

## **Shared Governance Council**

## **MINUTES**

November 9, 2016 2:00 - 3:00 p.m., Room CO-420

MEMBERS PRESENT: Nicole Almassey, Israel Castro, Louie Giambattista, Natalie Hannum, Linda Kohler, Bob Kratochvil, Ginny Richards, Carla Rosas, Grace Villegas. Ruth Goodin, Edward Haven, Janice Townsend (presenters); Jennifer Adams (committee support).

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Item #		References	Action(s)		
STANDING ITEMS:					
1.	Public Comment – N/A				
2.	Welcome & Introductions President Kratochvil welcomed the attendees to the meeting.				
3.	<ul> <li>Minutes (draft) from October 26<sup>th</sup>         The minutes from the meeting held on October 26<sup>th</sup>, were reviewed and approved by SGC. MSC: Richards/Giambattista.         • Yeas – Almassey, Castro, Giambattista, Hannum, Kohler, Richards, Rosas, Villegas; Nays – N/A; Abstentions – N/A.     </li> </ul>		Agenda approved  Minutes approved		
4.	Old Business				
	<ul> <li>4a. 2016-17: SGC "Year-at-a-Glance"</li> <li>SGC Position Paper         <ul> <li>As a follow-up to SGC's prior discussions about reviewing/revisiting parameters for a quorum and voting, President Kratochvil distributed copies of a handout that outlined sample committee parameters from other colleges. He asked the group to review the information and bring suggestions to the next meeting.</li> </ul> </li> <li>Sub-Committee Charges &amp; Reporting         <ul> <li>EEO Committee Update &amp; Charges</li> <li>Ruth Goodin and Janice Townsend provided an update on the EEO Committee; they noted that SGC members Carla Rosa and Israel Castro are also on EEO. The presentation included info on EEO's: history and "re-constitution" in 2015; original charges given by SGC; constituency membership; three sub-committees; and work and discussions to date. SGC received handouts that outlined EEO's recommendation for amended charges, as well as questions about the District EEO Plan and Uniform Employment Selection Guide to be discussed with Human Resources personnel. The EEO Committee's two-year goals include: retaining a diverse workforce; hiring a diverse workforce; and changing the culture to support a diverse workforce. Activities related to these objectives include such things as the Spring 2017 Focused Flex program ("Implicit Bias" workshop with Kimberly Papillion) and reviewing results from the last LMC campus climate survey. The EEO reps also provided data on employee demographics, by constituency groups (and compared to student and County populations).</li> <li>SGC discussed the materials presented and inquired about: identifying goals for a diverse workforce (i.e. to match our student and/or community demographics?); distinguishing between the roles of District HR, the District-wide EEO Advisory Group, and the College's EEO Committee. The Academic Senate has already endorsed EEO's amended goals, but not the goals/objectives, and neither has gone to t</li></ul></li></ul>				

	4b. Budget & Resource Allocation  • No items to report.	
5.	New Business	
	<ul> <li>New Instructional Program Proposal – Philosophy Associate in Arts Degree for Transfer         <ul> <li>Edward Haven presented and reviewed the Philosophy program proposal materials, which had been provided to SGC in advance. The Council inquired about anticipated resource needs – adjunct funding, minimal operating budget, and possible office space for adjuncts (to facilitate sensitive conversations around issues addressed in courses) – and new courses (12 have been written and are going to the Curriculum Committee).</li> <li>SGC unanimously approved the new program proposal. MSC: Giambattista/Richards.</li> <li>Yeas – Almassey, Castro, Giambattista, Hannum, Kohler, Richards, Rosas, Villegas; Nays – N/A; Abstentions – N/A.</li> </ul> </li> </ul>	Program proposal approved for Philosophy AA-T
	5b. Draft "Monday Meeting" Calendar – Spring 2017  O Two draft calendar options were displayed for SGC's review. The Council members provided feedback (e.g. not scheduling an Academic Senate meeting during finals week), which will be incorporated into a revised set of dates.	
6.	Updates & Announcements/Constituency Reports  • Due to time constraints, updates/reports were deferred to the next meeting.	
7.	Community College Items of Interest: Legislation, Research & Best Practices  • No items to report.	
8.	Campus Communication: Actions & Notable Items to Report from SGC  • The SGC members will share with their constituency groups the information about approval of the Philosophy AA-T program proposal.	
9.	Adjournment The SGC meeting adjourned at 3:02 p.m.	