

LOS MEDANOS
COLLEGE

Shared Governance Council

MINUTES

December 9, 2020

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: Nicole Almassey, Roseann Erwin, Bob Kratochvil, Morgan Lynn, Carla Molina, Carlos Montoya, Nikki Moultrie, James Noel, Nicholas Sessions, Irene Sukhu.

OTHER ATTENDEES: Chialin Hsieh, Sabrina Kwist, Catt Wood (presenters); Myles Crain, Russell Holt, Sally Montemayor Lenz, Paul West (guests); Jennifer Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Public Comment – N/A		
2.	Welcome – President Kratochvil welcomed all of the attendees to the meeting.		
3.	<p>Review</p> <ul style="list-style-type: none"> • Agenda for December 9th President Kratochvil reviewed the agenda, noting that item #5e was being pulled. An action item for the TLC charges was left off, inadvertently so that will be placed on the next agenda. SGC unanimously approved the agenda, as amended. <i>MSC: Moultrie/Erwin. Yeas – Almassey, Erwin, Lynn, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from November 11, 2020 SGC approved the November 11th meeting minutes. <i>MSC: Moultrie/Sessions. Yeas – Almassey, Erwin, Lynn, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – Molina.</i> 		<p>Agenda approved</p> <p>Minutes approved</p>
4.	Old Business		
4a.	<p>Technology Advisory Group (TAG) – 2020-21 Charges</p> <p>President Kratochvil asked the Senate reps to share any feedback from their review. Roseann Erwin noted that the charges seemed fine, and inquired about the process by which faculty reps were identified for the Technology Plan Core Group. Vice President Montoya explained that the starting point was identifying areas not already represented on TAG. A list of suggested Technology Plan Core Group members was shared with each Senate president, who then followed their internal process for appointing/requesting participation. SGC approved the new voting membership structure. <i>MSC: Erwin/Moultrie. Yeas – Almassey, Erwin, Lynn, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i></p>	TAG Update & Charges	Approved
4a.	<p>Strategic Enrollment Management (SEM) Committee Update</p> <ul style="list-style-type: none"> • Proposed Voting Membership Structure Vice President Montoya provided a brief recap of the membership proposal presented at the last meeting. Nicole Almassey and James Noel noted that they didn't have any additional feedback following review by their respective Senates; Nicholas Sessions reported that LMCAS hadn't discussed the revised voting structure yet, but they will at a future meeting. SGC approved the new voting membership structure. <i>MSC: Almassey/Molina. Yeas – Almassey, Erwin, Lynn, Molina, Montoya, Moultrie, Noel, Sukhu; Nays – N/A; Abstentions – Sessions.</i> • SEM Plan 2020-23 Vice President Montoya provided an overview of the SEM Plan development process, which was presented at the last meeting. Roseann Erwin noted a typo that the Academic Senate found during its review (p. 18, "examine"). President Kratochvil added that the document will still go through a proofreading process, but there won't be any substantive/content changes. SGC approved the new voting membership structure. <i>MSC: Moultrie/Almassey. Yeas – Almassey, Erwin, Lynn, Molina, Montoya, Moultrie, Noel, Sukhu; Nays – N/A; Abstentions – Sessions.</i> 	<p>SEM membership proposal</p> <p>SEM Plan</p>	<p>Approved</p> <p>Approved</p>
5.	New Business		

5a.	Institutional Development for Equity & Access (IDEA) Committee – 2020-21 Charges Catt Wood provided an overview of the IDEA Committee’s updated charges, along with information on a number of accomplishments and ongoing projects (see link). Among the Committee’s noted accomplishments were their work on implementing the student religious observance, advocating for the reflection room in the Student Union, advocating for free feminine hygiene products in restrooms, and forming a racial justice coalition.	IDEA Update & Charges	
5b.	Equal Employment Opportunity (EEO) Committee <ul style="list-style-type: none"> • 2020-21 Charges Dr. Montoya and Dr. Kwist presented the EEO charges (see link), which have each been aligned with relevant goals and objectives in LMC’s 2020-25 Educational Master Plan. • EEO Report Dr. Kwist deferred this item, so that the EEO Committee can review new data recently provided by 4CD Research & Planning. 	EEO Update & Charges	
5c.	Professional Development Advisory Committee (PDAC) – 2020-21 Charges Dr. Kwist outlined PDAC’s nine 2020-21 charges (see link). She also provided an overview of the Committee’s four goals, along with the related objectives and guidelines.	PDAC Update & Charges	
5d.	Strong Workforce Program (SWP) Funding & Allocation Update Vice President Hannum provided SGC with an update on SWP and plans for spending the remaining funds. She reviewed the details in a presentation (see link) that included: Rounds 1-4 (30-month funds) and Round 5 (24-months) funding cycles; 4CD spending trends; a spreadsheet outlining SWP expenditures (cumulative as of 11/13/20) and remaining balance; and LMC “activities, assumptions, and strategies” related to the SWP funds. President Kratochvil asked VP Hannum to also provide a brief overview of the Vocational Technology remodel project, which involves repurposing what had been the Appliance area into a multi-use space.	SWP Update	
5e.	Program Discontinuance Procedure – This item was pulled from the agenda, and VP Hannum will bring it back to a future meeting.		
6.	Budget Update (<i>standing item</i>) Vice President Montoya shared that the Governor’s budget will be released on January 10. In November, the Legislative Analyst’s Office (LAO) report came out and was somewhat mixed about the budget. Based on that, VP Montoya indicated that he isn’t overly optimistic about the Governor’s budget. President Kratochvil noted that, in layperson’s terms, the anticipated budget could be described as “better than horrible.” As a result, the recommendation from the State Chancellor’s Office is for colleges/districts to be cautious/prudent with funds.	2020-21 4CD Adoption Budget – LMC Fund 11	
7.	Accreditation (<i>standing item</i>) President Kratochvil reported that, after providing error corrections, he has received a final version of the Peer Review Team’s report. After ACCJC takes action at its January meeting, the College will be notified of its accreditation status and the final report will be made public.	LMC Accreditation 2020	
8.	Curriculum (<i>standing item</i>) Morgan Lynn noted that the Committee continues to work on reviewing and approving curriculum. She offered kudos to the Office of Instruction team and Curriculum Committee members for their work and support on all of the curriculum updates.		
9.	COVID-19 Public Health Emergency (<i>standing item</i>) President Kratochvil wanted to bring attention to Chancellor Reece’s email about the new stay-at-home order, in case anyone had questions. He noted that, related to the ongoing pandemic and restrictions, certain decisions are having to be made about Spring. By December 18, the College has to submit to the California Community College Athletics Association (CCCAA) about whether to proceed with Spring sports. As a reminder, Fall sports had previously been moved to early Spring, and Spring sports had been moved to late Spring. A number of colleges across the state have already decided to opt out for this semester, as many of the necessary safety/mitigation requirements are expensive to implement. Other programs/areas may have requests for on-campus activities, so it will be important to be consistent in applying a rationale for deciding “yes” or “no” (e.g. the Child Study Center has put forward a proposal to re-open in a limited capacity for Spring). Vice President Montoya added that the change to the “purple tier” didn’t really affect our College/District, as our plans have been fairly conservative (with regard to limiting on-campus operations), so we haven’t had to deal with re-opening only to close again. He provided a brief overview of SB 1159 and AB 685, recent legislative bills that address COVID-related workers’ compensation coverage and exposure notice/reporting requirements, respectively. President Kratochvil mentioned that, to meet the reporting requirements, the District’s created a new online system (via InSite) that tracks on-campus attendance. Several SGC members inquired about any updated info on plans/timelines for returning to campus. President Kratochvil noted that there will be further dialogue at the upcoming District Consultation Council meeting (12/16), and SGC briefly discussed some of the factors and concerns to be considered.		

10	<p>Updates & Announcements/Constituency Reports:</p> <ul style="list-style-type: none"> • President Kratochvil noted that the Governing Board will be meeting this Friday, and the two newly elected members will be sworn in. • Academic Senate: James Noel shared that, at its last meeting (11/30), the Academic Senate: acknowledged Ryan Hiscocks for his last term as Finance officer; revisited their anti-racism document and ways the Senate can be more involved in committees; received two committee reports from DE and TAG; discussed Summer session and Fall semester; received info from Mark Lewis on vaccines; discussed topics/concerns about returning to work; and was presented with a document of proposed 4CD improvements that was prepared by the Black Faculty & Staff Association. • Classified Senate: Nicole Almassey reported that, at their last meeting (11/30), the Classified Senate: had a presentation on EMP goals and objectives; and began working on the Senate’s own goals, including interactive activities. She also shared that the Senate’s Scholarship Committee met, and screen-shared info about the Senate’s current fundraiser. Lastly, Ms. Almassey outlined several upcoming Senate items for the Spring, including: working with the Office of Equity & Inclusion on the Caring Campus initiative; a “tag and wag” presentation; and ways to engage with the new racial justice coalition. • Student Senate: Nicholas Sessions shared that, as of late, the LMCAS meetings have been focused on budget funding, and how increased funds are helping constituents (e.g. ZTC). They also recently held a bingo night and passed a racial justice resolution. • Management Team: no report. Nikki Moultrie asked to have a future agenda item on institutional student learning outcomes (ISLOs). • Curriculum: Morgan Lynn indicated that she didn’t have any additional report beyond what she shared earlier (see agenda item #8). • Other: N/A. 		
11	<p>Community College Items of Interest: Legislation, Research & Best Practices – N/A</p>		
12	<p>Campus Communication: Actions & Notable Items to Report from SGC It was noted that the SGC members should relay to their respective constituency groups that the TAG charges, SEM Plan, and SEM membership were approved today. There will be several action items on the next SGC agenda that require review/input from the constituency groups: EEO charges, IDEA charges, PDAC charges, and TLC charges.</p>		
13	<p>Adjournment – The meeting adjourned at 3:53 p.m. <i>MSC: Sukhu/Molina.</i> <i>Yeas – Almassey, Erwin, Lynn, Molina, Montoya, Moultrie, Noel, Sessions, Sukhu; Nays – N/A; Abstentions – N/A.</i></p>		