

**LOS MEDANOS  
COLLEGE**

**Shared Governance Council**

**MINUTES**

September 22, 2021

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Anicetti, B. Kratochvil, M. Lewis, M. Lynn, C. Montoya, A. Nogarr, B. Stone, I. Sukhu, L. Velazquez.

OTHER ATTENDEES: A. Simone (presenter); L. Cano (guest); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
1.	<b>Public Comment</b> – N/A		
2.	<b>Welcome</b> – President Kratochvil welcomed the SGC members and guests to the meeting.		
3.	<p><b>Review</b></p> <ul style="list-style-type: none"> <li>• Agenda: President Kratochvil reviewed the agenda, and asked to move up item # 8 to accommodate the presenter’s schedule. SGC approved the agenda as amended. <i>MSC: I. Sukhu/A. Nogarr. Yeas – Anicetti, Lewis, Montoya, A. Nogarr, Stone, Sukhu, Velazquez; Nays – N/A; Abstentions – N/A.</i></li> <li>• Minutes (draft) from August 25, 2021: SGC approved the minutes from the August 25<sup>th</sup> meeting. <i>MSC: R. Anicetti/B. Stone. Yeas – Anicetti, Montoya, A. Nogarr, Sukhu, Velazquez; Nays – N/A; Abstentions – Lewis, Stone.</i></li> <li>• Minutes (draft) from September 1, 2021: SGC approved the minutes from the September 1<sup>st</sup> meeting. <i>MSC: R. Anicetti/B. Stone. Yeas – Anicetti, Montoya, A. Nogarr, Sukhu, Velazquez; Nays – N/A; Abstentions – Lewis, Stone.</i></li> </ul>		<p>Agenda approved</p> <p>8/25/21 Minutes approved</p> <p>9/1/21 Minutes approved</p>
4.	<b>Old Business</b> [no items]		
5.	<b>New Business</b>		
5a.	<p><b>Planning Committee Update</b></p> <ul style="list-style-type: none"> <li>• <b>2020-21 Accomplishments</b> Senior Dean Hsieh displayed and reviewed the Planning Committee’s “2020-21 Accomplishments” document, including: demographic summary of members; the alignment between the committee’s 2020-21 charges and ACCJC Standards; and an outline of progress toward the committee’s 2020-21 goals. Dr. Hsieh also reviewed the details/timeline of the Program Review procedure created last year.</li> <li>• <b>2021-22 Charges</b> Dr. Hsieh began by providing an overview of the Planning Committee’s operations, training, member responsibilities, and membership. She then displayed the proposed 2021-22 charges, along with the changes/updates from the 2020-21 charges. In addition, Dr. Hsieh reviewed a more detailed slide outlining the specific goals of items to accomplish under each of the six proposed charges. Lastly, she shared that – as part of its work – the Planning Committee reviews the college-wide planning calendar (2020-27), to make sure that the institution is monitoring its work on a broader scale through the next accreditation cycle. The 2021-22 Planning Committee charges will be an action item on SGC’s next meeting agenda (October 13).</li> </ul>	<p><a href="#">2020-21 Accomplishments</a></p> <p><a href="#">2021-22 Charges</a></p>	
6.	<p><b>Budget Update</b></p> <p>Vice President Montoya presented a budget update, which was a follow-up to the last presentation (8/25) that included info on the Student-Centered Funding Formula (SCFF) and the state budget. The screen-shared presentation featured details and analysis on: the enacted state budget (FY 21-22), including (but not limited to) \$1.5B in system deferrals, 5.07% COLA for SCFF, 1.7% COLA for categorical programs, “hold harmless” extension, employers’ pension contributions, and additional investments for; a graph of annual FTES, 2016 through 2021; high-level info on the FY 21-22 District Adoption Budget; LMC’s FY 21-22 Adoption Budget, and resident FTES targets for 4CD and LMC; and 2018-19 through 2021-22 revenue sources for Fund 11 (General Fund, unrestricted, LMC operating budget). President Kratochvil noted that a review of the salary categories indicates academic salaries totaling approximately \$22M (out of a total college budget of about \$40M). He also asked about the timing/next steps for the Resource Allocation Process (RAP). VP Montoya explained that RAP proposals must be submitted to the Business Office by September 30, and will then be brought forward to SGC for review at a subsequent meeting.</p>	<p><a href="#">Budget Update</a></p>	

7.	<p><b>Accreditation</b> (<i>standing item</i>)</p> <ul style="list-style-type: none"> <li>• <b>Follow-Up Report – Final Draft</b></li> </ul> <p>President Kratochvil reminded SGC about their approval of the Follow-Up Report at their September 1 meeting. The report was subsequently approved by the Governing Board at its meeting on September 8. Currently, the document is undergoing a review for final edits; President Kratochvil emphasized that, as mentioned at the last meeting, this review is only for proofreading edits (and not any substantive changes to the report responses). The report is expected to be mailed this coming Friday or Monday, in time to arrive to ACCJC by October 1.</p>	<p><a href="#">Accreditation 2020</a></p> <p><a href="#">Draft Follow-Up Report</a></p>	
8.	<p><b>Curriculum – New Certificates, Degrees &amp; Programs</b></p> <ul style="list-style-type: none"> <li>• New Instructional Program Proposal (Phase 1): Ethnic Studies</li> </ul> <p>Dr. Adrianna Simone displayed/reviewed the proposal, which was provided to SGC just before the meeting and has already been approved by the Academic Senate. President Kratochvil inquired about any feedback from the Academic Senate, and Professor Lewis indicated that there were concerns expressed about the potential challenges of limiting teaching opportunities to only faculty with Ethnic Studies degrees. SGC discussed the proposal, courses being developed, support for Ethnic Studies at the College, and the CSU Area F requirement. The Ethnic Studies new program proposal will be an action item on SGC’s next meeting agenda (October 13); Professor Simone offered to attend the upcoming Senate meetings to share further info with the SGC members’ respective constituents.</p>	<p><a href="#">Ethnic Studies proposal</a></p>	
9.	<p><b>COVID-19 Public Health Emergency</b></p> <p>President Kratochvil reminded the group about the District-wide vaccination requirement, which goes into effect November 1. He explained that the District will have an app that students and employees use to upload proof of vaccination or request an exemption. He also provided an overview of a new County health order regarding vaccination requirements for certain indoor establishments/areas, including restaurants, food service, and fitness centers. VP Montoya displayed images of signage being posted on campus in areas to which this new health order applies.</p>	<p><a href="#">4CD COVID-19 Info</a></p> <p><a href="#">LMC COVID-19 Updates</a></p> <p><a href="#">LMC Online Resources</a></p>	
10.	<p><b>Updates &amp; Announcements/Constituency Reports:</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil expressed appreciation for the budget presentation, and indicated that work continues on some implementation aspects of the COVID response. Additionally, as VP Montoya mentioned earlier, negotiations are ongoing related to the 5% COLA and how that will be paid out, in light of the three colleges’ financial situation.</li> <li>• Academic Senate – Mark Lewis reported that the Academic Senate’s meeting was “lively,” with certain items having been more controversial than expected; some of those items will return on the Senate’s next agenda. The call was put out for a new Senate president and vice president, and voting will take place in October. Two of the items of concern for the Senate were Ethnic Studies and Guided Pathways. Regarding the latter, it has a lot to do with purview and who’s “in charge” of the Pathways (e.g. the lead faculty were instrumental in developing the Pathways work, but the purview now seems a bit “muddy”). For Ethnic Studies, basically everyone on the Senate is supportive of the Ethnic Studies proposal, but there are concerns around teaching qualifications.</li> <li>• Classified Senate – BethAnn Stone shared that the focus of the last Classified Senate meeting was fundraising. They developed a subcommittee to look into possible activities/events. The Senate is also going through its bylaws, with a subcommittee conducting a thorough review; as part of the process, they are going to review/revise the Senate’s mission and possibly develop a Vision and Values.</li> <li>• Student Senate – no rep present at the time of report-outs</li> <li>• Management Team – Rachel Anicetti followed up on Professor Lewis’ Academic Senate report-out about the Guided Pathways by sharing that President’s Council has an interest in taking a deeper dive into the Pathways. Prof. Lewis commented that there needs to be a central body that reviews/vets various Pathway proposals before being presented to the Senate, rather than proposals/ideas coming to the Senate from all directions. President Kratochvil explained that the Strategic Enrollment Management (SEM) Committee was designed to serve in that capacity, and should be utilized as such. Aprill Nogarr shared that the instructional Deans will be holding Division meetings on 10/4, 11/1, and 11/29. She presented the DE Strategic Plan (2.0) at SEM yesterday; it will be on the agendas of the Senates, as well as SGC. Ryan Pedersen also shared a draft of his annual planning tool.</li> <li>• Curriculum – Morgan Lynn was excited to report that the Academic Senate approved the final two members to Curriculum, and the committee has aligned its membership around the learning and career pathways. The last meeting was actually the first this year for curriculum approval, and they approved a new Islamic Art History course. She thanked BethAnn Stone and Rachel Anicetti for support with eLumen. Professor Lynn would like to revisit the program approval process, as it hasn’t been examined in a number of years; this is on the Senate co-presidents’ radar. As an add-on to the Academic Senate update, she noted that the Senate had endorsed the 4CD Ethnic Studies Council and approved an Ethnic Studies work group; she wants to emphasize that the Ethnic Studies program and Area F are related, but not the same – and the two shouldn’t be conflated.</li> </ul>		

11	<b>Community College Items of Interest: Legislation, Research &amp; Best Practices</b> [no items]		
12	<b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b> President Kratochvil noted that there were several items for SGC members to share with their respective constituency groups, including: the Planning Committee accomplishments and charges; a budget update, with Adoption Budget info; the Ethnic Studies new program proposal; and that the Follow-Up Report was submitted to ACCJC. When asked about AB 361, he provided a brief overview of the continued exemption from certain Brown Act provisions that has been extended through January 2022.		
13	<b>Adjournment</b> – SGC agreed, by consensus, to adjourn the meeting at 4:01 p.m. <i>MSC: A. Nogarr/R. Anicetti.</i>		Meeting adjourned