

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

April 11, 2018

2:00 - 3:30 p.m., Room CO-420

MEMBERS PRESENT: Nicole Almassey, Deborah Baskin, Louie Giambattista, Natalie Hannum, Susie Hansen, Marco McMullen, Bob Kratochvil, Alex Porter, Carla Rosas

OTHER ATTENDEES: Joellen Hitbrand (presenter); Paul West (guest); Jennifer Adams (support).

| Item # | Topic/Activity | Handouts/ References | Action(s) |
|------------------------|--|---|---|
| STANDING ITEMS: | | | |
| 1. | Public Comment – N/A | | |
| 2. | Welcome President Kratochvil welcomed everyone to the meeting. | | |
| 3. | Review <ul style="list-style-type: none"> • Agenda for April 11th President Kratochvil reviewed the agenda, which was approved by SGC. <i>MSC: Rosas/Giambattista.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Baskin, Giambattista, Hannum, Hansen, McMullen, Porter, Rosas; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from February 14th The SGC members reviewed and approved the minutes from the meeting held on February 14, 2018. <i>MSC: Hannum/Almassey.</i> <ul style="list-style-type: none"> ○ <i>Yeas – Almassey, Baskin, Giambattista, Hannum, Hansen, McMullen, Porter; Nays – N/A; Abstentions – Rosas.</i> | | Agenda approved Minutes approved |
| 4. | Old Business | | |
| 4a. | Budget & Resource Allocation <ul style="list-style-type: none"> ○ Resource Allocation Process (RAP) <ul style="list-style-type: none"> ○ Vice President Porter reported that he has completed the RAP “road show,” presenting the proposed recommendations to all of the constituency groups, and has brought the item back to SGC for their action. He reminded the group that this is a conceptual framework, and the procedural details will have to be ironed out (with some SGC members likely tapped to serve on the working group to do that). VP Porter stated that the Academic Senate is supportive of the recommendations, but had several questions related to transparency: if resource requests will be viewable by the campus; how categorical allocations will be managed; and how the rubric will be developed, and whether it will be made available to “authors” prior to submitting requests. President Kratochvil noted that it is important to have transparency with the campus community and public when it comes to the budget, but that we need to be mindful about publicizing any personal info (e.g. individual salaries and benefits). ○ With the new RAP recommendations approved, President Kratochvil and VP Porter provided a brief recap of the information presented at the District Budget Forum yesterday. Based on the proposed revision to the State’s funding model for community colleges, at this point it is not known how much money LMC may have available for RAP. The proposed model is projected to result in a \$9M reduction to the District’s annual budget – with LMC’s portion of the reduction at approximately \$2.5M/year. The State’s proposed model would include a “hold harmless” clause for the first year. President Kratochvil has asked VP Porter to outline several “what-if” scenarios to assist with addressing these potential budget reductions (e.g. if the College has to deal with a \$2.5M annual reduction beginning in 2019-20, if LMC encounters an economic downturn in 5 years, etc...). ○ President Kratochvil and VP Porter encouraged those who weren’t able to attend yesterday’s District Budget Forum to attend the next session at the Brentwood Center on April 16, 2:00 – 3:00 p.m. | Process Improvement Recommendations | RAP rec’s approved |
| 5. | New Business | | |

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| 5a. | <p>Grants</p> <ul style="list-style-type: none"> ○ Update on BSI Transformation Grant <ul style="list-style-type: none"> ○ Joellen Hiltbrand distributed a handout (% of Students Passing Transfer-Level English Course, F15-F17 Cohort [F15 start]) and provided an update on LMC’s progress moving into the last year of the Basic Skills Initiative (BSI) Transformation Grant. She explained that, since AB 705 is now codified, all community colleges must be in compliance no later than Fall 2019. Professor Hiltbrand outlined the data included in the handout, reflecting the improvement in student success rates. She noted that, as an institution, LMC will have to look at what kind of support/wrap-around services – and what the campus community thinks of as support services – now that more students will find themselves placed in a "high-stakes situation" (e.g. 1.9GPA student placed in transfer-level course). Things to consider could include: providing greater accessibility to resources (e.g. online tutoring during nights/weekends, extended Library resources on nights/weekends), given the busy elements of students’ lives; universal design for learning (e.g. instructor mic that captures lecture and creates a transcript); or incorporating the “Black Minds Matter” pedagogy being used around campus. ○ During SGC’s discussion on the impact of the BSI Transformation Grant, President Kratochvil commented that this is important and exciting progress, and inquired about other mechanisms (besides the “road show”) that would effectively share this info and success with the broader campus community. Professor Hiltbrand suggested that the All-College Meeting on Opening Day could provide such an opportunity. Natalie Hannum added that it would also be valuable to share the info with LMC’s K-12 partners. President Kratochvil noted that the College’s annual high school counselors’ conference was just held in February, but an “Educational Partners” meeting with superintendents and principals is planned for early May. Dean Hannum will connect Professor Hiltbrand with Kelly Green, who is involved in developing the Educational Partners agenda. | | |
| 5b. | <p>Planning & Institutional Effectiveness</p> <ul style="list-style-type: none"> ○ ACCJC Annual Reports <ul style="list-style-type: none"> ○ President Kratochvil distributed copies of the 2018 Annual and Fiscal Reports, which were submitted to ACCJC last month. | <p>2018 Annual Report</p> <p>2018 Annual Fiscal Report</p> | |
| 6. Curriculum [no items] | | | |
| <p>7. Updates & Announcements/Constituency Reports:</p> <ul style="list-style-type: none"> • President Kratochvil thanked those who were able to participate in the PRT meetings earlier today. He also reminded everyone that the Brentwood Center groundbreaking ceremony will be held on April 18 at 1:00 p.m. • Academic Senate: Louie Giambattista shared that Joshua Bearden will be the new Academic Senate president beginning in July. Chancellor Wood, Executive Vice Chancellor Mehdizadeh, and President Kratochvil attended the last meeting to discuss the URL-blocking software. Mr. Giambattista reported that there will be further discussion, as there didn’t seem to be resolution on the issue. The April 9th Academic Senate agenda also included an agenda item related to establishing an interfaith/meditation space on campus. • Classified Senate: Nicole Almassey reported that the Classified Senate has opened up elections, but there aren’t any nominees/candidates thus far. The Classified Senate presidents and vice presidents for all three colleges met with the Chancellor regarding a District business procedure that previously included 8 hours/week of release time and a stipend for Senate presidents. Ms. Almassey reminded everyone that LMC will host JobLinks on May 31, followed by the annual Employee Picnic on June 7. • Management Team: no report. • Student Senate: Marco McMullen shared that he had been invited to speak at the Academic Senate meeting about the LMCAS proposal for an interfaith/reflection room, and he would like to return to provide further info. LMCAS is changing the name of the “Club-chella” event, which will now be held on August 31. • Curriculum Committee: Louie Giambattista reported that, with the new compressed calendar schedule beginning in the Fall, the Curriculum Committee is looking at an alternate time for its meeting (as the current meeting time falls across two time blocks). President Kratochvil asked that he send the new meeting to Jennifer Adams, once the committee decides. Mr. Giambattista noted that the next meeting may be cancelled, as it is scheduled for the same time as the Brentwood Center Groundbreaking Ceremony. • Other: Natalie Hannum reported that proposals are out for Strong Workforce and Perkins, with the deadline extended to this Friday. | | | |
| 8. Community College Items of Interest: Legislation, Research & Best Practices [no items] | | | |
| 9. Campus Communication: Actions & Notable Items to Report from SGC – approval of the RAP process improvements | | | |
| <p>10. Adjournment The SGC meeting adjourned at 3:22 p.m.</p> | | | |