

LOS MEDANOS  
COLLEGE

**Shared Governance Council**

**MINUTES**

November 9, 2022

2:00 - 4:00 p.m., via Zoom & In Person (SS4-409)

MEMBERS PRESENT: R. Anicetti, J. Bui, W. Cruz, B. Kratochvil, M. Lapriore, M. Lynn, C. Montoya, A. Nogarr, J. Saito, B. Stone, I. Sukhu.

OTHER ATTENDEES: J. Casey Geary, M. Inzunza, M. Lewis (guests); J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
1.	<b>Welcome</b> – President Kratochvil welcomed the members and guests, including LMC’s new Director of Marketing & Media Design, Juliet Geary.		
2.	<b>Public Comment</b> – N/A		
3.	<p><b>Review</b></p> <ul style="list-style-type: none"> <li>Agenda: President Kratochvil reviewed the agenda, which was approved by SGC. <i>MSC: R. Anicetti/A. Nogarr. Yeas – Anicetti, Bui, Cruz, Lapriore, Montoya, Nogarr, Saito, Sukhu; Nays – N/A; Abstentions – N/A.</i></li> <li>Minutes (draft) from October 26, 2022: SGC approved the 10/26 meeting minutes. <i>MSC: M. Lapriore/A. Nogarr. Yeas – Bui, Cruz, Lapriore, Montoya, Nogarr, Saito, Sukhu; Nays – N/A; Abstentions – R. Anicetti.</i></li> </ul>		<p>Agenda approved</p> <p>10/26/22 Minutes approved</p>
4.	<b>Old Business</b> [no items]		
5.	<b>New Business</b>		
5a.	<p><b>Draft Monday Meeting Calendar: Spring 2023</b></p> <ul style="list-style-type: none"> <li>President Kratochvil reviewed two versions of the draft Monday Meeting Calendar: “Option 1” featured 8 Senate meeting dates and 4 College Assembly dates (including one to be used for the District Budget Forum); “Option 2” featured 7 dates for Senate meetings, 3 for College Assemblies, 1 for the District Budget Forum. SGC’s discussion focused on Option 2, which would avoid the challenge of holding Senate meetings during finals week. Because the Senates have expressed interest in holding a joint meeting, SGC discussed designating the March 20<sup>th</sup> “Departmental/Project Meeting” for that purpose. The calendar will be an action item on the next SGC agenda.</li> </ul>	<p><a href="#">Draft Calendar #1</a></p> <p><a href="#">Draft Calendar #2</a></p>	
5b.	<p><b>Assembly Bill 2449 – Revisions to the Brown Act Requirements for Public Meetings by Teleconference</b></p> <ul style="list-style-type: none"> <li>President Kratochvil shared information about the recently passed Assembly Bill 2449, which had been discussed at Chancellor’s Cabinet and addresses revisions to the Brown Act requirements for public meetings conducted by teleconference. It was noted that – although AB 2449 “relaxes” the original Brown Act teleconference provisions – it actually contains parameters more stringent than AB 361, which is what we have been operating under the last several years. Assembly Bill 361 is only designed to remain in effect during a state of emergency, and the Governor has announced that the state of emergency will be lifted after February 28, 2023. Under AB 2449, less than a majority of a board may attend via teleconference under certain conditions when the majority of the board (a quorum) participates from a single physical location open to the public. When a quorum participates in a physical location open to the public, the remaining members may participate remotely under two specific circumstances: 1) just cause; and 2) emergency circumstances. “Just Cause” may not be used by a member for more than two meetings per calendar year, and is identified as four specific circumstances: 1) childcare or caregiving of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely; (2) a contagious illness that prevents a member from attending in person; (3) a need related to a physical or mental disability; or (4) travel while on business of the legislative body or another state or local agency. Under “Emergency Circumstances” – identified as a physical or family medical emergency that prevents a member from attending in person – the legislative body shall request a general description of the circumstances and the following elements apply: the member makes a request to participate remotely as soon as possible; and the legislative body may take action on a request at the earliest opportunity or at the beginning of a meeting. Additional AB 2449 requirements include: 1) the legislative body must provide a way for the public to remotely hear, visually observe, and remotely address the legislative body; 2) the legislative body must also provide notice of how the public can access the meeting and offer comments (through a call-in option, an internet-based service option, and in person); 3) the legislative body must implement a procedure for receiving/resolving requests for reasonable accommodations for individuals with disabilities; and, 4) members participating through remote teleconferencing must participate through both audio and visual technology, and must publicly disclose at the meeting (before any action is taken) whether any other individuals 18 years of age or older are present in the room at the remote location with the member (and</li> </ul>	<p><a href="#">AB 2449</a></p>	

	<p>the general nature of that relationship). Lastly, AB 2449 stipulates that a member may not participate in meetings solely by teleconference due to “just cause” or “emergency circumstances” for more than three consecutive months or 20% of the regular meetings in a calendar year. If the legislative body regularly meets less than 10 times a year, a member may not participate remotely in more than two meetings. The provisions of AB 2449 will remain in effect until January 1, 2026. President Kratochvil indicated that discussions will continue at the District level, and additional information may be forthcoming about a consistent approach for implementing/applying AB 2449.</p>		
6.	<p><b>Budget Update</b></p> <ul style="list-style-type: none"> <li>• <b>Fall 2022 Resource Allocation Process (RAP)</b> <ul style="list-style-type: none"> <li>○ <b>Review of RAP Budget Request Database (BRD) &amp; SGC Sub-Group Summary</b>  Vice President Montoya thanked the sub-group members (Sukhu, Nogarr, Cruz, and Anicetti) for their work to review all of the RAP proposals and develop the summary document content, which included: Instructional Support – 8 proposals totaling almost \$168K, with \$376K available; HEERF III – 3 proposals (approx. \$26K) meeting the criteria, 2 proposals (approx. \$17K) pending additional department review, and \$500K available (expiring June 30); and other funding sources. He noted that several of the Instructional Support proposals are listed with asterisks, as they may contain elements (e.g. supplies) that aren’t eligible for this funding source; the proposals would be approved minus those ineligible items. VP Montoya and the sub-group members outlined the thorough process they used to review all of the proposals in detail. SGC discussed the Math proposal listed under “Other Funding,” which ultimately was determined to not meet the criteria for HEERF dollars. SGC voted to approve the funding recommendation for the proposals listed on the summary, including one for the Brentwood Center Library (approx. \$5,320) and one for English pending additional review (at the listed amount or lower, otherwise will need to be voted on separately). <i>MSC: A. Nogarr/J. Saito; Yeas –Anicetti, Bui, Cruz, Lapriore, Montoya, Nogarr, Saito, Sukhu; Nays – N/A; Abstentions – N/A.</i> President Kratochvil thanked the sub-group members and the Business Services team for their thorough efforts. He and VP Montoya explained that, because the remaining HEERF III dollars will need to be spent by June 30, President’s Cabinet has approved using those dollars for direct aid to students (approx. \$700 - \$900 per student). When asked about the possibility of using any of this funding for on-campus food services, VP Montoya provided an update on the efforts underway (e.g. President’s Cabinet approving the expansion of the Marketplace for hot foods, and having a Food Truck on site).</li> </ul> </li> </ul>	<p><a href="#">RAP Overview</a></p> <p><a href="#">Fall 2022 RAP Summary (updated)</a></p> <p><a href="#">Fall 2022 BRD</a></p> <p><a href="#">Proposal Rating Sheet</a></p>	<p>Fall 2022 RAP funding recommendation approved</p>
7.	<b>Accreditation (standing item) – N/A</b>		
8.	<b>Curriculum: New Instructional Program Proposals – N/A</b>		
9.	<p><b>Updates &amp; Announcements/Constituency Reports –</b></p> <ul style="list-style-type: none"> <li>• President Kratochvil noted that the Governing Board will hold a meeting/study session this evening.</li> <li>• Classified Senate – BethAnn Stone reported that, at their meeting on Monday, the Classified Senate: played an informative and fun acronym game; discussed the recent EEO Committee request regarding a prospective program to connect new classified professionals (similar to Nexus); tabled their bylaws until the next meeting; approved funding for an Umoja Thanksgiving basket; and had their fundraising committee secure a location for the Winter Gala (December 3, tickets \$50 each).</li> <li>• Academic Senate – Mark Lewis reported that the Academic Senate: approved the Student Equity Plan; passed a recommendation to align LMC’s catalog rights with our sister-colleges; formed a sub-committee to look at institutional racism; and reviewed GE requirements for the AA degree, referring it to the GE Committee for recommendation,.</li> <li>• LMCAS – Jeffrey Bui shared that, as previously mentioned, LMCAS has gathered data regarding student feedback/concerns. LMCAS will also be participating in a District-wide “listening project,” and had a presentation on the Student Equity Plan.</li> <li>• Management Team – N/A.</li> <li>• Curriculum – Morgan Lynn shared the Curriculum Committee had a fairly light approval cycle this Fall, as we’re in the midst of Program Review. The Committee has been working on the DEI curriculum framework from the state, as well as reviewing the GE singular pathway. Dr. Lynn acknowledged two adjunct instructors for their respective work on the FLOW and Drone programs. She also announced that Louie Giambattista would be returning to the role of Curriculum Chair, beginning in January, and that – as a result of changes to the position scope (i.e. increased work/focus on eLumen) – he likely won’t attend as many committee meetings, including SGC.</li> <li>• Other – N/A.</li> </ul>		
10.	<b>Community College Items of Interest: Legislation, Research &amp; Best Practices – N/A</b>		
11.	<p><b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b></p> <p>President Kratochvil reminded the SGC members to share with their respective constituency groups that the committee: reviewed the draft Spring 2023 Monday Meeting Calendar, which will be an action item on 11/23; discussed prospective Brown Act changes resulting from AB 2449; and approved a recommendation for the Fall 2023 RAP allocations.</p>		
12.	<b>Adjournment</b> – The meeting adjourned at 3:50 p.m., by consensus. <i>MSC: I. Sukhu/R. Anicetti.</i>		Meeting adjourned