

LOS MEDANOS  
COLLEGE

**Shared Governance Council**

**MINUTES**

March 24, 2021

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Delgado, R. Erwin, B. Kratochvil, M. Lynn, M. McCoy, C. Molina, C. Montoya, N. Moultrie, J. Noel, A. Nogarr, N. Sessions, I. Sukhu.

OTHER ATTENDEES: C. Hsieh (presenter); M. Crain, J. Tharchin, C. Wood (guests); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
<b>1.</b>	<b>Welcome</b> – President Kratochvil welcomed the SGC members and other attendees to the meeting.		
<b>2.</b>	<b>Public Comment</b> – N/A		
<b>3.</b>	<p><b>Review</b></p> <ul style="list-style-type: none"> <li>• Agenda for March 24<sup>th</sup> President Kratochvil reviewed the agenda. He explained that the SEM and Sustainability Charges appear on the agenda again today as action items to ensure that the SGC votes are in full compliance with the Brown Act (SGC voted to approve both at the last meeting, but the charges hadn't been listed as action items on the agenda). The SGC members approved the March 24<sup>th</sup> agenda. <i>MSC: Sessions/Sukhu. Yeas – Delgado, Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i></li> <li>• Minutes (draft) from March 10, 2021 SGC approved the 3/10 minutes. <i>MSC: Moultrie/Erwin. Yeas – Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – Delgado.</i></li> </ul>		<p>Agenda approved</p> <p>Minutes approved</p>
<b>4.</b>	<b>Old Business</b>		
4a.	<p><b>Strategic Enrollment Management (SEM) Committee Charges</b></p> <p>SGC unanimously approved the SEM Committee charges. <i>MSC: Erwin/Sessions. Yeas – Delgado, Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i></p>	<a href="#">SEM Committee Charges</a>	SEM charges approved
4b.	<p><b>Sustainability Committee Charges</b></p> <p>SGC unanimously approved the Sustainability Committee charges. <i>MSC: Sessions/Molina. Yeas – Delgado, Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i></p>	<a href="#">Sustainability Committee Charges</a>	Sustainability charges approved
4c.	<p><b>Institutional Student Learning Outcomes (ISLOs) – Core Group Proposal</b></p> <p>President Kratochvil provided a brief recap of the amended Core Group proposal, noting that SGC had previously tabled its vote to provide additional time for Academic Senate review/discussion. Dr. Noel reported that the Academic Senate approved the proposal at its last meeting. Dr. Hsieh reminded everyone that the Core Group will only work on facilitating campus-wide dialogue, determinations, and development of the College's ISLOs – they won't be involved in assessment of the ISLOs. SGC unanimously approved the amended ISLO Core Group proposal. <i>MSC: Delgado/Erwin. Yeas – Delgado, Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i></p>	<a href="#">Amended ISLO Core Group Proposal</a>	Approved
<b>5.</b>	<b>New Business</b>		
5a.	<p><b>2020-25 Educational Master Plan (EMP) – Progress Measure #13</b></p> <p>Dr. Hsieh provided an overview of the Planning Committee's dialogue/determinations regarding "assigning" the EMP Progress Measures to various departments, committees, and groups; an excerpt from the 2/4 Planning Committee meeting was also displayed. She outlined EMP Goal #5 and Progress Measure #13, which reads "Regular monitoring and review of college-wide performance on the metrics underlying the Student-Centered Funding Formula." Progress Measure #13 has been assigned to SGC, the SEM Committee, and Business Services. President Kratochvil noted that he wanted to bring this to SGC's attention today, as the group serves as the College's budget committee, but there aren't further details to share yet.</p>	<a href="#">2020-25 EMP</a> (Goal #5, p.42 & 46)	

6.	<p><b>Budget Update</b> (<i>standing item</i>) VP Montoya provided SGC with a detailed budget update [see link]. His presentation included a briefing on the 2021-22 Tentative Budget (LMC allocation, FTES targets, Student-Centered Funding Formula (SCFF), line item percentages, and structural deficit), annual FTES data (2016-2021), budget comparisons (2017-18 through 2021-22), two drafts of the Tentative Budget, the impact of negotiated salary increases on the College’s structural budget, and Higher Education Emergency Relief Fund (HEERF) II &amp; III dollars. SGC discussed the info presented.</p>	<p><a href="#">Tentative Budget Briefing</a></p>	
7.	<p><b>Accreditation</b> (<i>standing item</i>) President Kratochvil stated that there wasn’t any additional information to report, beyond what had been shared at the last SGC meeting about the District Office’s work on addressing the ACCJC recommendations.</p>	<p><a href="#">LMC Accreditation 2020</a></p>	
8.	<p><b>Curriculum</b> (<i>standing item</i>) – N/A</p>		
9.	<p><b>COVID-19 Public Health Emergency</b> (<i>standing item</i>) President Kratochvil asked VP Montoya to provide an update on the COVID testing site being run in the Brentwood Center parking lot by East Contra Costa Fire Protection District (ECCFPD). VP Montoya explained that ECCFPD had run out of their supply and temporarily paused their testing operations; however, they then received additional supplies and returned for three weekends (this will be their last weekend). With regard to the County’s interest in using LMC facilities as vaccination sites, their focus has recently been on expanding capacity at existing sites, rather than adding new locations. At this time, it doesn’t appear that the County has plans to use our sites this Fall. VP Montoya has asked that they provide the College with a definitive “yes” or “no” for next Spring, so that we can plan accordingly for use of our facilities.</p>	<p><a href="#">4CD COVID-19 Info</a>  <a href="#">LMC Online Resources</a></p>	
10.	<p><b>Updates &amp; Announcements/Constituency Reports:</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil shared that the Governing Board will be meeting this evening, beginning with a reception for newly-tenured faculty and “Classified Professional of the Year” recipients for 2019-20 and 2020-21 (since event was postponed last year due to the pandemic).</li> <li>• Academic Senate: James Noel shared the following from the Academic Senate’s March 22<sup>nd</sup> meeting: during public comment, several faculty expressed concern about the 4CD Ethnic Studies Council being too narrow and possibly excluding some part-time faculty of color; the Senate reviewed statements on API support from State Chancellor Oakley, President Kratochvil, 4CD Chancellor Reece, and various LMC departments; Dr. Noel offered his own statement of API support; Camille Santana, Abbey Duldulao, and Sabrina Kwist provided a related presentation; the Senate approved the ISLO Core Group proposal, TLC charges, the Guided Pathways SOAA, and LMC DE guidance on determining online attendance and guidance on synchronous classes, and the online equity rubric; and the Senate received a presentation about the 4CD Ethnic Studies Council, followed by a lengthy discussion about creation of an Ethnic Studies department at LMC. At its April 5<sup>th</sup> meeting, the Senate will welcome Chancellor Reece and, at some point, will revisit the discussion on the Ethnic Studies program. Lastly, the Senate is seeking nominees for the County’s “Teacher of the Year” award.</li> <li>• Classified Senate: Robert Delgado reported that the Classified Senate’s last meeting included several presentations: Dr. Kwist on available resources; Dr. Montemayor Lenz on the SOAA; and Sandra Mills on the Technology Plan. Classified Professional “Development Days” will be held on March 30 and 31. The Senate will also be working on a resolution about API support. Lastly, Mr. Delgado noted that the nomination period has begun for elections, and he is excited to see those interested in joining Classified Senate leadership.</li> <li>• Student Senate: Nicholas Sessions shared that LMCAS held its parliamentary training, which Dr. Noel and Ms. Nogarr attended. LMCAS is also working on a resolution on API support and is going to form a committee to focus on addressing race and equity issues. In addition, the Associated Students are looking into creating an app that would enable students better engage with LMCAS; they’ve turned down one option, as it is pricey and may not get fully utilized during the pandemic, and will revisit the topic in the Fall.</li> <li>• Management Team: no report</li> <li>• Curriculum: Morgan Lynn shared that the Curriculum Committee spent its last meeting hard at work on its position paper. They are also in discussions with OER regarding having faculty development around integrating them into course outlines. The Committee has some additional upcoming tasks, so SGC will be updated as things move along.</li> <li>• Other: N/A.</li> </ul>		
11.	<p><b>Community College Items of Interest: Legislation, Research &amp; Best Practices</b> – N/A</p>		
12.	<p><b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b> It was noted that the SGC members should relay to their respective constituency groups that: the SEM and Sustainability Committee charges were approved (re-votes for Brown Act compliance); the amended ISLO Core Group proposal was approved; SGC will be looking at EMP Progress Measure #13; and SGC received/discussed a budget update that was prepared by Business Services and presented by VP Montoya.</p>		
13.	<p><b>Adjournment</b> – The meeting adjourned at 3:32 p.m. <i>MSC: McCoy/Sukhu Yeas – Delgado, Erwin, McCoy, Molina, Montoya, Moultrie, Noel, Nogarr, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i></p>		