

**Los Medanos College  
PDAC Mini-Grant Application Review Rubric**

<b>Rubric</b>	<b>Question</b>	<b>Excellent (3)</b>	<b>Adequate (2)</b>	<b>Insufficient (1)</b>
<b>1. Meets Deadline and application is complete?</b>	Was the proposal submitted by the deadline? Is the application complete?			
<b>2. Alignment/relevance Strategic Priorities &amp; PDAC Objectives</b>	Does the project match to the College's Goals and Professional Development Goals and Objectives? (see page attached)			
<b>3. Scope of Project and Problem Being Addressed</b>	Is the scope of the project and/or the need being addressed clearly explained?			
<b>4. Specific Activities or Strategies</b>	Is the project's specific activities or strategies described? (structure of activity, one-time or are there follow-up activities, when and where)			

<b>5. Relevance</b>	Is it clear how the activity will benefit the applicant and/or support the College?			
<b>6. Assessment</b>	Is it clear how the activity or strategy will be assessed? What will participants learn? What changes may occur because of the activity?			
<b>7. Evaluation/Dissemination Plan</b>	Is it clear how the applicant will report back to the college community?			
<b>8. Budget</b>	Is the budget clear and appropriate for the project and does it meet funding criteria?			
<b>Total Points: 24 (16 points or more is considered a fundable project)</b>				
<b>Comments or Suggestions:</b>				
<b>Related Projects: (unscored item)</b>	Is it clear how this project relates to other projects or initiatives on campus? (if appropriate).			