

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

September 27, 2023

2:00 - 4:00 p.m., In Person (L-109 and BRT-135) and via Zoom

MEMBERS PRESENT: J. Boyle, W. Cruz, L. Giambattista, M. Lapriore, C. Montoya, A. Nogarr, P. Ralston, C. Reyes, I. Sukhu.

OTHER ATTENDEES: R. Pedersen (presenter); R. Born, C. Perez-Nicholas (guests); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome President Ralston welcomed everyone, including several guests and a guest presenter.		
2.	Public Comment – N/A		
3.	Review <ul style="list-style-type: none"> • Agenda: Dr. Ralston reviewed the agenda, which was approved by SGC. <i>MSC: I. Sukhu/A. Nogarr. Yeas – J. Boyle, W. Cruz, M. Lapriore, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu; Nays – N/A; Abstentions: N/A.</i> • Minutes (draft) from September 13: SGC reviewed and approved the 9/13 draft minutes. <i>MSC: I. Sukhu/W. Cruz. Yeas – J. Boyle, W. Cruz, M. Lapriore, C. Montoya, A. Nogarr, C. Reyes, I. Sukhu; Nays – N/A; Abstentions: N/A.</i> 		Agenda approved 9/13/23 minutes approved
4.	Old Business		
4a.	Participatory Governance Task Group President Ralston reported that the Participatory Governance Task Group will have its first meeting on October 4. She will step away after convening the group, and Jennifer Adams will continue as a support to the Task Group.	Participatory Governance Task Group overview	
5.	Budget Update Vice President Montoya shared an updated version of his 9/13 PPT, which now includes slides inserted from the 4CD Adopted Budget documents, budget acronyms, adjusted COLA, and 2022-23 actual FTES total adjusted to 6,049. The PPT will be shared with SGC. <ul style="list-style-type: none"> • Resource Allocation Process (RAP) – Fall 2023 Cycle <ul style="list-style-type: none"> ○ Identify Sub-Group Members The following were identified as members of the RAP Sub-Group for the Fall 2023 cycle: classified professional – Cesar; faculty member – William; manager – Aprill; and student – Jacob. VP Montoya will be a fiscal resource to the sub-group, and Cesar volunteered to serve as chair. ○ Review/Update Rating Criteria VP Montoya displayed and reviewed the Resource Allocation webpage on the Business Services site, including the info and resources available on the page: Budget Request Database (BRD); RAP request form and rubric; and college-wide communications and approval memos. He explained that LMC has approximately \$250K in unrestricted funds available this year, along with about \$447K in Prop 20 funds. VP Montoya also reviewed the Spring 2023 RAP rubric and the updated priority areas identified in the recent college-wide email launching the Fall 2023 cycle. SGC will review the rubric further at the next meeting and discuss prospective revisions. 	2023-24 4CD Adoption Budget 2023-24 Adoption Budget PPT Updated budget PPT RAP college-wide email	
6.	New Business		
6a.	The Great ShakeOut – 10:19 a.m. at 10/19 President Ralston provided an update on The Great ShakeOut information shared on Opening Day. Instead of an evacuation drill, LMC will conduct an earthquake drill at 10:19 a.m. on 10/19. A college-wide message will be sent out with additional details, and an evacuation drill will be planned for a future date.		

	<p>6b. Chancellor’s Town Hall for Classified Professionals President Ralston reminded the group that Interim Chancellor Mehdizadeh will be holding a Town Hall with Classified Professionals at LMC on Tuesday, October 10, from 11:30 a.m. to 12:25 p.m.</p>		
7.	<p>Accreditation (<i>standing item</i>) Ryan Pedersen, Senior Dean of Planning & Institutional Effectiveness and Accreditation Liaison Officer (ALO) for LMC, shared information on plans for completing the College’s Mid-Term Report, including a timeline and Standard Team membership. He noted that our Accreditation Steering Committee has already met regarding the Mid-Term Report, which will be submitted to District Office for the May 2024 Governing Board meeting and is due to ACCJC by October 15, 2024. Senior Dean Pedersen also provided an update on the ACCJC accreditation cycle (currently seven years, will shift to eight years), and the new 2024 accreditation Standards. He noted that: the new Standards are more streamlined and more focused on outcomes (rather than processes); a number of sections that previously required a narrative response will now be in checklist format; and the Quality Focus Essay (QFE) will not continue as part of the ACCJC requirements (although LMC will continue to work on the projects identified in our QFE).</p>	<p>ACCJC Accreditation Handbook (p.15) – Mid-Term Report LMC Standard Team Members LMC Timeline for 2024 Mid-Term Report</p>	
8.	<p>Curriculum: New Instructional Program Proposals – N/A</p>		
9.	<p>Updates & Announcements/Constituency Reports</p> <ul style="list-style-type: none"> • President – Dr. Ralston shared that the September 18th College Assembly “Scheduling Fair” was well-attended and highly engaging. • Classified Senate – Cesar Reyes shared that Classified Senate has upcoming fundraisers, including a “Fun Run” and “Trick Your Ride.” • Academic Senate – no report • LMCAS – Jacob Boyle reported the LMCAS recently confirmed two new officers: Treasurer and Commissioner for Publicity & Outreach. Yesterday there was a karaoke event to kick off Filipino Heritage Month, and planning continues for Latinx Heritage Month activities. • Management Team – no report • Curriculum – no report • Other – N/A 		
10.	<p>Community College Items of Interest: Legislation, Research & Best Practices – N/A</p>		
11.	<p>Campus Communication: Actions & Notable Items to Report from SGC Members should share with their respective constituency groups that SGC: identified sub-group members to review RAP proposals; will continue to work on reviewing/revising the RAP rubric; viewed an updated budget PPT from VP Montoya; received accreditation information and handouts from Senior Dean Pedersen regarding the Mid-Term Report; were reminded about the upcoming Chancellor’s Town Hall for Classified Professionals; were updated about plans for an earthquake drill during The Great ShakeOut (10/19 at 10:19 a.m.); and learned that the Participatory Governance Task Group will hold its first meeting next week.</p>		
12.	<p>Adjournment SGC adjourned the meeting at 3:40 p.m. by consensus. <i>MSC: C. Reyes/W. Cruz.</i></p>		Meeting adjourned