LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

December 6, 2023
2:30 - 3:30 p.m., In Person (KAC-111 and BRT-135) and via Zoom

MEMBERS PRESENT: C. Craig-Huddleston, W. Cruz, H. Monticello, C. Montoya, P. Ralston, C. Reyes, I. Sukhu.
OTHER ATTENDEES: T. Ferguson (Zoom), M. Inzunza (Zoom), A. Nakaji, E. Sanchez [guests]; J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	**Welcome** President Ralston welcomed the SGC members and guests to the meeting.		
2.	**Public Comment**		
3.	**Review** • Agenda: SGC approved the 12/6/23 agenda *MSC: I. Sukhu/C. Craig-Huddleston. Yeas – C. Craig-Huddleston, W. Cruz, H. Monticello, C. Montoya, C. Reyes, I. Sukhu; Nays – N/A; Abstentions – N/A.*		Agenda approved
4.	**New Business** [no items]		
5.	**Old Business** [no items]		
6.	**Budget Update** ▪ **Resource Allocation Process (RAP) – Fall 2023 Cycle** Cesar Reyes displayed and reviewed the RAP summary document that had been provided to the SGC members on 12/2. As part of the presentation, he: provided an overview of the categories listed, as well as a brief recap of the process/approach that the sub-group used to develop the summary; explained that most (if not all) of the proposals that aren't being recommended for funding are ongoing requests, with many requesting permanent staffing positions; thanked Jinpa Tharchin, Melissa Inzunza, and the Business Services team for their efforts and support for the work of the sub-group; and noted that, following his work with the sub-group, he now has a greater appreciation for the work of Vice President Montoya and the Business Services team throughout this process. SGC reviewed the recommendation, considered questions, and discussed suggested improvements to the RAP process. Their dialogue included: the un-funded requests categorized as "facilities improvements," and whether or not they would be addressed via the Facilities Master Plan and/or prioritized for the next RAP cycle; process improvements, such as a revised RAP form (easier to compile/sort requests), requiring multiple forms for multiple requests (i.e. one request per form), and determining the funding priorities earlier in each RAP cycle (e.g. in January for the Spring 2024 cycle); giving attention to infrastructure needs that improve the current in-person learning environment (e.g. classroom furniture repair/replacement); and identifying requests that could/should be part of a departmental budget (vs. a RAP request). SGC unanimously approved the funding recommendation ("Updated Fall 2023 RAP-SGC Summary") put forward by the RAP sub-group. *MSC: C. Craig-Huddleston/W. Cruz; Yeas – C. Craig-Huddleston, W. Cruz, H. Monticello, C. Montoya, C. Reyes, I. Sukhu; Nays – N/A; Abstentions – N/A*	[Updated Fall 2023 RAP – SGC Summary](#) [Fall 2023 RAP Rating Rubric](#)	

7.	**Accreditation** *(standing item)* – N/A	ACCJC Midterm Template LMC Midterm Report timeline	
8.	**Curriculum: New Instructional Program Proposals** – N/A		8.
9.	**Updates & Announcements/Constituency Reports –** N/A (In the interest of time, updates and constituency reports were deferred.) • President • Academic Senate • Classified Senate • LMCAS • Curriculum • Management Team		
10.	**Community College Items of Interest: Legislation, Research & Best Practices** – N/A		10.
11.	**Campus Communication: Actions & Notable Items to Report from SGC** Members should share with their respective constituency groups that SGC approved a funding recommendation for Fall 2023 RAP proposals.		11.
12.	**Adjournment** SGC adjourned the meeting at 3:28 p.m. by consensus. *MSC: C. Reyes/C. Craig-Huddleston.*		Meeting adjourned