

## Safety Committee Notes

Thursday, April 20, 2022, 3:00 – 4:30 pm via ZOOM

Join Zoom Meeting – <https://4cd.zoom.us/j/5244234068> | Meeting ID: 524 423 4068 | Phone: 1 (669) 900 6833

**Members (15):** Carlos Montoya (Chair), Ryan Huddleston, Robert Estrada, Angela Fantuzzi, Michael Schenone, Virginia Richards, Rikki Hall, Richard Villegas, Penny Wilkins, Victor Coronado, Derek Domenichelli, Sandra Mills, Eloine Chapman, Lawrence Punsalang, Lisa Avery

**Attendees (11):** Carlos Montoya (Chair), Ryan Huddleston, Robert Estrada, Angela Fantuzzi, Michael Schenone, Virginia Richards, Rikki Hall, Penny Wilkins, Victor Coronado, Eloine Chapman, Lisa Avery, David Valencia (Guest)

Note taker: Mika Sugahara

Item #	Topic/Activity	Lead	Handouts Reference Materials	Outcome
1.	<b>Public Comment</b> (limited to 2-3 minutes)	C. Montoya		No Public Comment shared
2.	<b>Review:</b> Notes for March 16, 2023 <b>Review:</b> Agenda for April 20, 2023	C. Montoya	<a href="http://www.losmedanos.edu/safety/committee.asp">http://www.losmedanos.edu/safety/committee.asp</a>	Reviewed Notes from previous meeting on March 16, 2023. Reviewed Agenda for April 20, 2023.
3.	<b>Standing Items</b>			
	<ul style="list-style-type: none"> <li>• <b>Review:</b> Membership</li> </ul>	C. Montoya	<a href="http://www.losmedanos.edu/safety/committee.asp">http://www.losmedanos.edu/safety/committee.asp</a>	No update. ** Both Lisa and Lawrence confirmed will remain as a member.
	<ul style="list-style-type: none"> <li>• <b>Safety Monitor Plan</b></li> </ul>	C. Montoya		No update.
4.	<b>Old Business</b>			
	<ul style="list-style-type: none"> <li>• <b>Campus maps of Brentwood and Pittsburg.</b></li> </ul>	M. Schenone	<a href="https://www.losmedanos.edu/safety/comresources.aspx">https://www.losmedanos.edu/safety/comresources.aspx</a>	David. V updated the Pittsburg maps of College Complex with Vo Tech and workforce development area's recent remodels reflected. Finalized maps will be posted on websites next week.
	<ul style="list-style-type: none"> <li>• <b>Campus TV Monitors Emergency Alert System Overview</b></li> </ul>	E. Chapman		No update – next steps as below. Hardware (the little box) and its software service needs upgrade to the latest version >> PO is in. Also, the Regroup alert messaging system would need to be migrated to the new cloud platform.
6.	<b>New Business</b>			
	<ul style="list-style-type: none"> <li>• <b>Emergency Equipment</b></li> </ul>	R. Huddleston		(This will be a standing item until we purchase new equipment bags.) Emergency backpacks with a few additional equipment have arrived. Previously distributed old bags are to be removed. Barricades and Posts are in progress of purchasing.
	<ul style="list-style-type: none"> <li>• <b>Brentwood Sidewalk Lifting</b></li> </ul>	M. Schenone		Michael. S updated about notice of an incident due to the uneven concrete in Brentwood. Vendor & CSI in planning phase for concrete replacement of the areas. Until a plan is developed, it will continue to keep them marked and grinded down to make sure clearances. Work Order prioritization; shared with Committee members. <ol style="list-style-type: none"> <li>1. Safety and Security</li> <li>2. Student/Staff Essential Functions</li> <li>3. Conservation of Resources and Assets</li> <li>4. Student/Staff Enhanced Functions</li> </ol>

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				5. Appearance/Signage
	<ul style="list-style-type: none"> <li>Emergency Flipchart</li> </ul>	David Valencia		<p>David. V went through key updates for LMC Flipchart.  <a href="https://email4cd-my.sharepoint.com/:w:/g/personal/dvalencia829_email_4cd_edu/EQcc40sM69dEqWkUpQ6hkhkIBPhAjiXnLHkzo5ZrUm0FQ-w?e=i5wrqZ">https://email4cd-my.sharepoint.com/:w:/g/personal/dvalencia829_email_4cd_edu/EQcc40sM69dEqWkUpQ6hkhkIBPhAjiXnLHkzo5ZrUm0FQ-w?e=i5wrqZ</a>                      Next step is for committee members and David Belman to review and get it finalized. Emergency phone numbers to be re-confirmed.                      Brentwood campus police number to be added as (925)473-6919.</p>
	<ul style="list-style-type: none"> <li>Emergency Operations Center Training</li> </ul>	C. Montoya		<p>Carlos. M informed Emergency Operations Center training/exercise will be the next discussion point may happen over the summer.</p>
8.	Updates & Announcements/ Report Outs – Key Takeaways.	All		
	Adjourn Meeting			At 3:50 pm
<b>NEXT MEETING: June 15<sup>th</sup>, 2023, 3:00pm</b>				

*\*List the intended outcome for each agenda item as “Information,” “Discussion,” and/or “Action.” †If there is a related document being reviewed, indicate “first read” or “second read.”*