

LOS MEDANOS COLLEGE

Shared Governance Council

MINUTES

October 12, 2022

2:00 - 4:00 p.m., via Zoom

MEMBERS PRESENT: R. Anicetti, J. Bui, W. Cruz, B. Kratochvil, M. Lapriore, M. Lynn, C. Montoya, J. Saito, B. Stone, I. Sukhu.

OTHER ATTENDEES: L. Avery, M. Inzunza, M. Lewis, Libby Oye, J. Tharchin; J. Adams (support).

Item #	Topic/Activity	Handouts/ References	Action(s)
STANDING ITEMS:			
1.	Welcome – President Kratochvil welcomed everyone to the meeting.		
2.	Public Comment – Jeffrey Bui asked about the ratio of in-person vs. online classes for Spring 2023. President Kratochvil explained that the schedule is still being developed, so those details aren’t available at this time.		
3.	Review <ul style="list-style-type: none"> • Agenda: President Kratochvil provided an overview of the agenda, which was approved by SGC. <i>MSC: B. Stone/R. Anicetti. Yeas – Anicetti, Bui, Cruz, Lapriore, Montoya, Saito, Stone, Sukhu; Nays – N/A; Abstentions – N/A.</i> • Minutes (draft) from September 28, 2022: SGC approved the 9/28 meeting minutes. <i>MSC: B. Stone/I. Sukhu. Yeas – Anicetti, Bui, Cruz, Lapriore, Saito, Stone, Sukhu Nays – N/A; Abstentions – C. Montoya.</i> 		Agenda approved 9/28/22 Minutes approved
4.	Old Business [no items]		
5.	New Business		
5a.	Teaching & Learning Committee (TLC) 2022-24 Charges Marci Lapriore provided an overview of the proposed TLC charges, including differences between the current and prior versions. The proposed charges will be an action item at the next SGC meeting. There was also discussion of TLC’s dual reporting relationship to SGC and the Academic Senate (e.g. its origins and whether or not to continue), as well as the role of/distinction between TLC and the Student Services learning outcomes committee.	TLC charges	
5b.	Academic Senate Recommendation for Resource Allocation Process (RAP) Jennifer Saito provided an overview of the Academic Senate’s recommendations for RAP, as Mark Lewis hadn’t joined the meeting yet. The proposed changes include additions to the RAP webpage, such as: amounts and limitations on funds available; timeline for RAP submissions, decisions, and notifications; funding priorities; scoring rubrics; and decisions and rationales for allocations. Vice President Montoya noted that Business Services has revised the RAP webpage to address the Academic Senate recommendations, and would provide that update at the beginning of his RAP presentation (agenda item #6).	Academic Senate recommendation	
6.	Budget Update <ul style="list-style-type: none"> • Fall 2022 Resource Allocation Process (RAP) As noted during the discussion of item #5b, Vice President Montoya began by demonstrating what the Business Services team (with help/support from Eloine Chapman) has done to update the RAP webpage and address the Academic Senate’s recommendations. He noted that these items had already been sent to/made available to the campus community, but not necessarily in a centralized location. VP Montoya outlined the recommendations and then screenshared the updated RAP webpage and SharePoint site, which Business Services has worked on for the last several weeks. They have compiled a repository of materials – including prior RAP approval memos, rating rubrics, and funding priorities – and have added to the timeline details. The information is also accessible via the Business Services “L” drive. <p>VP Montoya then provided an overview of RAP, including: the proposed BRD review timeline for SGC; funding priorities; available one-time funding sources; information on prior rating rubrics used by SGC; elements to consider for developing a new rubric; and a sample rating rubric. President Kratochvil suggested that SGC may want to slightly expedite its review timeline this semester, so that RAP approvals can be communicated in December – rather than waiting until January/February, and putting the new Interim President in the position of having responsibility for communicating the funding decisions (perhaps without context). SGC then had a preliminary discussion about developing a Fall 2022 rating rubric, which they will finalize at the next meeting.</p>	RAP webpage RAP overview	

7.	Accreditation (<i>standing item</i>) – N/A		
8.	Curriculum: New Instructional Program Proposals – N/A		
9.	Updates & Announcements/Constituency Reports – <ul style="list-style-type: none"> • President Kratochvil deferred his report, in the interest of time. • Academic Senate – Mark Lewis deferred his report, in the interest of time. • Classified Senate – BethAnn Stone deferred her report, in the interest of time. • LMCAS – Jeffrey Bui reported that LMCAS is continuing to work on the club carnival, and expects to soon have two additional Senators. • Management Team – N/A. • Curriculum – Morgan Lynn indicated that she could wait to share updates at the next meeting. • Other – N/A. 		
10.	Community College Items of Interest: Legislation, Research & Best Practices – N/A		
11.	Campus Communication: Actions & Notable Items to Report from SGC President Kratochvil noted that the SGC members should share with their respective constituency groups that the committee: had a first-read of the TLC charges, which be an action item at the next meeting; were provided with an overview of the Academic Senate’s recommendations for RAP, and received an update from VP Montoya on Business Services’ steps to address those recommendations; and had a presentation on the current RAP cycle, including preliminary discussions of a prospective rating sheet/rubric.		
12.	Adjournment – The meeting adjourned at 3:59 p.m., by consensus. <i>MSC: J. Saito/B. Stone.</i>		Meeting adjourned