

LOS MEDANOS
COLLEGE

Planning Committee

AGENDA

September 7, 2023 1:00 – 3:00 pm

President’s Conference Room SS-409 (Pittsburg) & BRT-125 (Brentwood)

Via [Zoom](#) (for non-committee members)

Committee Chair: Ryan Pedersen

Recorder: BethAnn Stone

Committee Members: Christina Goff, Mary Grigsby, Ozlem Guclu, Mark Lewis, Tanisha Maxwell, Tatiana Pak, Cesar Reyes, Hudson Smith, BethAnn Stone, Nicole Trager, Emma Blackthorne (non-voting member)

CURRENT ITEMS						
<i>Item #</i>	<i>Topic/Activity</i>	<i>Desired Outcome</i>	<i>Information Discussion Action</i>	<i>Lead</i>	<i>Time (mins)</i>	<i>Follow up</i>
1.	Welcome and Public Comment	Listen to our college community	I	Pedersen	2	
2.	AB2449 Teleconference Waiver Request	➤ Review and approve any AB2449 waiver forms submitted in advance of meeting.	I, D, A	Pedersen/ Stone	2	
3.	Agenda and Minutes from May 4, 2023	➤ Review and approval of agenda and minutes	I, D, A	Stone	3	
4.	District Updates	➤ Review and discuss updates provided by District Research	I, D	Blackthorne	5	
5.	2023-24 Committee Charges & Membership <ul style="list-style-type: none"> • Committee Operations • Membership Updates • Projects/Draft Agenda for Year • 2023-24 Committee Proposed Charges 	<ul style="list-style-type: none"> ➤ Review overall committee structure and participation responsibilities ➤ Review and discuss membership vacancies and plan to work to identify replacements. ➤ Review, discuss and approve 2023-24 projects/agenda ➤ Review, discuss and approve 2023-24 committee charges 	I, D, A	Pedersen	25	
Reports Outs on Work/Projects						
6.	Summer Projects from PIE <ul style="list-style-type: none"> • Institutional Metrics site • Other Website Updates 	<ul style="list-style-type: none"> ➤ Review and discuss Institutional Metrics site ➤ Review updates and revisions to P&IE website 	I, D, A	Pedersen/Stone	10	
7.	Project Team Assignments and Structure <ul style="list-style-type: none"> • Volunteer/Assign Members to Project Teams • Review Committee Workflow Structure 	<ul style="list-style-type: none"> ➤ All members volunteer for project ➤ Ensure projects have equitable distribution of labor ➤ Project update template ➤ Review project team lead responsibilities 	I, D, A	Pedersen/ Stone	20	

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Project First Steps						
8.	Assign each Team First Steps for September Work	➤ Fill-in first steps in new template for each project	I, D, A	Pedersen/Stone	20	
Plans/Budget						
9.	Facility Master Plan Interview	➤ Capture ideas from the Committee members so that we can reflect them to the Facilities Master Planning (FMP) Steering Committee	I, D	Consultant/ FMP Committee	30	
	Strategic Enrollment Management (SEM) Plan	➤ Update	I, D	Moore/Maxwell /Montoya	0	
	Budget Update/RAP Process Update	➤ Update	I, D	Montoya	0	
	Student Equity Plan 2022-2025 Update	➤ Update	I, D	Armendariz	0	
	Technology Plan	➤ Update	I, D	Montoya/Chiu	0	
Accreditation						
	2024 Pilot Standards • Standards Feedback Form	➤ Review changes and implications	I, D	Pedersen	0	
Future/Continued Topic(s)						
	<ul style="list-style-type: none"> • Sept– • Oct– • Nov– • Dec– 					
Campus Communication/Constituency Reports						
10.	<ul style="list-style-type: none"> a. Academic Senate b. Classified Senate c. SGC d. TLC 	Actions and Notable Items to Report from Planning Committee to Constituency; or from Constituency to Planning Committee				
11.	Adjournment					
Fall 2023 meeting dates: September 7 th , October 5 th , November 2 nd , December 7 th						