

**LOS MEDANOS  
COLLEGE**

**Shared Governance Council**

**MINUTES**

November 29, 2023

1:00 - 2:30 p.m., In Person (L-109 and BRT-135) and via Zoom

MEMBERS PRESENT: C. Craig-Huddleston (Zoom), W. Cruz, M. Lapriore, H. Monticello, A. Nogarr (Zoom), P. Ralston, C. Reyes, I. Sukhu, G. Villegas.

OTHER ATTENDEES: D. Belman, D. Franco (Zoom), R. Osburn, J. Townsend (Zoom) [presenters]; C. Goff (Zoom), M. Lewis (Zoom), M. Mobley (Zoom), R. Pedersen, H. Warren [guests]; J. Adams [support].

Item #	Topic/Activity	Handouts/ References	Action(s)
<b>STANDING ITEMS:</b>			
1.	<b>Welcome</b> President Ralston welcomed everyone to the meeting. She introduced new member, Honeymeil Montecito, who is the new LMCAS President.		
2.	<b>Public Comment</b>		
3.	<b>Review</b> <ul style="list-style-type: none"> <li>• Agenda: Dr. Ralston reviewed the agenda with the group. SGC approved the agenda <i>MSC: C. Reyes/A. Nogarr. Yeas – C. Craig-Huddleston, W. Cruz, M. Lapriore, H. Monticello, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions: N/A.</i></li> <li>• Minutes (draft) from November 8: SGC reviewed and approved the 11/8 draft minutes. <i>MSC: I. Sukhu/C. Reyes. Yeas – C. Craig-Huddleston, W. Cruz, M. Lapriore, H. Monticello, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions: N/A.</i></li> </ul>		Agenda approved  11/8/23 minutes approved
4.	<b>New Business</b> [no items]		
5.	<b>Old Business</b>		
5a.	<b>Naloxone Training &amp; Distribution Procedure</b> Dave Belman reported that, following his October 25 presentation to SGC, all three Senates expressed support for the proposed Naloxone procedure (Classified Senate and LMCAS actually voted to endorse). In the meantime, he has been connecting with DVC counterparts, who are beginning to coordinate their Naloxone trainings online. There is consideration of coordinating district-wide trainings (to avoid overburdening Contra Costa Health Services, as well as exploring the possibility of making pre-recorded trainings available on GROW  SGC unanimously approved the Naloxone training and distribution procedure. <i>MSC: G. Villegas/W. Cruz. Yeas – C. Craig-Huddleston, W. Cruz, M. Lapriore, H. Monticello, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions: N/A.</i>	<a href="#">Draft Naloxone Procedure</a>  <a href="#">PPT – Addressing the Opioid Overdose Epidemic</a>	
6.	<b>Budget Update</b> <ul style="list-style-type: none"> <li>▪ <b>Resource Allocation Process (RAP) – Fall 2023 Cycle</b>                Cesar Reyes provided an overview of how the RAP sub-group developed the funding recommendation list. He explained that, although Jacob is no longer on SGC, he did participate in part of the sub-group’s process. SGC then reviewed and discussed the recommendation spreadsheet, which had been sent to the members shortly before the meeting. To provide additional time for evaluating the sub-group’s funding recommendations, SGC approved holding a special meeting 2:30 – 3:30 p.m. on December 6. <i>MSC: Ralston/Reyes; Yeas – C. Craig-Huddleston, W. Cruz, M. Lapriore, H. Monticello, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions: N/A.</i> </li> </ul>	<a href="#">RAP website</a>  <a href="#">Fall 2023 RAP Rating Rubric</a>  <a href="#">RAP sub-group funding recommendations</a>	

7.	<b>Accreditation</b> ( <i>standing item, as needed</i> ) – N/A	<a href="#">ACCJC Midterm Template</a> <a href="#">LMC Midterm Report timeline</a>	
8.	<p><b>Curriculum: New Instructional Program Proposals</b></p> <ul style="list-style-type: none"> <li><b>Early Childhood Education (ECE): Associate of Science in ECE: Master Teacher, Certificate of Achievement in ECE: Master Teacher, Associate of Science in ECE: Site Supervisor, Certificate of Achievement in ECE: Site Supervisor</b> SGC unanimously approved the four (4) New Instructional Program Proposals from ECE. <i>MSC: G. Villegas/A. Nogarr. Yeas – C. Craig-Huddleston, W. Cruz, M. Lapriore, H. Monticello, A. Nogarr, C. Reyes, I. Sukhu, G. Villegas; Nays – N/A; Abstentions: N/A.</i></li> <li><b>Automotive Technology: Career Development &amp; College Preparation Certificate in Automotive Detailing &amp; Exterior Maintenance (Non-Credit)</b> Tabled for a future meeting, pending presenter availability.</li> </ul>	<a href="#">Associate of Science: Master Teacher</a> <a href="#">Cert. of Achievement: Master Teacher</a> <a href="#">Associate of Science: Site Supervisor</a> <a href="#">Cert. of Achievement: Site Supervisor</a>  <a href="#">CDCP Certificate: Automotive Detailing &amp; Exterior Maintenance</a>	
9.	<p><b>Updates &amp; Announcements/Constituency Reports</b> – N/A (In the interest of time, updates and constituency reports were deferred.)</p> <ul style="list-style-type: none"> <li>President</li> <li>Classified Senate</li> <li>Academic Senate:</li> <li>LMCAS</li> <li>Curriculum</li> <li>Management Team</li> </ul>		
10.	<b>Community College Items of Interest: Legislation, Research &amp; Best Practices</b> – N/A		
11.	<p><b>Campus Communication: Actions &amp; Notable Items to Report from SGC</b> Members should share with their respective constituency groups that SGC: approved the Naloxone procedure; approved the ECE instructional program proposals; continues to work on RAP, and will hold a special meeting next Wednesday (12/6); and tabled the Automotive Technology instructional program proposal (non-credit).</p>		
12.	<p><b>Adjournment</b> SGC adjourned the meeting at 2:14 p.m. by consensus. <i>MSC: G. Villegas/W. Cruz.</i></p>		Meeting adjourned