

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

March 23, 2022

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Anicetti, B. Kratochvil, M. Lapriore, C. Montoya, C. Reyes, J. Saito, B. Stone, I. Sukhu.

OTHER ATTENDEES: C. Ralston, S. Warfe (presenters); N. Almassey, C. Bluford, R. Erwin, T. Ferguson, C. Goff, M. Lewis, M. Perrone, L. Punsalang, K. Wentworth, C. Wood (guests); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Kratochvil welcomed the SGC members and guests to the meeting.		
2.	Public Comment – Mark Lewis noted that the BEOI class is now a requirement for teaching online in the Fall, so that needs to be included in job postings for adjunct positions; in addition, instructors hired to teach this Fall will need to have access to the necessary training by mid-summer.		
3.	Review <ul style="list-style-type: none"> • Agenda: SGC reviewed and approved the meeting agenda. <i>MSC: I. Sukhu/C. Reyes. Yeas – Anicetti, Lapriore, Montoya, Reyes, J. Saito, Stone, Sukhu; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from March 9, 2022: SGC approved the 3/9 meeting minutes. <i>MSC: B. Stone/R. Anicetti. Yeas – Anicetti, Lapriore, Montoya, Reyes, J. Saito, Stone, Sukhu; Nays – N/A; Abstentions – N/A.</i> 		Agenda approved 3/9/22 Minutes approved
4.	Old Business		
4a.	2020-25 Educational Master Plan (EMP) Implementation & Action Plans: Section 1 (Objectives) and Section 2 (Output & Outcomes) President Kratochvil displayed the spreadsheet of feedback items generated/discussed at the last several SGC meetings. VP Montoya added language to be included for Objective 5.3 (re: TCO). SGC approved the following feedback items related to the aligned EMP Objectives: <ul style="list-style-type: none"> • Objective 1.1 – Strategically recruit, support, train and retain a highly-qualified, diverse workforce. <ul style="list-style-type: none"> ◦ <i>Subcommittees – EEO, IDEA & PDAC; and RAP – recommend approval of funding proposals related to professional development.</i> • Objective 1.2 – Create and enhance multiple, ongoing opportunities for dialogue, engagement, and community-building; develop action plans that implement equity-focused, anti-racist, inclusive practices. <ul style="list-style-type: none"> ◦ <i>College Assembly – approve Monday Meeting Calendar each semester</i> • Objective 1.5 – Foster and maintain a safe and welcoming learning and work environment for all by assessing campus climate and developing action plans to foster a more inclusive atmosphere. <ul style="list-style-type: none"> ◦ <i>SGC has reviewed results from the Employee Engagement Survey and student survey(s) re: questions related to campus climate, campus safety, shared governance, equity, etc...; and Planning Committee.</i> • Objective 1.6 – Engage and support all members of the College community in anti-racism and anti-discrimination efforts; review and enhance support strategies and resources for employees and students who have experienced racism, sexism, or any form of discrimination at the College. <ul style="list-style-type: none"> ◦ <i>Monday Meeting Calendar – use of College Assembly slot for Town Hall sessions; policy review.</i> • Objective 2.3 – Across all of the College’s instructional sites, increase equitable access to courses, programs and student support services, improved infrastructure, and technology resources through 2022-23. <ul style="list-style-type: none"> ◦ <i>RAP – recommending approval of funding proposals that improve/expand the College's capacity, infrastructure, technology, etc...; and SEM Committee.</i> • Objective 2.5 – Design and offer culturally responsive, historically accurate, anti-racist curriculum. <ul style="list-style-type: none"> ◦ <i>Curriculum approval – SGC's role to review/approve new instructional programs (degrees, certificates, and programs)</i> • Objective 5.3 – Develop a total cost of ownership policy model by 2021-22 and integrate it into all future institutional plans. <ul style="list-style-type: none"> ◦ <i>Total Cost of Ownership (TCO) provides a comprehensive approach to balancing both financial requirements and management of Los Medanos College assets. LMC policies are being developed and incorporated as part of the Technology Plan and the future Facilities Plan.</i> <p><i>MSC: C. Reyes/C. Montoya. Yeas – Anicetti, Lapriore, Montoya, Reyes, J. Saito, Stone, Sukhu; Nays – N/A; Abstentions – N/A.</i></p>	EMP Implementation	EMP feedback approved
5.	New Business [no items]		

6.	<p>Budget Update</p> <ul style="list-style-type: none"> • Fall 2021 RAP: Brentwood Center Proposal Review & Recommendation President Kratochvil recapped the last meeting’s discussion, during which some members and guests voiced questions and concerns about the Brentwood Center funding recommendation previously developed by an SGC sub-group. VP Montoya provided a detailed overview of the various elements of the proposed funding recommendation and the individual RAP requests, all of which had been provided to the SGC members during the last meeting for further review/discussion with their respective constituency groups. SGC had extended dialogue about the proposed RAP recommendation, and heard commentary from guests (faculty and classified professionals) representing departments and programs at the Brentwood Center (e.g. Library, English, DSPS, Math, etc.). Following the discussion, President Kratochvil – noting that SGC had already been through this process as part of its review and recommendation, but now has different members – identified four SGC members representing each constituency group (BethAnn Stone, Jennifer Saito, Luisa Velazquez, and Carlos Montoya) to collectively review the Brentwood Center proposals, consider the feedback, and bring back a recommendation to the full SGC membership at the next meeting. 	<p>Brentwood Center RAP Summary</p>	
7.	<p>Accreditation (<i>standing item</i>) – N/A</p>	<p>Accreditation 2020</p>	
8.	<p>Curriculum: New Certificates, Degrees & Programs</p> <ul style="list-style-type: none"> • Public Health Associate Degree for Transfer Colleen Ralston provided an overview of the Public Health ADT program proposal, which had been provided to SGC before the meeting. She explained that the proposal was originally presented to SGC in Spring 2021, and was now coming back to resume the program approval process. Professor Ralston noted that this degree would parallel the Kinesiology and Nursing degrees, and that there is 25% projected growth for jobs in this area. Rachel Anicetti commented that this degree would fill a huge transfer gap at our institution. The ADT proposal will return as an action item on the next SGC agenda. • Certificate of Achievement in Hip Hop Studies Scott Warfe provided an overview of the Hip Hop Studies certificate proposal, which had been shared with SGC in advance of the meeting. He noted that the 18 units of the certificate are interdisciplinary and cover the same sort of intersection of themes relevant to hip hop culture. Professor Warfe explained that the certificate would help students fulfill areas C, D, and F of the CSU GE and areas 3 and 4 of the IGETC. In addition, this certificate would stack to the Social Justice Studies degree. There is also an opportunity that this could be an online certificate offered through the CVC-OEI exchange. Jennifer Saito commented that Scott and Colleen presented their respective proposals at the last Academic Senate meeting, and received broad faculty support. The certificate proposal will return to SGC as an action item on the next meeting agenda. 	<p>Public Health ADT: Proposal TMC Template</p> <p>Hip Hop Studies Certificate</p>	
9.	<p>COVID-19 Public Health Emergency President Kratochvil noted that discussions are underway regarding any potential changes to the District’s COVID-19 protocols for Summer/Fall.</p>	<p>4CD COVID-19 Info LMC COVID Updates</p>	
10.	<p>Updates & Announcements/Constituency Reports</p> <ul style="list-style-type: none"> • President Kratochvil reminded the group that the KAC/SU ribbon-cutting ceremony will be held on April 6 at 11:00 a.m., and added that the Brentwood Center ribbon-cutting will be held at 11:00 a.m. on May 4. He acknowledged and thanked Jennifer Saito, Eileen Valenzuela, and Cindy McGrath for their work on the wonderful celebration of life event for Richard Livingston. Lastly, he noted several upcoming in-person LMC events, including High School Senior Saturdays, Scholarship Ceremony, and Graduation. • Academic Senate – Mark Lewis shared that the Academic Senate: passed the Hip Hop Certificate, Phase 1 of the Public Health ADT, and the SOAA; and formed a task force to look at shared governance and the way faculty feedback is incorporated into the governance model. • Classified Senate – BethAnn Stone reported that, at the last Classified Senate meeting, they: had “Chat with a VP” with VP Hannum; discussed/accepted the Program Revitalization & Discontinuance Policy; reviewed the SOAA; continued their bylaws review/revision as part of their task force’s work; and discussed plans for JobLinks, which will be hosted by LMC on June 2 with the theme of “All in Flavor.” • LMCAS – no representative present • Management Team – no report • Curriculum – no representative present • Other – N/A 		
11.	<p>Community College Items of Interest: Legislation, Research & Best Practices – N/A</p>		
12.	<p>Campus Communication: Actions & Notable Items to Report from SGC President Kratochvil noted that there were several items for SGC members to share with their respective constituency groups, including: the presentations on the Public Health ADT and Hip Hop Studies Certificate, which will be action items at the next meeting; approving EMP implementation feedback to be put forward by SGC; and robust dialogue regarding the budget and Brentwood Center RAP proposals, with an SGC task force established to review the details further.</p>		
13.	<p>Adjournment – SGC agreed, by consensus, to adjourn the meeting at 3:43 p.m.</p>		Meeting adjourned