 3372, o, al TDD 925-439-5709.



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CRIME AWARENESS



BE CAUTIOUS, CAREFUL AND ALERT TO YOUR SAFETY!

Criminal activity can be greatly reduced by preventative efforts. Take steps to protect your possessions and discourage theft.

Federal law requires that crime prevention techniques and statistics be reported annually to the campus community. This report meets all requirements as set forth in the Crime Awareness and Campus Security Act of 1991. This data was prepared not only to comply with the law, but to help keep our students, faculty and staff safe and secure and to provide an environment supportive of teaching and learning.

LMC CRIME STATISTICS

Crime Reported	2007	2008	2009
Homicide	0	0	0
Rape	0	0	0
Robbery	0	0	0
Assault	1	0	3
Burglary	9	2	5
Larceny (Theft)	41	23	36
Auto Theft	1	4	0

MISCELLANEOUS ARRESTS—ALL CAMPUSES

Crime	2007	2008	2009
Liquor Laws	0	2	1
Drugs	13	14	11
Weapons	13	2	2

You are encouraged, as a member of the campus community, to report suspicious circumstances or any criminal acts committed on district properties.

The District, through its Police Services Department is committed to fully investigate reports of criminal acts occurring on district properties.

At Los Medanos College, crimes may be reported by calling Police Services at ext.3228 or by visiting the Police Services Department on the ground floor of the College Complex.

POLICE SERVICES OFFICE HOURS:

Monday – Thursday	7:30 a.m. – 10:30 p.m.
Friday	7:30 a.m. – 4:30 p.m.
Saturday	8:00 a.m. – 4:00 p.m.

To contact officer after business hours call the Sheriff's Department at 925-646-2441.

FOR EMERGENCIES ONLY

Call ext. 3333 or 9-911

from campus phones.

Note: to secure an outside line, necessary for dialing 911, you must first dial 9 on a campus phone.

DIAL 911 FROM OTHER PHONES

(Pay phones DO NOT charge for 911)

IN ADDITION TO POLICE SERVICES, THE COLLEGE DISTRICT PROVIDES:

ESCORT SERVICE UPON REQUEST

Call Police Services at ext.3228 for an escort between offices or to a parking lot.

FIRST AID-CPR SERVICE

Police officers and some police aides are trained in CPR and First Aid. Call ext.3228 or, in an emergency, ext.3333.

SAFETY & CRIME PREVENTION PAMPHLETS

available at the Police Services offices.

PARKING PERMITS

A parking permit is required when parked on campus (except holidays and weekends). To avoid a ticket, the parking permit must be visible at all times.

Directions to Los Medanos College

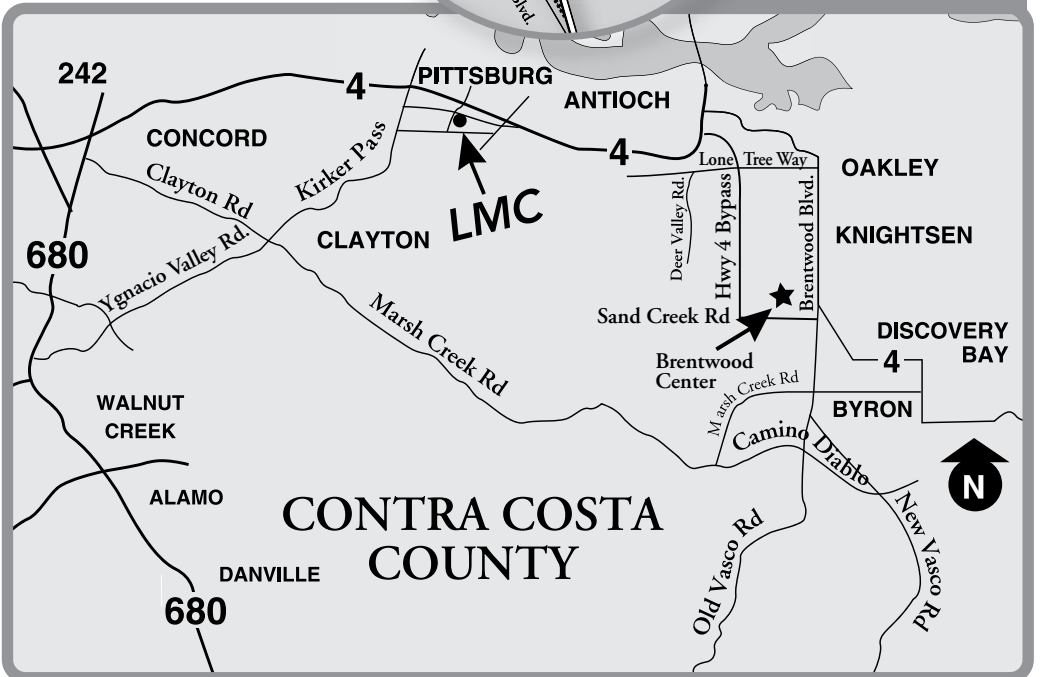
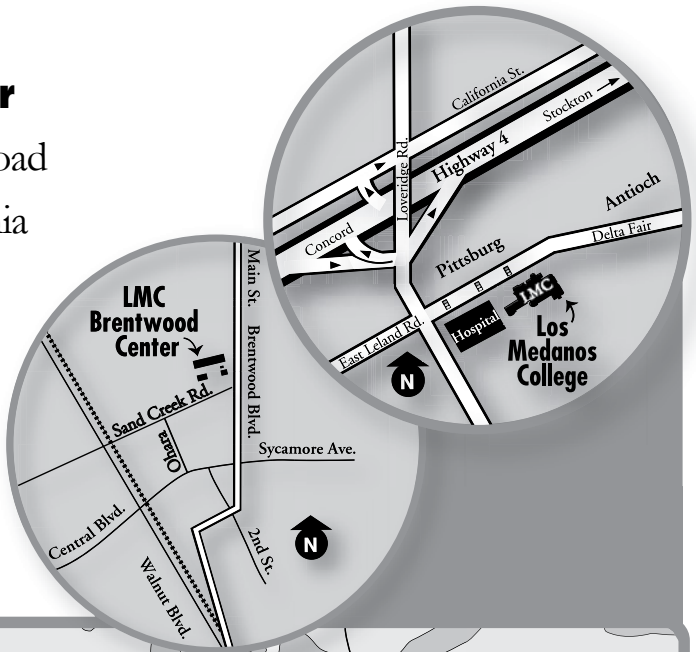
Los Medanos College

2700 East Leland Road
Pittsburg, California
925-439-2181

Visit us online at
www.losmedanos.edu

Brentwood Center

101A Sand Creek Road
Brentwood, California
925-513-1625




College Parking Information

Parking: All vehicles parked on the campus, whether in a parking lot, dirt lot, or perimeter road (Miwok Way and Los Medanos Drive) must have a valid parking permit. Be aware that there are specified student parking areas and faculty/staff parking areas. Students who park in faculty/staff spaces will be ticketed. These defined areas are indicated on the campus map, which may be picked up at the information booth located in Parking Lot A or at Police Services, located on the bottom level of the College Complex building.

Fees: Students may purchase a parking permit, valid for summer only. The cost is \$20.00 for automobiles and \$10.00 for motorcycles or mopeds. Full-term permits can be purchased online through inSite/WebAdvisor. Permits will no longer be available for purchase on campus. If you prefer to pay cash for your permit, you can order it on the computer kiosk outside of the Cashier's Office and then pay at the Cashier's window. EOPS students can order their permits at the kiosk located in the EOPS Office.

Upon payment, you will be emailed a 10-day temporary parking permit that can be printed out and used until the permanent parking permit arrives at your home in two to three business days. Your permit is valid at any campus parking lot in the district. Daily parking permits may be purchased from the yellow ticket vending machines for \$3.00. These machines are

located in Lot A, Lot 2A, Lot B, Lot C and the perimeter road adjacent to the softball fields. There are now parking meters for short-term parking in Lots A and B.

 **Disabled Parking** Special parking spaces are designated for disabled persons who have a DMV placard. Disabled persons with permits may park in any legal space on campus. The van accessible spaces are for wheelchair persons only.

Enforcement Parking regulations are enforced 7:00 am Monday through 5:00 pm on Friday. After 5:00 pm daily, students may park in the staff parking spaces in lot A and C. Parking regulations are not enforced on weekends or holidays. Meters are enforced at all times.

Payment of fines Citations for parking violations are issued by the Campus Police. Payment of fines must be made to:

Office of Revenue Collection

2530 Arnold Dr. #350
Martinez, CA 94553

For questions, call 925-335-8550

REMEMBER: TO AVOID A CITATION YOUR PERMIT MUST BE VISIBLE AT ALL TIMES WHILE PARKED ON CAMPUS. For more information, please visit our website:

www.4cd.net/police_services

Transportation to get you here.



Tri Delta Transit Bus

LMC is served by frequent Tri Delta Transit buses to Pittsburg/Bay Point BART and local communities. Buses numbered 380, 387, 388 and 391 all serve LMC. The fare is currently \$1.75. Local Route Fares with a BART train Cash transfer is \$1.00. Schedules are available at the Student Life Office.

Monthly discounted passes are available at Ticket Connection locations throughout East County. Passes can also be purchased online at the Tridelta website.

The Tri Delta Transit web site also offers a "Trip Planner" link where you can enter origin and destination and the web site will provide you with transit options and times. For more information, please visit: www.trideltatransit.com. Or call Tri Delta Transit at: (925) 754-6622.

BART

Tri Delta Transit Buses connect LMC to BART, which services Pittsburg, Concord, Pleasant Hill, Walnut Creek and other cities throughout the Bay Area. For specific Tri Delta Transit buses that service Los Medanos College, please see "Buses", or call Tri Delta Transit at: (925) 754-6622.



Bicycle

Secure bike racks are available at various locations on campus. Bikes can be transported by BART or bus as well. See the above numbers for more information.



The De Anza bike trail intersects the South end of the Los Medanos College campus. The bike trail can be accessed from the west of LMC at Leland, Crestview Drive Railroad Avenue, Harbor Street, Lovridge Road. The bike trail can be accessed from the east of LMC at Somersville Road, Delta Fair Blvd and Gentry/Town Drive and James Donlon Boulevard. Free trail maps can be obtained by visiting 511 Contra Costa at <http://www.511contracosta.org>.

www.511contracosta.org
www.trideltatransit.com

Los Medanos Campus Directory

Main Line 925-439-2181

From Oakley/Brentwood 925-754-9011
From Concord 925-798-3500
TDD 925-439-5709

For Information About	Ext./Phone	Room
Admissions & Records	7500.	CC3-401
Assessment Center.	3252.	CC2-256
Athletic Programs	3332.	PE-1003
Bookstore	3143 or 439-2056.	CC3-810
Brentwood Center	513-1625.	Brentwood
C.A.R.E. Program	3114.	CC3-435
Career Center.	3252.	CC3-524
Center for Academic Support.	3176.	CO-300
Child Study Center.	3198/3197.	CS1
Counseling Appointments.	3334.	CC3-414
Disabled Students High-Tech Center	3279.	L2
Disabled Support Services		
• Learning/Physical.	3133.	CC2-256
(TDD)	439-5709.	CC2-256
Employment Center: Work Experience/CWEE/ On Campus Job Placement.	3330/3331.	CC3-435
EOPS Extended Opportunity Programs & Services	3138/3117.	CC3-435
Financial Aid	3139.	CC3-431
Fire/EMS	3274/3352.	CC2-260
Foundation Office	3215.	CC4-472
Information Center	3422.	CC3-400
Instructional Deans' Offices	3105/3272	CO-400
Library Services	3275/3320.	L1
Lost and Found/Police Services.	3228.	CC1-132
Marketing/Public Relations.	3242.	CO-417
Music and Recording Arts.	439-0200.	MU3
New Student Orientation	3422.	CC3-410

For Information About	Ext./Phone	Room
Nursing Programs/Allied Health (CPR)		
.	3286.	CC4-482
Police Services/Lost and Found.	3228.	CC1-132
Refunds/Cashier's Office	3111.	CC3-425
Research Office	3370.	CO-411
Scholarship Information	3130.	CC3-440
Student Gov't/Activities.	3266/3199.	GA-1
Student Outreach.	3383.	CC3-419
Transfer Center	3124.	CC3-434
Veterans Benefits	3129.	CC3-401

Instructional Labs

Appliance	3341.	CC3-506
Art	3169.	CC3-312
Biology	3410.SC-103
Computer (General Use)	3202/3275.	CO-200/L1
English	3263.	CC2-280
ETEC	3457.	EL
Journalism.	3125/3359.	CC3-301
Math Tutorial	3326.	MA-102
MIDI (Music)	3385.	MU3-740
PTEC	3387.	CC3-320

Instructional Deans' Offices

Liberal Arts & Sciences	3105/3272.	CO-400
Career Technical Education.	3105/3272.	CO-400

Individual instructors may be contacted at their campus phone extensions.

Student Services Deans' Offices

Dean of Student Development	3317.	CC3-444
Senior Dean, Student Services	3372.	CC3-403

LOS MEDANOS COLLEGE

Campus Overview

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